



## CITY COUNCIL MEETING APRIL 14, 2026 MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, April 14, 2026 at 6:00 PM

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### CALL TO ORDER AND DETERMINATION OF QUORUM

Mayor Teresa Palmer called the meeting to order at 6:00 pm and confirmed there was a quorum present.

#### PRESENT

Mayor Teresa Palmer  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Buddy Wright  
Councilmember Scott Smith  
Councilmember Nathan Crummel

#### Staff Present were:

Interim City Manager Toni Fisher  
City Secretary Deana McMullen  
City Attorney Andy Messer

### INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

Mayor Pro Tem Nathan Crummel gave the Invocation, led the Pledge of Allegiance and the Texas Pledge given by all present.

#### 1. Mayor Comments: 1) Bible Verse 2) Business Recognition

Mayor Palmer read aloud Bible Verse: Matthew 7:12 Do unto others as you would have them do unto you.

Mayor Palmer recognized: Local businesses in Willow Park"

New Business - Back 9 Indoor Golf and Existing Business Cibi's Italian Restaurant.  
Mayor Palmer asked all of the residents to visit our local businesses.

**PROCLAMATION: Mayor to present Proclamation to Alyssa Lively of Freedom House for "Sexual Assault Awareness Month for April"**

**PRESENTATIONS: Home Rule Charter Commission Certificate of Recognition.**

Mayor Teresa Palmer presented a Proclamation to Dementia Bock of Freedom House for "Sexual Assault Awareness Month for April" after City Secretary Deana McMullen read it aloud.

Mayor Teresa Palmer presented members of the Home Rule Charter Commission Certificates of Recognition for their service on the committee:

Gene Martin, Charles Hodge, Mary Deitrich, Carol Bracken, Daryl , Tandy Blackstock, Johnathan Stickland, David Lorenzo, Gwendolyn Galle and Michael Chandler. Mayor Palmer also recognized past member Dixie Smith who suffered an aneurysm in September.

**PUBLIC COMMENTS (Limited to five minutes per person)**

*To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.*

Public Comments were given by:

Hillary Shepard

Vicki Sears

Michelle Duffy

Gene Martin

Christine Langston

Kay Green

Linda Wingard

Bill Green

Shannon Brown

Houston Wingard

## PUBLIC HEARINGS

- 2. Public Hearing for the proposed annexation of property owned by Bar-Ko Land Company LLC, to annex approximately 7.290 Acres of land being situated in the James Ozer Survey, Abstract Number 1029, Parker County, Texas into the city limits and being more particularly described in Exhibit A attached and incorporated into this Agenda.**

**Public Hearing for the proposed annexation of property owned by Bar-Ko Land Company LLC, to annex approximately 7.290 Acres of land being situated in the James Ozer Survey, Abstract Number 1029, Parker County, Texas into the city limits and being more particularly described in Exhibit A attached and incorporated into this Agenda.**

Mayor Teresa Palmer opened the public hearing at 6:44 pm for anyone wishing to speak for or against this item. There was no one to speak for or against this item.

Mayor Teresa Palmer closed the public hearing at 6:44 pm.

## CONSENT AGENDA

*These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.*

- 3. Approval of Regular City Council Meeting Minutes: March 24, 2026**

Motion was made to approve the council meeting minutes from March 24, 2026 as presented.

Motion made by Councilmember Contreras, Seconded by Councilmember Crummel.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

## REGULAR AGENDA ITEMS

- 4. Discussion Only: Future Parker County Transportation Bond - Presentation by Parker County Judge Pat Deen, Precinct #4 Commissioner Mike Hale, Director of Strategic Projects Bryan Grimes, and Freese and Nichols' Engineer Chris Boscoe.**

Presentation was given by Parker County Judge Pat Deen and Director of Strategic Projects Bryan Grimes, regarding a Future Parker County Transportation Bond. Judge Deen asked the City of Willow Park to partner with the County and update their Thoroughfare Plan. Mr. Grimes stated that the County has been maintaining Bankhead Highway for a number of decades, the County owns the asphalt on Bankhead Highway and believe the County owns the real estate by prescription.

There was no action taken by the City Council on this item.

**5. Discussion/Action: to award a construction contract to Skyblue Utilities, Inc. for the Bankhead Utility Extension Project, Phase 2** (*Jacob & Martin Engineer Nic Kirk; Interim City Manager Michelle Guelker*)

This item was moved to be discussed following the Executive Session Items.

Mr. Nick Kirk of Jacob & Martin was present to discuss this item with City Council and explain the bid process for the Bankhead Utility Extension Project. He explained that 2 base bids were turned in by Skyblue Utilities for a total bid price of \$4,122,003.40. This was the low bid for both base bids.

Motion was made to award the construction contract to Skyblue Utilities for the Bankhead Utility Extension Project, Phase 2 as presented by Jacob & Martin.

Motion made by Councilmember Contreras, Seconded by Councilmember Wright.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

**6. Discussion Only: Construction update on Waste Water Treatment Plant** (*Public Works Director Chase McBride; Interim City Manager Michelle Guelker*)

Director of Public Works Chase McBride gave a construction update on Waste Water Treatment Plant. Mr. McBride stated that they are about 90% complete and could start up in late April or early May. It would be June/July before it would go on line as there is testing that will need to be done. Councilmember Eric Contreras asked about the deconstruction of the existing site. Mr. McBride stated that we do not have a timeline yet, but would have approximately 30 days after plant is running fully before deconstruction would begin.

No action was taken on this item.

**7. Discussion/Action: to consider approval of an Ordinance annexing into the corporate limits of Willow Park of approximately 7.290 Acres of land being situated in the James Oxer Survey, Abstract Number 1029, Parker County, Texas thereby extending the boundary limits, amending the official map, and providing for matters related thereto.** (*City Planner Chelsea Kirkland; Interim City Manager Toni Fisher*)

Motion was made to approve Ordinance 936-26 annexing into the corporate limits of Willow Park of approximately 7.290 Acres of land being situated in the James Oxer Survey, Abstract Number 1029, Parker County, Texas thereby extending the boundary limits, amending the official map, and providing for matters related thereto.

Motion made by Councilmember Contreras, Seconded by Councilmember Wright.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

**8. Discussion/Action: regarding Presentation for City of Willow Park Rebranding Strategy, and approval to proceed. (Communications Director Rose Hoffman; Interim City Manager Toni Fisher)**

Communication Director Rose Hoffman gave a presentation to the City Council to discuss a City of Willow Park Rebranding Strategy and approval to proceed.

Motion was made to table this item until the next meeting.

Motion made by Councilmember Crummel, Seconded by Councilmember Wright.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

**9. Discussion/Action: to approve an Ordinance of the City of Willow Park, Texas amending the City of Willow Park Code Of Ordinances, Chapter 9 "Personnel", Article 9.02 "Officers and Employees", Division 2 "City Manager" amending 9.02.033 "Nature and Duties of Position"; Providing For Repeal, Savings And Severability Clauses; And Providing For An Effective Date of This Ordinance. (Councilmember Chawn Gilliland; Mayor Teresa Palmer)**

Motion was made to approve Ordinance 937-26 amending the City of Willow Park Code of Ordinances, Chapter 9, "Personnel", Article 9.02 "Officers and Employees", Division 2 "City Manager" amending 9.02.033 "Nature and Duies of Position", Providing for Repeal, Savings and Severability Clauses; and providing for an effective date of this ordinance.

Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Smith

Voting Nay: Councilmember Wright, Councilmember Crummel

**10. Discussion/Action: to approve a Disannexation Ordinance addressing a Scrivner's Error regarding 2,603 sq. ft. right-of-way. (Interim City Manager Toni Fisher; City Attorney Andy Messer/Andy Sims)**

Motion was made to approve a Disannexation Ordinance 938-206 addressing a Scrivner's error regarding 2,603 sq. ft. right-of-way as presented.

Motion made by Councilmember Contreras, Seconded by Councilmember Wright.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

**EXECUTIVE SESSION**

*In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:*

Mayor Teresa Palmer adjourned the regular session of the Willow Park City Council into Executive Session at 7:22 pm. to discuss the items listed on the Agenda for Executive Session.

Those present during the Executive Session were Mayor Teresa Palmer, Mayor Pro Tem Nathan Crummel, Councilmember Eric Contreras, Councilmember Chawn Gilliland, Councilmember Buddy Wright, Councilmember Scott Smith, City Attorney Andy Messer and Interim City Manager Toni Fisher.

- 11. Section 551.071, Consultation with City Attorney; City of Aledo, Texas and City of Fort Worth, Texas v. City of Willow Park, Texas, cause number: CV26-0175 in Parker County District Court, 43rd District**
- 12. Section 551.071, Consultation with City Attorney; regarding Police Investigation**
- 13. Section 551.071, Consultation with Attorney; City of Willow Park v. Half & Associates**
- 14. Section 551.071, Consultation with Attorney; renewal of contract with Trinity Christian Academy for SRO Officer**
- 15. Section 551.074, Personnel Matters; City Manager selection process**
- 16. Section 551.074, Personnel Matters; Municipal Court Judge**

#### **RECONVENE INTO OPEN SESSION**

*In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.*

Mayor Teresa Palmer reconvened the Regular session back to order at 9:54 pm

Mayor Palmer asked if there was any action on the items discussed in Executive Session.

There was no action taken on any item discussed in Executive Session.

#### **INFORMATIONAL COMMENTS**

- 17. City Manager Comments - Response/Reaction to meeting - Thank You; Staff Responsibilities**

Interim City Manager Toni Fisher wanted to say Thank you to the staff who also help orchestrate the Home Rule Charter Committee, Communications officer Rose Hoffman and City Secretary Deana McMullen and City Attorney Fritz Quast making sure everything got posted in timely manners and answered any questions involved and who also attended some of the meetings and keeping everything legal. Thank you to all of our staff. I still stand behind them in saying we have the most Phenomnal Team and I am honored to work with all of you.

I want to bring up one more thing. Staff has responsibilities to follow the laws and the city ordinances and should not be criticized or be called crooked because they do. We

follow Ordinances, the CIP, Comp Plans, Zoning laws and do the very best we can. So please remember when things are said out there that we are people too and we also have feelings. Thank you.

**18. City Council/Mayor Comments - Response Reaction to meeting**

Mayor Teresa Palmer echoed the same sentiments that Interim City Manager Toni Fisher has spoken, stating that We all do the best we can and that we should ignore the comments on Social Media.

There were no additional comments from the Councilmembers.

**19. Items of Community Interest: Save the date - July 4, 2026 @ The District of Willow Park, More details coming soon!**

Remnder to Save the Date - July 4, 2026 at the District of Willow Park Celebration.

We now have a name for the event - Willow Spark. Stay Tuned!

**20. Future Agenda Items requested by Mayor, City Council or City Staff**

Councilmember Contreras asked about a possible Special meeting as there has been a lot of chatter regarding the Election Signs that are currently out. It was suggested that staff research the sign issue and let Council know and then they would decide if there is a need for a Special meeting.

**ADJOURN**

With there being nothing further to discuss or consider Mayor Teresa Palmer asked for a motion to adjourn the meeting.

Motion was made to adjourn this meeting at 10:15 pm.

Motion made by Councilmember Crummel, Seconded by Councilmember Wright.

Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Wright, Councilmember Smith, Councilmember Crummel

**THESE MINUTES WERE APPROVED BY WILLOW PARK CITY COUNCIL:**

  
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Mayor – Teresa Palmer

  
\_\_\_\_\_  
Date

  
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City Secretary-Deana McMullen

