



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, September 03, 2024 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to Approve the Minutes from the August 20, 2024, Regular Council Meeting

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Nominations for Council At Large/President Pro Tempore for Tonight's Meeting

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – Koudela, Antosh, McFarland

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

3. Resolution No. 2024-45

A Resolution to Approve Authorizations (Then and Now Certificate) to Comfort Control Systems in the Amount of \$5,580.88 for the City of Willowick and Declaring an Emergency

MISCELLANEOUS

- 4. Motion Authorizing the Mayor to Enter into an Agreement with Stericycle, Inc., for Shredding Services for the City of Willowick
- 5. Motion Authorizing the Expenditure to the Ohio Auditor of State of Auditing Services Related to the 2023 Financial Statements and Related Disclosures in an Amount not to Exceed \$22,181.00

PUBLIC PARTICIPATION

OTHER BUSINESS

ADJOURNMENT

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RESOLUTION NO. 2024 – 45

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO COMFORT CONTROL SYSTEMS IN THE AMOUNT OF \$5,580.88 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Council President Pro Tempore

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

COMFORT CONTROL SYSTEMS



Item #3.

COMMERCIAL / INDUSTRIAL
HEATING and AIR CONDITIONING

10147-H Royalton Road
North Royalton, Ohio 44133
Phone: 440/877-2000 Fax: 440/877-2001

Bill To:
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30	Manry Park 30100 Arnold Rd Willowick, OH	8/6/2024	99378J
Item	Description	Qty	Rate	Amount
Service Call	5.22.2024 Installed pool boiler.	1	2,800.00	2,800.00
Materials	(1) Flue pipe, piping, Ohio boiler permit	1	2,780.88	2,780.88
Tax	Tax Exempt			0.00

Please contact Traci directly with any billing questions.
(440)241-7203
EMAIL: Traci@ccshvac.com
SEND REMITTANCE TO:
COMFORT CONTROL SYSTEMS
10147 ROYALTON RD STE H
N. ROYALTON, OH 44133

Total	\$5,580.88
Payments/Credits	\$0.00
Balance Due	\$5,580.