



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, August 19, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

- [1.](#) Motion to approve the minutes from the Regular Council Meeting of July 15, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

- [2.](#) A Proclamation Honoring Willowick Finance Director Cheryl Benedict.

ADMINISTRATIVE APPEALS

- [3.](#) ADMINISTRATIVE APPEAL ORDER NO. 2025-27: (McGarry)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 4' TO PLACE A SHED 6'
FROM NEIGHBOR'S GARAGE IN THE APPLICATION OF SECTION 1171.02(e) OF THE
CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

- 4. Motion to authorize the Mayor to enter into a contract with Verdantas in the amount of \$200,000 for the project management and coordination of the SS4A Safety Grant.

INTRODUCTION & CONSIDERATION OF LEGISLATION

- 5. RESOLUTION NO. 2025 – 44:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO FIRE CATT, LLC IN THE AMOUNT OF \$3,406.75 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

- 6. RESOLUTION NO. 2025 – 45:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CIVICPLUS, LLC IN THE AMOUNT OF \$4,075.05 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

7. RESOLUTION NO. 2025 – 46:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO THOMAS FENCE CO., INC. IN THE AMOUNT OF \$8,840.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

8. RESOLUTION NO. 2025 – 47:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO THE CITY OF WILLOUGHBY IN THE AMOUNT OF \$15,461.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

9. ORDINANCE NO. 2025-32:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

10. RESOLUTION NO. 2025- 48:

A RESOLUTION AUTHORIZING THE RETURN OF ADVANCED FUNDS FROM THE NOPEC GRANT FUND (227) TO THE GENERAL FUND (101) IN THE AMOUNT OF \$3,473.56, AND DECLARING AN EMERGENCY.

11. RESOLUTION NO. 2025 - 49:

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE EMERGENCY MANAGEMENT AGENCY FUND (221) TO THE GENERAL FUND (101); STREET CONSTRUCTION, MAINTENANCE & REPAIR FUND (202); STATE HIGHWAY FUND (203); SEWER REVENUE FUND (205) AND DECLARING AN EMERGENCY.

12. RESOLUTION NO. 2025- 50:

A RESOLUTION AUTHORIZING THE RETURN OF FUNDS FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (224) TO THE GENERAL FUND (101), AND DECLARING AN EMERGENCY.

13. ORDINANCE NO. 2025- 33:

AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, AMENDING SECTION 141.01, TITLED “COMPENSATION; AGE; RANK” AND DECLARING AN EMERGENCY.

14. ORDINANCE NO. 2025- 34:

AN ORDINANCE AMENDING ORDINANCE 2025-11 PROVIDING FOR THE COMPENSATION OF APPOINTED OFFICIALS AND CERTAIN OTHER EMPLOYEES OF THE CITY, AND REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

15. ORDINANCE NO. 2025- 35:

AN ORDINANCE AMENDING ORDINANCE NO. 2005-93 TO IDENTIFY ADDITIONAL PUBLIC IMPROVEMENTS AND DECLARING AN EMERGENCY

16. ORDINANCE NO. 2025- 36:

AN ORDINANCE AMENDING CHAPTER 155 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “EMPLOYEES GENERALLY;” SPECIFICALLY, AMENDING SECTION 155.07, TITLED “SICK LEAVE; FUNERAL LEAVE” AND DECLARING AN EMERGENCY.

17. RESOLUTION NO. 2025 – 51:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LAKE COUNTY TELECOMMUNICATIONS IN THE AMOUNT OF \$4,525.45 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

18. ORDINANCE NO. 2025- 37:

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); SEWER REVENUE FUND (205); FIRE EMERGENCY RESCUE FUND (208); STREET IMPROVEMENT LEVY FUND (213); RECREATION IMPROVEMENT LEVY FUND (214); SENIOR CITIZENS CENTER FUND (220); EMERGENCY MANAGEMENT FUND (221); EARNED BENEFITS FUND (240); BOND RETIREMENT FUND (301); E. 305TH ST. SEWER IMPROVEMENT FUND (433); POLICE PENSION FUND (801); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

MISCELLANEOUS

19. Motion to declare 27 decorative streetlights as surplus, obsolete, unneeded, unfit for public use, and authorizing its sale or subsequent disposal.
20. Motion authorizing Change Order #2-FINAL to United Survey Inc, for the Deduct amount of \$232,353,10 for the E. 305th Sanitary Sewer Improvements.
21. Motion authorizing the release of retainage in the amount of \$48,440 to United Survey, Inc. for the E. 305th Sanitary Sewer Improvements.
22. Motion to authorize the Service Department to apply for a Safety Intervention Grant through the Ohio Bureau of Workers Compensation.
23. Motion authorizing an expenditure to Whispering Woods Management, LLC in the amount of \$18,260.00 for the refund of escrowed insurance proceeds related to the fire at 325 E. 327th Street.
24. Motion to declare A Gerber Fastrack 650 plotter, city tag #01348, as surplus, obsolete, unneeded, unfit, for public use, and authorizing its sale or subsequent disposal.
25. Motion authorizing and expenditure in the amount of \$37,563.32 to the Lake County Community Erosion SID, Inc. for CY25 SID payments distributed to the city.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

ADJOURNMENT



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, July 15, 2025 at 6:30 PM
 City Council Chambers

ADA NOTICE

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MINUTES

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of June 17, 2025.

MOTION: Ms. Antosh motioned to approve the minutes of the Regular Council Meeting of June 17, 2025. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Minutes approved.

2. Motion to approve the Minutes from the Special Council Meeting of June 24, 2025.

MOTION: Ms. Antosh motioned to approve the minutes of the Regular Council Meeting of June 17, 2025. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, ABSTAIN. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Minutes approved.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

3. ADMINISTRATIVE APPEAL ORDER NO. 2025-25 (JONES):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A AIR
 CONDITIONING UNIT IN THE SIDE YARD IN THE APPLICATION OF SECTION
 1167.01(c)(ii OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

MOTION: Ms. Antosh motioned to approve the Administrative Appeal. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Administrative Appeal approved.

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-26 (JONES):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A A/C UNIT 6'10" FROM THE SIDE PROPERTY LINE OR 71'6" FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1167.01(c)(ii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

MOTION: Ms. Antosh motioned to approve the Administrative Appeal. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Administrative Appeal approved.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni reports that their second K9 officer passed away on June 26. The new K9 officer reached out to Molly because we have the memorial in the back and they have not put up a K9 since 2016 or so. They will get it back together and likely have a ceremony in the fall. Every City in the County can participate and he believes it is about \$125 each. More to come on that.

He swore in the newest part time Lt. for Fire Department last week. He also swore in a part time captain a couple months ago. There was a test for the full time captains and they had two accept. August 11 they will likely swear them in and then do a formal swearing in with families at the September 2nd Council Meeting. Kyle Baker will join next week for Police. Everyone is excited about him coming back. An additional officer in continued commitment for making our safety forces the best in the County.

It looked like an isolated incident, but there was a phishing email that went to businesses last Thursday asking for \$4800. It was a pretty decent fake but they did not pay. IT thinks it was isolated and we were not hacked. We did post a warning on a few Facebook pages though. The good news is we were not hacked.

You might have seen that work started at the median at Shoregate. Maybe Monday? The bad news is it is on hold for a potential sewer issue. Might delay a bit. Will be right turn only there.

Vision 2050 continues to meet to discuss the County's comprehensive plan. There is a survey, Mayor posted it on the website also. He encourages every resident to participate.

Last, Gold Star is having their 5k race July 27 at 9 am. \$35 to register.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Phares asks what the median will look like?

Mayor Vanni says Sean has the plan and he does not want to misspeak. He cannot recall off the top of his head.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Todd Shannon says there is a major storm sewer that flows through that area. They will be investigating and now in a holding process to ensure it doesn't sink. Sewer meeting was before this. Big rain event June 27. These events are becoming more common through the US. They are trying to mitigate flooding as much as they can. There is only so much they can do.

Ms. Koudela commends the crew, specifically Gary Earl and a newer employee who both came out to block a portion of 320. Gary made a point to ensure it was safe for her to turn onto Lakeshore.

Recreation Director – Julie Kless

Julie Kless says everything is going well. There are a few events coming up. Christmas in July is July 25 from 6-8. Family fun night and outdoor movie is Saturday July 26 at Dudley 7-8:30, movie to follow. Tonight there is a motion for approval for a contract with OMG and that is for the inflatable for the family fun night. Watershow is Tuesday August 5th at approximately 8:45 pm.

No questions.

City Engineer – Tim McLaughlin

Tim McLaughlin says Forest Grove Sewer Project is getting ready to go out for bid. Current estimate is about \$1 million. We should be fully funded for that. Lakeshore Boulevard West Permits.

Finance Director – Cheryl Benedict

No report.

Law Director – Mandy Gwartz

Law Director Gwartz says the Resolution that was added to the agenda today was actually passed at the last meeting, but due to us amending the prior legislation amending this levy, they needed to be passed at a separate meeting hence why it is on tonight.

Police Chief – Rob Daubenmire

Report emailed.

Fire Chief – Bill Malovrh

Report emailed.

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

Mr. Malta says he is sorry to hear Todd is down to 3 for sewer crew. 297 E 310th the catch basin has collapsed again. It was fixed a couple years back. It is right in the apron.

Todd says they will look at it in the morning.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Joanne Schilner, 29700 Silven Dr., says she has lived here since 2009. Willowick is a wonderful place to live. It is quiet and peaceful with friendly neighbors. It is very different from many places around. She appreciates living here. Their homes are tightly packed together, barely room for a driveway between,

yet they are able to live harmoniously. Fireworks are illegal in Willowick, but it seems to make no difference to the home owner on Cresthaven who has set off professional grade fireworks for the second year in a row now. What can she, and other neighbors, do to be sure it does not happen again?

Nicolas Koudela, 29529 Cresthaven Dr, says he has lived there on and off for the past 36 years. Claims the other resident has been illegally trespassing and has made accusations she cannot back up.

Ms. Koudela thanks Ms. Schilner for her comments. If you witness fireworks you can call the non-emergency police line. If they witness anything, they can issue a citation for that.

Chief Daubenmire says that particular night, they responded to 27 fireworks complaints. They issued 8 warnings and the rest were unfounded. They were not going off at the time they were there. They did not have to go to a repeated address.

Ms. Koudela says she agrees Willowick is a great place to live. If you have an issue with one of your neighbors, you should reach out individually rather than a public meeting or email.

Ms. Shilner says she attempted to go and speak to the homeowner. She walked to the back of the property where the party was going on and asked to find the homeowner. No one could point her in the correct direction. She lives a block away from her and the amount of noise and disruption was unbelievable. There were fireworks for cities that could have been attended instead. As a council member and council president, you should have more consideration for your neighbors. She states she has videos and other proof.

Ms. Koudela says the other person mentioned he was the sole owner.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Ms. Antosh says there is a Moral Claim and she will be contacting the resident and committee. She would like to have it before our August meeting. August 19.

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

5. Motion to enter into a contract with Ohio Mobile Gaming for rentals for Dudley Park for a total of \$888.57

MOTION: Ms. Antosh motioned to approve the Motion. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

INTRODUCTION & CONSIDERATION OF LEGISLATION

6. RESOLUTION NO. 2025 – 37:

A RESOLUTION ADOPTING THE TAX BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. Phares motions to approve. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

7. ORDINANCE NO. 2025-27:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

8. RESOLUTION NO. 2025 – 38:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO PEAK SOFTWARE SYSTEMS, INC. IN THE AMOUNT OF \$3,826.65 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. Phares second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

9. ORDINANCE NO. 2025- 28:

AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, AMENDING SECTION 141.02, TITLED “CHIEF OF DIVISION OF FIRE” AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. Malta motions to approve. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

10. ORDINANCE NO. 2025- 29:

AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, AMENDING SECTION 141.01, TITLED “COMPENSATION; AGE; RANK” AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

11. ORDINANCE NO. 2025- 30:

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); SEWER REVENUE FUND (205); FIRE EMERGENCY RESCUE FUND (208); RECREATION IMPROVEMENT LEVY FUND (214); DRUG LAW ENFORCEMENT FUND (218); SENIOR CITIZENS CENTER FUND (220); COMMUNITY BLOCK GRANT FUND (224); VIOLENT CRIME REDUCTION GRANT FUND (233); FOR CURRENT EXPENSES AND OTHER

EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

12. RESOLUTION NO. 2025- 39:

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FUND FOR THE VIOLENT CRIME REDUCTION GRANT, AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring three readings. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

13. RESOLUTION NO. 2025- 40 (As Amended):

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO VIOLENT CRIME REDUCTION GRANT FUND (233) AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring three readings. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve as amended. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

14. RESOLUTION NO. 2025 – 41:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LOWE’S IN THE AMOUNT OF \$4,738.50 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. Malta motions to approve. Mr. Phares second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

15. RESOLUTION NO. 2025 - 42:

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (224) AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

*** RESOLUTION NO. 2025-43: (This item was a late add on)

A RESOLUTION SUBMITTING THE QUESTION OF THE RENEWAL OF A ONE AND FIVE-TENTHS MILL TAX LEVY FOR THE PURPOSE OF PROVIDING FUNDS TO PURCHASE EQUIPMENT AND CAPITAL IMPROVEMENTS FOR THE SAFETY FORCES OF THE CITY PURSUANT TO OHIO REVISED CODE SECTIONS 5705.19 AND 5705.191 TO THE ELECTORS OF THE CITY, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the three-day rule. Mr. Phares second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. Malta motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

MISCELLANEOUS

16. Motion to declare HVAC Unit for Dispatch with City TAG No. 02033 as Surplus, Obsolete, Unneeded and Unfit for Public Use and Authorizing its Disposal.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

17. Motion to declare Dell T7910 Server W/6TB Storage dispatch equipment with City TAG No. 02068 as Surplus, Obsolete, Unneeded and Unfit for Public Use and Authorizing its Disposal.

MOTION: Mr. Phares motions to approve. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

18. Motion authorizing an expenditure to Wichert Insurance for renewal of the city's cyber liability insurance policy covering the period of June 26, 2025 to June 26, 2026 in the amount of \$12,850.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Jean Bowen, 472 E 319th street, is curious about the lights on Vine Street. Will they be brighter or still dim?

Ms. Koudela directs to Todd.

Todd says it will be an LED type light. The old school lights they grew up with are almost non-existent.

Tax Budget Hearing begins at 7:15 p.m.

Finance Director Benedict says there are 2.5 mills of renewal levies not included at this time. There is ¼ mill increased for street lighting.

No questions.

Tax Budget hearing closed.

Back to resolution 2025-37.

EXECUTIVE SESSION

19. Discussion of Worker's Compensation Claims.

20. Discussion of a public employee's compensation.

MOTION: Ms. Antosh motions to adjourn into executive session. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Enter Executive Session 7:17 p.m.

CLOSE EXECUTIVE SESSION

MOTION: Ms. Antosh motions to adjourn into executive session. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Exit Executive Session.

ADJOURNMENT

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motioned to Adjourn the Meeting. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Meeting Adjourned.

Clerk of Council

Council President

Date

ADMINISTRATIVE APPEAL ORDER NO. 2025-27

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 4' TO PLACE A SHED 6'
FROM NEIGHBOR'S GARAGE IN THE APPLICATION OF SECTION 1171.02(e) OF THE
CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 25-12
LAWRENCE McGARRY
30002 FAIRWAY BLVD.

WHEREAS, at its meeting of August 13, 2025, the Board of Zoning Appeals, in Case No. 25-12, heard the appeal of Lawrence McGarry for the requested variance and has recommended to Council that the variance to Section 1171.02(e) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1171.02(e) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2025 _____
President of Council

ATTEST: _____
Clerk of Council



City of Willowick
BOARD OF ZONING APPEALS

Wednesday, August 13, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

Chairman Koudela called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Chairman Nick Koudela
BZA Member Phil Yarleets
BZA Member Rich Hill

ABSENT

BZAMember Tom Flaisig
BZA Member Debbie Clarke

CHAIRMAN SWEAR IN APPLICANT(S) & AUDIENCE MEMBERS WHO WILL BE GIVING TESTIMONY.

The chairman swore in applicants and audience members who will be speaking before the board.

APPROVAL OF MINUTES

Motion made by BZA Member Yarleets, Seconded by BZA Member Hill.
Voting Yea: Chairman Koudela, BZA Member Yarleets, BZA Member Hill

1. 7-9-25 Minutes

BZA CASES

Lawrence McGarry appeared before the board.

The secretary sent out neighbor notification forms to all abutting property owners.

Requested variance of 4' to place a shed 6' from the neighbor's garage.

Chairman Koudela asked what the reason for the variance request is. Mr. McGarry said he has limited space in the backyard between the house and the garage.

Mr. McGarry plans to store patio furniture and a large tent.

The shed will be constructed of wood with a concrete foundation. There will be no electricity

Motion made by BZA Member Yarletts, Seconded by BZA Member Hill to grant a variance of 4'.to place a shed 6' from the neighbor's garage in the application of Section 1171.02(e) of the Codified Ordinances at 30002 Fairway Blvd. Voting Yea: Chairman Koudela, BZA Member Yarletts, BZA Member Hill. Motion carried.

2. Case 25-12

Lawrence McGarry Jr.

30002 Fairway Blvd.

NEW BUSINESS

None

OLD BUSINESS

None

ADJOURNMENT

Motion made by BZA Member Yarletts, Seconded by BZA Member Hill.

Voting Yea: Chairman Koudela, BZA Member Yarletts, BZA Member Hill. Motion carried.

Meeting adjourned at 6:38 P.M.

Nick Koudela, Chairman

Attest:

Jennifer Quinn, Secretary

Fire Catt, LLC

3250 W. Big Beaver Rd., Suite 544
 Troy, MI 48084
 (248) 643-7200
 mguthrie@firecatt.com
 www.firecatt.com

**Service Invoice**

BILL TO
 Capt. Michael Pollack
 City of Willowick Fire Department
 30435 Lakeshore Boulevard
 Willowick, Ohio 44095

SERVICE INVOICE 16098
 DATE 05/30/2025
 TERMS Due on receipt

P.O. NUMBER
 Verbal

QTY	DESCRIPTION	RATE	AMOUNT
8,031	Fire hose testing utilizing Fire Catt's Labor	0.42	3,373.02
	1% - Applied on Jul 1, 2025		33.73

Please Remit Payment to:
 Fire Catt, LLC
 3250 W. Big Beaver Rd., Suite 544
 Troy, MI 48084

BALANCE DUE

\$3,406.75

Price reflects COLA increase.

FEID #: 20-8014947

If payment is not made within 45 days, a 1% service charge
 will be added per month for all outstanding balances.

RESOLUTION NO. 2025 – 44**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO FIRE CATT, LLC IN THE AMOUNT OF \$3,406.75 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor



Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

JUL 29 2025

Invoice
PAST DUE

#331367

4/6/2025

Item #6.

Bill To

Holly Freed
City of Willowick
30435 Lakeshore Boulevard
Willowick OH 44095

TOTAL DUE

\$4,075.05

Due Date: 5/6/2025

Terms

Net 30

Customer

City of Willowick, OH

Approving Authority

Qty	Item	Start Date	End Date
1	Web Open Platform Maintenance	4/6/2025	4/5/2026
1	Premium Web Open Annual	4/6/2025	4/5/2026

Total \$4,075.05

Due **\$4,075.05**

To pay your invoice with a credit card [Click Here.](#)

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name

JPMorgan Chase

Account Name

CivicPlus LLC

Account Number

910320636

Routing Number

021000021

RESOLUTION NO. 2025 – 45**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CIVICPLUS, LLC IN THE AMOUNT OF \$4,075.05 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

THOMAS FENCE CO. INC.

5515 WOODMAN AVE.

P.O. Box 487

ASHTABULA, OH 44005-0487

Inv Item #7.

JUL 29 2025

Date	Invoice #
7/25/2025	33282

Bill To
CITY OF WILLOWICK. 30435 LAKESHORE BLVD. WILLOWICK, OHIO 44095

THEN & NOW
POLICE ACCT. #
101-101-5430

Quantity	Description	Rate	Amount
	Scope of Work : Police Department Compound Area : Installation of 22' of 9' tall ## 9 - gauge galvanized Chain Link Gate . Per Quotation : January 30, 2023 Per : Mr. Terry McCarthy Labor & Material 5,500.00 5,500.00		
	Scope of Work : Fire Department Mezzanine Fence: Installation of 15' of 8' tall #9 - gauge galvanized chain link fence Per Quotation: January 30, 2023 Per : Mr. Terry McCarthy Labor & Material 3,340.00 3,340.00		
I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &/OR RENDERED ON BEHALF OF THE CITY OF WILLOWICK, P.O. # _____ _____ DATE _____ 20 _____			
Thank you for your business.		Total	\$8,840.00
Phone # 440-998-4747			

RESOLUTION NO. 2025 – 46**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO THOMAS FENCE CO., INC. IN THE AMOUNT OF \$8,840.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

JUL 21 2025

Item #8.

Invoice Number 2025-00000042
Date 07/17/2025
Due Date 08/16/2025

Customer #: 1151

CITY OF WILLOWICK / FINANCE DIRECTOR
30435 LAKESHORE BLVD

WILLOWICK, OH 44095

Invoice Type: MC-General

Description: 1ST HF'25 COURT COSTS

SEE ENCLOSURES

Description	Quantity	Price Per Unit	Total Amount Due
1010-110-46602 Shared Crt Allocations			\$15,461.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$15,461.00

(440)953-4167

**INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED A MONTHLY LATE FEE
WHICH WILL BE THE GREATER OF \$10.00 OR 1.5% OF THE UNPAID BALANCE**

CITY OF WILLOUGHBY

MEMORANDUM

TO: Finance Officers

FROM: Cher Hoffman, Director of Finance

DATE: July 16, 2025

SUBJECT: Court Allocation for First Half 2025

I am scheduling a meeting with the Finance Officer or Clerk-Treasurer of each political subdivision for Tuesday, August 5, 2025 at 8:00am. The meeting will be held at Willoughby City Hall in the 2nd Floor Conference Room.

Court Expenditures January -June 2025		<u>1,338,248</u>
Less: Court Costs	400,590	
Court Other	534,860	
Comm Service Pmts	1,200	<u>(936,650)</u>
Court Expenditures Subject to Allocations		<u><u>401,598</u></u>

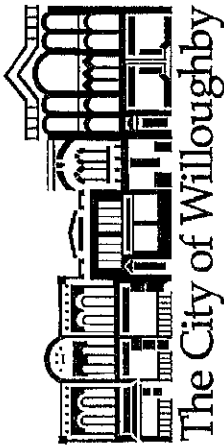
Allocations 2025			* Invoice Amounts
City	Percent		
Willoughby	22.15%	88,955	88,955
Eastlake	15.94%	64,015	42,380
Wickliffe	12.48%	50,119	48,947
Willowick	9.52%	38,232	15,461
Kirtland Hills	1.46%	5,863	5,863
Kirtland	5.41%	21,726	12,995
Willoughby Hills	32.08%	128,833	128,833
Timberlake	0.15%	602	602
Waite Hill	0.80%	3,213	2,955
Lakeline	0.01%	40	30
Total	<u>100.00%</u>	<u><u>401,598</u></u>	<u><u>347,021</u></u>

* Invoice amounts do not exceed revenue disbursed to cities based on January - June, 2025 provided by Willoughby Municipal Court.

CH: nak

Attachments: Court Revenue & Expenditures
Case Load Review

cc: Judge Cornachio
cc: Chris Simon



COURT ALLOCATION

Fiscal Year to Date 06/30/25
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 1010 - General Fund											
REVENUE											
Department 110 - Court											
46601	Court Costs	810,000.00	.00	810,000.00	62,491.31	.00	.00	400,589.82	409,410.18	49	797,690.56
46602	Court Costs-Shared	350,000.00	.00	350,000.00	.00	.00	.00	103,639.00	246,361.00	30	372,486.00
46604	Court-Other	700,000.00	.00	700,000.00	117,326.32	.00	.00	534,859.63	165,140.37	76	761,075.60
46606	Community Service Payments	5,000.00	.00	5,000.00	.00	.00	.00	1,200.00	3,800.00	24	5,180.50
Department 110 - Court Totals		\$1,865,000.00	\$0.00	\$1,865,000.00	\$179,817.63	\$0.00	\$0.00	\$1,040,288.45	\$824,711.55	56%	\$1,936,432.66
REVENUE TOTALS		\$1,865,000.00	\$0.00	\$1,865,000.00	\$179,817.63	\$0.00	\$0.00	\$1,040,288.45	\$824,711.55	56%	\$1,936,432.66
EXPENSE											
Department 110 - Court											
50101	Full Time	1,600,000.00	.00	1,600,000.00	113,491.06	.00	.00	733,100.65	866,899.35	46	1,031,596.91
50102	Part Time	200,000.00	.00	200,000.00	12,471.01	.00	.00	87,398.73	112,601.27	44	90,391.86
50106	Overtime	5,000.00	.00	5,000.00	.00	.00	.00	1,936.97	3,063.03	39	21,139.11
50109	Termination and Separation	.00	.00	.00	.00	.00	.00	1,076.50	(1,076.50)	+++	40,329.13
50201	Pension - PERS	252,700.00	.00	252,700.00	17,634.76	.00	.00	115,141.67	137,558.33	46	192,628.14
50204	Ins - Workers Comp	36,100.00	.00	36,100.00	2,519.20	.00	.00	16,470.05	19,629.95	46	35,406.20
50205	Insurance-Health	554,650.00	.00	554,650.00	44,041.30	.00	.00	246,411.16	308,238.84	44	411,838.46
50206	Insurance-Life	4,518.00	.00	4,518.00	308.76	.00	.00	1,678.92	2,839.08	37	3,106.08
50207	Medicare	26,173.00	.00	26,173.00	1,724.39	.00	.00	11,360.28	14,812.72	43	19,584.37
50208	Unemployment	.00	.00	.00	.00	.00	.00	.00	.00	+++	2,518.99
50332	Education	3,000.00	.00	3,000.00	.00	.00	.00	417.00	2,583.00	14	1,697.00
50333	Mileage	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0	198.32
50334	Dues	2,000.00	.00	2,000.00	.00	.00	.00	625.00	1,375.00	31	825.00
50400	Communications	5,000.00	.00	5,000.00	.00	.00	.00	.00	5,000.00	0	.00
50402	Postage	100,000.00	7,507.79	107,507.79	11,885.02	8,697.50	8,697.50	84,961.30	13,848.99	87	106,523.80
50451	Contract Services	30,000.00	18,062.39	48,062.39	3,854.95	17,771.99	17,771.99	13,466.16	16,824.24	65	37,013.31
50480	Insurance and Bonds Liability	12,000.00	.00	12,000.00	.00	.00	.00	16,749.37	(4,749.37)	140	13,338.29
50500	Repair and Maint-Equipment	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0	.00
50601	Materials - Supplies	20,000.00	7,293.80	27,293.80	1,616.65	7,343.40	7,343.40	3,960.19	15,990.21	41	8,120.48
50602	Periodicals	7,000.00	.00	7,000.00	534.00	3,196.00	3,196.00	3,204.00	600.00	91	5,304.16
50603	Fuel & Oil	1,000.00	.00	1,000.00	33.59	.00	.00	290.34	709.66	29	512.83
50800	Capital	20,000.00	.00	20,000.00	.00	.00	.00	.00	20,000.00	0	5,969.44
Department 110 - Court Totals		\$2,882,141.00	\$32,863.98	\$2,915,004.98	\$210,114.69	\$37,008.89	\$37,008.89	\$1,338,248.29	\$1,539,747.80	47%	\$2,028,041.88
EXPENSE TOTALS		\$2,882,141.00	\$32,863.98	\$2,915,004.98	\$210,114.69	\$37,008.89	\$37,008.89	\$1,338,248.29	\$1,539,747.80	47%	\$2,028,041.88
Fund 1010 - General Fund Totals											
REVENUE TOTALS		1,865,000.00	.00	1,865,000.00	179,817.63	.00	.00	1,040,288.45	824,711.55	56%	1,936,432.66
EXPENSE TOTALS		2,882,141.00	32,863.98	2,915,004.98	210,114.69	37,008.89	37,008.89	1,338,248.29	1,539,747.80	47%	2,028,041.88
Fund 1010 - General Fund Totals		(\$1,017,141.00)	(\$32,863.98)	(\$1,050,004.98)	(\$30,297.06)	(\$37,008.89)	(\$37,008.89)	(\$297,959.84)	(\$715,036.25)		(\$91,608.22)

Item #8.

CITY OF WILLOUGHBY
WILLOUGHBY MUNICIPAL COURT
CASE LOAD REVIEW
2024

2024 CASE LOAD

	CRIMINAL	CIVIL	TOTAL	PERCENTAGE
WILLOUGHBY	2,075	910	2,985	
WILLOUGHBY - OTHER	194	458	652	
	<u>2,269</u>	<u>1,368</u>	<u>3,637</u>	22.15%
EASTLAKE	1,955	663	2,618	15.94%
WICKLIFFE	1,636	414	2,050	12.48%
WILLOWICK	1,029	535	1,564	9.52%
KIRTLAND HILLS	239	1	240	1.46%
KIRTLAND	830	59	889	5.41%
WILLOUGHBY HILLS	415	4,853	5,268	32.08%
TIMBERLAKE	17	7	24	0.15%
WAITE HILL	131	1	132	0.80%
LAKELINE	0	1	1	0.01%
	<u>8,521</u>	<u>7,902</u>	<u>16,423</u>	<u>100.00%</u>

PRIOR YEARS TOTAL CRIMINAL/CIVIL CASE LOAD

	Shared Operations
2023	12667
2022	12664
2021	12817
2020	9505
2019	13144
2018	15685
2017	14943
2016	15060
2015	15165
2014	16370
2013	17110
2012	14917
2011	15892
2010	16610
2009	17516
2008	18653
2007	17811
2006	18735
2005	18984
2004	21089
2003	20059
2002	20096

RESOLUTION NO. 2025 – 47**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO THE CITY OF WILLOUGHBY IN THE AMOUNT OF \$15,461.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

ORDINANCE NO. 2025-32**AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.**

WHEREAS, Council has been advised that monies are due the City for services provided in the performance of grass cutting and debris removal upon properties commonly known as:

<i>29432 Fairway Blvd</i>	<i>\$224.26</i>
<i>661 Dickerson Road</i>	<i>\$200.00</i>
<i>306 East 328th Street</i>	<i>\$200.00</i>
<i>363 Blissfield Drive</i>	<i>\$200.00</i>
<i>525 East 305th Street</i>	<i>\$274.26</i>
<i>297 East 307th Street</i>	<i>\$274.26</i>
<i>248 East 285th Street</i>	<i>\$200.00</i>
<i>731 Glenhurst Road</i>	<i>\$200.00</i>
<i>28646 Forest Drive</i>	<i>\$224.26</i>
<i>808 Charles Drive</i>	<i>\$224.26</i>
<i>668 East 305th Street</i>	<i>\$200.00</i>
<i>661 Dickerson Drive</i>	<i>\$200.00</i>

WHEREAS, statements for said services in the amounts listed above have been forwarded to the individual owners of said properties and, to date, no payments have been received; and

WHEREAS, it has been recommended that said delinquency be placed upon the tax duplicate to be assessed against the subject real property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the Director of Finance is hereby authorized and directed to certify to the Lake County Auditor and the Lake County Treasurer for collection as property tax, those monies due the City of Willowick from the individual set forth in Exhibit "A" that is attached hereto and made a part hereof, same to be collected at the next immediate collection period.

SECTION 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting and all deliberations of this Council, or any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Ordinances or parts thereof in conflict with the provisions of this Ordinance is hereby repealed.

SECTION 4. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal

department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED:_____, 2024

SUBMITTED to the Mayor for his approval
on _____, 2024

ATTEST:

Clerk of Council

President of Council

APPROVED by the Mayor on
_____, 2024

Mayor

EXHIBIT “A”

Name	Address	Parcel Number	Amount
Christopher Wretschko	29432 Fairway Blvd	28-A-041-H-00-047-0	\$224.26
Nada Kustis	661 Dickerson Road	28-A-039-L-00-081-0	\$200.00
Kenneth Selander	306 East 328 th Street	28-A-045-F-00-009-0	\$200.00
Winella Osredkar	363 Blissfield Drive	28-A-042-J-00-043-0	\$200.00
Jerry Deramus	525 East 305 th Street	28-A-039-D-00-004-0	\$274.26
Holden Mathyus, Willian Dean & Elizabeth Faith Holden	297 East 307 th Street	28-A-043-H-00-036-0	\$274.26
K&T Investments, LLC	248 East 285 th Street	28-A-042-C-00-059-0	\$200.00
Jean Dunn	731 Glenhurst Road	28-A-039-L-01-072-0	\$200.00
Michelle Vara	28646 Forest Drive	28-A-042-J-00-075-0	\$224.26
Lea Galgoczy	808 Charles Drive	28-A-039-L-02-053-0	\$224.26
Barbara Radekevich	668 East 305 th Street	28-A-039-H-00-001-0	\$200.00
Nada Kustis	661 Dickerson Road	28-A-039-L-00-081-0	\$200.00

RESOLUTION NO. 2025- 48**A RESOLUTION AUTHORIZING THE RETURN OF ADVANCED FUNDS FROM THE NOPEC GRANT FUND (227) TO THE GENERAL FUND (101) IN THE AMOUNT OF \$3,473.56, AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Willowick adopted Res. No. 2025-28 authorizing the temporary advance of \$3,473.56 from the General Fund (101) to the NOPEC Grant Fund (227); and declaring an emergency; and

WHEREAS, Res. 2025-28 authorized the advance and transfer temporarily and conditioned upon the return of the advanced funds to the General Fund at the earliest time practical.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO, THAT:

SECTION 1. The Council hereby authorizes and approves the return of the advanced funds from NOPEC Grant Fund (227) to the General Fund (101) in the amount of \$3,473.56.

SECTION 2. The Finance Director is hereby authorized, empowered and directed to take all actions necessary to effectuate such transfer and evidence the same on the books and financial records of the City.

SECTION 3. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick, and Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick in that it provides for a return of funds for the daily operations of the municipality.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Council President

Submitted to the Mayor: _____, 2025

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2025

ATTEST: _____
Clerk of Council

RESOLUTION NO. 2025 - 49

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE EMERGENCY MANAGEMENT AGENCY FUND (221) TO THE GENERAL FUND (101); STREET CONSTRUCTION, MAINTENANCE & REPAIR FUND (202); STATE HIGHWAY FUND (203); SEWER REVENUE FUND (205) AND DECLARING AN EMERGENCY

WHEREAS, the City of Willowick received funds from the Federal Emergency Management Agency (FEMA) to assist with the cost of snow removal after a severe snow storm; and

WHEREAS, the City incurred and expenses for said snow removal in the form of employee overtime, contract labor, equipment, and materials.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the following transfers are hereby authorized to be made from the Emergency Management Agency Fund (221) to the account and in the amount indicated below:

1. Transfer of \$6,693.29 from the Emergency Management Agency Fund (221) to the General Fund (101)
2. Transfer of \$8,460.16 from the Emergency Management Agency Fund (221) to the Street, Construction, Maintenance & Repair Fund (202)
3. Transfer of \$8,311.68 from the Emergency Management Agency Fund (221) to the State Highway Fund (203)
4. Transfer of \$9,402.87 from the Emergency Management Agency Fund (221) to the Sewer Revenue Fund (205)

SECTION 2. That all formal actions of the Council concerning the passage of this Resolution were adopted in an open meeting, and all the deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed.

SECTION 4. That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2025

Monica Koudela, President of Council

SUBMITTED to the Mayor for his
approval on _____, 2025

APPROVED by the Mayor on
_____, 2025

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

RESOLUTION NO. 2025- 50

A RESOLUTION AUTHORIZING THE RETURN OF FUNDS FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (224) TO THE GENERAL FUND (101), AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick adopted Resolution No. 2024-22, a Resolution Authorizing the Advancement of Funds from the General Fund (101) to the Community Development Block Grant Fund (224): and

WHEREAS, Resolution 2024-22, authorized the \$249,500.00 transfer on the condition that the advanced funds would be returned to the General Fund at the earliest time practical; and

WHEREAS, Resolution 2024-63, authorized the partial return of advanced funds from the receipt of the Community Development Block Grant to the General fund in the amount of \$25,202.75; and

WHEREAS, the City of Willowick adopted Resolution No. 2025-42, a Resolution Authorizing the Advancement of Funds from the General Fund (101) to the Community Development Block Grant Fund (224): and

WHEREAS, Resolution 2025-42, authorized the \$22,764.10 transfer on the condition that the advanced funds would be returned to the General Fund at the earliest time practical; and

WHEREAS, Ordinance 2025-13 provided for the return of advanced funds from the receipt of the Community Development Block Grant to the General Fund in the amount of \$247,061.35; and

WHEREAS, the City of Willowick is now in receipt of the Community Development Block Grant Funds.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE
CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO, THAT:**

SECTION 1. The Council of the City of Willowick hereby authorizes and directs the Finance Director to take steps necessary to return the advanced funds from the Community Development Block Grant to the General Fund in the amount of \$247,061.35.

SECTION 2. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the

public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Approved by Council: _____

Approved by:

Monica Koudela, President of Council

Attest: _____
Alyssa Moran, Clerk of Council

Approved by Mayor: _____

Michael J. Vanni, Mayor

ORDINANCE NO. 2025- 33

AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, AMENDING SECTION 141.01, TITLED “COMPENSATION; AGE; RANK” AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. Chapter 141 of the Codified Ordinances of the City of Willowick, Ohio titled “DIVISION OF FIRE;” specifically, Section 141.01 “COMPENSATION; AGE; RANK” is hereby amended to read and provide as follows:

a) The Division of Fire shall consist of the following officers, in order of rank: Chief, three full-time Captains, ~~four~~ **five** part-time Captains, six part-time Lieutenants and a maximum number of fifty-eight, who shall be designated as First Class or Probationary part- time firefighters.

(b) Upon recommendation of the Chief of Fire and with the approval of the Safety Director, any member of the Fire Division who has up to eighteen months of service as a Probationary firefighter shall advance to First Class firefighter provided he or she has satisfactorily completed all requirements as prescribed by the Training Officer and the Chief of the Division of Fire (c) There shall be no maximum age limitation for an original appointment to the Willowick Fire Department.

Section 2. The existing Section 141.01 of the City’s Codified Ordinances are hereby repealed in that said Section and is suspended by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick and therefore shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2025

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

ORDINANCE NO. 2025- 34

AN ORDINANCE AMENDING ORDINANCE 2025-11 PROVIDING FOR THE COMPENSATION OF APPOINTED OFFICIALS AND CERTAIN OTHER EMPLOYEES OF THE CITY, AND REPEALING CERTAIN ORDINANCES; AND DECLARING AN EMERGENCY.

WHEREAS, the Council of the City of Willowick previously passed Ordinance No. 2025-11, providing for the compensation of appointed officials and certain other employees of the City commencing the first full pay period of 2025; and

WHEREAS, the Council of the City of Willowick, Ohio deems it to be in the best interest of the City and to the orderly operation of all departments of the City to adjust the compensation of certain other employees as set forth in Ordinance No. 2025-11.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, State of Ohio:

Section 1. That the certain employees listed below shall be paid bi-weekly compensation, effective June 30, 2025 and all following pay periods in accordance with the following rates of pay:

Payroll/Finance Officer..... in the range of One Thousand Eight Hundred Sixty One And Nine Cents (\$1,861.09) to Two Thousand Six Hundred Twenty Three And Ninety Six Cents (\$2,623.96)

Section 2. That all Ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed, with the specific exception that all other established rates of compensation for the appointed officials and certain other employees set forth in Ordinance No. 2025-11, not modified herein, shall remain in full force and effect.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick, insofar as it provides for the usual daily operation of the City and its Fire Department and that it will ensure the orderly and uninterrupted efficient operation of the City.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____, 2025

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2025-35

AN ORDINANCE AMENDING ORDINANCE NO. 2005-93 TO IDENTIFY ADDITIONAL PUBLIC IMPROVEMENTS AND DECLARING AN EMERGENCY

WHEREAS, on December 28, 2005, this Council approved Ordinance No. 2005-93 (the "Original Ordinance") thereby declaring improvements to parcels of certain real property located in the City (as described and depicted in the Original Ordinance and referred to therein as the "Property") to be a public purpose, exempting those improvements from real property taxation for a period of time, specifying public infrastructure improvements to be made to benefit those parcels, providing for the making of service payments in lieu of taxes by the owner(s) thereof, and establishing a municipal public improvement tax increment equivalent fund into which those service payments were to be deposited; and

WHEREAS, this Council now desires to specify additional public infrastructure improvements that directly benefit or once made will directly benefit the Property; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, Ohio, that:

Section 1. The Public Improvements set forth in Exhibit A of the Original Ordinance are hereby supplemented to include the additional Public Improvements identified in Exhibit A attached hereto, which this Council hereby determines directly benefit, or once made will directly benefit, the Property.

Section 2. Except as provided herein, all other provisions of the Original Ordinance remain in full force and effect.

Section 3. Pursuant to Section 5709.40 of the Ohio Revised Code, the Clerk of Council is hereby directed to deliver a copy of this Ordinance to the Director of the Ohio Department of Development within fifteen days after its passage.

Section 4. This Council hereby authorizes and directs the Mayor, the Director of Law, the Director of Finance, or other appropriate officers of the City to prepare and sign all documents and instruments and to take any other actions as may be appropriate to implement this Ordinance.

Section 5. This Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or committees, and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick and therefore shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

Monica Koudela, President of Council

SUBMITTED to the Mayor for his approval on _____, 2025

APPROVED by the Mayor on _____, 2025

Michael J. Vanni, Mayor

ATTEST:

Alyssa Moran, Clerk of Council

EXHIBIT A

Public Improvements

The Public Improvements consist of any “public infrastructure improvement” defined under ORC 5709.40(A)(8) and that directly benefits the Parcels (as more fully described in Ordinance No. 2005-93) and specifically include, but are not limited to, the following improvements that will directly benefit the Parcels and all related costs of those permanent improvements (including, but not limited to, those costs listed in ORC 133.15(B)):

- **Roadways.** Construction, reconstruction, extension, opening, improving, maintaining, widening, grading, draining, curbing or changing of the lines and traffic patterns of roads, highways, streets, intersections, bridges (both roadway and pedestrian), sidewalks, bikeways, medians and viaducts accessible to and serving the public, and providing signage (including traffic signage and informational/promotional signage), lighting systems, signalization, and traffic controls, and all other appurtenances thereto, including but not limited to a roadways known as E. 293rd Street, Lakeshore Boulevard (OH-293) bounded between E. 293rd Street and Vine Street, and all streets that of which that the noted Parcels front or connect to.
- **Water/Sewer.** Construction, reconstruction or installation of public utility improvements (including any underground municipally owned utilities), storm and sanitary sewers (including necessary site grading therefore), water and fire protection systems, and all appurtenances thereto.
- **Utilities.** Construction, reconstruction, burial or installation of gas, electric and communication service facilities and all appurtenances thereto, including, but not limited to those associated with improvements described in “Roadways” above.
- **Stormwater.** Construction, reconstruction, relocation, modification and installation of stormwater and flood remediation projects and facilities, both for storm water quantity and quality, including the payment and reimbursement for such projects and facilities on private property when determined to be necessary for public health, safety and welfare, including, but not limited to stormwater improvements in conjunction with and along the roadway improvements described in “Roadways” above.
- **Streetscape/Landscape.** Construction or installation of streetscape and landscape improvements including trees, tree grates, signage, curbs, sidewalks, scenic fencing, street and sidewalk lighting, trash receptacles, benches, newspaper racks, burial of overhead utility lines and related improvements, together with all appurtenances thereto, including, but not limited to streetscape improvements in conjunction with and along the roadway improvements described in “Roadways” above.

- **Real Estate.** Acquisition of real estate or interests in real estate (including easements) (a) necessary to accomplish any of the foregoing improvements or (b) in aid of industry, commerce, distribution or research, including acquisition of interests in the Parcels.
- **Professional Services.** Engineering, consulting, legal, administrative, and other professional services associated with the planning, design, acquisition, construction and installation of the foregoing improvements and real estate.

ORDINANCE NO. 2025- 36

AN ORDINANCE AMENDING CHAPTER 155 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “EMPLOYEES GENERALLY;” SPECIFICALLY, AMENDING SECTION 155.07, TITLED “SICK LEAVE; FUNERAL LEAVE” AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. Chapter 155 of the Codified Ordinances of the City of Willowick, Ohio titled “EMPLOYEES GENERALLY;” specifically, Section 155.07 “SICK LEAVE; FUNERAL LEAVE” is hereby amended to read and provide as follows:

- (a) Each full-time employee of the City or any department thereof, whether paid on a salary or on an hourly rate basis, shall be entitled, for each completed month of service to the City, to be absent for one and one-fourth work days with pay for the reasons specified in subsection (d) hereof. For the purposes of this section, a total of ~~170~~ 160 hours of work within any one calendar month shall be considered as one month of full-time employment. However, in computing such total of ~~170~~ 160 hours in any calendar month, no deduction shall be made for the absence of an employee due to illness of or injury to the employee, which illness or injury shall be established by the evidence required by subsection (d) hereof, or due to paid vacations or legal holidays.
- (b) Compensation to be allowed for such days of sick leave actually taken by an employee of the City paid at an hourly rate shall be on the same basis to which the employee would have been entitled as compensation for his usual service if it had been performed on such days. The daily sick leave pay of a salaried employee shall be computed by dividing the annual salary of such employee by the number of work days in a calendar year.
- ~~(c) Unused sick leave may be accumulated for a total of 210 work days. Unused sick leave may be accumulated without limit. However, as provided in 155.07(f), after 10 years of full time employment, death or injury resulting in total and permanent disability, no employee shall be paid for more than 120 accumulated unused sick days.~~
- (d) When approved by the Mayor, an employee of the City may use sick leave as provided for in subsection (a) hereof for absence due to illness, injury, exposure to contagious disease which could be communicated to other employees and to illness or death in the employee's immediate family. In addition to the foregoing, an employee shall be allowed, without deduction from accumulated sick leave, three days in the event of the death of any of the following relatives of such employee or his or her spouse: spouse, child, parent, brother or sister. However, no employee shall be entitled to sick leave or compensation therefor unless he or she first furnishes an affidavit satisfactory to the Mayor showing the duration of his or her absence and that such absence was the result of one of such causes and, in addition, if the Mayor so requires, a certificate of the attending physician, likewise satisfactory to the

Mayor, confirming the facts recited in such affidavit. If such absence extends for more than seven consecutive days, such an affidavit and such a certificate, if the Mayor requires the latter, shall be furnished on the seventh day of such absence and once each seven days thereafter. Nothing contained in this section shall be construed to authorize sick leave with pay for any sickness or accident resulting from moral turpitude, intoxication or use of narcotics.

- (e) Except as provided in subsection (f) hereof, sick leave credit shall be effective only during such time as an employee remains in the employ of the City and no employee shall be entitled to compensation in any form for any unused sick leave credit remaining upon the termination of his employment with the City. However, the previously accumulated sick leave of an employee whose employment with the City has been terminated may, with the approval of the Mayor, be placed to his credit in the event of his re-employment by the City within a period of three years from the date of his last employment by the City.

- (f) After ten years of full-time employment with the City, and upon the retirement, death or injury resulting in total and permanent disability to perform the work for the City for which such employee was employed, of any employee of the City, there shall be paid an amount representing any previously accumulated sick leave at such employee's then current rate of compensation, up to a total of 120 work days, as follows:
 - (1) In case of retirement, with the exception of an employee who is a re- employed retirant as defined in Ohio R.C. 145.381, to the employee. A re- employed retirant shall not be entitled to be paid the amount representing any previously accumulated sick leave at such employee's then current rate of compensation until such time as the employee is no longer a re-employed retirant.

 - (2) In case of death, to the employee's surviving spouse, if any, who was living with such employee or dependent upon him for support at the time of his death, or, if there is no surviving spouse, to the dependent children, including adopted children, of such employee or for their use to their legal guardian or guardians or to the person or persons who, as determined by the Mayor, were dependent upon such employee for support or for their use to their legal guardian or guardians or to the person or persons with whom they are living. The determination of the Mayor as to the person or persons entitled to receive any payment in accordance with this subsection shall be final and neither the Mayor nor the City nor any other officer or employee thereof shall be required to see to the proper expenditure of any such payments.

 - (3) In case of injury resulting in total and permanent disability to perform the work for the City for which such employee was employed, to the employee or for his use to the guardian or conservator of his estate, if any, or to the person or persons having custody and care of such employee, if any, provided that the determination of the Mayor as to the person or persons entitled to receive any payment in accordance with this subsection shall be final and neither the Mayor nor the City nor any other officer or

employee thereof shall be required to see to the proper expenditure of any such payment.

- (g) An employee of any public agency who transfers his employment from such public agency to the City shall be credited with the unused balance of his accumulated sick leave with such public agency, provided that such balance is evidenced to the satisfaction of the Mayor by an appropriate certificate or letter from an appropriate official of such public agency. Transferred leave may only be used as sick leave, after the employee has exhausted sick leave accrued with the City. No employee shall be compensated for any sick leave transferred from another public agency upon the conclusion of his employment from the City for any reason.
- (h) An employee of this City whose compensation has been funded by any State or Federal funded program who transfers his employment to the City shall be credited with the unused balance of his accumulated sick leave with such State or Federal agency, provided that such balance is evidenced by an appropriate certificate or letter from an appropriate official of such agency. Transferred leave may only be used as sick leave, after the employee has exhausted sick leave accrued with the City. No employee shall be compensated for any sick leave transferred from another public agency upon the conclusion of his employment from the City for any reason.
- (i) Except as provided in subsection (c) hereof, the City shall grant an eligible employee up to twelve weeks leave during a twelve-month period in accordance with the provisions of the Family and Medical Leave Act. Accrued paid vacation, compensatory time off, holiday leave or sick leave time (if medically required) shall be utilized first and shall count towards the twelve-week period.

Section 2. The existing Section 155.07 of the City's Codified Ordinances are hereby repealed in that said Section and is suspended by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick and therefore shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2025

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

Telecommunications Department

158 E. Jackson Street
Painesville, Ohio 44077
440-350-2586

INVOICE



Date Printed: 07/01/2025

Work Order #: 1031122
Title: 3rd Quarter Backbone
Originator: 3rd Quarter Backbone

Total Labor Cost: 0.00
Total Part Cost: \$4525.45
Total Other Cost: \$0.00

Total Cost: 4525.45

To Account: 60000025-234

Work requested:

Backbone Maintenance Fee

3rd Quarter - July, August, September

Action Taken:

Bill To:

Name	Addr #1 City	State/Province	Postal Code
Willowick Police Department	30435 Lakeshore Blvd. Willowick	Ohio	44095

Please fill out and sign the areas listed below:

Billing Period Quarter 3

From Account

Dept. Head Sign

Please sign and return to: Lake County Telecommunications
158 E. Jackson Street
Painesville, Ohio 44077

RESOLUTION NO. 2025 – 51

**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LAKE COUNTY
TELECOMMUNICATIONS IN THE AMOUNT OF \$4,525.45 FOR THE CITY OF WILLOWICK, AND
DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

ORDINANCE NO. 2025 -37

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); SEWER REVENUE FUND (205); FIRE EMERGENCY RESCUE FUND (208); STREET IMPROVEMENT LEVY FUND (213); RECREATION IMPROVEMENT LEVY FUND (214); SENIOR CITIZENS CENTER FUND (220); EMERGENCY MANAGEMENT FUND (221); EARNED BENEFITS FUND (240); BOND RETIREMENT FUND (301); E. 305TH ST. SEWER IMPROVEMENT FUND (433); POLICE PENSION FUND (801); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2025, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

GENERAL FUND**Security of Persons & Property****Police Law Enforcement****Other**

Hospitalization	101.101.5210	2,200.00
Total Other Expense		2,200.00
Total Police Department		2,200.00

Leisure Time Activities**Parks & Playgrounds****Other**

Capital Improvements	101.301.5600	(25,000.00)
Total Other Expense		(25,000.00)
Total Parks Department		(25,000.00)

Recreation Programs (including Camp)**Personal Services**

Wages - Ball Diamond	101.303.5153	5,500.00
Total Wages & Salaries		5,500.00

Other

P. E. R. S.	101.303.5220	800.00
Medicare	101.303.5260	75.00
Total Other Expense		875.00
Total Recreation		6,375.00

Lands & Buildings**Other**

Hospitalization	101.708.5210	300.00
Total Other Expense		300.00
Total Lands & Buildings		300.00

County Auditor Deductions**Other**

County Treasurer Fees	101.710.5390	6,300.00
Total Other Expense		6,300.00
Total County Auditor Deductions		6,300.00

TOTAL GENERAL FUND: (9,825.00)

SECTION 3. That there be appropriated from the Sewer Disposal Water Pollution Control Fund (Sewer Revenue):

SEWER REVENUE FUND**Other**

Hospitalization	205.503.5210	14,000.00
Total Other Expense		14,000.00
TOTAL SEWER REVENUE FUND		14,000.00

SECTION 4. That there be appropriated from the Fire Emergency Rescue Fund:

FIRE EMERGENCY RESCUE FUND**Other**

County Treasurer Fees	208.102.5390	1,100.00
Total Other Expense		1,100.00
TOTAL FIRE EMERGENCY RESCUE FUND		1,100.00

SECTION 5. That there be appropriated from the Street Improvement Levy Fund:

STREET IMPROVEMENT LEVY FUND

County Treasurer Fees	213.711.5390	1,600.00
Total Other Expense		1,600.00
TOTAL STREET IMPROVEMENT LEVY FUND		1,600.00

SECTION 6. That there be appropriated from the Recreation Improvement Levy Fund:

RECREATION IMPROVEMENT LEVY FUND**Other**

Capital Improvements-Recreation	214.303.5600	25,000.00
Total Other Expense		25,000.00
TOTAL RECREATION IMPROVEMENT LEVY FUND		25,000.00

SECTION 7. That there be appropriated from the Senior Citizens Center Fund:

SENIOR CITIZENS CENTER FUND**Other**

Program Supplies	220.304.5453	8,000.00
Capital Improvement	220.304.5600	(8,000.00)
Total Other Expense		-
TOTAL SENIOR CITIZENS CENTER FUND		-

SECTION 8. That there be appopriated from the Emergency Management Fund:

EMERGENCY MANAGEMENT FUND

Other

Transfer to Fund 203	221.711.5902	8,311.68
Transfer to Fund 202	221.711.5903	8,460.16
Transfer to Fund 205	221.711.5907	9,402.87
Transfer to Fund 101	221.711.5911	6,693.29
Total Other Expense		32,868.00
TOTAL EMERGENCY MANAGEMENT FUND		32,868.00

SECTION 9. That there be appropriated from the Earned Benefits Fund:

EARNED BENEFITS FUND

Other

Retire Benfits Payouts	240.702.5195	500.00
Total Other Expense		500.00
TOTAL EARNED BENEFITS FUND		500.00

SECTION 10. That there be appropriated from the Bond Retirement Fund:

BOND RETIREMENT FUND

Other

County Treasurer Fees	301.711.5390	50.00
Total Other Expense		50.00
TOTAL BOND RETIREMENT FUND		50.00

SECTION 11. That there be appropriated from the E. 305th St. Sewer Improvement Fund:

E. 305TH ST. SEWER IMPROVEMENT FUND

Other

Capital Improvement	433.918.5600	(232,353.10)
Total Other Expense		(232,353.10)
TOTAL E. 305TH ST. SEWER IMPROVEMENT FUND		(232,353.10)

SECTION 12. That there be appropriated from the Police Pension Fund:

POLICE PENSION FUND

Other

County Treasurer Fees	801.101.5390	150.00
Total Other Expense		150.00
TOTAL POLICE PENSION FUND		150.00

TOTAL ALL FUNDS **(166,910.10)**

SECTION 13. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 14. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 15. That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 16. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

PASSED: _____, 2025

Submitted to the Mayor for his approval
on _____, 2025

ATTEST:

Council President

Approved by the Mayor on _____, 2025

Clerk of Council

Mayor

CITY OF WILLOWICK, OH

Finance Dept.

PAY-IN-ORDER #

40

Item #23.

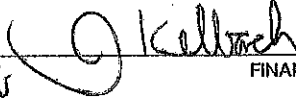
2001

DOLLARS

Received From American Modern Property + Casualty Ins. Co.Date 11-8AMOUNT OF Eighteen Thousand Two Hundred + Sixty00/100

Fund / Account Number	Account Title / Purpose	Amount
41-811-4632	Escrow 325 E. 327th St Todd + Julie Bemack Date of Loss: 9-21-24	\$ 18,260.00
TOTAL		\$ 18,260.00

17417001


 Finance Director
 FINANCE DIRECTOR



American Modern Property and Casualty Insurance Company
7000 Midland Blvd
Amelia, OH 45102

Item #23.



*****ALL FOR AADC 440

5311|29|1

CITY OF WILLOWICK

30435 LAKE SHORE BLVD

WILLOWICK, OH 44095-4600

Insured Name: City of Willowick
Policy No: 100181088
Check Amount: \$18,260.00
Check No: 1710226932
Invoice No:

Claimant Name:
Claim No: 032686AB
Check Date: 10/30/2024
Date of Loss: 09/21/2024
Service Date:

Description:
Claim 032686AB





American Modern Property and Casualty Insurance Company

City of Willowick
30435 Lake Shore Blvd
Willowick, Ohio 44095-4624

October 30, 2024

RE: **Insured:** Whispering Woods
Claim Number: 032686AB
Policy Number: 100181088

Cause of Loss: Fire
Date of Loss: September 21, 2024

Dear City of Willowick:

Enclosed is a check for \$18,260 to be held in escrow in accordance with the City's Fire Demolition Holding Ordinance related to the fire which occurred for our insured Whispering Woods Management, LLC (Todd & Julie Bemak) for the property located at 325 E 327th St, Willowick, OH 44095. Mr. Bemak may be reached at 440-488-2906 with any questions.

Sincerely,
American Modern Property and Casualty Insurance Company
Eddie Grey
Adjuster

Phone: 513-947-5298
Fax: 513-688-3306
Email: egrey@amig.com

Cheryl Benedict

From: Sean Brennan
Sent: Thursday, July 31, 2025 1:58 PM
To: Cheryl Benedict

Hi Cheryl
Please see attached copy of new escrow hold and estimate for home and garage demolition, The owner is selling the property.
Please release funds back to owner Todd Bemak, PO BOX 807 WILLOUGHBY OH **44096**.
The zip is 44096

Thanks

Sean Brennan
Chief Housing & Zoning Inspector
440-516-3000

Sean Brennan
Chief Housing & Zoning Inspector
440-516-3000



National Title Experts, LLC
2000 Auburn Dr Suite #200
Beachwood, Ohio 44122

Main: (866) 212-7259
Fax: (440) 247-6719
www.mynationaltitle.com

July 30, 2025

Attention: Building Commissioner

Re: 325 East 327th Street Willowick, OH 44095

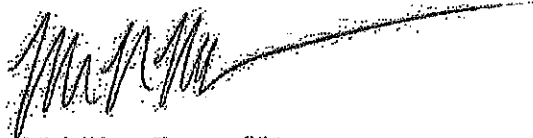
ForeverHome RE LTD

Dear Sir/Madam:

This letter is to advise you that we, as escrow agents acting on behalf of ForeverHome RE LTD, are withholding \$18,468.00 in escrow pending the correction of city code violations.

Further, we will not release the funds until a final, clear inspection is performed by the City of Willowick.

Sincerely,



Mark Madden, Escrow Officer

mark@mynationaltitle.com

Phone: 216-299-2047 Fax: 440-247-6719

**Unikorn Excavation & Rental**

20150 Driftwood Ct, Strongsville, OH, USA

2166447886

gilsunderground@gmail.com

BILL TO**Flippinglakecounty**

35595 Curtis Blvd. Unit A Eastlake, OH 44095

+14403395876

derekarnold@Forevehomere.com

INVOICE

INV0256

DATE

07/31/2025

DUE DATE

08/25/2025

BALANCE DUE

USD \$12,312.00

DESCRIPTION	AMOUNT
Home and Garage Demolition including all structures, with removal of all debris, including dumpsters, haul away, site grading and backfill.	\$11,400.00 × 1 \$11,400.00
SUBTOTAL	\$11,400.00
TAX (8%)	\$912.00
TOTAL	\$12,312.00
BALANCE DUE	USD \$12,312.00

325 E. 327th St. Willowick, OH 44095