



CITY COUNCIL MEETING MAY 12, 2026 AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, May 12, 2026 at 6:00 PM

CALL TO ORDER AND DETERMINATION OF QUORUM

INVOCATION, PLEDGE OF ALLEGIANCE AND TEXAS PLEDGE; Pastor Ted Kitchens with Christ Chapel Church will be in attendance for the Invocation.

1. **Mayor Comments: 1) Bible Verse 2) Business Recognition**

PUBLIC COMMENTS (Limited to five minutes per person)

To address the City Council, residents must complete a speaker form and turn it in to the City Secretary at least five (5) minutes before the start of the meeting. The Rules of Procedure state that all comments are to be limited to five (5) minutes for each speaker provided that there are no more than ten (10) speakers. If there are more than ten (10) speakers, the Mayor and/or the City Council may reduce the applicable time limits to speak to three (3) minutes. Pursuant to the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; (3) propose the item be placed on a future agenda (Tex. Govt. Code §551.042). Each speaker shall approach the podium or designated speaker location and state his/her name and address before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers may only address the City Council and not individual officials, commission members, committee members, or employees. The public cannot speak from the gallery, but only from the podium or designated speaker location.

CONSENT AGENDA

These items consist of non-controversial or "housekeeping" items required by law. Items may be considered individually by any Council member making such request prior to a motion and vote on the Consent Items.

2. **Approval of Regular City Council Meeting Minutes: April 29, 2026**

REGULAR AGENDA ITEMS

3. **Discussion/Action to approve 2nd Quarter Financial Report (CPA, Jake Weber, Interim City Manager Michelle Guelker)**
4. **Canvass of the Votes from the May 2, 2026 General Election and approve Resolution No. 2026-24 declaring the results of the General Election held on May 2, 2026. (City Secretary Deana McMullen)**

5. **Administer the Oath of Office to Newly Elected Officials**
6. **Discussion/Action: Appointment of Mayor Pro Tem**
7. **Discuss and authorize increasing the scope of updating the 2014 Willow Park Comprehensive Plan to require public hearings and receive a status update on all capital improvement plans.** *(Mayor Teresa Palmer)*
8. **Discussion/Action: Consider Approval of Resolution approving the TxDOT Advance Funding Agreement (AFA) funding sidewalks and bicycle lanes on Meadow Place Drive and Kings Gate Drive Project.** *(Parks Director Mandy McCarley, City Engineer Gretchen Vazquez)*
9. **Discussion /Action: Discuss specific road improvements and authorize staff to coordinate renewal of the Interlocal Agreement and an Addendum with Parker County for road improvements in Precinct Four authorizing funding from general fund reserves.** *(Mayor Teresa Palmer)*
10. **Discussion/Action: consider approval of Resolution approving a Grant for the upsizing of water lines on West Oak** *(City Engineer Gretchen Vazquez, Public Works Director Chase McBride)*
11. **Receive a Status Report on the Crown Road reconstruction required following installation of a sewer line by the City of Hudson Oaks** *(Mayor Teresa Palmer)*
12. **Discussion/Action: to authorize a salary study for Police Department Personnel** *(Mayor Teresa Palmer)*
13. **Discuss/Action to bring back the Squaw Creek Project.** *(Councilmember Eric Contreras)*
14. **Discussion/Action: Home Rule Charter Update and authorize the next steps in the process for Home Rule Charter Election** *(Mayor Teresa Palmer)*
15. **Discussion Only: Consider applying for a reimbursement Federal Funding Grant for Willow Park Police Officers to become ICE Certified.** *(Councilmember Chawn Gilliland)*

EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Subchapter D, the City Council will recess in Executive Session (closed meeting) to discuss the following:

16. **Section 551.071, Consultation with City Attorney; City of Aledo, Texas and City of Fort Worth, Texas v. City of Willow Park, Texas, cause number: CV26-0175 in Parker County District Court, 43rd District**
17. **Section 551.071, Consultation with Attorney; City of Willow Park v. Halff & Associates**
18. **Section 551.074; Personnel, Police Chief position**

19. **Section 551.074; Personnel, regarding selection of City Manager**
20. **Consultation with Legal Counsel (Texas Government Code Section 551.071) regarding potential claims, legal duties, and exposure relating to governance and compliance concerns involving use of city resources, handling of city intellectual property/logos, Texas Public Information Act compliance, participation of non-official persons in closed meetings, protection of attorney-client privileged communications, and the scope of executive authority under applicable Texas law.**

RECONVENE INTO OPEN SESSION

In accordance with the Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

INFORMATIONAL COMMENTS

21. **City Manager Comments**
22. **City Council/Mayor Comments: Response/Reaction to meeting**
23. **Items of Community Interest: Willow Spark event for July 4th more details to come**
24. **Future Agenda Items requested by Mayor, City Council or City Staff**

ADJOURN

As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.

The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times and was posted on the city website, and said Notice was posted on the following date and time: May 6, 2026, at/by 6:00 p.m. and remained so posted continuously for at least three (3) business days before said meeting is to convene.



Deana McMullen
City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at dcmullen@willowpark.org. Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at <http://www.willowparktx.gov/>