



CITY COUNCIL MEETING SEPTEMBER 23, 2025 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, September 23, 2025 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

PLEDGE OF ALLEGIANCE AND INVOCATION

INFORMATIONAL COMMENTS

1. Mayor Comments

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

PUBLIC HEARINGS:

The City of Willow Park City Council will hold a public hearing on the proposed 2025-2026 fiscal year budget at a City Council meeting at 6:00 p.m. on September 23, 2025, in the Willow Park City Hall, Council Chambers, 120 El Chico Trl., Suite A, Willow Park, Texas.

Open Public Hearing

Close Public Hearing

CONSENT AGENDA

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

2. **Approval of Regular City Council Meeting Minutes:**

July 28, 2025 Regular Meeting (corrected)

August 5, 2025 Special Meeting

August 12, 2025 Regular Meeting

August 26, 2025 Special Meeting

REGULAR AGENDA ITEMS

3. **Discussion and Action: Presentation by Jacob & Martin regarding the westward extension of Bankhead Highway from the Clear Fork of the Trinity River to East Bankhead Drive and possible action related to execution of a Letter of Intent with Alan R. Scott related to the construction of the extension and conveyance of the property for right-of-way. (Mayor Teresa Palmer)**
4. **Hear presentation on proposed Parker County Judicial Facilities Bond. (Chawn Gilliland)**
5. **Discussion and Action: to adopt an Ordinance for the adoption of the City of Willow Park Municipal Budget for Fiscal Year 2025-2026 (City Manager Bryan Grimes)**

Taxpayer Impact Statement

Property Tax Due on Median Valued Homestead

2024 Rate vs. 2025 Proposed Rate vs. 2025 No New Revenue Rate

	Rate per \$100 of Median Valued		Tax Due
	Value	Homestead Property	
2024 Adopted Tax Rate	\$0.432546	\$357,677	\$1,547.11
2025 Proposed Tax Rate	\$0.421646	\$380,310	\$1,603.56
2025 No New Revenue Rate	\$0.424084	\$380,310	\$1,612.83

6. **Update of the City of Willow Park Pavement Management Plan (City Engineer Gretchen Vazquez)**
7. **Discussion and Action: to consider approval of Utility Fee Ordinance 923-25 for Fiscal Year 2025-26. (ACM Michelle Guelker, Chase McBride)**
8. **Discussion and Action: to consider approval of a Resolution appointing Voting Member and alternate to the Fort Worth Water and Wastewater Wholesale Advisory Committee (ACM Michele Guelker, Chase McBride)**

9. **Discussion and Action: to Consider approval of ETJ Map for the City of Willow Park** (*City Planner, Chelsea Kirkland*)
10. **Discussion and Action: to consider an ordinance denying the proposed change in rates of Oncor Electric Delivery Company.** (*City Secretary Deana McMullen*)
11. **Discussion and Action: to consider approval of a Resolution to submit candidate director nominations for Parker County Appraisal District for terms expiring December 31, 2025.** (*City Secretary Deana McMullen*)

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

12. **Section 551.071 (Consultation with Attorney); 551.072 (Deliberation Regarding Real Property) - 120 El Chico Trail Lease Agreements.**
13. **Section 551.071, Consultation with City Attorney; Section 551.087, Economic Development Negotiations, Beall-Dean Development.**
14. **Section 551.071, Consultation with Attorney; Section 551.074, Personnel Matters - City Manager; Bryan Grimes Employment Agreement; Severance Agreement.**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

15. **Discussion & Action: on the possible engagement of a search firm, such as Strategic Government Resources (SGR), for interim city manager services.** (*Mayor Teresa Palmer*)

INFORMATIONAL COMMENTS:

City Manager Comments

City Council Comments

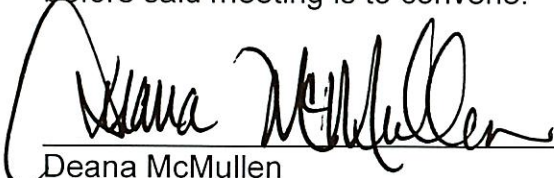
Mayor Comments

ADJOURN

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or

donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: September 17, 2025, at 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.



Deana McMullen
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>