



CITY COUNCIL MEETING MARCH 24, 2026 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, March 24, 2026 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE

1. **MAYOR COMMENTS:** Bible Verse; Discussion regarding Decorum regarding Public Comments.

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

PUBLIC HEARINGS

2. **Public Hearing:** to consider a request for change in zoning from “Class II: Residential: ‘R-1’ Single-Family District” to a “Class III - Business: “C” Commercial District” being a 0.80 acre tract of land in the HAVINS SUBDIVISION Block 1 of said Havins Sub-division of Lot 7 of the C.E. Beavers Subdivision of a part of the following Surveys, McKinney and Williams Abstract 954, J.M. Moore Abstract 882 and I&G.N. RR. Co. Abstract 1998 all in Parker County, Texas further identified as being a portion of Parker County Appraisal District as Property ID#9527.

OPENED HEARING:

CLOSED HEARING:

3. **Public Hearing: to consider approval of a Specific Use Permit (SUP) to allow for an existing static (non-electronic) sign to a Digital Message Sign for a 3.14 acre tract of land legally described as "Shopping Center" Lot 1-A & 1-B Block 5 of the Willow Springs Oak Abstract, City of Willow Park, TX. Identified as being in a portion of the Parker County Appraisal District as Parcel#33643, Parker County, TX.**

OPENED HEARING:

CLOSED HEARING:

4. **Public Hearing: To consider approval of an ordinance annexing into the corporate limits of the City of Willow Park, an approximate 61.405 acre tract of land situated in Abstract No. 468, W. Franklin Survey, and in Abstract No. 910, A. McCarver Survey, Parker County, Texas, as further identified as being a portion of Parker County Appraisal District as Property ID #106134, thereby extending the boundary limits, amending the official map, and providing for matters related thereto**

Opened Public Hearing:

Closed Public Hearing:

CONSENT AGENDA

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

5. **Approval of Regular City Council Meeting Minutes: March 10, 2026**

REGULAR AGENDA ITEMS

6. **Discussion only: Home Rule Charter Update by City Attorney Andy Messer.**
7. **Discussion/Action: Home Rule Charter appointment process** *(Councilmember Eric Contreras)*
8. **Discussion/Action: to consider approval of Water conservation Impact Fee Credit** *(City Engineer Gretchen Vazquez, public Works Director Chase McBride)*
9. **Discussion/Action: to consider approval of the Advanced Funding Agreement (AFA) for Transportation Alternative grant** *(Parks Director Mandy McCarley, Interim City Manager Toni Fisher)*
10. **Discussion/Action: Traffic Control/Speeding Enforcement issue on Kingsgate** *(Police Commander Quincy Hamilton, Public Works Director Chase McBride)*
11. **Discussion/Action: to consider and approve an application from 760 Fest for presenting sponsorship of the festival** *(Communications Director Rose Hoffman)*

12. **Discussion/Action: Decorum Rules for Public Comments** (*Councilmember Scott Smith*)
13. **Discussion/Action: To approve an Ordinance of the City of Willow Park, Texas amending the City of Willow Park Code Of Ordinances, Chapter 9 "Personnel", Article 9.02 "Officers and Employees", Division 2 "City Manager" amending 9.02.033 "Nature and Duties of Position"; Providing For Repeal, Savings And Severability Clauses; And Providing For An Effective Date of This Ordinance.** (*Mayor Teresa Palmer, Councilmember Chawn Gilliland*)
14. **Discussion & Action: to consider approval of a Specific Use Permit (SUP) to allow for an existing static (non-electronic) sign to a Digital Message Sign for a 3.14-acre tract of land legally described as "Shopping Center" Lot 1-A & 1-B Block 5 of the Willow Springs Oak Abstract, City of Willow Park, TX. Identified as being in a portion of the Parker County Appraisal District as Parcel#33643, Parker County, TX.** (*City Planner Chelsea Kirkland, Interim City Manager Toni Fisher*)
15. **Discussion & Action: to consider a request for change in zoning from "Class II: Residential: 'R-1' Single-Family District" to a "Class III - Business: "C" Commercial District" being a .80 acre tract of land in the HAVINS SUBDIVISION Block 1 of said Havins Sub-division of Lot 7 of the C.E. Beavers Subdivision of a part of the following Surveys, McKinney and Williams Abstract 954, J.M. Moore Abstract 882 and I&G.N. RR. Co. Abstract 1998 all in Parker County, Texas further identified as being a portion of Parker County Appraisal District as Property ID#9527** (*City Planner Chelsea Kirkland, Interim City Manager Toni Fisher*)
16. **Discussion & Action: to consider a Resolution accepting a voluntary petition for annexation, and calling a public hearing for the proposed annexation of property owned by Bar-Ko Land Company LLC, to annex approximately 7.290 Acres of land being situated in the James Oxer Survey, Abstract Number 1029, Parker County, Texas into the city limits and being more particularly described in Exhibit A attached and incorporated into this Agenda.** (*City Planner Chelsea Kirkland, Interim City Manager Toni Fisher*)
17. **Discussion/Action: to consider approval of an Ordinance annexing into the corporate limits of the City of Willow Park an approximate 61.405 acre tract of land situated in Abstract No. 468, W. Franklin Survey, and in Abstract No. 910, A. McCarver Survey, Parker County, Texas, as further identified as being a portion of Parker County Appraisal District as Property ID #106134, thereby extending the boundary limits, amending the official map, and providing for matters related thereto.** (*City Planner Chelsea Kirkland, Interim City Manager Toni Fisher*)
18. **Discussion & Action: to consider approval of Preliminary Plat for the Beall-Dean Ranch Development, being a tract of land in the F.H. HAMMON SURVEY, Abstract No. 673, the HEIRS OF FRANCISCO SANCHEZ SURVEY, Abstract No. 2346, and H.T. & B.R.R. CO. SURVEY NO. 5, Abstract No. 647, described in the deed to John Henry Dean III recorded in volume 1441, page 424 of the Official Public Records of Parker County, Texas, containing approximately 317.732 acres, more or less, and within the City of Willow Park, Texas.** (*Chelsea Kirkland, City Planner; Toni Fisher, Interim City Manager*)

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

19. **Section 551.071; Consultation with City Attorney regarding revised rules of decorum**
20. **Section 551.071 (Consultation with Attorney); Section 551.072 (Deliberation Regarding Real Property) - 120 El Chico Trail Lease Agreements.**
21. **Section 551.071, Consultation with City Attorney; *City of Aledo, Texas and City of Fort Worth, Texas v. City of Willow Park, Texas*, cause number: CV26-0175 in Parker County District Court, 43rd District.**
22. **Section 551.071, Consultation with City Attorney regarding Police Investigation**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

INFORMATIONAL COMMENTS

23. **City Manager Comments: Response/Reaction to meeting**
24. **City Council/Mayor Comments: Response/Reaction to meeting**
25. **Items of Community Interest**
26. **Future Agenda Items Requested by Mayor, City Council or City Staff**

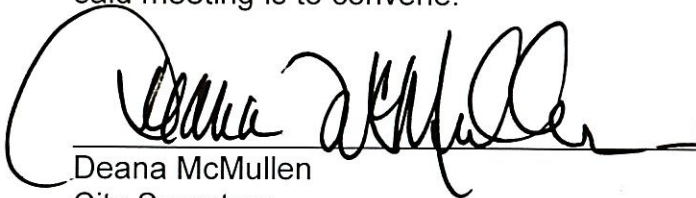
ADJOURN

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087,

a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: March 18, 2026, at/by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.



Deana McMullen
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dmcullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>