



CITY COUNCIL MEETING OCTOBER 20, 2026 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, October 20, 2026 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE - Pastor Ted Kitchens from Christ Chapel Baptist Church will give the Invocation.

- 1. Mayor Comments: 1) Bible Verse 2) Business Recognition**

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

CONSENT AGENDA

All items listed below are considered routine or "housekeeping" by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member requests, in which event the item will be removed from the general order of business and considered in its normal sequence. Approval of the Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendation.

- 2. Approval of City Council Meeting Minutes:**

September 15, 2026 Special Meeting Minutes

September 22, 2026 Regular Meeting Minutes

3. **Approval of a Resolution to update the City's Annual Investment Policy for Fund Year 2026-2027.** *(Deputy City Manager/CFO Michelle Guelker; City Manager Toni Fisher)*
4. **Approval of a Resolution designating "The Community News" as the newspaper of record for the City of Willow Park and The "Weatherford Democrat" as the secondary back up official newspaper as needed for special publication needs.** *(City Secretary Deana McMullen; City Manager Toni Fisher)*

REGULAR AGENDA ITEMS

5. **Discussion/Action: to consider approval of Final Plat for the "Alameda Estates," Block 1 Lot 1 Thru Lot 10, Being a subdivision of a 12.032 acre tract of land out of the B.B.B.&C. RR. CO. Survey, Abstract No. 147, City of Willow Park, Parker County, TX (Property ID: 36676 and 36709) on Ranch House Road.** *(Development Director Chelsea Kirkland; City Manager Toni Fisher)*
6. **Discussion/Action: to consider and adopt a Resolution awarding an Application and Administration Contract related to a 2027/2028 Texas Community Development Block Grant (CDBG) for future water project as presented by Project Manager Kristen Boswell of Public Management, Inc.** *(City Manager Toni Fisher; Deputy City Manager/CFO Michelle Guelker)*
7. **Discussion/Action: to consider and adopt a Resolution authorizing the submission of a 2027/2028 Texas Community Development Block Grant (CDBG) Application to the Texas Department of Agriculture as presented by Project Manager Kristen Boswell of Public Management, Inc.** *(City Manager Toni Fisher; Deputy City Manager/CFO Michelle Guelker)*
8. **Discussion/Action: consider casting a vote for the TML Region 8 Director Election.** *(City Secretary Deana McMullen; City Manager Toni Fisher)*
9. **Discussion/Action: to consider and approve reimbursement expenses for discretionary city cell phone usage fees; discussion regarding the creation of a policy for reimbursement of discretionary city cell phone usage fees and determine budget amount for fee allocation; and, to consider approval of a Resolution adopting a proposed Mobile Device and Telecommunications Policy regarding city-issued cell phone usage and charges.** *(Mayor Pro Tem Nathan Crummel; Deputy City Manager/CFO Michelle Guelker; City Manager Toni Fisher)*

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

10. **Section 551.074, Personnel; Section 551.071 Consultation with Attorney: Police Chief Position.**
11. **Section 551.074, Personnel; Section 551.071, Consultation with Attorney: Annual Review of City Manager.**

12. **Section 551.071, Consultation with City Attorney: City of Aledo, Texas and City of Fort Worth, Texas v. City of Willow Park, Texas, Beall-Dean Ranch and Parker County cause number: CV26-0175 in Parker County District Court, 43rd District; Mediated Settlement Agreement & Mutual Release.**
13. **Section 551.071, Consultation with City Attorney; Section 551.087, Economic Development Negotiations: James Assets Development.**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

INFORMATIONAL COMMENTS

14. City Manager Comments:

Staff Thanks & Recognition

Announcement of Staff Changes in Position & Introduction of New Employees

Response/Reaction to meeting

Community Interest:

1. Fall Fest @ The District at Willow Park - Saturday, October 24 @ 10a-2p

2. City of Willow Park Comprehensive Planning Public Workshop #2 (come & go event) - Saturday, November 21 @ 10a-1p at Willow Park City Hall

15. City Council/Mayor Comments:

Response/Reaction to meeting

16. Future Agenda Items requested by Mayor, City Council or City Staff

ADJOURN

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or

donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: October 14, 2026, at/by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.



Deana McMullen
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>