



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, June 13, 2023 at 6:00 PM

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### **CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN**

Mayor Moss called the meeting to order at 6:00 PM.

#### **PRESENT**

Mayor Doyle Moss  
Councilmember Eric Contreras  
Councilmember Chawn Gilliland  
Councilmember Greg Runnebaum  
Councilmember Lea Young  
Councilmember Nathan Crummel

#### **STAFF PRESENT**

City Manager Bryan Grimes  
City Attorney Pat Chesser  
City Secretary Crystal Dozier

### **PLEDGE OF ALLEGIANCE AND INVOCATION**

Ted Kitchens with Christ Chapel gave the invocation followed by the pledge of allegiance.

### **PUBLIC COMMENTS (Limited to three minutes per person)**

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**There were no public comments.**

## CONSENT AGENDA

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

1. Approve City Council Meeting Minutes - Regular Meeting May 23, 2023.

**To approve City Council Meeting Minutes - Regular Meeting May 23, 2023.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## REGULAR AGENDA ITEMS

2. Consideration/ Action: to review and discuss the 2023 Budget Calendar.

**To approve the 2023 Budget Calendar.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Young.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

3. Consideration/Action: to approve a contract with Duane Barritt for food, pool and hotel/motel inspection services.

**To approve a contract with Duane Barritt for food, pool and hotel/motel inspection services.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

4. Discuss/Action: to award bid for Phase 2 Drainage Project.

**To award the bid for Phase 2 of the Drainage Project to JRM Construction in the amount of \$1,018,595.00.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## INFORMATIONAL

### Mayor and City Council Comments

**Mayor Moss thanked everyone for their cooperation. He said the city has a group of people and city council although they don't always agree but always can come to an agreement. He commended the City Manager, Bryan Grimes and his staff. He also stated that Candy Scott, CFO/HR can concur with his statement.**

### City Manager Comments

**Bryan Grimes, City Manager informed the city council that he will have preliminary budgets sometime next week. He mentioned he will be out of the office starting tomorrow for a legislative update conference in Georgetown. He also stated the city is looking to close on the city hall building next week. The city will be closed on Monday, June 19<sup>th</sup> in observance of the federal government holiday, Juneteenth. He thanked the city council for allowing him to tend to family matters.**

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

**Mayor Moss convened into executive session at 6:11 pm.**

5. Section 551.071 - Consultation with Attorney; - Status of negotiations/potential litigation with Halff Engineering
6. 551.074 - Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - Chief of Police Position

The City Council will reconvene into Regular Session in the City Council Chambers to take any action deemed necessary as a result of the Executive Session, including the possible appointment of a new Chief of Police.

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

**Mayor Moss reconvened into open session at 7:01 pm.**

**To appoint Daniel Franklin as Chief of Police effective immediately.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel**

## ADJOURNMENT

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.  
Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember  
Runnebaum, Councilmember Young, Councilmember Crummel**

**Mayor Moss adjourned the meeting at 7:05 pm.**

These minutes were approved on the 27<sup>th</sup> of June, 2023.

\_\_\_\_\_/s/  
Mayor Doyle Moss

\_\_\_\_\_/s/  
Crystal R. Dozier, TRMC  
City Secretary