



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, May 19, 2026 at 6:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the Minutes from the Regular Council Meeting of April 21, 2026.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. A proclamation honoring Sonja Hogue for her efforts to help a small child on May 5, 2026.

**ADMINISTRATIVE APPEALS**

3. ADMINISTRATIVE APPEAL ORDER NO. 2026-10 (HOLLIS):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW NEW LOOSE AGGREGATE/GRAVEL DRIVEWAYS AND PARKING AREAS PER SUBMITTED SITE PLAN IN THE APPLICATION OF SECTION 1163.13(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-11 (SCARBERRY):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A NEW DRIVEWAY TO BE INSTALLED 9' INTO THE FRONT YARD FOR PARKING A MOTOR VEHICLE IN THE APPLICATION OF SECTION 1163.105(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-12 (SVEJKOVSKY):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED IN THE SIDE YARD THAT EXTENDS 24' PAST THE RIGHT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

6. ADMINISTRATIVE APPEAL ORDER NO. 2026-13 (SVEJKOVSKY):

AN ORDER GRANTING A VARIANCE AND EXCEPTION 2' HEIGHT TO ALLOW A 6' HIGH FENCE ON A CORNER LOT IN THE APPLICATION OF SECTION 1165.07(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Goran Vrhovac

**Law Director** – Mandy Gwartz

**Police Chief** – Rob Daubenmire

**Fire Chief** – Bill Malovrh

**Chief Housing/Zoning Inspector** – Sean Brennan

**WARD MATTERS**

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**REPORTS OF STANDING COMMITTEES**

**Finance** – Bisbee, Mohorcic, Antosh

**Safety** – Phares, Malta, McFarland

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

**Streets, Sidewalks & Sewers** – Mohorcic, Bisbee, Malta

**Tax Compliance** – McFarland, Antosh, Phares

**Moral Claims** – Antosh, Phares, Koudela

**Budget** – Mohorcic, Koudela, Bisbee

**LIAISON REPORTS**

**Planning** – Phares/Alternate Antosh

**Board of Zoning Appeals** – McFarland/Alternate Koudela

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board – Antosh****FUND TRANSFERS & BID AUTHORIZATIONS****CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION****7.** ORDINANCE NO. 2026 - 18:

AN ORDINANCE AMENDING ORDINANCE 2026-8 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

**8.** RESOLUTION NO. 2026 – 19:

A RESOLUTION BY THE CITY OF WILLOWICK, LAKE COUNTY, OHIO, DECLARING IT NECESSARY TO RENEW AN EXISTING .50 MILL TAX LEVY FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDING FOR PARKS AND RECREATIONAL PURPOSES IN THE CITY OF WILLOWICK AND REQUESTING THAT THE COUNTY AUDITOR CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF WILLOWICK AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT .50 MILL TAX LEVY, AND DECLARING AN EMERGENCY.

**9.** RESOLUTION NO. 2026 – 20:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LOWE’S HOME CENTERS, LLC IN THE AMOUNT OF \$3,600.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

**MISCELLANEOUS**

10. A motion authorizing Verdantas to advertise and re-bid the Fire Station Bathroom ADA Improvements.
11. Motion to vacate the Regular Council Meetings of July 7, 2026 and August 4, 2026.

**PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**EXECUTIVE SESSION**

12. Discussion of Collective Bargaining with the Law Director and Finance Director.

**CLOSE EXECUTIVE SESSION****ADJOURNMENT**



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, April 21, 2026 at 6:30 PM  
 City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

The meeting was called to order at approximately 6:33 p.m. by Council President Koudela.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the Minutes from the Regular Council Meeting of April 7, 2026.

**MOTION:** Ms. Antosh motions to approve. Ms. Bisbee second.

**ROLL CALL:** Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

**ADMINISTRATIVE APPEALS**

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

Mayor Vanni says Tim reached out to the Lake County Utilities Department and it looks like they moved Fairway up. From 288 to the bend on Fairway will get a new water line. Hopefully next year all of Dickerson. That's good it got moved up.

The median at Shoregate where you can't make a left turn has been completed. It got delayed a bit due to sewer issues, but has been up about a week and a half or so.

SMM Festival is coming up. They got approved by Planning last week. Should be same set up plus Ferris wheel, scrambler, and giant slide. Our safety protocol will be the same as last year, they worked well. There was one incident at the end but they did what they were supposed to do. Coming up really soon.

Lastly, on a sad note, Rick Marucci, the owner of Lake County Sewer passed away last week. He was instrumental getting new developments done behind the scenes. Also, that urgent care center is really there because of all his work. He loved Willowick and did a lot for the City.

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**Mr. Malta adds that he found out today that Rick was one of the very first members of Hearts and Hammers. It was nice to learn that. He was his mailman for about 20 years and each morning he would stop to chit chat. He really did love the City. If you get a chance to read Frank Supancic's post, it was wonderful on Facebook. A very nice tribute.**

**Mayor Vanni says he did not know about Hearts and Hammers. He met him on Council 2005/2006. He did a lot behind the scenes and didn't want credit for them.**

#### **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

##### **Service Director – Todd Shannon**

Emailed his report this morning. The deer seminar last week was very informative. If you get deer complaints, please notify him to track data. Apex is on the agenda. It is to have them come in and bait catch basins for rats. Road projects... busy construction season here. E 305 will start next week... it's an ODOT project. Lakeshore Blvd should be complete in about a month or month and a half.

Ms. Bisbee says the 305 Project is ODOT, but do they provide detours to him?

He says yes they did, they're pretty extensive. Most detours will be down Bayridge. They will be marked for signage.

She asks about the dead end streets... are they going to be able to get into their streets?

He says yes.

##### **Councilman Phares has arrived at the Council Meeting at 6:41 p.m.**

##### **Recreation Director – Julie Kless**

She says the parade application is in Council's mailboxes. There are two items on the agenda- compensation for seasonal employees and the other is a budgeted repair of the football field PO. They have completed lifeguard hiring and are looking for 3 more camp counselors.

##### **City Engineer – Tim McLaughlin**

Two items on the agenda- R 18 for fair housing for CDBG application. It's one of the requirements. The second is the parking lot project contract approval. The bid opening happened last Friday and they received 5 bids. The base is for the parking lot expansion and the alternate is for improvements. The bids were very close and we feel we got a good contract bid before Council tonight.

Mr. McFarland asks if the bid came in under?

Tim says all the bids came in low.

##### **Finance Director – Goran Vrhovac**

##### **Law Director – Mandy Gwartz**

No report, but open for questions.

##### **Police Chief – Rob Daubenmire**

Open for questions.

##### **Fire Chief – Bill Malovrh**

##### **Chief Housing/Zoning Inspector – Sean Brennan**

One thing on the agenda tonight, item #15 for the new software update. They already did pay some money towards that so it will not be the whole amount at this time.

## **WARD MATTERS**

### **PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

## **REPORTS OF STANDING COMMITTEES**

**Finance** – Bisbee, Mohorcic, Antosh

**Safety** – Phares, Malta, McFarland

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

**Streets, Sidewalks & Sewers** – Mohorcic, Bisbee, Malta

**Tax Compliance** – McFarland, Antosh, Phares

**Moral Claims** – Antosh, Phares, Koudela

**Budget** – Mohorcic, Koudela, Bisbee

## **LIAISON REPORTS**

**Planning** – Phares/Alternate Antosh

**Board of Zoning Appeals** – McFarland/Alternate Koudela

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

## **FUND TRANSFERS & BID AUTHORIZATIONS**

### **CONTRACT APPROVALS**

2. Motion authorizing the Mayor to enter into a contact with Phillips Paving LLC. for the Base and Alternate for the Willowick Municipal Center Parking Lot Project in the amount of \$849,040.00.

**MOTION: Mr. Malta motions to waive the three- day rule. Mr. Phares second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**MOTION: Ms. Bisbee motions to approve. Mr. McFarland second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**INTRODUCTION & CONSIDERATION OF LEGISLATION**

## 3. RESOLUTION NO. 2026-16:

A RESOLUTION AUTHORIZING PAYMENT TO PENN CARE, INC. FOR THE PURCHASE OF A NEW AMBULANCE FOR THE WILLOWICK FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

**MOTION: Mr. Malta motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.**

**ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.**

**MOTION: Mr. Phares motions to approve. Mr. Malta second.**

**Ms. Bisbee asks if this is remaining ARPA money?**

**Mayor Vanni says it is not costing anything, it is the last of the ARPA money we had to spend by the end of 2026. We should have it here by August.**

**ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.**

## 4. ORDINANCE NO. 2026-16:

AN ORDINANCE AMENDING ORDINANCE 2026-6 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The NOPEC Grant Fund (227); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

**MOTION: Mr. McFarland motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea**

**MOTION: Mr. Malta motions to approve. Mr. Phares second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

## 5. ORDINANCE NO. 2026-17:

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF SEASONAL AND PART-TIME EMPLOYEES OF THE CITY OF WILLOWICK RECREATION DEPARTMENT FOR YEAR 2026, AND DECLARING AN EMERGENCY.

**MOTION: Mr. McFarland motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**MOTION: Mr. McFarland motions to approve. Mr. Malta second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

6. RESOLUTION NO. 2026 – 17:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO EMSAR IN THE AMOUNT OF \$3,150.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

**MOTION: Mr. McFarland motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**MOTION: Mr. Malta motions to approve. Mr. McFarland second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

7. RESOLUTION NO. 2026- 18:

A RESOLUTION SUPPORTING FAIR HOUSING AND DECLARING AN EMERGENCY

**MOTION: Mr. McFarland motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**MOTION: Mr. McFarland motions to approve. Mr. Phares second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

#### MISCELLANEOUS

8. Motion authorizing an expenditure in the amount of \$21,180.00 to Fire Force for the purchase of 45-minute QC Buddy Breather, Cylinders, and face pieces.

**MOTION: Mr. McFarland motions to approve. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

9. Motion to declare the items listed in Exhibit “A” as Surplus, Unneeded, Unfit for Public use and authorizing its sale or subsequent disposal.

**MOTION: Mr. McFarland motions to approve. Mr. Phares second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

10. Motion to authorize the purchase order in the amount of \$13,600 to Innovative Landscape Management for the repairs to Manry Football Field.

**MOTION: Mr. McFarland motions to approve. Mr. Malta second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

11. Motion authorizing an expenditure of \$10,000.00 to Active Networking for the Renewal of Existing Service Contract- 100 hour 2026.

**MOTION: Mr. Phares motions to approve. Mr. Malta second.**

**Ms. Bisbee says she knows this is just a renewal, but she has some concerns about the spam emails still coming through. Anything they're going to do to try to prevent those?**

**Mayor Vanni says we want to know when they come through. Let him know. He does not get them often, maybe every 4 months or so. He will let Tom know. We have to update our server. He did not know it was happening that often so he is glad it was brought to his attention.**

**She says it rotates on who it is "coming from". Usually "Mayor Vanni" sometimes another Council person. Her other questions is when Alyssa puts out the email with the agenda, she only gets that email if someone else responds to it.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

12. A Motion authorizing the Mayor to enter into an agreement with Apex Pest Control to rodent bait sixteen (16) City basins from April through October.

**MOTION: Mr. McFarland motions to approve. Mr. Malta second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

13. Motion to implement Weekend Premium Pay in the Fire Department for part-time firefighters commencing the weekend of Memorial Day 2026 through Labor Day 2026 from Friday, 1800 hours to Monday, 0600 hours at an additional rate of \$8.00 per hour, excluding Holidays.

(There was a typo on the agenda that listed this as 2025, but Ms. Koudela clarified it was for 2026).

**MOTION: Mr. McFarland motions to approve. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

14. Motion authorizing the Mayor and/or the Finance Director to process and pay the invoice submitted by Douglas & Associates Co., L.P.A. in the amount of Thirty-Five Thousand Nine Hundred Eighty-Nine Dollars and Thirty-Nine Cents (\$35,989.39) for legal services rendered in connection with the Shoregate Towers garage demolition matter.

**MOTION: Mr. McFarland motions to approve. Mr. Phares second.**

**Ms. Bisbee asks if these fees are something that could go back to the previous owners?**

**Law Director Gwartz says it is something we have to pay. There was an Ordinance Council passed hiring this firm and this was the contingency fee. When the receiver took over, they paid the lien.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

15. A Motion authorizing the Building Department to enter into an agreement with iWorQ to provide setup, software and technical support for task management software at the cost of Twelve Thousand Seven Hundred Fifty Dollars \$12,750.00.

**MOTION: Mr. McFarland motions to approve. Ms. Bisbee second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**PUBLIC PARTICIPATION**

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

No one wishes to speak.

**ADJOURNMENT**

**Ms. Koudela reminds everyone that there is no meeting on May 5<sup>th</sup> due to Election Day. The next regular meeting is scheduled for May 19.**

**Mr. Malta says the Rich Regovich Scholarship is under way for hopefully 2027. They are doing paperwork to finalize with the State. He is excited about it. It will keep Rich’s name alive. He told the committee today that he would like a plaque in Council Chambers somewhere. It would be nice to see. Being that we do not have a meeting on the 5<sup>th</sup>, he will send Council and the Directors something about the Tribute show on the radio show which will be May 11 7:00 p.m. at the Happy Moose in Mentor.**

**Mayor Vanni says May 1<sup>st</sup> Eastlake North is having their Hall of Fame Inductions and they are going to give Citizen of the Year to Rich. 6-8 p.m. at Regovich Catering.**

**Ms. Koudela calls for a Motion to Adjourn the Meeting.**

**MOTION: Ms. Bisbee motions to approve. Mr. Phares second.**

**ROLL CALL: Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Bisbee, yea.**

**Motion carried. Meeting Adjourned at 7:01 p.m.**

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Council President

\_\_\_\_\_  
Date

Hollis - Case 86-4



ADMINISTRATIVE APPEAL ORDER NO. 2026-10

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW NEW LOOSE AGGREGATE/GRAVEL DRIVEWAYS AND PARKING AREAS PER SUBMITTED SITE PLAN IN THE APPLICATION OF SECTION 1163.13(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-4  
JOHN HOLLIS  
PARCEL #28A0230000450 EUCLID AVE.

WHEREAS, at its meeting of May13, 2026, the Board of Zoning Appeals, in Case No. 26-4, heard the appeal of John Hollis for the requested variance and has recommended to Council that the variance to Section 1163.13(a) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.13(a) of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2026 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-11

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A NEW DRIVEWAY TO BE INSTALLED 9' INTO THE FRONT YARD FOR PARKING A MOTOR VEHICLE IN THE APPLICATION OF SECTION 1163.105(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-5  
MICHAEL SCARBERRY  
28513 LAKESHORE BVD.

WHEREAS, at its meeting of May 13, 2026, the Board of Zoning Appeals, in Case No. 26-4, heard the appeal of Michael Scarberry for the requested variance and has recommended to Council that the variance to Section 1163.105(a) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.105(a) of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2026 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-12

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED IN THE SIDE YARD THAT EXTENDS 24' PAST THE RIGHT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-6  
TODD SVEJKOVSKY  
31625 ROYALVIEW DR.

WHEREAS, at its meeting of May 13, 2026, the Board of Zoning Appeals, in Case No. 26-6, heard the appeal of Todd Sveljkovsky for the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.07(b) of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2026 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-13

AN ORDER GRANTING A VARIANCE AND EXCEPTION 2' HEIGHT TO ALLOW A 6' HIGH FENCE ON A CORNER LOT IN THE APPLICATION OF SECTION 1165.07(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-6  
TODD SVEJKOVSKY  
31625 ROYALVIEW DR.

WHEREAS, at its meeting of May 13, 2026, the Board of Zoning Appeals, in Case No. 26-6, heard the appeal of Todd Sveljkovsky for the requested variance and has recommended to Council that the variance to Section 1165.07(c) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be \_\_\_\_\_.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.07(c) of the Codified Ordinances is hereby \_\_\_\_\_.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: \_\_\_\_\_ 2026 \_\_\_\_\_  
President of Council

ATTEST: \_\_\_\_\_  
Clerk of Council

ORDINANCE NO. 2026 - 18

**AN ORDINANCE AMENDING ORDINANCE 2026-8 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.**

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2026, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

**General Fund**

**Administrative Support**

State Auditor Fees	101.710.5380	(7,000.00)
<b>County Auditor Deductions</b>		<b>(7,000.00)</b>
Telephone	101.711.5324	(9,000.00)
Professional Services	101.711.5319	16,000.00
<b>Administrative Support</b>		<b>7,000.00</b>
<b>TOTAL General Fund:</b>		<b>-</b>

SECTION 3. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 4. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all

legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council shall deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 6. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

Adopted by Council \_\_\_\_\_

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_, 2026

\_\_\_\_\_  
Michael Vanni, Mayor

ATTEST: \_\_\_\_\_  
Alyssa Moran, Clerk of Council

**RESOLUTION NO. 2026 – 19**

**A RESOLUTION BY THE CITY OF WILLOWICK, LAKE COUNTY, OHIO, DECLARING IT NECESSARY TO RENEW AN EXISTING .50 MILL TAX LEVY FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDING FOR PARKS AND RECREATIONAL PURPOSES IN THE CITY OF WILLOWICK AND REQUESTING THAT THE COUNTY AUDITOR CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF WILLOWICK AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT .50 MILL TAX LEVY, AND DECLARING AN EMERGENCY.**

WHEREAS, the amount of taxes which may be required within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the City of Willowick, Lake County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a renewal tax under R.C. 5705.19 (H), outside the ten (10.0) mill limitation must be passed and certified to the Lake County Auditor in order to permit the City of Willowick to consider the levy of such a tax and must request that the Lake County Auditor certify to the City of Willowick the total current tax valuation of City of Willowick and the dollar amount of revenue that would be generated by the proposed .50 mill renewal tax levy; and

WHEREAS, pursuant to R.C. 5705.03 (B), upon receipt of a certified copy of a resolution by the City of Willowick declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or replacement of an existing tax, and the sections of the Ohio Revised Code authorizing its submission to the electors, and requesting such certification, the County Auditor is to certify the total current tax valuation of the City of Willowick and the dollar amount of revenue that would be generated by the proposed tax levy;

**NOW THEREFORE BE IT RESOLVED** by the City of Willowick, County of Lake and State of Ohio:

**Section 1.** That pursuant to the provisions of R.C. 5705.19 (H), it is necessary to levy a renewal for five (5) years of an existing .50 mill tax levy for the benefit of City of Willowick for parks and recreational purposes; and at a rate not exceeding .50 mill for each dollar of valuation, which amounts to five cents (\$.05) for each one hundred dollars (\$100.00) of valuation, commencing with the tax year 2026, for collection commencing in 2027 in compliance with R.C. 5705.34 if a majority of electors voting thereon vote in favor thereof.

**Section 2.** That the question of such tax levy shall be submitted to the electors of the City of Willowick at the general election to be held thereon on November 3, 2026.

**Section 3.** That the Clerk of Council is hereby directed to certify a copy of the Resolution to the Lake County Auditor and Board of Elections of Lake County, Ohio. The City of Willowick hereby requests that the Lake County Auditor certify to the City of Willowick the total current tax valuation of City of Willowick, and the dollar amount of revenue that would be generated by the renewal of the .50 mill tax levy if approved by the electors.

**Section 4.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

**Section 5.** This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further that this Resolution is required to be immediately effective so that it can be timely filed with the Lake County Auditor in order that the question of the renewal of the existing .50 mill tax levy may be submitted to the electors at the general election of November 3, 2026; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council \_\_\_\_\_

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_, 2026

\_\_\_\_\_  
Michael Vanni, Mayor

ATTEST: \_\_\_\_\_  
Alyssa Moran, Clerk of Council

## RESOLUTION NO. 2026 – 20

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE)  
TO LOWE’S HOME CENTERS, LLC IN THE AMOUNT OF \$3,600.00 FOR THE CITY OF  
WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00; and

WHEREAS, the attached invoice from Lowe’s Home Centers, LLC in the amount of \$3,600.00 represents the purchase of 100 – 18V 5Ah battery combo kits for Fire Department operational use and equipment support

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1: It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

SECTION 3: This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State

Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council \_\_\_\_\_

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_

Approved by the Mayor: \_\_\_\_\_, 2026

\_\_\_\_\_  
Michael Vanni, Mayor

ATTEST: \_\_\_\_\_  
Alyssa Moran, Clerk of Council