



CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, March 26, 2024 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

PRESENT

Mayor Doyle Moss
Councilmember Chawn Gilliland
Councilmember Greg Runnebaum
Councilmember Lea Young
Councilmember Nathan Crummel

ABSENT

Councilmember Eric Contreras

STAFF PRESENT

City Manager Bryan Grimes
Assistant City Manager Bill Funderburk
City Secretary Crystal Dozier
City Attorney Pat Chesser

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Moss requested a moment of silence followed by the pledge of allegiance.

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments.

PROCLAMATION

1. Sexual Assault Awareness Month - Freedom House

Mayor Moss presented a proclamation for Sexual Assault Awareness Month to Freedom House.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. Approve City Council Minutes - Regular City Council Meeting March 12, 2024.

To approve City Council Minutes - Regular City Council Meeting March 12, 2024.

Motion made by Councilmember Runnebaum, Seconded by Councilmember Young.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

REGULAR AGENDA ITEMS

3. Discussion/Action: to approve a contract for food, pool and hotel/motel inspections.

To approve a contract with Duane Barritt for food, pool and hotel/motel inspections.

Motion made by Councilmember Gilliland, Seconded by Councilmember Young.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

4. Discussion/Action: to adopt an ordinance adopting the 2021 editions of the International Building Code, the International Fire Code, the International Residential Code the International Existing Building Code, the International Mechanical Code, the International Plumbing Code, the International Swimming Pool & Spa Code, the International Fuel Gas Code, the National Fuel Gas Code, the International Property Maintenance Code, the International Energy Conservation Code;, the 2020 editions of the National Electrical Code and the Liquified Petroleum Gas Code; and adopting a Construction Administrative Code.

TO ADOPT AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS, AMENDING ARTICLE 3.03 OF THE CITY OF WILLOW PARK'S CODE OF ORDINANCES; ADOPTING A CONSTRUCTION ADMINISTRATIVE CODE; ADOPTING THE

FOLLOWING CODES: THE 2021 EDITION OF THE INTERNATIONAL BUILDING CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL BUILDING CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL FIRE CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL RESIDENTIAL CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2020 EDITION OF THE NATIONAL ELECTRICAL CODE, AS AMENDED BY THE NCTCOG NATIONAL ELECTRICAL CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL EXISTING BUILDING CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL MECHANICAL CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL MECHANICAL CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL PLUMBING CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL PLUMBING CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL FUEL GAS CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL FUEL GAS CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL PROPERTY MAINTENANCE CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL ENERGY CONSERVATION CODE AMENDMENTS; THE 2021 EDITION OF THE INTERNATIONAL SWIMMING POOL & SPA CODE, AS AMENDED BY THE NCTCOG INTERNATIONAL SWIMMING POOL AND SPA CODE AND CITY OF WILLOW PARK AMENDMENTS; THE 2021 EDITION OF THE NATIONAL FUEL GAS CODE; THE 2020 EDITION OF THE LIQUEFIED PETROLEUM GAS CODE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING AN AMENDMENT CLAUSE; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$500.00 FOR VIOLATIONS OF THE ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.

Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

INFORMATIONAL

Mayor and City Council Comments

Mayor Moss stated the citizens of Willow Park are fortunate to have a staff and city council we have. There are a lot of great things happening in Willow Park.

City Manager Comments

City Manager Bryan Grimes announced two events coming up. The first event is Shred Day that will be held on Saturday, April 6, 2024 at the old city hall location at 516 Ranch

House Road from 10:00 am to 1:00 pm. Residents must have proof of residency such as an ID card or utility bill. The second event is the Total Eclipse of the Park. The City is partnering with the East Park County Chamber for the event to be held on Monday, April 8, 2024 at the Aledo Athletic Complex. The gates open at 1:00 pm. with the totality at 1:40 pm. There will be food trucks on location as well.

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

Mayor Moss convened into executive session at 6:12 pm.

5. Section 551.072 - Discussing the purchase, exchange, lease, or value of real property; 205 Canyon Ct.
6. Section 551.072 - Discussing the purchase, exchange, lease, or value of real property; Kings Gate Bridge.
7. 551.087 - Economic Development Negotiations; 551.071 Consultation with City Attorney; Beall Development Agreement.
8. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

RECONVENE *into Open Session and consider action, if any, on the item discussed in Executive Session.*

Mayor Moss reconvened into open session at 6:46 pm. No action was taken.

ADJOURNMENT

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

Motion made by Councilmember Gilliland, Seconded by Councilmember Runnebaum. Voting Yea: Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young, Councilmember Crummel

Mayor Moss adjourned the meeting at 6:46 pm.

These minutes were approved on the 23rd of April, 2024.

/s/
Mayor Doyle Moss

/s/
Crystal R. Dozier, TRMC, CMC
City Secretar