



CITY COUNCIL REGULAR MEETING AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, December 12, 2023 at 6:00 PM

CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

PLEDGE OF ALLEGIANCE AND INVOCATION

PUBLIC COMMENTS (Limited to three minutes per person)

Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

PROCLAMATION

1. Presentation of a Proclamation to Louie Lu.

CONSENT AGENDA

All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. Approve City Council Minutes - Regular City Council Meeting November 28, 2023.

REGULAR AGENDA ITEMS

3. The City Council shall conduct the first public hearing on the following proposed annexation: voluntary annexation proceedings pursuant to Section 43.1055, Subchapter C-1 of Chapter 43 of the Local Gov't Code, to enlarge and extend the boundary limits of

said city to include an approximately 7,815 feet of East Bankhead Highway Right-of-Way, a description of which is as follows:

Being 7,815 feet more or less of East Bankhead Highway (a variable width right-of-way) out of the following Surveys and Abstracts in Parker County, Texas: I&G.N.R.R. Co. Survey, Abstract No. 1821, John Cole Survey, Abstract No. 218, James Oxer Survey, Abstract No. 1029, A.J. Hood Survey, Abstract No. 2587, and Eliza Oxer Survey, Abstract No. 1031, containing approximately 10.95 acres of land. The survey and field notes of said approximately 10.95 tract is available in the City Secretary's office and on the City's website.

Open Public Hearing

Close Public Hearing

4. The City Council shall conduct the second public hearing on the following proposed annexation: voluntary annexation proceedings pursuant to Section 43.1055, Subchapter C-1 of Chapter 43 of the Local Gov't Code, to enlarge and extend the boundary limits of said city to include an approximately 7,815 feet of East Bankhead Highway Right-of-Way, a description of which is as follows:

Being 7,815 feet more or less of East Bankhead Highway (a variable width right-of-way) out of the following Surveys and Abstracts in Parker County, Texas: I&G.N.R.R. Co. Survey, Abstract No. 1821, John Cole Survey, Abstract No. 218, James Oxer Survey, Abstract No. 1029, A.J. Hood Survey, Abstract No. 2587, and Eliza Oxer Survey, Abstract No. 1031, containing approximately 10.95 acres of land. The survey and field notes of said approximately 10.95 tract is available in the City Secretary's office and on the City's website.

Open Public Hearing

Close Public Hearing

5. The City Council shall conduct a public hearing on the following proposed annexation: voluntary annexation proceedings pursuant to a landowner petition submitted by Dustin Kyle Haney and Jayme Lynne Haney, to enlarge and extend the boundary limits of said city to include an approximately 31.247 acre tract of land owned by them, a description of which is as follows:

Being a tract of land situated in the Eliza Oxer Survey, Abstract Number 1031, Parker County, Texas, and being all of Tracts 1-3 as described by deed to Dustin Kyle Haney and Jayme Lynne Haney as recorded in Document Number 202200494, Deed Records, Parker County, Texas (DRPCT), containing approximately 31.247 acres of land. The survey and field notes of said approximately 31.247 tract is available in the City Secretary's office and on the City's website.

Open Public Hearing

Close Public Hearing

6. Discussion/Action: to adopted an ordinance to allow the City Administrator the authority to make minor changes to the "PD" Planned Development District for the single-family dwelling subdivision of Country Hollow, 19.16 acres John H. Phelps Survey, Abstract No. 1046, City of Willow Park, Parker County, Texas, thereby amending Ordinance No. 882-23.
7. Discussion/Action: to approve a contact proposal for professional services with Westwood Professional Services, Inc.
8. Discussion/Action: to approve the sale of a 2002 John Deere 310G Backhoe by online auction.
9. Discussion/Action: to authorize staff to accept bids to demolish the building located at 516 Ranch House Road.

REPORTS

10. Quarterly Department Reports

- a. Development
- b. Parks
- c. Public Works
- e. Projects
- f. Police
- g. Court
- h. Communications

INFORMATIONAL

Mayor and City Council Comments

City Manager Comments

EXECUTIVE SESSION *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

11. 551.087 - Economic Development Negotiations; 551.071 Consultation with Attorney; Wilks Development 380 Agreement.
12. 551.072 - Discussing the purchase, exchange, lease, or value of real property; 516 Ranch House Road.
13. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

14. Section 551.074 - Personnel Matters; City Manager Review.

RECONVENE into Open Session and consider action, if any, on the item discussed in Executive Session.

ADJOURNMENT

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: December 8, 2023, at 3:45 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

Crystal Dozier

Crystal R. Dozier, TRMC, CMC
City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at cdozier@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at www.willowpark.org