



CITY COUNCIL MEETING AUGUST 11, 2026 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 11, 2026 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE: Pastor Matt Lantz of Christ Chapel Bible Church will give the Invocation and lead the Pledge of Allegiance and Texas Pledge.

- 1. Mayor Comments: 1) Bible Verse 2) Business Recognition**

Presentation: North Texas representative for TCCA to present plaque to Court Administrator Michelle Lowe.

- 2. Texas Court Clerks Association's North Texas representative plaque presentation to Certified Municipal Court Clerk, Michelle Lowe.**

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

CONSENT AGENDA

All items listed below are considered routine or "housekeeping" by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member requests, in which event the item will be removed from the general order of business and considered in its normal sequence. Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendation.

3. **Approval of Regular City Council Meeting Minutes:**
 - a) July 14, 2026 original - Regular meeting
 - b) July 14, 2026 revised - Regular meeting (with correction)
 - c) July 18, 2026 Special Meeting
 - d) July 28, 2026 Regular Meeting

REPORTS

4. **Department Report - 3rd Quarter Public Works Report.**

REGULAR AGENDA ITEMS

5. **Discussion/Action: Consider approval of 3rd Quarter Finance Report** (*CPA Jake Weber*)
6. **Discussion/Action: to Consider all matters incident and related to the issuance and sale of "City of Willow Park, Texas, Tax Note, Series 2026", including the adoption of an ordinance authorizing the issuance of such tax note in the amount not to exceed \$6,430,000 to finance the costs of paying contractual obligations to be incurred for (i) constructing, acquiring, maintaining, improving and equipping streets, roads, and intersections, including drainage, landscaping, curbs, gutters, sidewalks, entryways, pedestrian pathways, signage and traffic signalization, the relocation of utilities in connection therewith and the acquisition of land and the rights-of-way therefor, and (ii) paying the costs associated with the issuance of the Note.**(*Erick Macha, Hilltop Securities; Assistant City Manager Michelle Guelker*)
7. **Discussion/Action: to consider all matters incident and related to calling a special election to determine whether the City Council of the City of Willow Park, Texas shall be authorized to issue certificates of obligation in the principal amount of \$10,110,000 for the purpose of paying contractual obligations to be incurred for (i) constructing, acquiring, purchasing, renovating, enlarging, equipping, and improving waterworks and sewer system properties and facilities, including the acquisition of land and rights-of-way therefor, (ii) constructing, acquiring, maintaining, improving and equipping streets, roads, and intersections, including drainage, landscaping, curbs, gutters, sidewalks, entryways, pedestrian pathways, signage and traffic signalization, the relocation of utilities in connection therewith and the acquisition of land and rights-of-way therefor, (iii) designing, constructing, acquiring, improving, enlarging, and equipping the City's municipal drainage utility system and the acquisition of land and rights-of-way therefor; and (iv) professional services rendered in connection with such projects and the financing thereof, including the adoption of an ordinance pertaining thereto.** (*Council Member Eric Contreras; Kristen Savant Hilltop Securities*)
8. **Discussion/Action: for approval of Rey-Mar to decommission the "old" Wastewater Treatment Plant** (*Public Works Director Chase McBride, Cruz Trevino with Jacob & Martin*)

9. **Discussion/Action: to consider a Resolution accepting a voluntary petition for annexation and calling a public hearing for the proposed annexation of property owned by Bar-Ko Land Company LLC, to annex approximately 0.82 Acres of land being situated in the James Oxer Survey, Abstract Number 1029, Parker County, Texas into the city limits and being more particularly described in Exhibit A attached and incorporated into this Agenda.** (*City Planner Chelsea Kirkland*)
10. **Discussion & Action: to consider a Resolution accepting a voluntary petition for annexation and calling a public hearing for the proposed annexation of property owned by Willow Park Services LLC, to annex approximately 0.33 Acres of land being situated in the James Oxer Survey, Abstract Number 1029, Parker County, Texas into the city limits and being more particularly described in Exhibit A attached and incorporated into this Agenda.** (*City Planner Chelsea Kirkland*)
11. **Discussion/Action: to create a social media policy for elected officials** (*Council Member Buddy Wright*)
12. **Discussion/Action: to enable staff to make the initial determination of an ordinance change, followed by review of City Council for passage** (*Council Member Buddy Wright; City Manager Toni Fisher*)
13. **Discussion: receive report on the Federal Grant Funding application for West Oaks Subdivision water improvements.** (*Mayor Teresa Palmer*)
14. **Discussion/Action: City Manager Toni Fisher's employment contract** (*Mayor Teresa Palmer*)
15. **Discussion/Action: to consider approval of Ordinance calling for a Special Election for November 3, 2026 for the purpose of submitting the Home Rule Charter to the qualified voters of Willow Park to vote on the Charter document as presented by the Home Rule Charter Commission** (*Mayor Teresa Palmer*)
16. **Discussion/Action: to consider approving the Joint Election Agreement and Contract for Election Services with Parker County Elections.** (*City Secretary Deana McMullen*)

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

17. **Section 551.071, Consultation with City Attorney: City of Aledo, Texas and City of Fort Worth, Texas v. City of Willow Park, Texas, Beall-Dean Ranch and Parker County cause number: CV26-0175 in Parker County District Court, 43rd District.**
18. **Section 551.074 Personnel; Section 551.071 Consultation with Attorney: City Manager Contract**
19. **Section 551.074 Personnel; Section 551.071 Consultation with Attorney: Police Chief Position**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

INFORMATIONAL COMMENTS

20. City Manager Comments - Thanks to Staff; Staff recognition; Response/Reaction to Meeting.

Community Interest: "National Night Out" Event - October 6, 2026 @ The District of Willow Park"

21. City Council/Mayor Comments: Response/Reaction to meeting

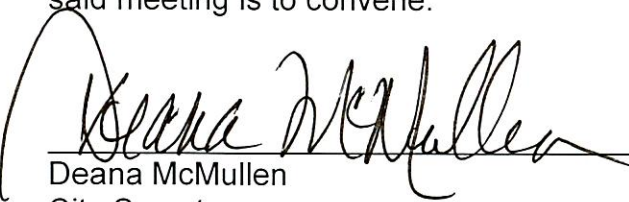
22. Future Agenda Items requested by Mayor, City Council or City Staff

ADJOURN

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: August 5, 2026, at/by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.


Deana McMullen
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>