



## CITY COUNCIL REGULAR MEETING - FEBRUARY 25, 2025 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, February 25, 2025 at 6:00 PM

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### CALL TO ORDER AND DETERMINATION OF QUORUM

The meeting was called to order by Mayor Moss at 6:00 p.m.

#### PRESENT

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### STAFF PRESENT:

Bryan Grimes, City Manager  
Deana McMullen, City Secretary

### PLEDGE OF ALLEGIANCE AND INVOCATION

Invocation provided by Michael Ferninough, Associate Pastor, Christ Chapel Church.

### PUBLIC COMMENTS (Limited to three minutes per person)

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

None

## **PROCLAMATION**

1. Administer Oath of Office to newly appointed City Secretary, Deana McMullen.

City Secretary, Deana McMullen, was sworn into office by Mayor Moss.

## **REGULAR AGENDA ITEMS**

2. Approval of Regular City Council Meeting Minutes: February 11, 2025

Approval of Regular City Council Meeting Minutes for February 11, 2025.

Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

3. Discussion & Action: for approval of "Chapter 380 Economic Development Agreement between the City of Willow Park, Texas and Pulido's Westland Willow Park, LLC".

Approval of "Chapter 380 Economic Development Agreement between the City of Willow Park, Texas and Pulido's Westland Willow Park, LLC".

Councilmember Eric Contreras made a motion, seconded by Councilmember Greg Runnebaum to approve the Chapter 380 Economic Development Agreement between the City of Willow Park Texas and Pulido's Westland Willow Park, LLC.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

## **REPORTS**

Mayor Doyle Moss informed the City Council that each department had submitted quarterly reports for their review and approval and asked if anyone had any questions.

Councilmember Greg Runnebaum made a motion, second by Mayor Pro Tem Lea Young to approve the reports. Mayor Pro Tem Young thanked the Department Heads for an awesome job on the reports.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

4. 2024-25 1st Quarter Department Report - Public Works
5. 2024-25 1st Quarter Report - Engineering Project Update
6. 2024-25 1st Quarter Departmental Report - Development Department

7. 2024-25 1st Quarter Departmental Report - Parks Department
8. 2024-25 1st Quarter Department Report - Communications Department
9. 2024-25 1st Quarter Department Report - Fire Marshal's Office
10. 2024-25 1st Quarter Department Report - Municipal Court

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Adjourned to Executive Session at 6:05 p.m.

**11. Section 551.071 - Consultation with Attorney; City of Willow Park v. Halff & Associates.**

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Reconvened to Open Session at 6:47 p.m.

**INFORMATIONAL COMMENTS**

12. Mayor & City Council Comments

Mayor & City Council Comments:

Mayor Pro Tem Lea Young asked if at one of the next few meetings we could look at debt that could be issued for Roads/Parks/Parking Lot Construction and other things we have discussed; we could have an overall discussion and see how we can work this in.

Mayor Doyle Moss thanked everyone for all that they do.

13. City Manager Comments

City Manager Comments:

City Manager Bryan Grimes reminded everyone about the March 11, 2025 regular city council meeting and that this meeting falls during Spring Break. We need to keep in mind that we need enough Council members present for a quorum at this meeting.

He also welcomed City Secretary Deana McMullen to the staff.

Mr. Grimes will be out of the office on Thursday and Friday attending a City Manager Study Group.

**ADJOURNMENT**

*As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.*

The meeting was adjourned at 6:50 p.m.

Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

*The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council’s attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.*

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on/by the following date and time: February 21, 2025, at 5:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

\_\_\_\_\_/s/\_\_\_\_\_

City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary’s Office at 817-441-7108, or by email at [dmcullen@willowpark.org](mailto:dmcullen@willowpark.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city’s web site at <http://www.willowparktx.gov/>

**THESE MINUTES WERE APPROVED BY WILLOW PARK CITY COUNCIL:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

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City Secretary