



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, November 15, 2022 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

- [1.](#) Motion to approve the minutes of the Regular City Council Meeting of November 1, 2022.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Brian Turner

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

Economic Development Manager – Monica Drake

WARD MATTERS

PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Vanni, Bisbee, Koudela

Safety – Phares, Malta, Bisbee

Service, Utilities & Public Lands – Malta, Phares, Bisbee

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

Tax Compliance – Koudela, Antosh, Patton

Moral Claims – Antosh, Phares, Patton

Budget – Vanni, Koudela, Patton

LIAISON REPORTS

Planning – Phares/Alternate Koudela

Board of Zoning Appeals – Koudela/Alternate Vanni

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

2. Ordinance No. 2022-43 (Finance Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Streets, Utilities and Public Services Code;" specifically, Section 921.08, titled "Sanitary Sewer Rental Rates," to provide a use charge rate based upon \$5.429 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$43.43 per 800 cubic feet of water, or part thereof.

1st Reading 10-18-22 / 2nd Reading 11-1-22

MISCELLANEOUS

- 3. Motion authorizing an expenditure to the Willoughby Eastlake School District in the amount of \$184,703.55 for reimbursement of their share of the first and second half PILOT's for collection year 2022 per the TIF agreement.
- 4. Motion to approve the operation of Break Time, LLC as a professional business and/or service establishment at 1269 E. 305th St.
- 5. Motion authorizing an expenditure to All American Fire Equipment in the amount of \$12,922 for two 2 thermal imagers and chargers.

6. Motion to authorize the mayor and/or finance director to enter into a commercial credit card agreement with J.P. Morgan Chase Bank.
7. Election of two members for the Volunteer Firefighters' Dependents Fund Board.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

ADJOURNMENT



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, November 01, 2022 at 7:30 PM

City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

(Total meetings to date - 19)

The twentieth meeting of Council was called to order at 7:30 p.m. by Council President Patton.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Council President Robert Patton
 Ward 1 Councilwoman Monica Koudela
 Ward 1 Councilman Michael Vanni
 Ward 2 Councilwoman Natalie Antosh
 Ward 2 Councilwoman Theresa Bisbee
 Ward 3 Councilman Charles Malta
 Ward 3 Councilman David Phares

ALSO PRESENT

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Police Chief Turner, Service Director Shannon, Chief Housing & Zoning Inspector Brennan, City Engineer McLaughlin, Economic Manager Drake and Council Clerk Trend.

ABSENT

Fire Chief Malovrh and Recreation Director Kless.

APPROVAL OF MINUTES

1. Motion made by Mr. Malta, seconded by Ms. Antosh to approve the minutes of the Regular City Council Meeting of October 18, 2022.

Discussion: None.

Vote: Ayes: Koudela, Vanni, Antosh, Bisbee, Phares and Malta.

Abstain: Patton.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Be Smoothie had their ribbon cutting event today and they are officially open for business. John Morielli, who was a Willowick City Councilman from 1977-1983 passed away on October 19 at the age of 91. Leaf pick up will begin on November 7 and run through December 2.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

None.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**Service Director – Todd Shannon**

Report submitted electronically. The new sewer camera has been delivered and the concrete has been poured at the Senior Center.

Recreation Director – Julie Kless

Written report submitted - absent.

City Engineer – Tim McLaughlin

No written report.

Finance Director – Cheryl Benedict

No written report.

Law Director – Stephanie Landgraf

No written report.

Police Chief – Brian Turner

Report submitted electronically. Ms. Antosh inquired about having the speed trailer set up near Bayridge Blvd. and N. Marginal. Chief Turner stated he will check to see if the trailer has been put away for the winter months.

Fire Chief – Bill Malovrh

No written report - absent.

Chief Housing/Zoning Inspector – Sean Brennan

Written report submitted.

Economic Development Manager – Monica Drake

No written report. Several businesses in the city have contributed baskets and gift cards to United Way.

WARD MATTERS

None.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Frank McCarty, 468 E. 328 St., submitted information on the G.P. Griffith for Council to view.

John Fauceglia, 297 E. 310 St., is displeased with the traffic congestion on E. 305 St. and the freeway and feels it is due to the right turn only lane.

Mayor Regovich stated the Worden Rd. bridge construction and the Vine St. water line replacement are causing drivers to take alternate routes to try and avoid the construction. This is causing more traffic on E. 305 St. Mr. McLaughlin stated according to the NOACA study nothing significant can be done with the intersection due to the current alignment and infrastructure surrounding it but small alterations can be made like changing lane assignments and signage. They are hopeful that once the road construction is stopped for the winter the traffic will move better.

REPORTS OF STANDING COMMITTEES

Finance – Vanni, Bisbee, Koudela

Mr. Vanni stated income and real estate tax revenue has gone up in the city. The Sewer Fund is still low and will need to be discussed further once budget discussions start.

Safety – Phares, Malta, Bisbee

No report.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

No report.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

No report.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

Ms. Bisbee thanked the Recreation Department for their work with the Children's Halloween Program on October 29 that brought around 400 children.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

Fall clean up will be starting. Contact Charlie Malta at 440-488-1757 to volunteer.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

2. Motion made by Ms. Antosh, seconded by Mr. Vanni authorizing the Mayor to enter into a contract with Cargill to purchase Enhanced Calcium Chloride Salt Brine at \$.81 per gallon.

Discussion: None.

Vote: All ayes. Motion carried.

INTRODUCTION & CONSIDERATION OF LEGISLATION

3. Ordinance No. 2022-43 (Finance Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “Streets, Utilities and Public Services Code;” specifically, Section 921.08, titled “Sanitary Sewer Rental Rates,” to provide a use charge rate based upon \$5.429 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$43.43 per 800 cubic feet of water, or part thereof.

1st Reading 10-18-22 / 2nd Reading 11-1-22

4. Ordinance No. 2022-47 (Finance Director)

An Ordinance directing the Director of Finance to certify delinquent accounts to the Lake County Auditor and Lake County Treasurer for collection as property tax, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2022-47.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to adopt Ordinance No. 2022-47.

Discussion: None.

Vote: All ayes. Motion carried.

5. Resolution No. 2022-28 (Law Director)

A Resolution adopting the Lake County Emergency Management Agency’s Hazard Mitigation Plan, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings on Resolution No. 2022-28.

Discussion: None.

Vote: all ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Ms. Bisbee to approve Resolution No. 2022-28.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

Ms. Antosh stated a complaint was submitted to the Moral Claim Committee where the complainant reported on two different occasions within a week the she got screws in her tires she believed were from the Vine St. construction. However, she could not provide proof as to where she picked up the screws in her tires. The committee voted unanimously not to reimburse the complainant and the recommendation to Council is to deny the claim.

Motion made by Mr. Vanni, seconded by Mr. Phares to deny the Moral Claim.

Discussion: None.

Vote: All ayes. Motion carried. Claim denied (7-0)

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

ADJOURN TO EXECUTIVE SESSION

6. Motion made by Mr. Vanni, seconded by Mr. Phares to adjourn to Executive Session at 8:12 p.m. to consider the purchase or sale of property.

Discussion: None.

Vote: All ayes. Motion carried.

RETURN TO THE TABLE FROM EXECUTIVE SESSION

Motion made by Mr. Vanni, seconded by Mr. Malta at 8:30 p.m. to return to the table from Executive Session.

Discussion: None.

Vote: All ayes. Motion carried.

ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Phares to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 8:31 p.m.

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

ORDINANCE NO. 2022-43

AN ORDINANCE AMENDING CHAPTER 921 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “STREETS, UTILITIES AND PUBLIC SERVICES CODE;” SPECIFICALLY, SECTION 921.08, TITLED “SANITARY SEWER RENTAL RATES,” TO PROVIDE A USE CHARGE RATE BASED UPON \$5.429 PER 100 CUBIC FEET OF WATER, ESTABLISH A MINIMUM QUARTERLY BILLING FOR SUCH USE CHARGE RATE OF \$43.43 PER 800 CUBIC FEET OF WATER, OR PART THEREOF.

WHEREAS, Section 921.08 (b)(1) of the Codified Ordinances of the City of Willowick sets a use charge rate from which every person, firm or corporation whose lots, lands or premises served by a connection with the sanitary sewerage system of the City shall pay for discharging sewage; and

WHEREAS, the Administration and Council of the City of Willowick have been advised of the need to amend Section 921.08(b)(1) to provide for a revised use charge rate and a minimum quarterly billing based on that revised use charge rate for sanitary service in the City.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, AND STATE OF OHIO:

SECTION 1. That Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “STREETS, UTILITIES AND PUBLIC SERVICES CODE”; specifically Section 921.08, titled “SANITARY SEWER RENTAL RATES”, is hereby amended to read and provide as follows:

921.08 SANITARY SEWER RENTAL RATES.

(a) There is hereby established a charge for the use of the sanitary sewerage system upon all lots, lands and premises served by a connection with the sanitary sewerage system of the City which charge shall be in addition to any revenues received by a levy of taxes or assessments on the tax duplicated for sewer purposes.

(b)(1) Every person, firm or corporation whose lots, lands or premises are served by a connection with the sanitary sewerage system of the City shall pay for discharging sewage, industrial wastes, waste or other liquids either directly or indirectly into the sanitary sewerage system, a sewer rental charge based upon the quantity of metered water used in or upon such lots, lands, or premises and such charge shall be determined as follows: Each 100 cubic feet of water, or part thereof, measured through any one water meter, at the use charge rate of ~~Four Dollars and .935 cents (\$4.935)~~ **Five Dollars and .429 cents (\$5.429)** and the minimum quarterly billing for such use charge rate shall be ~~Thirty-Nine Dollars and 48/100 cents (\$39.48)~~ **Forty-Three Dollars and Forty-Three cents (\$43.43)** per 800 cubic feet of water, or part thereof per quarter.

(b)(2) The Finance Director...

* * *

Section 2. The existing Section 921.08 of the City's Codified Ordinances is hereby repealed in that said Section to the extent inconsistent herewith is superseded by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2022

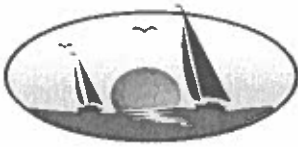
Robert Patton, Council President

Submitted to the Mayor: _____, 2022

Richard J. Regovich, Mayor

Approved by the Mayor: _____, 2022

ATTEST: _____
Angela Trend, Clerk of Council

**REQUISITION**

Item #3.

REQUISITION # 002764

DATE 11/07/2022

EXPIRE DATE

Requested by : HOLLY

Vendor:

WILLOUGHBY EASTLAKE
CITY SCHOOL DISTRICT
35353 CURTIS BLVD
EASTLAKE, OHIO 44095

Ship To:

CITY OF WILLOWICK
30435 LAKESHORE BOULEVARD
WILLOWICK, OH 44095

ACCOUNT NAME	ACCOUNT NUMBER	UN-ENCUMBERED BALANCE	AMOUNT
PILOT Reimb to W/E Schools	302.711.5720		184,703.55

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
		1ST HALF TY2021/CY2022		97,871.78
		2ND HALF TY2021/CY2022		86,831.77
		TIF DISTRIBUTION		

APPROVALS

#Route	Level	Date	Comment	#Route	Level	Date	Comment
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TOTAL: \$184,703.55

APPROVAL FOR PAYMENT

Signature of Authorized Personnel:

CITY OF WILLOWICK TIF DISTRIBUTION
First Half TY2021/CY2022

	City's Distribution	WESD Portion	Net to City
		46.302593/80.179559	
Total Distributions	305,959.55	88,343.72	217,615.84
Total Rollback	33,544.25	9,685.67	23,858.58
Total Homestead	4,060.29	1,172.38	2,887.91
Less: Fees	(4,606.11)	(1,329.99)	(3,276.13)
Net Distributions	338,957.98	97,871.78	241,086.20
WESD Portion of Gross		99,201.77	
WESD Portion of Fees		-1,329.99	
WESD Reimbursement		97,871.78	

MAR 15, 2022
03:21 PM

TIF FEBRUARY SETTLEMENT - APPORTIONMENT SHEET - 2021 FOR ROLLTYPE - RP_OH
PROJECT CODE/NAME: T0025 LAKESHORE BLVD DISTRICT

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AUTHORITY	DESCRIPTION	GRP FUND	ORG DIQ	ORG CUR	TIF DIQ	TIF CUR	ADJUSTMENT	FEE	DTAC	SUB TOTAL
LAKE COUNTY	GENERAL FUND	01	136.33	3679.60	136.33	3679.60	0.00	-43.82	-13.63	3758.48
	MENTAL HEALTH	20	168.42	4545.57	168.42	4545.57	0.00	-54.14	-16.84	4643.01
	DD/DEEPWOOD	32	488.54	13185.53	488.54	13185.53	0.00	-157.00	-48.86	13468.21
	NARCOTICS	40	19.63	529.93	19.63	529.93	0.00	-6.31	-1.96	541.29
	CHILDREN SERVICES	51	103.67	2797.36	103.67	2797.36	0.00	-33.33	-10.38	2857.32
	REGIONAL FORENSIC LAB	60	68.86	1858.53	68.86	1858.53	0.00	-22.13	-6.89	1898.37
	SENIOR CITIZENS SERVI	72	84.64	2284.32	84.64	2284.32	0.00	-27.19	-8.46	2333.31
	WILLOUGHBY-E GENERAL FUND	01	2726.67	73592.00	2726.67	73592.00	0.00	-876.28	-272.67	75169.72
	EMERGENCY	02	3023.87	81613.43	3023.87	81613.43	0.00	-971.79	-302.39	83363.12
	PERMANENT IMPROVEMENT	03	139.41	3762.64	139.41	3762.64	0.00	-44.80	-13.94	3843.31
WILLOWICK CI	DEBT	10	422.63	11406.75	422.63	11406.75	0.00	-135.82	-42.26	11651.30
	GENERAL FUND	01	1370.15	36979.94	1370.15	36979.94	0.00	-440.32	-137.02	37772.75
	PERM IMPROVEMENT	03	117.27	3165.18	117.27	3165.18	0.00	-37.69	-11.73	3233.03
	POLICE PENSION	07	40.90	1103.88	40.90	1103.88	0.00	-13.14	-4.09	1127.55
	RECREATION	08	29.17	787.21	29.17	787.21	0.00	-9.38	-2.92	804.08
	ENG FIRE	09	340.83	9198.99	340.83	9198.99	0.00	-109.53	-34.08	9396.21
	DEBT	10	20.45	551.94	20.45	551.94	0.00	-6.58	-2.05	563.76
	STREET LIGHTING	14	102.25	2759.70	102.25	2759.70	0.00	-32.87	-10.23	2818.85
	ROAD IMPROVEMENT	16	409.00	11038.79	409.00	11038.79	0.00	-131.44	-40.90	11275.45
	SANITARY AND STORM SE	17	55.82	1506.63	55.82	1506.63	0.00	-17.94	-5.58	1538.93
LAKELAND COM	GENERAL FUND	01	325.17	8776.25	325.17	8776.25	0.00	-104.50	-32.51	8964.41
	DEBT	10	44.99	1214.27	44.99	1214.27	0.00	-14.46	-4.50	1240.30
METROPOLITAN	METRO PARK	01	344.06	9286.00	344.06	9286.00	0.00	-110.56	-34.40	9485.10
WILLOUGHBY-E	GENERAL FUND	01	348.43	9403.95	348.43	9403.95	0.00	-111.97	-34.83	9605.58
PROJECT TOTALS :			10931.16	295028.39	10931.16	295028.39	0.00	-352.99	-1093.12	301353.44
			RG NON BUS CR	ORG HMSD RG OWN OCC CR	IF NON BUS CR	TIF HMSD IF OWN OCC CR	4,606.11			
LAKE COUNTY	GENERAL FUND	01	349.30	50.64	69.06	349.30	50.64	69.06		
	MENTAL HEALTH	20	431.50	62.56	85.32	431.50	62.56	85.32		
	DD/DEEPWOOD	32	1251.69	181.47	247.48	1251.69	181.47	247.48		
	NARCOTICS	40	50.31	7.29	9.95	50.31	7.29	9.95		
	CHILDREN SERVICES	51	265.54	38.51	52.47	265.54	38.51	52.47		
	REGIONAL FORENSIC LAB	60	176.43	25.58	34.89	176.43	25.58	34.89		
	SENIOR CITIZENS SERVI	72	216.85	31.44	42.87	216.85	31.44	42.87		
	WILLOUGHBY-E GENERAL FUND	01	6986.01	1012.80	1381.28	6986.01	1012.80	1381.28		
	EMERGENCY	02	7747.47	1123.19	1531.85	7747.47	1123.19	1531.85		
	PERMANENT IMPROVEMENT	03	357.18	51.78	70.62	357.18	51.78	70.62		
WILLOWICK CI	DEBT	10	1082.83	156.98	214.10	1082.83	156.98	214.10		
	GENERAL FUND	01	3510.47	508.93	694.09	3510.47	508.93	694.09		
	PERM IMPROVEMENT	03	300.47	43.56	59.41	300.47	43.56	59.41		
	POLICE PENSION	07	104.79	15.19	20.72	104.79	15.19	20.72		
	RECREATION	08	74.73	10.83	14.78	74.73	10.83	14.78		
	ENG FIRE	09	873.25	126.60	172.66	873.25	126.60	172.66		
	DEBT	10	52.40	7.60	10.36	52.40	7.60	10.36		
	STREET LIGHTING	14	261.98	37.98	51.80	261.98	37.98	51.80		
	ROAD IMPROVEMENT	16	1047.90	151.92	207.19	1047.90	151.92	207.19		
	SANITARY AND STORM SE	17	143.02	20.73	28.28	143.02	20.73	28.28		

CHRISTOPHER A. GALLOWAY
AUDITOR

Item #3.

MAR 15, 2022
03:21 PM

TIF FEBRUARY SETTLEMENT - APPORTIONMENT SHEET - 2021 FOR ROLLYTYPE - RP_OH
PROJECT CODE/NAME: T0025 LAKESHORE BLVD DISTRICT

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	RG NON BUS CR	ORG HMSD RG OWN OCC CR	IF NON BUS CR	TIF HMSD IF OWN OCC CR
LAKELAND COM GENERAL FUND	01	833.13	120.78	164.73
DEBT	10	115.27	22.79	16.71
METROPOLITAN METRO PARK	01	881.50	174.29	127.80
WILLOUGHBY-E GENERAL FUND	01	892.72	176.52	129.42
PROJECT TOTALS :		28006.74	5537.51	4060.29

\$ 33,544.25

CITY OF WILLOWICK TIF DISTRIBUTION
Second Half TY2021/CY2022

	City's Distribution	WESD Portion	Net to City
		46.302593/80.179559	
Total Distributions	263,943.53	76,211.88	187,731.65
Total Rollback	33,721.33	9,736.80	23,984.53
Total Homestead	4,060.29	1,172.38	2,887.91
Less: Fees	(1,001.90)	(289.29)	(712.61)
Net Distributions	300,723.25	86,831.77	213,891.48
WESD Portion of Gross		87,121.06	
WESD Portion of Fees		-289.29	
WESD Reimbursement		86,831.77	

TIF AUGUST SETTLEMENT - APPORTIONMENT SHEET - 2021 FOR ROLLTYPE - RP_OH
PROJECT CODE/NAME: T0025 LAKESHORE BLVD DISTRICT

Willowick

UTORITY	DESCRIPTION	GRP	FUND	ORG	DLQ	ORG	CUR	TIF	DLQ	TIF	CUR	ADJUSTMENT	FEES	DTAC	SUB	TOTAL
AKE COUNTY	GENERAL FUND	01		0.00	0.00	3291.91		0.00	0.00	3291.91		0.00	-12.50	0.00	3279.41	
	MENTAL HEALTH	20		0.00	0.00	4066.63		0.00	0.00	4066.63		0.00	-15.44	0.00	4051.19	
	DD/DEEPWOOD	32		0.00	0.00	11796.27		0.00	0.00	11796.27		0.00	-44.77	0.00	11751.50	
	NARCOTICS	40		0.00	0.00	474.10		0.00	0.00	474.10		0.00	-1.80	0.00	472.30	
	CHILDREN SERVICES	51		0.00	0.00	2502.59		0.00	0.00	2502.59		0.00	-9.48	0.00	2493.11	
	REGIONAL FORENSIC LAB	60		0.00	0.00	1662.71		0.00	0.00	1662.71		0.00	-6.31	0.00	1656.40	
	SENIOR CITIZENS SERVI	72		0.00	0.00	2043.64		0.00	0.00	2043.64		0.00	-7.76	0.00	2035.88	
	GENERAL FUND	01		0.00	0.00	65838.19		0.00	0.00	65838.19		0.00	-249.91	0.00	65588.28	
	EMERGENCY	02		0.00	0.00	73014.47		0.00	0.00	73014.47		0.00	-277.17	0.00	72737.30	
	PERMANENT IMPROVEMENT	03		0.00	0.00	3366.20		0.00	0.00	3366.20		0.00	-12.78	0.00	3353.42	
ILLOWICK CI	DEBT	10		0.00	0.00	10204.91		0.00	0.00	10204.91		0.00	-38.74	0.00	10166.17	
	GENERAL FUND	01		0.00	0.00	33083.65		0.00	0.00	33083.65		0.00	-125.58	0.00	32958.07	
	PERM IMPROVEMENT	03		0.00	0.00	2831.69		0.00	0.00	2831.69		0.00	-10.75	0.00	2820.94	
	POLICE PENSION	07		0.00	0.00	987.57		0.00	0.00	987.57		0.00	-3.74	0.00	983.83	
	RECREATION	08		0.00	0.00	704.27		0.00	0.00	704.27		0.00	-2.68	0.00	701.59	
	EMG FIRE	09		0.00	0.00	8229.76		0.00	0.00	8229.76		0.00	-31.24	0.00	8198.52	
	DEBT	10		0.00	0.00	493.79		0.00	0.00	493.79		0.00	-1.87	0.00	491.92	
	STREET LIGHTING	14		0.00	0.00	2468.93		0.00	0.00	2468.93		0.00	-9.37	0.00	2459.56	
	ROAD IMPROVEMENT	16		0.00	0.00	9875.72		0.00	0.00	9875.72		0.00	-37.49	0.00	9838.23	
	SANITARY AND STORM SE	17		0.00	0.00	1347.89		0.00	0.00	1347.89		0.00	-5.12	0.00	1342.77	
AKELAND COM	GENERAL FUND	01		0.00	0.00	7851.57		0.00	0.00	7851.57		0.00	-29.80	0.00	7821.77	
	DEBT	10		0.00	0.00	1086.33		0.00	0.00	1086.33		0.00	-4.12	0.00	1082.21	
	METRO PARK	01		0.00	0.00	8307.61		0.00	0.00	8307.61		0.00	-31.54	0.00	8276.07	
ETROPOLITAN	GENERAL FUND	01		0.00	0.00	8413.13		0.00	0.00	8413.13		0.00	-31.94	0.00	8381.19	
	GENERAL FUND	01		0.00	0.00	263943.53		0.00	0.00	263943.53		0.00	-1001.90	0.00	262941.63	

RG	NON	BUS	CR	ORG	HMSD	RG	OWN	OCC	CR	TIF	HMSD	TIF	OWN	OCC	CR
AKE COUNTY	GENERAL FUND	01	349.30	50.64	71.27	349.30	50.64	71.27	71.27	349.30	50.64	71.27	71.27	71.27	71.27
	MENTAL HEALTH	20	431.50	62.56	88.05	431.50	62.56	88.05	88.05	431.50	62.56	88.05	88.05	88.05	88.05
	DD/DEEPWOOD	32	1251.69	181.47	255.40	1251.69	181.47	255.40	255.40	1251.69	181.47	255.40	255.40	255.40	255.40
	NARCOTICS	40	50.31	7.29	10.26	50.31	7.29	10.26	10.26	50.31	7.29	10.26	10.26	10.26	10.26
	CHILDREN SERVICES	51	265.54	38.51	54.21	265.54	38.51	54.21	54.21	265.54	38.51	54.21	54.21	54.21	54.21
	REGIONAL FORENSIC LAB	60	176.43	25.58	36.00	176.43	25.58	36.00	36.00	176.43	25.58	36.00	36.00	36.00	36.00
	SENIOR CITIZENS SERVI	72	216.85	31.44	44.24	216.85	31.44	44.24	44.24	216.85	31.44	44.24	44.24	44.24	44.24
	GENERAL FUND	01	6986.01	1012.80	1425.45	6986.01	1012.80	1425.45	1425.45	6986.01	1012.80	1425.45	1425.45	1425.45	1425.45
	EMERGENCY	02	7747.47	1123.19	1580.82	7747.47	1123.19	1580.82	1580.82	7747.47	1123.19	1580.82	1580.82	1580.82	1580.82
	PERMANENT IMPROVEMENT	03	357.18	51.78	72.88	357.18	51.78	72.88	72.88	357.18	51.78	72.88	72.88	72.88	72.88
ILLOWICK CI	GENERAL FUND	01	1082.83	156.98	220.94	1082.83	156.98	220.94	220.94	1082.83	156.98	220.94	220.94	220.94	220.94
	PERM IMPROVEMENT	03	3510.47	508.93	716.29	3510.47	508.93	716.29	716.29	3510.47	508.93	716.29	716.29	716.29	716.29
	POLICE PENSION	07	300.47	43.56	61.31	300.47	43.56	61.31	61.31	300.47	43.56	61.31	61.31	61.31	61.31
	RECREATION	08	104.79	15.19	21.38	104.79	15.19	21.38	21.38	104.79	15.19	21.38	21.38	21.38	21.38
	EMG FIRE	09	74.73	10.83	15.25	74.73	10.83	15.25	15.25	74.73	10.83	15.25	15.25	15.25	15.25
	DEBT	10	873.25	126.60	178.18	873.25	126.60	178.18	178.18	873.25	126.60	178.18	178.18	178.18	178.18
	STREET LIGHTING	14	52.40	7.60	10.69	52.40	7.60	10.69	10.69	52.40	7.60	10.69	10.69	10.69	10.69
	ROAD IMPROVEMENT	16	261.98	37.98	53.45	261.98	37.98	53.45	53.45	261.98	37.98	53.45	53.45	53.45	53.45
	SANITARY AND STORM SE	17	1047.90	151.92	213.82	1047.90	151.92	213.82	213.82	1047.90	151.92	213.82	213.82	213.82	213.82
	GENERAL FUND	01	143.02	20.73	29.18	143.02	20.73	29.18	29.18	143.02	20.73	29.18	29.18	29.18	29.18

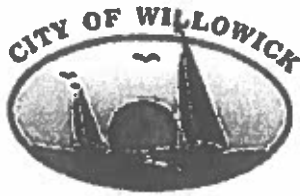
TIF AUGUST SETTLEMENT - APPORTIONMENT SHEET - 2021 FOR ROLLTYPE - RP_OH
PROJECT CODE/NAME: T0025 LAKESHORE BLVD DISTRICT

G 15, 2022
:06 PM

	RG NON BUS CR	ORG HMSD-RG OWN OCC CR	IF NON BUS CR	TIF HMSD IF OWN OCC CR
01	833.13	120.78	833.13	120.78
10	115.27	16.71	115.27	16.71
01	881.50	127.80	881.50	127.80
01	892.72	129.42	892.72	129.42
OBJECT TOTALS :	28006.74	4060.29	28006.74	4060.29

33,121.33

CHRISTOPHER A. GALLOWAY
AUDITOR



**CITY OF WILLOWICK PLAN REVIEW BOARD
APPLICATION FOR PERMIT TO OCCUPY FOR
BUSINESS, COMMERCIAL, INDUSTRIAL, ETC.
YOU MUST FILL OUT ENTIRE APPLICATION
440-516-3000**

PERMIT FEE: \$60.00

DATE: _____

Location of Occupancy: 1269 E 305 Business Name: BREAK TIME LLC
(ADDRESS)
Business Owner's Name & Address: ANTHONY MADDEN 1155 SPARROW RUN
CITY/STATE/ZIP: Streetsboro, OH 44241
Telephone Number: 440-278-4073 Fax Number: N/A Federal ID Number: 882188804
Or Social Security Number

OWNER OF PROPERTY/NAME/ADDRESS/TELEPHONE NUMBER: ED BERKIC (440-833-0222)

30501 Euclid Ave

SUBMIT NEW DETAILED FLOOR PLAN: ☒ SQ. FT. HABITABLE FLOOR AREA FOR OCCUPANCY: 2,766 SF

Building Size: Approx 10,000 SF

Total Number Of Employees: 0

Intended Number of Occupants: _____ Total Number of Seating: 12

Site Plan With Number of Paved Parking Spaces: Google Earth Hours Of Operation: Tu-F 6p-10p
Sa-S 12p-10p

Letter of Intent: ☒ Previous Use: Kamte Dab Proposed Use: Page Room

NAME OF PRINCIPAL OR CONTACT PERSON FOR NEW BUSINESS: ANTHONY MADDEN

Home Address/City/Zip: 1155 Sparrow Run
Streetsboro, OH 44241 Telephone Number: 216-269-2158

I hereby certify that the above questions have been answered correctly by me and that the premises will be used for the purpose stated above. Any change in the purpose of occupancy will not be made without approval from Lake County Building, Willowick Fire & Willowick Zoning Department. A final approval by The Willowick Building Dept. (440)516-3000 or a representative thereof, must be complied with before opening of business. I do hereby further agree to maintain the above premises in compliance with the ordinances of the City of Willowick.

Applicant's Signature: _____

Date: 10/1/22

Office use only:

Zoning District: _____ Authorized Occupants: _____

TEMPORARY APPROVED BY: _____ Date: _____

Zoning Dept. Inspected by: _____ DATE: _____

Zoning Permit # _____ Zoning Permit Fee \$ _____

Fire Dept. Inspected By: _____ Date: _____

CITY OF WILLOWICK-APPLICATION FOR COMMERCIAL ESTABLISHMENT LICENSE REQUIRED AFTER APPROVAL
Note* A separate permit is required for all new signs from the Willowick Building Department.

Break Time LLC.
1269 E. 305th Street
Willowick, Ohio 44095

October 3, 2022

City of Willowick
Plan Review Board
31230 Vine Street
Willowick, Ohio 44095

City of Willowick Review Board:

Please allow this to serve as Break Time LLC's letter of intent (LOI) to open a rage room at 1269 E. 305th Street, Willowick, Ohio.

Our goal is to open an establishment for people to provide themselves a fun opportunity for self-therapy, by breaking up items provided.

We have joined the Chamber of Commerce and look forward to a long business relationship with the community.

Thank you in advance for your consideration.

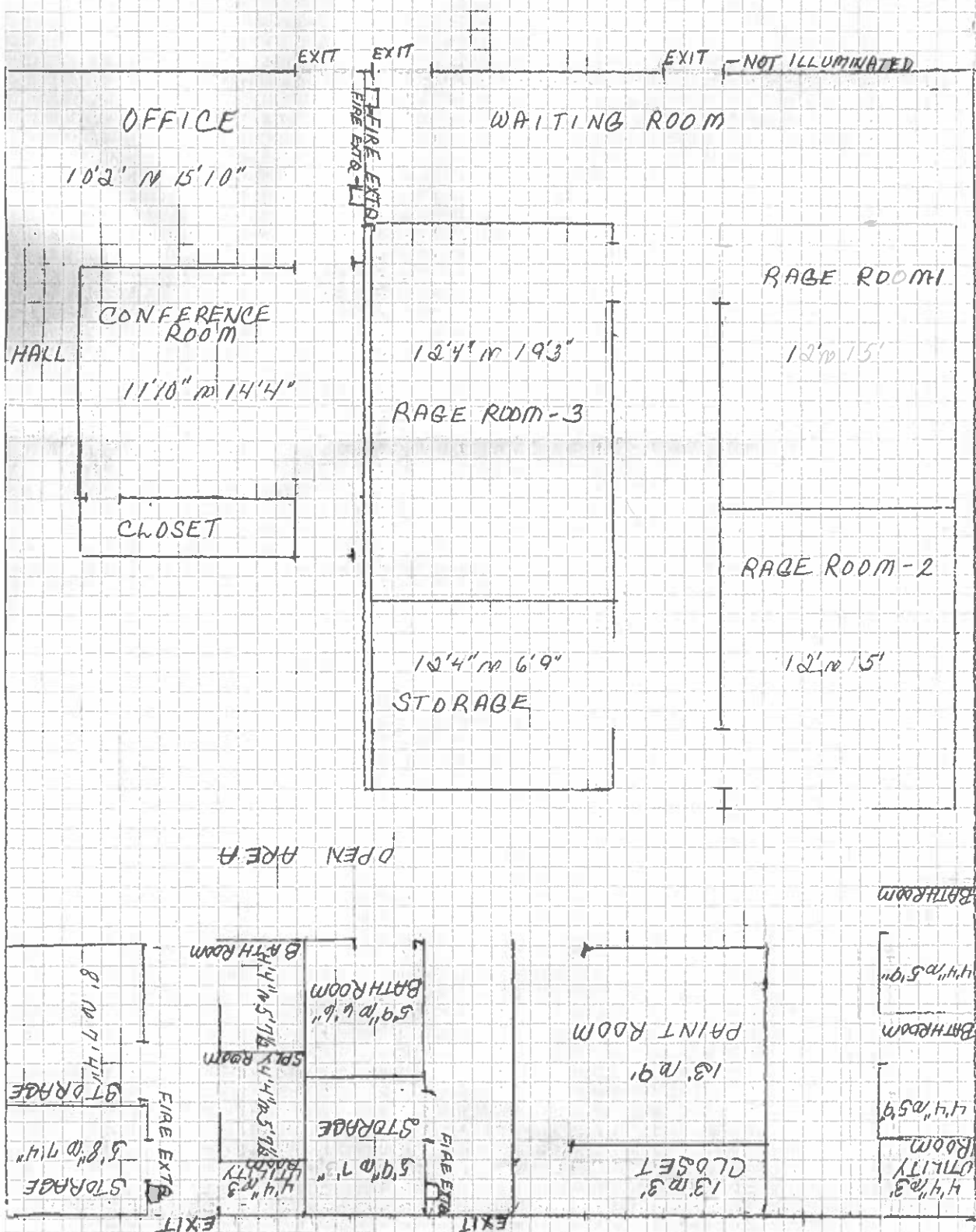
Respectfully,

A handwritten signature in cursive script that reads "Claudia Madden". The ink is dark and the signature is fluid, with a large loop at the end of the last name.

Claudia Madden

49'3" to 59'

1069 E 305TH ST
WILLOWICK OHIO 44095





SEAN BRENNAN
Chief Housing and Zoning Inspector

City of Willowick

31230 VINE STREET
WILLOWICK, OHIO 44095

Item #4.

BUILDING DEPARTMENT

Phone: 440-516-3000

Fax: 440-585-3776

Email: sbrennan@cityofwillowick.com

October 28, 2022

RE: Break Time, LLC located at 1269 E. 305th Street

Dear Chairman Carden,

On Thursday, October 13th, 2022 Break Time LLC was approved by the Plan Review Board members pending approval from Planning Commission and City Council. The board reviewed this as a service establishment under (Retail District) codified ordinance 1145.03 (a) (3). Per the requirements from this code section this will be formally submitted to Planning Commission for the upcoming board meeting.

Please see the attached documents regarding the type of business, their letter of intent and a floor plan.

Please note we have included the Plan Review Board minutes for your review, they have not yet been approved by the Plan Review Board members.

If you have any questions please contact me at your convenience.

Thank you,

Sean Brennan

Chief Housing and Zoning Inspector

Plan Review Board Chairman



**City of Willowick
PLAN REVIEW BOARD**

Thursday, October 13, 2022 at 3:00 PM
Willowick Building & Service Center

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

1. Call meeting to order

Roll call

PRESENT

Chief Brennan

Chief Turner

Mr. Lynn

Mr. McLaughlin

Mr. Lazor

Approval of minutes

September 22nd, 2022

Motion made by Mr. McLaughlin, Seconded by Mr. Lazor to approve September 22nd, 2022 meeting minutes.

Voting Yea: Chief Brennan, Chief Turner, Mr. Lynn, Mr. McLaughlin, Mr. Lazor

New Business

JD's All in One Customs - Located at 1101 E. 305th Street

Chief Brennan indicated that per the letter of intent submitted this business will be used as a hobby space working on friend's cars and that his wife would be making t-shirts, that it would not be for running a business. As it is a commercial building, and they will be occupying the space they are required to have a Commercial Establishment license.

Motion made by Mr. Lazor, Seconded by Chief Brennan to approve JD's All in One Customs.

Voting Yea: Mr. Brennan, Mr. Turner, Mr. Lynn, Mr. McLaughlin, Mr. Lazor

Touched by Keyz Essentials, LLC - Located at: 1241 E. 305th Street

KiKi Hardy was present representing her business Touched by Keyz Essentials, she explained that she has been braiding hair since a young age, which is a service she will be providing at her establishment.

She also stated that the wellness portion she has been doing for the past 7 years having to do with crystals, herbal supplements and healing.

Mike Lazor asked if she is expanding her business or if this is her first business, she stated that this is her first location.

Motion made by Mr. Lazor, Seconded by Mr. McLaughlin to approve Touched by Keyz Essentials, LLC
Voting Yea: Chief Brennan, Chief Turner, Lynn, Mr. McLaughlin, Mr. Lazor

Break Time, LLC - Located at: 1269 E. 305th Street

Claudia Madden was present representing Break Time LLC.

Chief Brennan indicated that this is the old Karate establishment and stated that Break Time, LLC is a smash room. Chief Brennan stated that as we have not had this type of business in our city, can she please explain the nature of the business, what types of items customers would be breaking and what they would be breaking the items with. She stated that the establishment is compiled of 3 different rooms and the purpose of the business is to release stress. The participant will be wearing safety attire, such as helmet, gloves, boots and a one-piece safety suit. They then will go into a designated room and break items such as, glassware, TV's, microwaves or a file cabinet by using tools such as hammer, sledgehammer and a crowbar. They will also have team building for corporate offices. The establishment will also have a paint room where the participants would use a small paint pellet gun and design with paint on canvases.

Mike Lazor asked if this would be individuals breaking items or would groups be breaking items at the same time. Claudia stated that in 2 of the rooms can accommodate a maximum of 2 people at a time due to size of the room and safety, then there is another larger room that would accommodate 4 people. The participants will be taking turns breaking the items they will not be doing so at the same time.

Don Lynn asked if there will be a monitor on site at all times and Claudia advised that there will be 2 attendants on site at all times. She also stated that there will be cameras installed as well to monitor activity. Don Lynn asked what the decor of the walls, Claudia advised that it is press board plywood on all the walls.

Chief Brennan asked due to the nature of the business and the debris that will come from the business, will there be a dumpster for the establishment and Claudia stated they will have a dumpster in the back of the building.

Chief Brennan explained to Claudia that due the nature of the business under ordinance 1145.03 under uses, that establishment is zoned in a retail district and while looking at the main uses permitted in that district typically, they would be retail establishments such as office professionals uses for medical offices, dining facilities, grocery stores and was trying to determine where in the ordinance this business would fall under in that district. Claudia responded stating that they will have items for sale such as shirts, hats and games. Chief Brennan stated that as the primary type of the business based on the letter of intent is to smash items, so the business is like a service. Claudia responded saying that yes that is a correct statement. Chief Brennan advised that with that and trying to find this type of business under this ordinance under retail uses there is a section under service establishments that this business would fall under but there is a different approval process for this type of business, he explained that typically this type of business would need to go through the Planning Commission and then get approval from City Council. He advised that he spoke to the Law Director with regards to the definition of this business and it is going to fall under a service establishment, the Plan Review Board can approve the business

pending approval from Planning Commission and City Council. He stated that he will give her a call to explain the next steps of the process for approval and stated she will have to attend a Planning Commission meeting and then once approved go to the City Council meeting.

Chief Brennan advised that Break Time LLC has been approved by Plan Review Board pending approval from Planning Commission and City Council and he would contact her to provide the next steps.

Mike Lazor asked that if things were to get out of hand what is the businesses contingency plan. She stated naturally they would contact the police however Mike Lazor asked if they will anyone in house to assist with something if needed. Claudia stated that they are not looking to attract a rowdy crowd, you have to be 16+ to participate and from 16 years old to 18 years old the participants have to be present with a parent, so she does not expect a lot of rowdy occurrences. Mike Lazor asked if there are any other business like this and she stated that there is one Magadore and one in Kent.

Chief Turner asked that since she mentioned team building, is there going to be alcohol allowed to be brought in and Claudia stated there is no alcohol allowed in the establishment. He also asked if there are going to liability waivers that need to be signed and Claudia stated that yes everyone will have to sign a waiver to participate and then the parent will have to sign a waiver for the 16–18year old participants.

Motion made by Chief Brennan, Seconded by Chief Turner to approve Break Time, LLC pending approval from Planning Commission and City Council.

Voting Yea: Chief Brennan, Chief Turner, Mr. Lynn, Mr. McLaughlin, Mr. Lazor

The Baller Zone, LLC - Located at 29900 Lakeshore Blvd.

Theresa was present representing The Baller Zone, LLC. Chief Brennan advised that this is the 777-entertainment device existing business that Theresa is purchasing, they have submitted all the required information per our ordinance, this includes the machines, where they are going to be located, the owner Information, hours of operation which are remaining the same, a floor plan showing again that everything will be remaining the same, a letter of intent from the current owners and then a letter of intent from the new owner, Theresa.

Natalie Antosh asked Theresa if she lives out of state because on the information submitted it states that she does. Theresa responded stating that she does live out of state however she has employees that live here that will be running the business and that she is able to get on a flight whenever needed.

Chief Brennan asked if they will be changing the signage of the business and Theresa stated they will not be changing anything.

Natalie Antosh asked what brought her attention to this business in the city. She stated that through networking it came across her desk, and she owns multiple businesses in North Carolina and Virginia to include other game rooms, a vape shop and a trucking business so she decided to take this on as well.

Motion made by Chief Turner, Seconded by Mr. McLaughlin to approve The Baller Zone, LLC

Voting Yea: Chief Brennan, Chief Turner, Mr. Lynn, Mr. McLaughlin, Mr. Lazor

Public portion

Public portion was opened and closed as no one was present.

Old business

Miscellaneous

Adjournment - Meeting adjourned at 3:23pm

Motion made by Mr. Lazor, Seconded by Chief Turner.

Voting Yea: Chief Brennan, Chief Turner, Mr. Lynn, Mr. McLaughlin, Mr. Lazor

Break Time LLC.
1269 East 305th Street
Willowick, Ohio 44095

October 27, 2022

City of Willowick
Planning Commission
30435 Lakeshore Boulevard
Willowick, Ohio 44095

City of Willowick Planning Commission

Please allow this letter and application to serve as our request for the commission's approval to operate a rage room at 1269 East 305th Street, Willowick, Ohio 44095.

Break Time, a rage room, is a business where customers will spend an allotted period of time in a closed off room venting their rage by smashing objects provided by our business. Customers are required to wear our protective gear including coveralls, helmet, gloves, and boots. We also provide bats, hammers, and crow bars to smash the objects purchased in a package. Break Time does not permit its customers from bringing in their own breakables, tools or protective gear.

Break Time consists of three rage rooms; two, 12' x 15' and one, 12.4' X 19.3' and a paint room 13' x 9'.

As an alternative to smashing objects, we have a paint room option, that allows customers to create their art with the use of a paint gun, versus a brush, on canvas to take home.

The construction of the break rooms consists of 5/8" drywall, OSB (plywood) walls over wooden 2" x 4" studs with a 36" passage door. As the rooms are not built to the ceiling grid or roof deck above, we will be installing galvanized poultry netting over the tops of these rooms so objects do not fly/project over to other areas.

From floor to roof deck the entire rentable area is 14'. The existing ceiling grid is at 9'.6" floor to ceiling and our rooms have a height of 8' from floor to the top of constructed wall.

In addition, our rooms do not have or use active electricity. Access to outlets have been sealed off with the use of an OSB panel (for our use only), as none of the three rooms created are tied into any existing construction.

Cont.

There are four restrooms within the floor plan, five areas to exit the business in case of emergency.

We have attached photos of existing rage rooms to help you visualize the business activities.

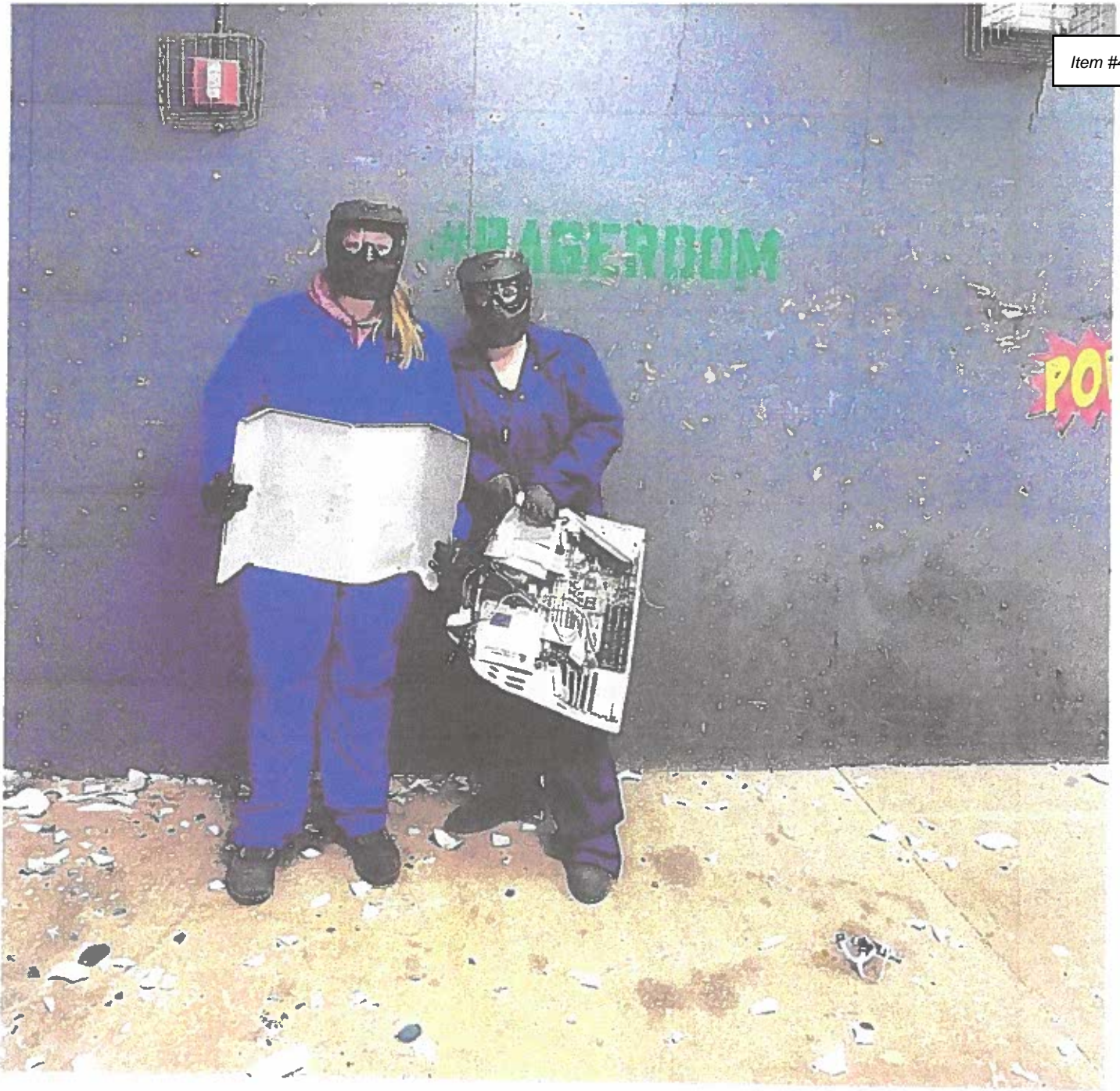
Thank you for your time.

Sincerely,

Claudia Madden,
Partner

1069E 305TH ST
WILLOWICK OHIO 44095
495" x 59'













Authorized Sales and Service for **rosenbauer**

5101 US Highway 22 SW • Washington CH, OH 43160
(740) 333 6801

3926 Southway Street SW • Canton, OH 44706
(330) 479 1383

3253 US Route 60 East • Ona, WV 25545
(304) 733 3581

Item #5.

Quote Date 10/29/22 Quote # Order Date Purchase Order # Page 1 of 1

Bill To:	Account #
Willowick Fire Rescue	
30435 Lakeshore Blvd	
Willowick, Ohio 44095	

Ship To:

Sales Consultant & Phone	Quote Issued By
Adam Georskey 440-476-9962	
Consultant e-mail	adam@aaf911.com

Customer Phone #	Customer Contact
Customer e-mail	

Quantity		Description Brand - Model - Size - Color	List Price	Price Each	Total Price
Quoted	Ordered				
2		FLIR K55 TIC Kit, PN: 72201-0206	6,600.00	5,650.00	11,300.00
2		FLIR Truck Charger KXX, PN: T198322ACC	830.00	696.00	1,392.00
1		Shipping		230.00	230.00

Not an invoice. Quotes are valid for 30 days. Standard Terms are Net 30.
Any applicable taxes and freight charges apply unless otherwise stated.

TOTAL	\$ 12,922.00
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All American Fire Sales Consultant's Signature	Customer's Acceptance Signature

