



CITY COUNCIL MEETING OCTOBER 14, 2025 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, October 14, 2025 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

PLEDGE OF ALLEGIANCE AND INVOCATION - Michael Fernihough Associate Pastor of West Campus Christ Chapel Baptist Church will do the Invocation and lead the Pledge of Allegiance.

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

INFORMATIONAL COMMENTS

- 1. Mayor Comments-City Manager Separation Details**

PROCLAMATION

- 2. Proclamation: Mayor Teresa Palmer will present a Proclamation to Allison Hudnall of Freedom House.**

CONSENT AGENDA

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

- 3. Approval of Regular City Council Meeting Minutes:**

July 28, 2025 for correction

September 9, 2025

September 23, 2025

September 24, 2025 - Draft

REGULAR AGENDA ITEMS

4. **Discussion & Action: Representative from Oncor to address tree trimming issues in Willow Park** (*Mayor Teresa Palmer*)
5. **Status Report on Home Rule from Gene Martiin** (*Mayor Teresa Palmer*)
6. **Discussion & Action: to approve an amendment to Developer's Obligation terms of "Chapter 380 Economic Development Agreement Between the City of Willow Park and Pulido's Westland Willow Park, LLC".** (*City Staff*)
7. **Discussion & Action: to approve FY2025-26 Holiday Schedule.** (*Assistant City Manager Toni Fisher; Assistant City Manager Michelle Guelker*)
8. **Discussion & Action: to consider approval of a Resolution to submit candidate director nominations for Parker County Appraisal District for terms expiring December 31, 2025.** (*City Secretary Deana McMullen*)
9. **Discussion only: for the repeated request of the Willow Park resident's name who created the Request for Qualifications document for legal services, dated May 2025, for Mayor Teresa Palmer.** (*Eric Contreras*)
10. **Discussion & Action: Request to amend Ordinance 802-19, sec.1.02.035 (m) Agenda-providing the city administrator has control of the city council agenda, including supplements and amendments.** (*Eric Contreras*)
11. **Discussion & Action: Approval of Resolution of Advanced Funding Agreement with the Texas Department of Transportation for the Green Ribbon Program for Beautification Improvements.** (*Mandy McCarley*)
12. **Discussion & Action: Approval of Texas Department of Transportation Landscape Maintenance Agreement for the Green Ribbon Grant** (*Mandy McCarley*)
13. **Discussion & Action: to approve a budget amendment for employee retention** (*Scott Smith*)
14. **Discussion only: to receive an update on the City Hall spacing plan being developed by Jacob & Martin approved in November, 2024, with recommendations to council no later than May, 2025.** (*Mayor Teresa Palmer*)

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

15. **Section 551.071 (Consultation with Attorney); 551.072 (Deliberation Regarding Real Property) - 120 El Chico Trail Lease Agreements.**
16. **Section 551. 071, Consultation with City Attorney; Section 551.087, Economic Development Negotiations, Economic Development Negotiations, proposed residential development consisting of approximate 82.37 acres, situated in the McCarver Survey, Abstract 910, the W. Franklin Survey, Abstract Number 468, the M.M. Edwards Survey, Abstract 195, & the JB Wynn Survey, Abstract 1637, a portion being within the Extraterritorial Jurisdiction and remainder within the city limits of the City of Willow Park, Parker County, Texas.**
17. **Pursuant to the Texas Government Code, Section 551.071 Consultation with Attorney, Section 551.074 (Personnel Matters: Closed Meeting): to deliberate the appointment, employment, and evaluation of a public officer or employee.**

Interim City Manager

18. **Executive Session, Section 551.071 Consultation with City Attorney, Texas Open Meetings Act, Decorum for Mayor and City Councilmembers**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

INFORMATIONAL COMMENTS

19. City Council Comments.

20. Mayor Comments.

Mayor Teresa Palmer - Criticism of Councilmember Contreras for verbally attacking private citizens.

21. Items of Community Interest:

22. Future Agenda Items requested by the Mayor, City Councilmembers or City Staff.

Mayor Teresa Palmer: to discuss the appointment of a Financial Oversight Advisory Committee.

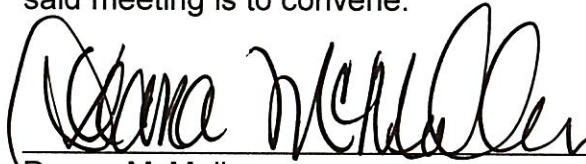
Mayor Teresa Palmer: to discuss beginning the process to update our 2014 Comprehensive Plan.

ADJOURN

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: October 8, 2025, at/by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.


Deana McMullen
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>