



CITY COUNCIL MEETING JANUARY 13, 2026 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, January 13, 2026 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE.- Christ Chapel Bible Church West Associate Pastor Michael Fernihough will be present to give Invocation and lead the Pledge.

1. Mayor Comments

Happy New Year message.

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

CONSENT AGENDA

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

- 2. Approval of Minutes from November 17, 2025 Regular City Council Meeting**
- 3. Approval of Minutes from December 9, 2025 Regular City Council Meeting**
- 4. Approval of Minutes from December 16, 2025 Special City Council Meeting**

PUBLIC HEARING

- 5. PUBLIC HEARING: to consider AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS AMENDING THE CITY OF WILLOW PARK CODE OF ORDINANCES, CHAPTER 14 ZONING, ARTICLE 16 “COMMISSIONS”, § 14.16.003 “MEMBERSHIP AND TERMS”, § 14.16.004 “PROCEDURE”, § 14.16.005 “DUTIES AND POWERS”, AND §14.16.006 “STAFF SUPPORT”; PROVIDING FOR REPEAL; PROVIDING FOR SAVINGS AND SEVERABILITY; PROVIDING FOR PUBLICATION AND ESTABLISHING AN EFFECTIVE DATE.**

OPEN PUBLIC HEARING:

CLOSE PUBLIC HEARING:

- 6. PUBLIC HEARING: to consider AN ORDINANCE OF THE CITY OF WILLOW PARK, TEXAS PROVIDING FOR AN AMENDMENT TO EXISTING PD ZONING ORDINANCE 830-21 ALLOWING FOR CERTAIN COMMERCIAL USES WITHIN THE PLANNED DEVELOPMENT WITH A SPECIAL USE PERMIT PROVISION, FOR 12.49 ACRES SITUATED IN THE DAVID ADDINGTON SURVEY, ABSTRACT NO. 468 AND MCKINNEY & WILLIAMS SURVEY, ABSTRACT NO. 21, CITY OF WILLOW PARK, TEXAS; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

OPEN PUBLIC HEARING:

CLOSE PUBLIC HEARING:

REGULAR AGENDA ITEMS

- 7. Discussion and Action: to adopt an Ordinance ordering the May 2, 2026 General Election. (*City Secretary Deana McMullen*)**
- 8. Discussion and Action: to consider approval of the Water Conservation Plan (*Interim City Manager Michelle Guelker*)**
- 9. Discussion and Action: to consider an Ordinance of the City Of Willow Park, Texas Amending The City Of Willow Park Code Of Ordinances, Chapter 14 Zoning, Article 16 “Commissions”, § 14.16.003 “Membership And Terms”, § 14.16.004 “Procedure”, § 14.16.005 “Duties And Powers”, And §14.16.006 “Staff Support”; Providing For Repeal; Providing For Savings And Severability; Providing For Publication And Establishing An Effective Date. (*Mayor Pro Tem Nathan Crummel, Interim City Manager Toni Fisher*)**
- 10. Report and Discussion: on the progress and status of the Home Rule Charter. (*Commission Chairperson Gene Martin; Mayor Teresa Palmer*)**
- 11. Discussion and Action: for approval of a Policy and Sponsorship Request Application regarding Hotel Occupancy Tax (HOT) funds. (*Communications Director Rose Hoffman, Interim City Manager Michelle Guelker, Interim City Manager Toni Fisher*)**

12. **Discussion and Action: to consider the renewal of two Lamar Billboard contract leases for City Hall frontage at eastbound and westbound I-20** (*Parks Director Mandy McCarley, Interim City Manager Toni Fisher*)
13. **Discussion Only: regarding a Policy and a Sponsorship Request Application for community fundraising, donation contributions, etc.** (*Mayor Teresa Palmer; Interim City Manager Michelle Guelker; Interim City Manager Toni Fisher; Communications Director Rose Hoffman*)
14. **Discussion and Action: to consider an Ordinance Of The City Of Willow Park, Texas Providing For An Amendment To Existing PD Zoning Ordinance 830-21 Allowing For Certain Commercial Uses Within The Planned Development With A Special Use Permit Provision, For 12.49 Acres Situated In The David Addington Survey, Abstract No. 468 And Mckinney & Williams Survey, Abstract No. 21, City Of Willow Park, Texas; Repealing Conflicting Ordinances; Providing For A Severability; And Providing For An Effective Date.** (*City Planner Chelsea Kirkland; Interim City Manager Toni Fisher*)

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

15. **Section 551.071, Consultation with Attorney; Section 551.072 (Deliberation Regarding Real Property) - 120 El Chico Trail Lease Agreements.**
16. **Section 551.071, Consultation with City Attorney regarding pending or contemplated litigation: Beall Dean Ranch Development and East Bankhead Highway/claims of Aledo, Fort Worth against Willow Park.**
17. **Section 551. 071, Consultation with City Attorney; Section 551.87, Economic Development Negotiations, proposed residential development (currently known as "Clearion") consisting of approximate 82.37-acres, situated in the McCarver Survey, Abstract 910, the W. Franklin Survey, Abstract Number 468, The M.M. Edwards Survey, Abstract 1955, & the J.B. Wynn Survey, Abstract 1637, a portion being within the Extraterritorial Jurisdiction and remainder within the city limits of the City of Willow Park, Parker County, Texas.**
18. **Section 551.074, Personnel Matters; review of City Manager resumes and selection of five (5) applicants for interviewing.**
19. **Section 551.074, Personnel Matters; Interim City Manager performance - Toni Fisher.**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

INFORMATIONAL COMMENTS

20. **City Council Comments**

21. **City Manager Comments:**

A huge "thank you" to Council Member **Eric Contreras** for the purchase of the entree for our employee Christmas potluck luncheon; Resident & P&Z Commissioner, **Michael Chandler**, for the donation of his time and cooking expertise smoking the incredible entree with the variety of delicious meat; and, Resident, **Chris Bryant** for his amazing buttermilk pies. Staff greatly appreciates your exceptional kindness and generosity.

22. **Mayor Comments**

23. **Future Agenda Items Requested by Mayor, City Council or Staff**

Mayor requests:

1. Updating the Comprehensive Plan
2. Updating Employee Handbook with job descriptions/roles & responsibilities

ADJOURN

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: January 7, 2026, at/by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.

Deana McMullen
City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcmullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>