



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, March 17, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes of the Regular Council Meeting of March 3, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to approve the mayoral appointment of Nicole Hastings to the Willowick Recreation Board for 3 years term expiring on Dec. 31, 2029.
3. Peace Officer Commission and Oath of Office – Police Officer Sydney Prochazka
4. Peace Office Commission and Oath of Office – Sergeant Donald Slapnicker

ADMINISTRATIVE APPEALS

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-6: (CHEN)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 22 SQUARE FEET FOR THE CONTRUCTION OF A 162 SQUARE FOOT METAL ACCESSORY BUILDING IN THE APPLICATION OF SECTION 1171.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

6. ADMINISTRATIVE APPEAL ORDER NO. 2026-7: (CHEN)

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR THE CONSTRUCTION OF A METAL ACCESSORY BUILDING THAT DOES NOT ANCHOR THE METAL ACCESSORY BUILDING ON A FOUR (4) INCH THICK CONCRETE BASE IN APPLICATION OF SECTION 1171.02(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

7. ADMINISTRATIVE APPEAL ORDER NO. 2026-8: (STRANO)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 285 SQUARE FEET FOR

THE CONSTRUCTION OF A 285 SQUARE FOOT ADDITION TO THE DETACHED GARAGE AND TO ALLOW THE PROPOSED LOCATION OF THE DETACHED GARAGE ADDITION IN APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK

8. ADMINISTRATIVE APPEAL ORDER NO. 2026-9: (STRANO)

AN ORDER GRANTING A VARIANCE TO ALLOW THE PROPOSED LOCATION PROVIDED ON THE DRAWING OF A DETACHED GARAGE ADDITION NO MORE THAN 16" FROM THE SIDE LINE AND 5' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters’ Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

9. ORDINANCE NO. 2026- 13

AN ORDINANCE AMENDING CHAPTER 1355 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “POINT OF SALE INSPECTIONS;” SPECIFICALLY, AMENDING SECTION 1355.01, TITLED “POINT OF SALE CERTIFICATE REQUIRED” AND DECLARING AN EMERGENCY.

10. RESOLUTION NO. 2026-11:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL APPLICATIONS TO PARTICIPATE IN THE CYBEROHIO ROUND 3 .GOV GRANT PROGRAM FOR FISCAL YEAR 2026, AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE PROGRAM, AND DECLARING AN EMERGENCY

11. RESOLUTION NO. 2026- 12:

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT A FUNDING REQUEST TO THE UNITED STATES SENATE AND THE CONGRESSIONALLY DIRECTED SPENDING AND APPROPRIATIONS BILL, TO SUBMIT ANY APPLICATIONS, EXECUTE ANY NECESSARY CONTRACTS OR DOCUMENTS ASSOCIATED THEREWITH, AND DECLARING AN EMERGENCY.

12. AMENDED ORDINANCE NO. 2026- 6:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

First Reading 2/17/26, Second Reading 3/3/26, Item is on Third Reading.

13. ORDINANCE NO. 2026- 12:

AN ORDINANCE AMENDING CHAPTER 549 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “WEAPONS AND EXPLOSIVES;” SPECIFICALLY SECTION 549.10, TITLED “FIREWORKS,” TO PROVIDE AN EXCEPTION FOR THOSE IN THE CITY TO POSSESS, DISCHARGE, IGNITE AND EXPLODE FIREWORKS ON CERTAIN HOLIDAYS.

First Reading 3/3/26, Item is on Second Reading.

MISCELLANEOUS

- [14.](#) Motion Authorizing the Mayor and/or Police Chief to enter into an agreement with Axon Enterprise, Inc. to provide taser certification training to the Willowick Police Department for the cost of \$23,386.00.
- [15.](#) A Motion to Authorize the Mayor and/or Service Director to Enter Into an Agreement with Cintas to provide Uniform Rental to the Service Department.
16. Motion Authorizing the Mayor to enter into an agreement with SHI to provide Anti-virus/Anti-Malware software for the city for the cost of \$5,924.16.
- [17.](#) Motion to authorize the purchase order in the amount of \$19,000 to South Coast Sports Construction for the installation of 3 pickleball courts at Dudley Park.
18. Motion authorizing the Mayor to enter into a agreement with South Coast Sports Construction for the installation of 3 pickleball courts at Dudley Park.
- [19.](#) Motion authorizing a Liquor Permit to Lakeshore Gas LLC located at 29000 Lakeshore Blvd., Willowick, OH 44095.
- [20.](#) Motion authorizing the approval of a new business, College Tree Removal, located at P#28A0230000450.
- [21.](#) Motion authorizing a new business, Bombshell Beauty & Spa LLC, Located at 28902 Lakeshore Blvd. Willowick, OH 44095.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

22. Executive Session inviting the Law Director and Finance Director to discuss the status of a Collective Bargaining Agreement.

CLOSE EXECUTIVE SESSION**ADJOURNMENT**



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, March 03, 2026 at 6:30 PM
 City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

The meeting was called to order at 6:30 p.m. by Council President Koudela.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

All members in attendance with the exception of Ms. Antosh.

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of February 17, 2026.

MOTION: Mr. Malta motions to approve. Ms. Bisbee second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

Mayor Vanni thanks everyone for coming. These two gentleman have worked for the City for a long time and he is very thankful for their many years of service.

2. A proclamation honoring Bryan Kravos for 15 years of service to the Willowick Police Department.

Mayor Vanni reads the Proclamation honoring Bryan Kravos for his service to the City of Willowick.

3. A proclamation honoring Bob Weis for 19 years of service to the Willowick Police Department.

Mayor Vanni reads the Proclamation honoring Robert Weis for his service to the City of Willowick.

ADMINISTRATIVE APPEALS

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-1: (BARAZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 5,420 SQUARE FEET TO

CONSTRUCT A SINGLE FAMILY DWELLING ON A LOT THAT IS 2,080 SQUARE FEET. IN THE APPLICATION OF SECTION 1163.03(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

(Tabled at 2/24/26 Meeting)

No one is here for or against the variance. Ms. Koudela says that the applicant has sent a revised plan and Sean has reviewed. She calls for questions.

Mr. McFarland asks between the Fire Chief and Sean, do we foresee any fire issues with this plan that we may not be aware of?

Sean says that as far as other structures, they are far enough away from each other for the fire code.

No further questions.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni reminds everyone that next Wednesday is the annual State of the Cities. He appreciates everyone that is going. It's a really good event and presentations are really good. He is looking forward to delivering his and it will be available after the event on Facebook and the City website.

Todd and himself are headed to the County for a Rt. 2 maintenance and street light meeting. He will have an update.

On the agenda tonight, there are two pieces of legislation giving permission to apply for grants both at the Federal and State level. Federal level is through Joyce's office. He was looking through it and saw that renovations of community, senior, and rec centers are eligible. They are going to apply for the floor at Manry. That's basically a half million dollar project there. The state project would be hopefully additional funding for the parking lot next door. The federal money would not be til 2027.

We are waiting regarding Youtube for the meetings. Looking at how we can get the camera set up so that we can just upload it. Hopefully more information at the next Council Meeting.

Got some good news from Lake County Department of Utilities. Every year some water main breaks... two of the problem areas on Dickerson and Fairway, we found out about a week and a half ago, they are on the schedule for next year.

Last thing, on E 305, resurfacing was supposed to start April 1, but they are delayed. They will stay on it with ODOT. Hopefully by May or June. It will not be starting next month like anticipated though.

Nick Janek is here to speak on behalf of the County Health District. He reports on the meeting that was last night. The Lake County General Health District 2027 budget was approved. \$3,013,000. The budget will be the same as 2026. The major changes and roles are the new Health Commissioner and the Director of Health Education.

Council has no questions.

He provides the Mayor and Council President Koudela with a packet from the Meeting.

Mayor Vanni thanks Nick for everything he does for us there by going to the meetings and sharing the information.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Mr. Malta thanks Julie, Tim, and Mike for going a little bit deeper to try to find funding for the flooring at Manry.

Mayor Vanni says fingers crossed. Federal grants are tough to get. He will do what he can. Tim and Julie did a lot of work on this.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Todd submitted his report electronically. Yard waste started this week. The Mayor mentioned 305, it is a contractual issue between ODOT and the contractor. There is an item on there for bids for the roof for fire department. Also yesterday we experienced a illicit discharge that is currently working on being cleaned up and all reports have been filed.

Mayor Vanni says that the service department and fire department as well as Verdantas did a great job staying on top of that. To the point where the County EPA said they were using this as a test case as an example of how protocol should be followed if something like this happens.

Recreation Director – Julie Kless

Registrations are ongoing. There was a nationwide outage for 4 days with the sportsman software. The online will hopefully be back tomorrow. We have caught up with everything on our end. Working on summer staff and will be going to the Lakeland Job Fair on April 14 for students in the education field for counselors. She reached out to North and South for swim team members to potentially lifeguard. Sunday March 29 there is Breakfast with the Bunny. Adult Easter Egg Hunt at Manry April 4 doors open 6 pm, hunt at 8 pm. Hired a new senior center assistant coordinator that has a lot of prior experience with the City and events.

City Engineer – Tim McLaughlin

He says there is one additional item aside from what the Mayor spoke about. Item 15 is for the ADA bathroom improvements. We did not receive any proposals. We are not required to publically bid the project which requires another 3-4 weeks. Forestgrove Sewer improvements March 23 will remobilize.

Finance Director – Goran Vrhovac

He says there are a few items on the agenda. Sewer rate change... when we did the method for calculating, we increased by 10%. The previous finance director made the change for the total percentage. We changed the minimum dollar amount. We received a County form that we need Council to approve where they billed the previous owner, but needs to be added to the new owner. Lastly, an item for the County to advance payments.

Ms. Bisbee says Goran contacted her about the sewer rebate and she said to just put it in front of Council since it was a very minimal change from before.

Mayor Vanni makes sure everyone understands that this is increasing the discount. The sewer rates are not going up, the discount that we offer (the only City in the County) is going up.

Law Director – Mandy Gwartz

She says the only change that was made in that legislation was to reflect the discount and weighs in favor of the residents because it is a higher discount than the previous finance director calculated. No other changes, just the discount.

Police Chief – Rob Daubenmire

He says that retired Lt. Palante unexpectedly passed away. He submitted his report and is open for questions.

Fire Chief – Bill Malovrh

He submitted his report electronically and is open for questions.

Chief Housing/Zoning Inspector – Sean Brennan

Open for questions.

Ms. Koudela asks if there have been many applications for the full time position?

He says about 5. Scheduling interviews now.

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

No one wishes to speak.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Mr. Phares reports on this evening's Safety Committee Meeting. Discussion of updates to Animal Cruelty Ordinance. Will make some changes and will invite Humane Society to come and speak about our changes. Second, after dark solicitations where people knock on doors after dark. Law Director is looking into this. Currently it is 9 am- 9 pm. Third, Fire Department staffing. Looking to possibly hire more. Will move forward at a later date.

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

5. RESOLUTION NO. 2026 - 7:

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES PURSUANT TO OHIO REVISED CODE SECTION 321.34, AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Bisbee motions to approve. Mr. Phares second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

6. RESOLUTION NO. 2026-8:

A RESOLUTION TO REMOVE THE SEWER AMOUNT AND ADMINISTRATION FEE FROM PROPERTY TAXES FOR PARCEL NUMBER 28A043T000120 AND DECLARING AN EMERGENCY

MOTION: Ms. Bisbee motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. McFarland motions to approve. Mr. Malta second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

7. RESOLUTION NO. 2026- 9:

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT A FUNDING REQUEST TO PARTICIPATE IN THE COMMUNITY PROJECT FUNDING GRANT PROGRAM THROUGH THE UNITED STATES HOUSE OF REPRESENTATIVES APPROPRIATIONS COMMITTEE, TO EXECUTE ANY NECESSESARY CONTRACTS OR DOCUMENTS ASSOCIATED THEREWITH, AND DECLARING AN EMERGENCY.

MOTION: Mr. McFarland motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. McFarland motions to approve. Ms. Bisbee second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

8. RESOLUTION NO. 2026- 10:

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT A FUNDING REQUEST TO PARTICIPATE IN THE GENERAL ASSEMBLY CAPITAL BUDGET COMMUNITY PROJECT APPLICATION TO THE STATE OF OHIO HOUSE OF REPRESENTATIVES AND OHIO SENATE, TO EXECUTE ANY NECESSARY CONTRACTS OR DOCUMENTS ASSOCIATED THEREWITH, AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Bisbee motions to approve. Mr. Phares second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

9. ORDINANCE NO. 2026- 10:

AN ORDINANCE AMENDING CHAPTER 921 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED "STREETS, UTILITIES AND PUBLIC SERVICES CODE;" SPECIFICALLY SECTION 921.08(b)(1), TITLED "SANITARY SEWER RENTAL RATES," TO PROVIDE A MAXIMUM DISCOUNT OF \$36.05 FOR THOSE ENROLLED IN THE LAKE COUNTY DEPARTMENT OF UTILITIES WATER DISCOUNT PROGRAM AND DECLARING AN EMERGENCY.

MOTION: Ms. Bisbee motions to suspend the rule requiring separate readings and readings in full. Mr. Malta second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Bisbee motions to approve. Mr. Phares second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

10. ORDINANCE NO. 2026- 11:

AN AMENDED ORDINANCE PROVIDING FOR THE COMPENSATION OF APPOINTED OFFICIALS AND CERTAIN OTHER EMPLOYEES OF THE CITY, REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

MOTION: Mr. Phares motions to suspend the rule requiring separate readings and readings in full. Ms. Bisbee second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Bisbee motions to approve. Mr. Phares second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

11. ORDINANCE NO. 2026- 12:

AN ORDINANCE AMENDING CHAPTER 549 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “WEAPONS AND EXPLOSIVES;” SPECIFICALLY SECTION 549.10, TITLED “FIREWORKS,” TO PROVIDE AN EXCEPTION FOR THOSE IN THE CITY TO POSSESS, DISCHARGE, IGNITE AND EXPLODE FIREWORKS ON CERTAIN HOLIDAYS.

This is the Ordinance Mr. McFarland discussed last meeting to mirror the State.

Ms. Bisbee says we have had many discussions about this and gone back and forth. Her concern is, they’re going to do it anyway and the police can’t be all over the City. She has spoken to many people as well and there are pros and cons to both. We need to be mindful of both sides. There are people who want to do it on those dates and there are also people who are affected by the fireworks, and the animals as well.

Mr. McFarland says his personal belief on this is that the way the State of Ohio has it, those people with mental health issues and the frightened animals, when the days are specifically allowed by the State, you have more time to prepare for it. Those concerns are valid. That is why they limited the days and times that way you can prepare for it.

Police Chief Daubemire says the State says it is okay so why would we go against that.

This item was placed on First Reading.

12. ORDINANCE NO. 2026- 6:

An Ordinance to make appropriations for the current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2026, and declaring an emergency.

First Reading 2/17/26, Item is on Second Reading.

MISCELLANEOUS

13. Motion to authorize the Service Director to advertise and obtain bids for the city of Willowick Fire Department apparatus bay roof and the canopy roof at the City Hall entrance.

MOTION: Mr. Malta motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

14. Motion to authorize a purchase order in the amount of \$43,678.46 to Morton Salt for the purchase of bulk road salt.

MOTION: Mr. McFarland motions to approve. Mr. Phares second.

Mr. Mohorcic asks if this is for next year?

Todd says that this is to make us whole.

Ms. Bisbee says didn’t we have this same amount last meeting?

Todd says that 3 meetings ago it was \$40,000. We are unfortunately burning through salt. Finance Director says last meeting was to appropriate the funds, this meeting is to purchase it.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

15. Motion to authorize the City Engineer to advertise and obtain bids for the City of Willowick Fire Department ADA Bathroom Improvements.

MOTION: Ms. Bisbee motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Michael Bowen, 472 E 319, says as has been discussed about the solicitation after dark. He disagrees with anything besides a friend or neighbor coming to his door after dark. He can readily see, he has security cameras around his property. When his cameras go into infrared mode, he can readily identify, the level of suspicion goes up as does the security level. He thinks it is wrong to have anyone come to the door to try to solicit him despite his no solicitation sign. Take care of business in the daylight and at night leave the people alone.

Mr. Malta thanks Mayor Vanni and Fire Chief Malovrh for making an appearance at the Gold Star Fundraiser at Willowick Lounge. He would like Council to tune into his radio show on Monday March 16 where Broadmoor Bobcats will be at Lake Catholic playing. The second hour will be highlighted by the Lake County Mayors who will get to talk about their City. He appreciates them for coming and being a part of it. Lastly, he congratulates Quinn Phares Ward 3 resident who is the winner of the Spencer Farkas memorial scholarship. He will be attending the Ohio State University with over a 4.0 GPA. That is a big deal. The scholarship usually comes from one of the employees there at Sweetberry.

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Bisbee motions to approve. Mr. Mohorcic second.

ROLL CALL: Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Meeting Adjourned at 7:16 p.m.

Clerk of Council

Council President

Date

ADMINISTRATIVE APPEAL ORDER NO. 2026-6

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 22 SQUARE FEET FOR THE CONTRUCTION OF A 162 SQUARE FOOT METAL ACCESSORY BUILDING IN THE APPLICATION OF SECTION 1171.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

CASE NO. 26-2
ZHONG CHEN
31442 VINE ST.

WHEREAS, at its meeting of March 11, 2026, the Board of Zoning Appeals, in Case No. 26-2, heard the appeal of Zhong Chen for the requested variance and has recommended to Council that the variance to Section 1171.02 of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1171.02 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-7

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR THE CONSTRUCTION OF A METAL ACCESSORY BUILDING THAT DOES NOT ANCHOR THE METAL ACCESSORY BUILDING ON A FOUR (4) INCH THICK CONCRETE BASE IN APPLICATION OF SECTION 1171.02(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

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WHEREAS, at its meeting of March 11, 2026, the Board of Zoning Appeals, in Case No. 26-2, heard the appeal of Zhong Chen for the requested variance and has recommended to Council that the variance to Section 1171.02(d) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.10 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-8

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 285 SQUARE FEET FOR THE CONSTRUCTION OF A 285 SQUARE FOOT ADDITION TO THE DETACHED GARAGE AND TO ALLOW THE PROPOSED LOCATION OF THE DETACHED GARAGE ADDITION IN APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK

CASE NO. 26-3
JOE STRANO
31716 DANIEL DR.

WHEREAS, at its meeting of March 11, 2026, the Board of Zoning Appeals, in Case No. 26-3, heard the appeal of Joe Strano for the requested variance and has recommended to Council that the variance to Section 1163.07 of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.10 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-9

AN ORDER GRANTING A VARIANCE TO ALLOW THE PROPOSED LOCATION PROVIDED ON THE DRAWING OF A DETACHED GARAGE ADDITION NO MORE THAN 16" FROM THE SIDE LINE AND 5' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

CASE NO. 26-3
JOE STRANO
31716 DANIEL DR.

WHEREAS, at its meeting of March 11, 2026, the Board of Zoning Appeals, in Case No. 26-3, heard the appeal of Joe Strano for the requested variance and has recommended to Council that the variance to Section 1163.07 of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.10 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2026- 13

AN ORDINANCE AMENDING CHAPTER 1355 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “POINT OF SALE INSPECTIONS;” SPECIFICALLY, AMENDING SECTION 1355.01, TITLED “POINT OF SALE CERTIFICATE REQUIRED” AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. Chapter 1355 of the Codified Ordinances of the City of Willowick, Ohio titled “POINT OF SALE INSPECTION;” specifically, Section 1355.01 “POINT OF SALE CERTIFICATE REQUIRED” is hereby amended to read and provide as follows:

(a) The owner of any dwelling structure, other structure, or land ~~upon which such dwelling structure or other structure is~~ located in the City, entering into an agreement to sell or otherwise convey an interest in such land or structure, shall obtain from the Building Inspector a point of sale certificate, and shall present such certificate or any exact copy thereof to any prospective purchaser or grantee prior to the time of transfer of title to the purchaser, and shall permit the escrow agent, if any, to comply with this chapter. The point of sale certificate shall contain the inspection report of the Building Inspector concerning the condition of the sidewalks, lateral sewers, and connections for sanitary and storm sewers, sanitary and storm sewer risers, ~~and~~ smoke detectors **and any outstanding property maintenance violations** for the subject real property. No point of sale certificate shall be issued to a new owner of an existing building or structure until the applicant for such certificate has produced evidence, satisfactory to the Building Inspector, that the sewer piping on the subject property from the building to the sanitary main and storm main is in good condition and free from infiltration, and that the connections to the sanitary and storm sewers, and corresponding risers, have been identified and located.

(b) No certificate shall be issued to a new owner of an existing building or structure until the applicant for such certificate has produced evidence, satisfactory to the Building Inspector, that the aforesaid risers shall be capped with an appropriate cast iron riser cap having a six-inch diameter. Said risers shall be set at an elevation of ground level.

(c) Unless as otherwise authorized and directed in writing by the City, the testing necessary to provide compliance with the provisions of this section shall be conducted exclusively by the City using a video camera in the sanitary and storm mainline and/or such other tests as determined by the City Engineer. The cost of such testing shall be paid by the property owner at the prevailing price as set from time to time by Council. All approvals of work to correct defective lateral sewers, defective sewer connections and defective risers shall be made by the City.

(d) Upon the providing of sewer cleaning services to the property owner by the Service Department of the City prior to any point of sale inspection required by this section, the owner shall, at such time, cause the riser(s) connected to the applicable sanitary and/or storm sewer to be set at an elevation of ground level as required in subsections (a), (b) and (c) of this section.

Section 2. The existing Section 1355.01 of the City’s Codified Ordinances are hereby repealed in that said Section and is suspended by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick and therefore shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2026

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

RESOLUTION NO. 2026-11

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL APPLICATIONS TO PARTICIPATE IN THE CYBEROHIO ROUND 3 .GOV GRANT PROGRAM FOR FISCAL YEAR 2026, AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE PROGRAM, AND DECLARING AN EMERGENCY

Whereas, CyberOhio, in partnership with the Ohio Emergency Management Agency (Ohio EMA), is launching the Round 3 .gov Domain Migration Grant Program, a funding opportunity to help Ohio local government entities strengthen online security and public trust by transitioning official websites to the .gov domains; and

Whereas, this initiative is funded through the U.S. Department of Homeland Security’s State and Local Cybersecurity Grant Program (SLCGP) and requires application to determine if an award is granted; and

Whereas, the Council agrees that it is in the best interests of the City and its residents to authorize the Mayor to make application to CyberOhio and request funds to strengthen the City’s cyber security hardware and software, online security and employee cyber security education.

Now therefore, be it resolved by the City Council of the City of Willowick, Ohio, as follows:

Section 1. The City of Willowick hereby authorizes the Mayor to make any applications necessary to the Round 3 .gov Domain Migration Grant Program and request funds to strengthen the City’s cyber security hardware and software, online security and employee cyber security education.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the Lakefront Park; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

Monica Koudela, President of Council

SUBMITTED to the Mayor for his approval on _____, 2026

APPROVED by the Mayor on

_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

RESOLUTION NO. 2026- 12

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT A FUNDING REQUEST TO THE UNITED STATES SENATE AND THE CONGRESSIONALLY DIRECTED SPENDING AND APPROPRIATIONS BILL, TO SUBMIT ANY APPLICATIONS, EXECUTE ANY NECESSARY CONTRACTS OR DOCUMENTS ASSOCIATED THEREWITH, AND DECLARING AN EMERGENCY.

WHEREAS, the United States Senate have created a Congressionally Directed Spending and Appropriations Bill which allows municipal governments to make direct funding requests to the United States Senate.

WHEREAS, the Council agrees that it is in the best interests of the City and its residents to authorize the Mayor to make application to the United States Senate to seek funding in accordance with its guidelines to request funding for Manry Park Improvements

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO, THAT:

Section 1. That the City of Willowick hereby authorizes the Mayor to make application to the United States Senate and the Congressionally Directed Spending and Appropriations Bill, and to submit any applications, execute any documents or contracts associated therewith.

Section 2. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the City; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

Monica Koudela, President of Council

SUBMITTED to the Mayor for
his approval on _____,
2026

APPROVED by the Mayor on
_____,
2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

AMENDED ORDINANCE NO. 2026 - 6

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the first quarter of the calendar year ending December 31, 2026, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

GENERAL FUND
General Fund-Safety Communications Dept.

101.100.5136	Wages-Clerk Dispatchers	\$	591,479.72
101.100.5199	Wages-Overtime	\$	6,000.00
	Total Salaries & Wages	\$	597,479.72
101.100.5210	Hospitalization	\$	145,768.75
101.100.5220	P.E.R.S.	\$	83,647.16
101.100.5260	Medicare	\$	9,075.00
101.100.5270	Uniform Allowance	\$	-
101.100.5513	Schools & Training	\$	4,800.00
	Total Other Expense	\$	243,290.91
	Total Safety Communications Dept	\$	840,770.63

General Fund-Police Dept.

101.101.5135	Wages-Police Officers	\$	2,344,566.44
101.101.5137	Wages-School Guards	\$	24,510.00
101.101.5195	Retire Benefit Payout	\$	-
101.101.5199	Wages-Overtime	\$	150,000.00
	Total Salaries & Wages	\$	2,519,076.44
	Other		
101.101.5210	Hospitalization	\$	590,026.25
101.101.5220	P.E.R.S.	\$	8,248.76
101.101.5230	Police State Pension (Transfer)	\$	337,187.50
101.101.5260	Medicare	\$	36,002.00
101.101.5270	Uniform Allowance	\$	1,000.00
101.101.5324	Telephone	\$	13,440.00
101.101.5330	Insurance	\$	44,000.00
101.101.5420	Gas & Oil	\$	55,000.00
101.101.5430	Small Equip & Supplies	\$	32,850.00
101.101.5513	Schools & Training	\$	25,500.00
101.101.5521	Office Supplies	\$	11,800.00
101.101.5532	Prisoner Care	\$	7,000.00
101.101.5534	Dare Expenses	\$	-
101.101.5535	Public Relations & Education	\$	1,600.00
101.101.5560	Emergency 9-1-1	\$	5,500.00
101.101.5561	Radio	\$	25,100.00
101.101.5564	Maintenance & Repair	\$	59,100.00
101.101.5565	Vehicle Maintenance & Repair	\$	9,100.00
101.101.5568	Miscellaneous Expenses	\$	1,800.00
101.101.5600	Capital Improvement	\$	-
	Total Other Expense	\$	1,264,254.51
	Total Police Dept	\$	3,783,330.95

General Fund-Fire Dept.

101.102.5120	Wages-Director/Chief	\$	59,621.61
101.102.5138	Wages-Firefighters & Officers	\$	987,636.76
101.102.5139	Wages-FT Firefighters & Officers	\$	140,105.16
101.102.5191	Wages-Secretary	\$	30,608.33
101.102.5195	Retirement Benefit Payout	\$	-
101.102.5199	Wages-Overtime	\$	14,750.00
	Total Salaries & Wages	\$	1,232,721.86
	Other		
101.102.5210	Hospitalization	\$	86,112.50
101.102.5220	P.E.R.S.	\$	27,588.88

101.102.5230	Police & Fire Pension	\$	47,134.59
101.102.5260	Medicare	\$	17,913.50
101.102.5265	Social Security	\$	59,594.00
101.102.5271	Clothing-Original Issue	\$	11,000.00
101.102.5272	Replacement Safety Clothing	\$	60,500.00
101.102.5319	Professional Services	\$	-
101.102.5324	Telephone	\$	3,289.00
101.102.5330	Insurance	\$	22,609.00
101.102.5354	Contract Services	\$	-
101.102.5385	EMS Collection Fees	\$	17,050.00
101.102.5420	Gas & Oil	\$	10,450.00
101.102.5430	Small Equip & Supplies	\$	34,847.75
101.102.5434	Vehicle Lease Payments	\$	-
101.102.5513	Schools & Training	\$	5,500.00
101.102.5521	Office Supplies	\$	5,390.00
101.102.5533	Honor Guard	\$	-
101.102.5535	Public Relations & Education	\$	7,000.00
101.102.5561	Radio	\$	3,460.00
101.102.5564	Maintenance & Repair	\$	33,467.50
101.102.5611	Capital Imp. Fire	\$	31,180.00
101.102.5901	Transfer to Fund 208	\$	-
	Total Other Expenses	\$	484,086.72
	Total Fire Dept.	\$	1,716,808.58

General Fund-Health Dept.

101.201.5392	Health District Charges	\$	150,000.00
	Total Health Dist.	\$	150,000.00

General Fund-Service/Parks Dept.

101.301.5140	Wages-Parks-Regular	\$	210,926.40
101.301.5143	Wages-Summer Employees	\$	13,450.00
101.301.5195	Retirement Benefit Payout	\$	-
101.301.5199	Wages-Overtime	\$	9,000.00
	Total Salaries & Wages	\$	233,376.40

Other

101.301.5210	Hospitalization	\$	87,668.75
101.301.5211	Cobra Hosp.	\$	-
101.301.5220	P.E.R.S.	\$	32,504.70
101.301.5260	Medicare	\$	3,630.00
101.301.5320	Electricity & Heating	\$	67,600.00
101.301.5322	Water	\$	9,360.00
101.301.5420	Gas & Oil	\$	10,000.00
101.301.5430	Small Equip & Supplies	\$	3,500.00
101.301.5434	Vehicle Lease Payments	\$	-
101.301.5460	Cleaning Supplies	\$	14,000.00
101.301.5563	Park Repairs	\$	34,000.00
101.301.5564	Maintenance & Repair	\$	3,500.00
101.301.5600	Capital Improvement	\$	-
	Total Other Expense	\$	265,763.45
	Total Parks	\$	499,139.85

General Fund-Recreation/Pools Dept.

101.302.5150	Wages-Leisure-Regular	\$	130,000.00
	Total Salaries & Wages	\$	130,000.00
		\$	-
101.302.5220	P.E.R.S.	\$	17,745.00
101.302.5260	Medicare	\$	2,035.00
101.302.5322	Water	\$	5,200.00
101.302.5430	Small Equip & Supplies	\$	11,000.00
101.302.5451	Swimming Pool Supplies	\$	3,500.00
101.302.5452	Swimming Pool Chemicals	\$	32,000.00
101.302.5513	Training	\$	5,000.00
101.302.5566	Swimming Pool Repairs	\$	11,000.00
101.302.5600	Capital Improvement	\$	-
	Total Other Expense	\$	87,480.00
	Total Swimming Pools	\$	217,480.00

General Fund-Recreation(inc. camp) Dept.

101.303.5120	Wages-Director/Chief	\$	99,740.99
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101.303.5150	Wages-Leisure-Regular	\$	72,000.00
101.303.5151	Wages-Playground Supervisor	\$	73,000.00
101.303.5153	Wages-Ball Diamond	\$	19,500.00
101.303.5191	Wages-Secretary	\$	53,996.80
101.303.5199	Wages-Overtime	\$	800.00
	Total Salaries & Wages	\$	319,037.79
	Other	\$	-
101.303.5210	Hospitalization	\$	57,892.50
101.303.5220	P.E.R.S.	\$	43,713.29
101.303.5260	Medicare	\$	4,922.50
101.303.5330	Insurance	\$	42,137.00
101.303.5350	Contract Umpires	\$	2,500.00
101.303.5351	Contract Officials	\$	8,000.00
101.303.5354	Contract Instructors	\$	1,000.00
101.303.5430	Small Equip & Supplies	\$	9,500.00
101.303.5433	League Supplies	\$	2,800.00
101.303.5434	Vehicle Lease Payments	\$	7,000.00
101.303.5454	Fee Fund Supplies	\$	3,500.00
101.303.5456	Recreation Program Supplies	\$	38,000.00
101.303.5457	Concessions	\$	1,000.00
101.303.5458	Youth Basketball Expenses	\$	7,500.00
101.303.5459	Youth Baseball Expenses	\$	2,000.00
101.303.5470	Paver Bricks Engraving	\$	200.00
101.303.5513	Training	\$	1,500.00
101.303.5521	Office Supplies	\$	9,200.00
101.303.5564	Maintenance & Repair	\$	23,000.00
101.303.5600	Capital Improvement	\$	-
101.303.5602	Grant Match	\$	-
101.303.5613	Capital Improvement-Grant	\$	-
	Total Other Expense	\$	265,365.29
	Total Recreation	\$	584,403.08

General Fund-Building Dept.

101.401.5120	Wages-Director/Chief	\$	96,262.82
101.401.5125	Wages-Housing Inspectors	\$	117,199.07
101.401.5191	Wages-Secretary	\$	53,996.80
101.401.5195	Retirement Benefit Payout	\$	-
101.401.5199	Wages-Overtime	\$	600.00
	Total Salaries & Wages	\$	268,058.69
	Other	\$	-
101.401.5210	Hospitalization	\$	118,847.50
101.401.5220	P.E.R.S.	\$	47,033.33
101.401.5260	Medicare	\$	5,133.33
101.401.5319	Professional Services	\$	-
101.401.5324	Telephone	\$	1,320.00
101.401.5354	Contract Services	\$	10,000.00
101.401.5420	Gas & Oil	\$	4,000.00
101.401.5430	Small Equip & Supplies	\$	1,000.00
101.401.5434	Vehicle Lease Payments	\$	14,000.00
101.401.5513	Schools & Training	\$	1,000.00
101.401.5521	Office Supplies	\$	6,000.00
101.401.5564	Maintenance & Repair	\$	13,850.00
101.401.5568	Misc. Expenses	\$	-
101.401.5600	Capital Improvements	\$	-
	Total Other Expense	\$	222,184.16
	Total Building Dept.	\$	490,242.85

General Fund-Rubbish

101.501.5362	Yardwaste Disposal	\$	13,000.00
101.501.5363	Curbside Recycling	\$	2,000.00
	Total Refuse Collection	\$	15,000.00

General Fund-Administrative Support Service Dept.

101.601.5140	Wages-Service-Regular	\$	167,230.80
101.601.5143	Wages-Service Summer Employees	\$	-
101.601.5195	Retire Benefit Payout	\$	-
101.601.5199	Wages-Overtime	\$	10,000.00
	Total Salaries & Wages	\$	177,230.80
	Other	\$	-
101.601.5210	Hospitalization	\$	75,737.50

101.601.5220	P.E.R.S.	\$	7,345.50
101.601.5260	Medicare	\$	2,750.00
101.601.5324	Telephone	\$	-
101.601.5360	Engineering Fees	\$	-
101.601.5410	Sand, Gravel, Concrete	\$	-
101.601.5430	Small Equip & Supplies	\$	1,500.00
101.601.5440	Tools	\$	1,500.00
101.601.5564	Maintenance & Repair	\$	2,000.00
101.601.5516	BWC Grant Expense	\$	50,000.00
101.601.5600	Capital Improvement	\$	-
101.601.5601	Heavy Equipment Replacement	\$	-
101.601.5902	Transfer to State Highway Imp.	\$	-
	Total Other Expense	\$	140,833.00
	Total Transportation	\$	318,063.80

Technology Dept.

101.700.5170	Wages-IT Director	\$	-
101.700.5198	Wages-Part Time	\$	2,649.92
	Total Salaries & Wages	\$	2,649.92
	Other		
101.700.5220	P.E.R.S.	\$	415.00
101.700.5260	Medicare	\$	44.00
101.700.5319	Professional Service	\$	30,000.00
101.700.5325	Internet	\$	23,000.00
101.700.5431	Network Equipment & Supplies	\$	25,000.00
	Total Other Expense	\$	78,459.00
	Total Technology Dept.	\$	81,108.92

General Fund-Mayor's Office

101.701.5105	Wages-Mayor	\$	60,000.00
101.701.5106	Wages-Safety Director	\$	32,214.52
101.701.5191	Wages-Secretary	\$	29,477.76
101.701.5199	Wages-Overtime	\$	-
	Total Salaries & Wages	\$	121,692.28
	Other		
101.701.5210	Hospitalization	\$	30,606.25
101.701.5220	P.E.R.S.	\$	17,637.50
101.701.5260	Medicare	\$	1,925.00
101.701.5354	Contract Services	\$	-
101.701.5430	Small Equip & Supplies	\$	1,000.00
101.701.5513	Schools & Training	\$	2,500.00
	Total Other Expense	\$	53,668.75
	Total Mayors Office	\$	175,361.03

General Fund-Finance Dept.

101.702.5120	Wages-Director/Chief	\$	108,937.50
101.702.5160	Wages-Finance Staff	\$	124,778.16
101.702.5195	Retirement Benefit Payout	\$	-
	Total Salaries & Wages	\$	233,715.66
	Other		
101.702.5210	Hospitalization	\$	101,156.25
101.702.5220	P.E.R.S.	\$	33,822.50
101.702.5260	Medicare	\$	4,757.50
101.702.5354	Contract Employees	\$	-
101.702.5383	Bank Service Charges	\$	-
101.702.5430	Small Equip & Supplies	\$	24,844.33
101.702.5513	Schools & Training	\$	1,550.00
101.702.5600	Capital Improvements	\$	1,000.00
	Total Other Expense	\$	167,130.58
	Total Finance Dept.	\$	400,846.24

General Fund-Legal Dept.

101.703.5114	Legal Retainer	\$	119,312.44
	Total Salaries & Wages	\$	119,312.44
	Other		
101.703.5220	P.E.R.S.	\$	17,118.75
101.703.5260	Medicare	\$	1,870.00
101.703.5310	Legal Advertising	\$	7,000.00
101.703.5318	Consulting Services	\$	5,000.00
101.703.5512	Law Books & Periodicals	\$	1,500.00

101.703.5513	Schools & Training	\$	-
101.703.5568	Miscellaneous Expenses	\$	-
	Total Other Expense	\$	32,488.75
	Total Legal Dept.	\$	151,801.19

General Fund-Service/Transportation Dept.

101.704.5120	Wages-Director/Chief	\$	98,072.00
101.704.5191	Wages-Secretary	\$	55,494.40
101.704.5199	Wages-Overtime	\$	500.00
	Total Salaries & Wages	\$	154,066.40

Other

101.704.5210	Hospitalization	\$	73,455.00
101.704.5220	P.E.R.S.	\$	21,757.50
101.704.5260	Medicare	\$	2,420.00
101.704.5270	Uniforms	\$	28,000.00
101.704.5324	Telephone	\$	2,160.00
101.704.5354	Contract Services	\$	22,000.00
101.704.5420	Gas & Oil	\$	12,000.00
101.704.5430	Small Equip & Supplies	\$	5,500.00
101.704.5434	Vehicle Lease Payments	\$	-
101.704.5513	Schools & Training	\$	5,500.00
101.704.5521	Office Supplies	\$	6,000.00
101.704.5561	Radio	\$	-
101.704.5564	Maintenance & Repair	\$	5,000.00
101.704.5600	Capital Improvements	\$	12,000.00
101.704.5604	Stormwater Management	\$	-
	Total Other Expense	\$	195,792.50
	Total Service Dept.	\$	349,858.90

General Fund-Council

101.705.5110	Wages-Council Salaries	\$	72,000.00
101.705.5113	Wages-Council Clerk	\$	25,509.60
	Total Salaries & Wages	\$	97,509.60

Other

101.705.5220	P.E.R.S.	\$	14,006.25
101.705.5260	Medicare	\$	1,540.00
101.705.5265	Social Security	\$	-
101.705.5430	Small Equip & Supplies	\$	-
101.705.5513	Training	\$	-
101.705.5568	Miscellaneous Expenses	\$	10,001.00
	Total Other Expense	\$	25,547.25
	Total General Govt.	\$	123,056.85

General Fund-Municipal Court Costs & Fees

101.706.5315	Municipal Court Costs & Fees	\$	40,000.00
101.706.5316	Jury & Witness Fees	\$	10.00
101.706.5971	Refunds	\$	-
	Total Municipal Court	\$	40,010.00

General Fund-Civil Service

101.707.5317	Civil Service Comm Operations	\$	30,000.00
101.707.5513	Training	\$	500.00
	Total Civil Service Comm.	\$	30,500.00

General Fund-Service/Lands & Bldgs.Dept.

101.708.5140	Wages-Regular	\$	65,874.00
101.708.5199	Wages-Overtime	\$	4,000.00
	Total Salaries & Wages	\$	69,874.00

Other

101.708.5210	Hospitalization	\$	30,502.50
101.708.5220	P.E.R.S.	\$	9,960.00
101.708.5260	Medicare	\$	1,100.00
101.708.5320	Electricity & Heating	\$	83,000.00
101.708.5322	Water	\$	6,000.00
101.708.5352	Landscaping Services	\$	32,000.00
101.708.5353	Contract Cleaning Service	\$	-
101.708.5364	Street Signs	\$	2,000.00
101.708.5430	Small Equip & Supplies	\$	7,000.00

101.708.5460	Cleaning Supplies	\$	20,000.00
101.708.5564	Maintenance & Repair	\$	115,000.00
101.708.5600	Capital Improvement	\$	350,000.00
	Total Other Expense	\$	656,562.50
	Total Land & Bldgs.	\$	726,436.50

General Fund-Engineering

101.709.5360	Engineering Fees	\$	140,000.00
	Total Engineering Fees	\$	140,000.00

General Fund-County Auditor Deductions

101.710.5380	State Auditors Fees	\$	77,048.75
101.710.5386	State Prop Admin Fees	\$	400.00
101.710.5390	County Treasurers Fees	\$	46,300.00
101.710.5391	Workers Compensation	\$	175,000.00
101.710.5393	County Elections Fees	\$	5,000.00
101.710.5394	County Delinq Land Advertising	\$	1,000.00
	Total County Auditor Ded.	\$	304,748.75

General Fund-Administrative Support

101.711.5220	Contingent Liability	\$	5,000.00
101.711.5319	Professional Services	\$	35,000.00
101.711.5324	Telephone	\$	37,000.00
101.711.5330	Insurance	\$	28,029.00
101.711.5331	Unemployment Compensation	\$	4,000.00
101.711.5340	Charge for Income Tax Collections	\$	130,000.00
101.711.5371	Ohio Municipal League	\$	2,500.00
101.711.5372	Codification	\$	11,000.00
101.711.5375	Land Acquisition	\$	-
101.711.5376	Demolition Costs	\$	-
101.711.5430	Small Equip & Supplies	\$	1,000.00
101.711.5431	Network Equipment & Supplies	\$	-
101.711.5481	Fireworks	\$	3,150.00
101.711.5513	Training	\$	-
101.711.5516	BWC Grant Expenses	\$	-
101.711.5521	Office Supplies	\$	19,000.00
101.711.5568	Miscellaneous Expenses	\$	10,000.00
101.711.5600	Capital Improvements	\$	436,995.56
101.711.5715	SID Payments	\$	39,000.00
101.711.5904	Transfer to Fund 301	\$	-
101.711.5905	Transfer to Fund 401	\$	-
101.711.5906	Transfer to Fund 220	\$	85,000.00
101.711.5909	Transfer to Fund 218	\$	-
101.711.5913	Transfer to Fund 211	\$	-
101.711.5916	Transfer to Fund 213	\$	-
101.711.5920	Transfer to Fund 222	\$	-
101.711.5921	Transfer to Fund 240	\$	-
101.711.5923	Transfer to Fund 230	\$	-
101.711.5924	Transfer to Fund 420	\$	-
101.711.5925	Transfer to Fund 225	\$	-
101.711.5971	Refunds	\$	16,000.00
101.711.5972	Unclaimed Funds	\$	2,000.00
101.711.5975	Advance Fund 214	\$	-
101.711.5976	Advance Fund 213	\$	160,000.00
101.711.5986	Advance Fund 434	\$	56,800.00
101.711.5987	Advance Fund 435	\$	70,500.00
101.711.5989	Advance Fund 223	\$	-
101.711.5990	Advance Fund 205	\$	-
101.711.5992	Advance Fund 224	\$	-
101.711.5995	Advance Fund 227	\$	-
101.711.5996	Advance Fund 430	\$	825,800.00
101.711.5997	Advance Fund 432	\$	-
	Total Administrative Supp	\$	1,977,774.56

101.713.5535	Public Relations	\$	-
101.714.5319	Professional Services	\$	-
101.714.5354	Contract Services	\$	-
	Total Economic Development	\$	-

TOTAL GENERAL FUND

\$ -
\$ 13,116,742.68

SECTION 3. That there be appropriated from the Street Construction, Maintenance & Repair Fund:

SCM&R Fund-Service/Road Dept.

202.601.5143	Wages-Summer	\$ -
202.601.5185	Wages-Service, regular	\$ 350,990.80
202.601.5195	Retirement Benefit Payout	\$ -
202.601.5199	Wages-Overtime	\$ 12,000.00
	Total Salaries & Wages	\$ 362,990.80
		\$ -
202.601.5210	Hospitalization	\$ 96,176.25
202.601.5220	P.E.R.S.	\$ 51,087.18
202.601.5260	Medicare	\$ 5,720.00
202.601.5360	Engineering Fees	\$ 11,800.00
202.601.5364	Street Signs	\$ 15,000.00
202.601.5366	Freeway Maintenance	\$ 22,000.00
202.601.5367	Street Resurface & Repair	\$ 30,000.00
202.601.5368	Street Lining	\$ 88,000.00
202.601.5430	Small Equip & Supplies	\$ 1,500.00
202.601.5434	Vehicle Lease Payments	\$ -
202.601.5440	Tools	\$ 1,500.00
202.601.5514	Ohio EPA Grant Expenses	\$ -
202.601.5564	Maintenance & Repair	\$ 60,000.00
202.601.5565	Vehicle Maintenance & Repair	\$ 5,000.00
202.601.5600	Capital Improvements	\$ 10,000.00
202.601.5601	Heavy Equipment Replacement	\$ 200,000.00
202.711.5703	Note Principal	\$ -
202.711.5704	Note Interest	\$ -
	Total Other Expense	\$ 597,783.43
	Total SCM&R	\$ 960,774.23

SECTION 4. That there be appropriated from the State Highway Fund:

State Highway Improvement Fund

203.601.5465	Road Salt	\$ 85,000.00
	Total State Highway	\$ 85,000.00

SECTION 5. That there be appropriated from the Street Lighting Fund:

Street Lighting Levy Fund

204.502.5326	Street Lighting	\$ 225,000.00
204.502.5360	Engineering Fees	\$ -
204.502.5386	State Prop Admin Fees	\$ 30.00
204.502.5390	County Treasurers Fees	\$ 3,000.00
204.502.5430	Small Equip & Supplies	\$ 250.00
204.502.5564	Equipment Maintenance	\$ -
204.502.5600	Capital Improvement	\$ -
	Total Street Lighting Fund	\$ 228,280.00

SECTION 6. That there be appropriated from the Sewer Disposal Water Pollution Control Fund (Sewer Revenue):

Sewer Revenue Fund

205.503.5140	Wages-Regular	\$ 314,906.60
205.503.5143	Wages-Summer Employees	\$ -
205.503.5195	Retirement Benefit	\$ -
205.503.5199	Wages-Overtime	\$ 8,000.00
	Total Salaries & Wages	\$ 322,906.60
		\$ -
205.503.5210	Hospitalization	\$ 143,175.00
205.503.5220	P.E.R.S.	\$ 48,544.36
205.503.5260	Medicare	\$ 5,280.00
205.503.5323	Wickliffe Sewer Charges	\$ 63,000.00
205.503.5330	Insurance	\$ 20,124.00
205.503.5354	Contract Services	\$ -
205.503.5361	Euclid Disposal Plant	\$ 3,028,100.00
205.503.5367	Sewer Maintenance	\$ 68,000.00
205.503.5382	Lake County Billing Fees	\$ 110,000.00
205.503.5390	County Treasurer Fees	\$ 10,000.00
205.503.5420	Gas & Oil	\$ 15,000.00
205.503.5430	Small Equip & Supplies	\$ 3,000.00
205.503.5434	Vehicle Lease Payments	\$ -

205.503.5513	Schools & Training	\$	500.00
205.503.5564	Maintenance & Repair	\$	8,000.00
205.503.5568	Miscellaneous Expenses	\$	-
205.503.5569	Sewer Lateral Repairs	\$	-
205.503.5600	Capital Improvements	\$	-
205.503.5971	General Refunds	\$	1,000.00
205.709.5360	Engineering Fees	\$	25,000.00
205.711.5318	Legal Fees	\$	-
205.711.5703	Note Principal	\$	38,591.65
205.711.5704	Note Interest	\$	6,533.00
205.711.5919	Transfer to Fund 422	\$	-
205.711.5977	Return of Advance to Fund 101	\$	-
205.913.5360	Engineering Fees	\$	-
205.913.5600	E. 328th St. Sewer	\$	-
205.915.5994	Advance to Fund 430	\$	-
	Total Other Expense	\$	3,593,848.01
	Total Sewer Revenue Fund	\$	3,916,754.61

SECTION 7. That there be appropriated from the Police & Fire Capital Improvement Fund:

Police & Fire Capital Improvement Fund

207.101.5430	Small Equip-Police	\$	24,860.00
207.101.5610	Capital Improvements-Police	\$	87,895.00
207.101.5703	Lease Principal-Police	\$	144,100.00
207.101.5704	Lease Interest - Police	\$	16,100.00
207.102.5360	Engineering Fees	\$	-
207.102.5430	Small Equip-Fire	\$	23,250.00
207.102.5516	BWC Grant Expenses	\$	-
207.102.5611	Capital Improvements-Fire	\$	10,000.00
207.710.5386	State Prop Tax Admin Fees	\$	35.00
207.710.5390	County Treasurer Fees	\$	3,000.00
207.711.5703	Note Principal	\$	68,400.00
207.711.5704	Note Interest	\$	7,400.00
207.711.5904	Transfer to Fund 301	\$	-
207.711.5989	Advance to Fund 223	\$	-
	Total Police & Fire Cap Levy	\$	385,040.00

SECTION 8. That there be appropriated from the Fire Emergency Rescue Fund:

Fire Emergency Rescue Fund

208.102.5120	Wages-Director/Chief	\$	48,781.31
208.102.5138	Wages-P/T Firefighters & Officers	\$	808,066.44
208.102.5139	Wages-F/T Firefighters & Officers	\$	114,631.14
208.102.5191	Wages-Secretary	\$	25,043.18
208.102.5195	Retirement Benefit Payout	\$	-
208.102.5199	Wages-Overtime	\$	11,250.00
	Total Salaries & Wages	\$	1,007,772.07
208.102.5210	Hospitalization	\$	76,857.85
208.102.5220	P.E.R.S.	\$	3,510.00
208.102.5230	Police & Fire Pension	\$	32,162.50
208.102.5260	Medicare	\$	14,657.50
208.102.5265	Social Security	\$	48,762.50
208.102.5271	Clothing-Original Issue	\$	9,000.00
208.102.5272	Replacement Safety Clothing	\$	49,500.00
208.102.5319	Professional Services	\$	-
208.102.5324	Telephone	\$	2,691.00
208.102.5330	Insurance	\$	18,498.00
208.102.5360	Engineering Fees	\$	-
208.102.5385	EMS Collection Fees	\$	13,950.00
208.102.5386	State Prop Admin Fees	\$	100.00
208.102.5390	County Treasurers Fees	\$	10,100.00
208.102.5420	Gas & Oil	\$	8,550.00
208.102.5430	Small Equip & Supplies	\$	28,511.80
208.102.5434	Vehicle Lease Payments	\$	-
208.102.5513	Schools & Training	\$	4,500.00
208.102.5515	EMS Grant Expenses	\$	-
208.102.5521	Office Supplies	\$	4,410.00
208.102.5561	Radio	\$	2,830.00
208.102.5564	Maintenance & Repair	\$	27,382.50
208.102.5600	Capital Improvements	\$	-
	Total Other Expense	\$	355,973.65
	Total Fire Emerg. Rescue	\$	1,363,745.72

SECTION 9. That there be appropriated from the Sanitary & Sewer Lateral Levy Fund:**Sanitary & Storm Sewer Lateral Levy Fund**

211.503.5140	Wages - Regular	\$	-
211.503.5199	Wages-Overtime	\$	-
	Total Wages & Salaries	\$	-
211.503.5220	P.E.R.S.	\$	-
211.503.5260	Medicare	\$	-
211.503.5360	Engineering	\$	-
211.503.5386	State Prop Admin Fees	\$	14.00
211.503.5390	County Treasurers Fees	\$	1,500.00
211.503.5569	Sewer Lateral Repairs	\$	-
211.503.5600	Capital Improvements (2025 Lateral PRG)	\$	285,200.00
	Total Other Expense	\$	286,714.00
	Total San & Storm Lateral	\$	286,714.00

SECTION 10. That there be appropriated from the Street Improvement Levy Fund:**Street Improvement Levy Fund**

213.601.5360	Engineering Fees	\$	39,000.00
213.601.5361	SS4A Study	\$	182,058.00
213.601.5367	Street Resurface & Repair	\$	257,500.00
213.601.5368	Street Lining	\$	-
213.601.5568	Miscellaneous Expenses	\$	-
213.711.5318	Legal Fees	\$	-
213.711.5386	State Prop Admin Fees	\$	120.00
213.711.5390	County Treasurers Fees	\$	12,100.00
213.711.5977	Return Advance Fd 101	\$	160,000.00
213.916.5367	Street Resurface-E.327th St.	\$	-
213.916.5934	Transfer-Fund 430	\$	375,800.00
	Total Street Imp. Levy Fund	\$	1,026,578.00

SECTION 11. That there be appropriated from the Recreation Improvement Levy Fund:**Recreation Improvement Levy Fund**

214.302.5564	Maintenance & Repair-Pools	\$	-
214.302.5568	Miscellaneous Expenses-Pools	\$	-
214.302.5614	Capital Improvements-Pools	\$	-
214.303.5430	Small Equip & Supplies-Recreation	\$	-
214.303.5568	Miscellaneous Expenses-Recreation	\$	-
214.303.5600	Capital Improvement-Recreation	\$	20,000.00
214.709-5360	Engineering	\$	-
214.711.5318	Legal Fees	\$	-
214.711.5386	State Prop Admin Fees	\$	8.00
214.711.5390	County Treasurers Fees	\$	800.00
214.711.5977	Return of Advance to Fund101	\$	-
	Total Recreation Imp Levy Fd	\$	20,808.00

SECTION 12. That there be appropriated from the Permissive License Fee Fund:**Permissive License Fee Fund**

215.601.5326	Traffic Signals	\$	40,000.00
215.601.5328	Traffic Lights	\$	16,000.00
215.601.5330	Insurance	\$	13,000.00
215.601.5360	Engineering	\$	-
215.601.5364	Street Signs	\$	5,000.00
215.601.5367	Street Resurface & Repair	\$	30,000.00
215.601.5368	Street Lining	\$	-
215.601.5420	Gas & Oil	\$	18,000.00
215.601.5564	Equipment Maintenance	\$	-
215.601.5568	Miscellaneous Expenses	\$	-
215.601.5600	Capital Improvement	\$	-
	Total Permissive Lic Fund	\$	122,000.00

SECTION 13. That there be appropriated from the DUI Education & Enforcement Fund:**DUI Educ. & Enf. Fund**

217.101.5530	DUI Education & Enforcement	\$	2,000.00
217.101.5600	Capital Improvement	\$	-
	Total DUI Educ. & Enf. Fund	\$	2,000.00

SECTION 14. That there be appropriated from the Drug Law Enforcement Fund:

Drug Law Enf. Fund

218.101.5430	Equipment & Supplies	\$	200.00
218.101.5513	Training	\$	500.00
218.101.5600	Capital	\$	-
	Total Drug Law Enforcement Fd	\$	700.00

SECTION 15. That there be appropriated from the Senior Citizens Center Fund:

Senior Citizens Center Fund

220.304.5120	Wages	\$	51,555.56
220.304.5195	Retire Benefit Payout	\$	-
220.304.5198	Wages-Part Time	\$	24,381.25
	Total Wages	\$	75,936.81
220.304.5210	Hospitalization	\$	12,545.97
220.304.5220	P.E.R.S.	\$	10,893.75
220.304.5260	Medicare	\$	1,210.00
220.304.5320	Electricity & Heating	\$	10,712.00
220.304.5420	Gas & Oil	\$	-
220.304.5430	Small Equip & Supplies	\$	1,500.00
220.304.5453	Senior Citizen Supplies	\$	3,000.00
220.304.5521	Office Supplies	\$	5,000.00
220.304.5564	Maintenance & Repair	\$	-
220.304.5567	United Way Expenses	\$	-
220.304.5600	Capital	\$	-
220.304.5603	Levy Fund	\$	38,000.00
	Total Other Expense	\$	82,861.72
	Total Senior Citizens Center Fund	\$	158,798.53

SECTION 16. That there be appropriated from the Emergency Management Fund:

Emergency Management Fund

221.711.5901	Transfer-Fund 208	\$	-
221.711.5902	Transfer-Fund 203	\$	-
221.711.5903	Transfer-Fund 202	\$	-
221.711.5907	Transfer-Fund 205	\$	-
221.711.5911	Transfer-Fund 101	\$	-
221.711.5924	Transfer-Fund 221	\$	-
	Total Emergency Mgmt. Fund	\$	-

SECTION 17. That there be appropriated from the Homeland Security Grant Fund:

Homeland Security Grant Fund

223.102.5430	Small Equip & Supplies	\$	-
223.102.5600	Capital Improvement	\$	-
223.711.5977	Return of Advance to Fund 101	\$	-
223.711.5980	Return of Advance to Fund 207	\$	-
	Total Homeland Security Grant	\$	-

SECTION 18. That there be appropriated from the Community Block Grant Fund:

Community Block Grant Fund

224.711.5600	Capital Improvements	\$	65,000.00
224.711.5977	Return of Advance to 101	\$	-
224.950.5517	CDBG-Hearts & Hammers	\$	-
224.951.5319	Professional Services	\$	-
	Total Community Block Grant	\$	65,000.00

SECTION 19. That there be appropriated from the Nopec Grant Fund:

Nopec Grant Fund

227.709.5360	Engineering Fees	\$	-
227.711.5600	Capital Improvement	\$	62,000.00
227.711.5977	Return of Advance to Fd 101	\$	-
	Total NOPEC Grant Fund	\$	62,000.00

SECTION 20. That there be appropriated from the Local Fiscal Recovery/ARPA Fund

Local Fiscal Recovery/ARPA Fund

228.102.5138	Wages-Firefighters & Officers	\$	-
228.101.5430	Small Equip & Supplies	\$	-

228.101.5600	Capital Improvement-Police	\$	-
228.102.5600	Capital Improvement-Fire	\$	355,916.00
228.303.5600	Capital Improvement-Recreation	\$	-
228.503.5600	Capital Improvement-Sewer	\$	-
228.601.5600	Capital Improvement-Transportation	\$	-
228.711.5600	Capital Improvement-CC HVAC Imp.	\$	-
228.915.5600	Capital Improvement-E. 328th St. Sewer Phase 2	\$	-
228.918.5360	Engineering-E. 305th St.	\$	-
228.918.5600	Capital Improvement-E. 305th St.	\$	-
	Total Other Expense	\$	-
	Total Local Fiscal Recovery/ARPA Fund	\$	355,916.00

SECTION 21. That there be appropriated from the OneOhio Opioid Fund

OneOhio Opioid Fund

229.101.5430	Small Equip & Supplies	\$	-
229.101.5600	Capital Improvments	\$	-
	Total OneOhio Opioid Fund	\$	-

SECTION 22. That there be appropriated from the Law Enforcement Trust Fund:

Law Enforcement Trust Fund

230.101.5430	Small Equip. & Supplies	\$	-
230.101.5568	Miscellaneous Expenses	\$	-
230.101.5568	Capital Improvement-Police	\$	-
230.710.5395	County Prosecutor Fees	\$	-
	Total Law Enforce. Trust	\$	-

SECTION 23. That there be appropriated from the Law Enforcement Cont. Training Fund:

Law Enforcement Cont. Training Fund

232.101.5135	Wages-Police Officers	\$	28,520.00
232.101.5513	Schools & Training	\$	-
	Total Law Enforcement Training	\$	28,520.00

SECTION 24. That there be appropriated from the Earned Benefits Fund:

Earned Benefits Fund

240.100.5195	Retire Benefit Payout	\$	14,929.92
240.101.5195	Retire Benefit Payout	\$	127,180.65
240.301.5195	Retire Benefit Payout	\$	-
240.303.5195	Retire Benefit Payout	\$	-
240.401.5195	Retire Benefit Payout	\$	-
240.503.5195	Retire Benefit Payout	\$	22,435.56
240.601.5195	Retire Benefit Payout	\$	-
240.701.5195	Retire Benefit Payout	\$	-
240.702.5195	Retire Benefit Payout	\$	-
240.704.5195	Retire Benefit Payout	\$	-
	Total Earned Benefits Fund	\$	164,546.13

SECTION 25. That there be appropriated from the Fire Loss Claims Fund:

Fire Loss Claims Fund

241.711.5568	Miscellaneous Expenses	\$	-
	Total Fire Loss Claims Fund	\$	-

SECTION 26. That there be appropriated from the Bond Retirement Fund:

Bond Retirement Fund

301.711.5318	Legal Fees	\$	-
301.711.5384	Registrar Fees	\$	-
301.711.5386	State Prop Admin Fees	\$	6.00
301.711.5390	County Treasurer Fees	\$	600.00
301.711.5701	Bond Principal	\$	-
301.711.5702	Bond Interest	\$	-
301.711.5703	Note Principal	\$	34,222.58
301.711.5704	Note Interest	\$	-
	Total Bond Retirement Fund	\$	34,828.58

SECTION 27. That there be appropriated from the Municipal Tax Increment Equiv. Fund:

Municipal Tax Increment Equiv. Fund

302.204.5568	Miscellaneous Expenses	\$	-
302.204.5600	Capital Improvement	\$	-
302.710.5386	State Prop Admin Fees	\$	100.00
302.710.5390	County Treasurer Fees	\$	7,000.00
302.711.5318	Legal Fees	\$	-
302.711.5568	Miscellaneous Expenses	\$	-
302.711.5600	Capital Improvement	\$	375,800.00

302.711.5703	Note Principal	\$	-
302.711.5704	Note Interest	\$	-
302.711.5720	PILOT Reimb. To W/E Schools	\$	160,000.00
302.711.5971	General Refunds	\$	-
	Total Municipal Tax Increment Equiv. Fund	\$	542,900.00

SECTION 28. That there be appropriated from the Capital Improvement Fund:
Capital Improvement Fund (2026 Road Program)

401.711.5600	Capital Improv-General Gov't	\$	300,000.00
401.711.5610	Capital Improv-Police Dept.	\$	-
401.711.5611	Capital Improv-Fire Dept.	\$	-
401.711.5612	Capital Improv-Service Dept	\$	-
401.711.5614	Recreation Capital Improvements	\$	-
401.711.5904	Transfer to Fund 301	\$	20,000.00
	Total Capital Imp. Fund	\$	320,000.00

SECTION 29. That there be appropriated from the Stormwater Management Fund:
Stormwater Management Fund

420.711.5360	Engineering Fees	\$	-
420.711.5600	Capital Imp.	\$	-
420.931.5360	Engineering Fees	\$	-
420.931.5600	Capital Imp. 2025	\$	-
	Total Stormwater Management	\$	-

SECTION 30. That there be appropriated from the Sanitary Sewer-Capital Improvement Fund:
Sanitary Sewer-Capital Improvement Fund

422.503.5600	Capital Improvements	\$	-
422.709.5360	Engineering Fees	\$	-
422.711.5318	Legal Fees	\$	-
422.711.5703	Note Principal	\$	-
422.711.5704	Note Interest	\$	-
	Total Sanitary Improvement Fund	\$	-

SECTION 30. That there be appropriated from the Larimar Culvert Fund:
Larimar Culvert Fund

430.915.5360	Engineering Fees	\$	128,100.00
430.915.5600	Capital Improvement	\$	1,073,500.00
430.915.5971	Refunds	\$	825,800.00
430.915.5978	Return of Advance to Fund 101 (TIF)	\$	-
	Total Larimar Culvert Fund	\$	2,027,400.00

SECTION 31. That there be appropriated from the 2025 Lateral Fund:
2025 Lateral Program

431.711.5916	Transfer-Fund 213	\$	-
431.916.5360	Engineering Fees	\$	17,080.00
431.916.5600	Capital Improvements	\$	250,000.00
431.916.5977	Return of Advance to Fund 101	\$	-
	Total 2025 Lateral Program	\$	267,080.00

SECTION 32. That there be appropriated from the Fairway Storm Sewer Improvement Fund:
Fairway Storm Sewer Improvement Fund

432.917.5360	Engineering Fees	\$	-
432.917.5600	Capital Improvements	\$	-
432.917.5971	Refunds	\$	-
432.917.5977	Return of Advance for Fund 101	\$	-
	Fairway Storm Sewer Improvement Fund	\$	-

SECTION 33. That there be appropriated from the E. 305th St. Sewer Improvement Fund:

E. 305th St. Sewer Improvement Fund

433.918.5360	Engineering Fees	\$	-
433.918.5600	Capital Improvements	\$	-
433.918.5977	Return of Advance to Fund 101	\$	-
	Total E. 305th St. Sewer Improvement Fund	\$	-

SECTION 34. That there be appropriated from the Lakeshore Blvd. Sewer Improvement Fund:

Lakeshore Blvd. Sewer Improvement Fund

434.919.5360	Engineering Fees	\$	20,000.00
434.919.5600	Capital Improvements	\$	577,300.00
434.919.5977	Return of Advance for Fund 101	\$	56,800.00
	Total Lakeshore Blvd. Sewer Improvement Fund	\$	654,100.00

SECTION 35. That there be appropriated from the Forestgrove Sewer Improvement Fund:

Forestgrove Sewer Improvement Fund

435.920.5360	Engineering Fees	\$ 36,135.00
435.920.5600	Capital Improvements	\$ 1,000,000.00
435.920.5977	Return of Advance to Fund 101	\$ 70,500.00
	Total Forestgrove Sewer Improvement Fund	\$ 1,106,635.00

SECTION 36. That there be appropriated from the Total Police Pension Fund:

Police Pension Fund

801.101.5230	Police Pension City Liability	\$ 466,875.00
801.101.5386	State Prop Admin Fees	\$ 12.00
801.101.5390	County Treasurer Fees	\$ 1,250.00
	Total Police Pension Fund	\$ 468,137.00

SECTION 37. That there be appropriated from the Security Deposits Fund:

Security Deposits Fund

802.711.5360	Engineering Fees	\$ 4,000.00
802.711.5970	Deposit Refunds	\$ 18,000.00
802.711.5972	Unclaimed Funds	\$ 1,000.00
	Total Security Deposits Fund	\$ 23,000.00

SECTION 38. That there be appropriated from the Donations & Bequests Fund:

803.811.5800	Donation Purchases	\$ 15,000.00
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TOTAL ALL FUNDS **\$ 27,808,998.48**

SECTION 39. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 40. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 41. That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 42. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

PASSED: _____, 2026

Submitted to the Mayor for his approval
on _____, 2026

ATTEST:

Clerk of Council

Council President

Approved by the Mayor on _____, 2026

Mayor

ORDINANCE NO. 2026- 12

AN ORDINANCE AMENDING CHAPTER 549 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “WEAPONS AND EXPLOSIVES;” SPECIFICALLY SECTION 549.10, TITLED “FIREWORKS,” TO PROVIDE AN EXCEPTION FOR THOSE IN THE CITY TO POSSESS, DISCHARGE, IGNITE AND EXPLODE FIREWORKS ON CERTAIN HOLIDAYS.

WHEREAS, Section 549.10 of the Codified Ordinances of the City of Willowick prohibits the possession, igniting, discharging and exploding fireworks within the city of Willowick; and

WHEREAS, certain members of council have requested to amend 549.10 of the Codified Ordinances of the City of Willowick to allow residents to possess and discharge fireworks on certain holidays.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE AND STATE OF OHIO:

Section 1: That Chapter 549 of the Codified Ordinances of the City of Willowick, Ohio, titled “WEAPONS AND EXPLOSIVES;” specifically, Section 549.10, titled “FIREWORKS,” and specifically Section 549.10(f) is hereby amended to read and provide as follows:

549.10 FIREWORKS

(f) Possession, Sale, Discharge and Advertising; Falsification.

~~—(1) No person shall possess fireworks in this municipality or shall possess for sale or sell fireworks in this municipality, except a licensed manufacturer of fireworks as authorized by R.C. §§ 3743.02 through 3743.08, a licensed wholesaler of fireworks as authorized by R.C. §§ 3743.15 through 3743.21, a shipping permit holder as authorized by R.C. § 3743.40, an out-of-state resident as authorized by R.C. § 3743.44, a resident of this state as authorized by R.C. § 3743.45, or a licensed exhibitor of fireworks as authorized by R.C. §§ 3743.50 through 3743.55, or as authorized by any municipal ordinance that is substantially equivalent to any of these statutes, and except as provided in R.C. § 3743.80 or a substantially equivalent municipal ordinance.~~

~~—(2) Except as provided in R.C. § 3743.80 or a substantially equivalent municipal ordinance, and except for licensed exhibitors of fireworks authorized to conduct a fireworks exhibition pursuant to R.C. §§ 3743.50 through 3743.55 or a substantially equivalent municipal ordinance, no person shall discharge, ignite, or explode any fireworks in this municipality.~~

~~—(3) No person shall use in a theater or public hall what is technically known as fireworks showers, or a mixture containing potassium chlorate and sulphur.~~

~~—(4) No person shall sell fireworks of any kind to a person under 18 years of age. No person under 18 years of age shall enter a fireworks sales showroom unless that person is accompanied by a parent, legal guardian or other responsible adult. No person under 18 years of age shall touch or possess fireworks on a licensed premises without the consent of the licensee. A licensee may eject any person from a licensed premises that is in any way disruptive to the safe operation of the premises.~~

~~—(5) Except as otherwise provided in R.C. § 3743.44, no person, other than a licensed manufacturer, licensed wholesaler, licensed exhibitor, or shipping permit holder shall possess 1.3G fireworks in this municipality.~~

~~—(6) No owner of property within the municipality shall permit the possession or discharge of fireworks on or from his/her/its property in violation of this chapter.~~

(1) No person shall possess fireworks in this Municipality or shall possess for sale or sell fireworks in this Municipality, except a licensed manufacturer of fireworks as authorized by Ohio R.C. 3743.02 to 3743.08, a licensed wholesaler of fireworks as authorized by Ohio R.C. 3743.15 to 3743.21, any person authorized by Ohio R.C. 3743.44, any person a resident of this State as authorized by Ohio R.C. 3743.45 in accordance with this Section, or a licensed exhibitor of fireworks as authorized by Ohio R.C. 3743.50 to 3743.55 and Section 549.10(e) and except as provided in Section 549.10(h) .

(2) Except as provided in Section 549.10(h) and except for licensed exhibitors of fireworks authorized to conduct a fireworks exhibition pursuant to Ohio R.C. 3743.50 to 3743.55 and Section 549.10(e) and any person authorized by Ohio R.C. 3743.45 and in accordance with Section 549.10(f)(6) no person shall discharge, ignite or explode any fireworks in this Municipality.

(3) No person shall use in a theater or public hall, what is technically known as fireworks showers, or a mixture containing potassium chlorate and sulphur.

(4) No person shall sell fireworks of any kind to a person under eighteen years of age. No person under eighteen years of age shall enter a fireworks sales showroom unless that person is accompanied by a parent, legal guardian, or other responsible adult. No person under eighteen years of age shall touch or possess fireworks on a licensed premises without the consent of the licensee. A licensee may eject any person from a licensed premises that is in any way disruptive to the safe operation of the premises.

(5) Except as otherwise provided in Ohio R.C. 3743.44, no person, other than a licensed manufacturer, licensed wholesaler, licensed exhibitor, or shipping permit holder, shall possess 1.3 G fireworks.

(6) A person in this Municipality authorized pursuant to Ohio R.C. 3743.45 to possess fireworks may discharge, ignite, or explode fireworks on private property with the authorization from the property owner only from 4:00 PM until 11:59 PM on the following days each year:

- (i) The first day of January

- (ii) Chinese new year’s day
- (iii) The fifth day of May
- (iv) The last Monday in May and the Saturday and Sunday immediately preceding that day
- (v) The nineteenth day of June
- (vi) The third, fourth, and fifth days of July
- (vii) The first Friday, Saturday, and Sunday before and after the fourth day of July
- (viii) The first Monday of September, and the Saturday and Sunday immediately preceding that day;
- (ix) Diwali
- (x) The thirty-first day of December.

Section 2: The existing Section 549.10(f) of the City’s Codified Ordinances is hereby repealed in that said Section to the extent inconsistent herewith is superseded by this legislation.

Section 3: All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

PASSED: _____, 2026

Monica Koudela, President of
Council

SUBMITTED to the Mayor for his
approval on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-800-978-2737
 arinquiries@axon.com
 www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice

Invoice ID INUS429099
 Invoice Account 109189
 Date 15-Mar-26
 Payment Term Net 30 days
 PO/DO #
 Quote # Q-504494,
 Sales Order #
 Terms of Delivery FCA
 Customer Reference Q-504494,

BILL TO

Willowick Police Department - OH
 30435 Lake Shore Blvd
 Willowick, OH 44095-4624
 USA

SHIP TO

Willowick Police Department - OH
 30435 Lake Shore Blvd
 Willowick, OH 44095-4624
 USA

Ship to*	Bundled Item Number	Bundled Description	Bundled Quantity	Invoice Plan %	Amount
1	T10Cert	TASER 10 Certification Bundle	25.00	20.000000%	22,026.00
Bundled Line Subtotal					22,026.00

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Subtotal	Invoice Plan %	Amount
4	1	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE Tax Date 15-Mar-26 Shipment Date:	1.00	6,800.00	6,800.00	20.000000%	1,360.00

Item Line Subtotal 1,360.00

Sales Amount	23,386.00
Misc. Charge	0.00
Discount	0.00
Sales Tax	0.00
Total	23,386.00
Credit Amount(s) Applied	0.00
Amount Received	0.00

Payment Due 14-Apr-26 BALANCE DUE USD 23,386.00

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS429099	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS429099	Reference No INUS429099	Tempe, AZ 85283
					Reference No INUS429099

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire

Invoice

Customer Account Willowick Police Department - OH
Invoice Account 109189
Quote # Q-504494,

Invoice ID INUS429099
Date 15-Mar-26
Page 2 of 2

***Tax Note**

Ship-to-address Legend*

1 Willowick Police Department - OH
30435 Lake Shore Blvd
Willowick, OH 44095-4624
USA



STANDARD RENTAL SERVICE AGREEMENT

Location No. 0259 Agreement No. 210076971 Customer No. 11904546 Date _____

Customer CITY OF WILLOWICK Phone 440-585-0963

Address 31230 VINE ST City WILLOWICK State OH Zip 44095

UNIFORM PRICING:

Material#	Description	Rental Frequency	Inventory	Unit Price
X270	MENS CARGO PANTS - Rental		ANY	0.955
X330	MENS COTTON WORK SHIRT - Rental		ANY	0.638
X340	CINTAS COTTON PANT - Rental		ANY	0.854
X383	CARHARTT DUNGAREE PANT - Rental		ANY	1.802
X935	CINTAS COMFORT MENS SHIRT - Rental		ANY	0.673

EMBLEM PRICING:

Material#	Description	Rental Frequency	Inventory	Unit Price
BA2000S	NAVY/ NAVY/ WHITE*		ANY	1.500
BA3300S	CHAR/ CHAR/ WHITE*		ANY	1.500
LXXXXXS	NON-STOCK CUSTOM COMPNY EMBLEM		ANY	2.000
LXXXXXS	NON-STOCK CUSTOM COMPNY EMBLEM		ANY	2.000

FACILITY SERVICES PRODUCTS PRICING:

Material#	Description	Rental Frequency	Inventory	Unit Price
X2169	SM SHOP TWL - BLUE - Rental	01	ANY	0.458

- o This agreement is effective as of the date of execution for a term of 60 months from date of installation.
- o The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an Invoice.
- o COD Terms \$ _____ per week charge for delayed payment (if Amount Due is Carried to Following Week)
- o Credit Terms - Charge Payments due 10 Days After End of Month
- o Automatic Lost Replacement Charge: Material _____ % of Inventory _____ \$ _____ EA
- o Make-Up Charge \$3.050 per garment.
- o Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$0.250 per garment
- o Artwork Charge for Logo Mat \$ _____
- o Under no circumstances will the Company accept textiles bearing flammable liquid. Shop towels may not be used to clean up oil or solvent spills.
- o Service Charge: \$7.90 per delivery.
This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- o Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$5.000 per garment will be assessed for employees size changed within 4 weeks of installation.
- o Uniform Advantage \$0.120 per standard garment Premium Advantage \$ 0.000 per flame resistant/high visibility garment
- o Uniform Advantage and Premium Advantage cover damaged garments needing to be replaced outside of normal wear and tear. Uniform Advantage and Premium Advantage do not cover lost or unreturned garments. The Customer or Company may cancel Uniform Advantage and Premium Advantage at any time.
- o Emblem Advantage \$0.200 per garment. Emblem Advantage covers name and company emblems initially selected by Customer. The Customer or Company may cancel Emblem Advantage at any time after six months from date of installation.
- o Prep Advantage \$0.100 per garment. Prep Advantage covers all costs associated with garment preparation. The Customer or Company may cancel Prep Advantage at any time after six months from date of installation.
- o Other _____

 _____ Initial and check box if Unlease. All garments will be cleaned by Customer.
Date

 _____ Initial and check box if receiving Linen Service. Company may make periodic physical inventories
Date of items in possession or under control of customer.



STANDARD RENTAL SERVICE AGREEMENT

 / / _____
Date

Initial and check box if receiving direct embroidery. If service is discontinued for an employee, or Customer deletes any of the garments with direct embroidery for any reason, or terminates this agreement for any reason, or fails to renew the agreement. Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

 / / _____
Date

Initial and check box if declining the Uniform Advantage Program

Customer certifies that It is is not a federal, state, or local government branch or agency.

This agreement is subject to the terms and conditions on the back of this agreement. By signing below, Customer agrees to and accepts the terms and conditions on the back of this agreement.

Cintas Loc.No. 259
By Michael Bowman
Title SSP RT 3
Accepted-GM _____

Please Sign Name X
Please Print Name X
Please Print Title X
E-Mail X

X _____



STANDARD UNIFORM RENTAL SERVICE AGREEMENT RENEWAL

1. The customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of garment rental services and other items covered by this agreement during the term of this agreement all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental item per year.

2. All garments and other rented items will be cleaned and maintained by Company and remain the property of the Company. Any garments that require replacement due to normal wear will be replaced by Company at no charge to Customer.

3. Unless specified otherwise, the garments supplied under this agreement are not flame resistant or acid resistant and contain no special flame resistant or acid resistant features. Flame resistant and acid resistant garments are available from Company upon request. If Customer has selected flame resistant or acid resistant garments, Customer agrees to notify its employees who are not receiving flame resistant or acid resistant garments that their garments are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Unless Customer has selected flame resistant or acid resistant garments, Customer warrants that none of the employees for whom garments are supplied under this agreement require flame resistant or acid resistant clothing.

4. Customer agrees to notify Company, in writing, of any hazardous materials that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.

5. If Company provides floor mats to Customer, Customer is ultimately responsible for choosing the type and placement of any floor mats provided by Company and ensuring floor safety locations at its location. If a mat needs to be replaced for any reason prior to its next scheduled service, Customer should remove it and contact Company to request replacement.

6. The weekly rental charge for any individual leaving the employ of Customer can be terminated, but only after all garments issued to that individual, or the current replacement value of same, have been returned or paid to Company. Any non standard, or special products (i.e., logo mats) must be purchased by the Customer if service is stopped for any reason. If items are lost or damaged by any means Customer will pay the then current replacement values for said items. Should Customer require garment sizes that are outside the standard size range, Customer agrees to pay the specific premium price for those items and sizes designated under Uniform Charges.

7. This agreement is effective as of the date of execution. The initial term of this agreement shall be as set forth on the front of this agreement and shall automatically renew for the same period of time unless Company is notified, to the contrary, in writing, no more than 180 days, but no less than 90 days in advance of the expiration of the then current term. Company has the right to increase prices. The Customer has the right to reject the increase within ten (10) days of the notice. If Customer rejects the price increase, Company may terminate this agreement. All invoices must be paid within ten (10) days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) eighteen percent 18% or (b) the maximum rate permitted by applicable law.

8. Company is a licensee and not the owner of the Carhartt trademarked products. If Company should no longer have such license, then Company will substitute the Carhartt trademarked garments with garments of similar material and quality.

~~9. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement.~~

10. Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.

11. Additional customer employees, products and services may be added to this agreement and shall automatically become part of and subject to the terms hereof this agreement, and subject to all of its provisions. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the application expiration date for any reason other than documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the greater of 50% of the average weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all garments and other products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customers' account prior to termination.

12. While this agreement is in effect, Customer agrees to pay a weekly minimum charge equal to 75% of (a) the charges on the initial invoice and (b) the charges for additional products and services added after the initial invoice.

13. Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable state or federal arbitration law. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie in the state where Customer is located.

14. Customer certifies that Company is in no way infringing upon any existing contract between Customer and any other similar service provider.

15. This agreement contains the entire agreement of the parties with respect to the subject matter of this agreement and supersedes all prior



negotiations, agreements and understandings with respect thereto. This agreement may only be amended, modified or supplemented by a written document executed by all parties, provided, however, if a Federal, state or local governmental body or its representative is a party to this Agreement, the proposed modification, amendment or supplement must be in writing signed by a President or Senior Vice President of Cintas.

16. If Company provides flame resistant clothing to Customer, Customer agrees it bears sole responsibility for selecting the flame resistant clothing and fabrics ("FRC") under this Agreement determining whether such items are appropriate for use by its employees and agents in their applicable work environment(s). CUSTOMER ACKNOWLEDGES THAT COMPANY HAS MADE NO REPRESENTATION, WARRANTY, OR COVENANT WITH RESPECT TO THE FLAME-RESISTANT QUALITIES OR OTHER CHARACTERISTICS OF THE FRC OR WITH RESPECT TO THEIR FITNESS OR SUITABILITY FOR THIS OR ANY OTHER PURPOSE. COMPANY MAKES NO REPRESENTATION WHETHER THE FRC CONSTITUTES APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT FOR THE ENVIRONMENT(S) TO WHICH CUSTOMER'S EMPLOYEES OR AGENTS MAY BE EXPOSED OR AS TO THE FRC'S ABILITY TO PROTECT USERS FROM INJURY OR DEATH. Customer agrees to notify all employees and other agents of Customer who may wear or will be wearing the FRC that it is not designed for substantial heat exposure or for use around open flames. Customer acknowledges that compliance with any and all OSHA or other similar regulations or requirements relating to personal protective equipment is the sole responsibility of Customer. Further, Customer releases Company from any and all liability that results or may result from the use of the garments, including but not limited to any alleged failure of the FRC to function as flame-resistant or provide protection against fire and/or heat. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this Agreement or resulting from Customer's or its employees' use of the FRC.

17. If Company provides high visibility garments to Customer, Customer bears sole responsibility for: (a) determining the level of visibility needed by wearers of the garments for their specific work conditions or uses; (b) identifying and selecting which garments meet the required level of visibility for any particular work conditions or uses; and (c) determining when garments require repair or replacement to meet the required level of visibility. If garment needs to be replaced outside of normal wear and tear, the customer will be charged the then current replacement value. Customer acknowledges and understands that the garments alone do not ensure visibility of the wearer. Customer further acknowledges that Company is relying upon Customer to determine whether any garments need repair or replacement to maintain the required level of visibility. Company represents only that the garments supplied satisfy certain ANSI/ISEA standards to the extent the garments are so labeled. Customer acknowledges that Company has made no other representations, covenants or warranties whether express or implied, related to the garments.

18. If Company provides rubber voltage gloves ("Gloves") or additional personal protective equipment ("PPE"), Customer assumes all risks and agrees it bears sole responsibility for selecting the Gloves and additional PPE and determining whether such items are appropriate for use by its employees and agents in their applicable work environment(s). CUSTOMER ACKNOWLEDGES THAT COMPANY HAS MADE NO REPRESENTATION WHETHER THE GLOVES OR ADDITIONAL PPE CONSTITUTE APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT FOR THE ENVIRONMENT(S) TO WHICH CUSTOMER'S EMPLOYEES OR AGENTS MAY BE EXPOSED OR AS TO THE GLOVES' OR ADDITIONAL PPE'S ABILITY TO PROTECT USERS FROM INJURY OR DEATH. COMPANY MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE USEFUL LIFE OF THE GLOVES OR ADDITIONAL PPE, THAT THE GLOVES OR ADDITIONAL PPE HAVE BEEN TESTED OR CERTIFIED, OR THAT THE GLOVES OR ADDITIONAL PPE WILL PASS ANY SAFETY, SPECIFICATION, OR CERTIFICATION TESTS. COMPANY DOES NOT WARRANT THE GLOVES OR ADDITIONAL PPE WILL COMPLY WITH THE REQUIREMENTS OF ANY SAFETY CODE OR REGULATION OF ANY FEDERAL, STATE, MUNICIPALITY OR OTHER JURISDICTION. THE GLOVES AND ADDITIONAL PPE ARE SOLD AS IS. ALL WARRANTIES WHICH MAY ARISE BY IMPLICATION OF LAW, COURSE OF DEALING, OR USAGE OF TRADE (INCLUDING BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ARE EXPRESSLY EXCLUDED.

19. No agent, employee or representative of Company has authority to make any binding representation, affirmation of fact, or warranty (expressed or implied) with respect to the Gloves or additional PPE. Customer acknowledges that compliance with any and all OSHA or other safety regulations, including but not limited to satisfying the testing requirements under 29 CFR § 1910.137, is the sole responsibility of Customer. Further, Customer releases Company from any and all liability that results or may result from the use of the Gloves and additional PPE, including but not limited to any alleged failure of the Gloves and additional PPE to provide protection against electricity, fire, and/or heat. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages associated with the Agreement or this Addendum or resulting from Customer's or any other third party's use of the Gloves and additional PPE, including the negligence or other fault of Company. For any claims brought by employees of Customer, Customer expressly waives its immunity under applicable state workers compensation statutes.

20. Prevailing Wage/Living Wage. Customer understands and acknowledges individuals who provide services under this Agreement could be entitled to receive prevailing wages, living wages, or other minimum wages and/or benefits established by law ("Wage Statutes"). Customer understands and agrees that Customer is in sole possession and knowledge of the facts and circumstances necessary to make a determination as to whether any or all services provided under this Agreement are subject to any Wage Statutes. Accordingly, Customer agrees that it has the sole responsibility to determine whether the Agreement is subject to any Wage Statutes and that it will inform Cintas of this fact in writing prior to the Parties' execution of the Agreement. In the event that Customer fails to notify Cintas in writing that the Agreement is subject to a Wage Statute and either Cintas or any federal, state, or local authority determines that the services provided under the Agreement are subject to a Wage Statute, Customer agrees that it will pay Cintas all additional sums necessary to raise all wages and benefits covered by the applicable Wage Statute(s) for those individuals providing such services to Customer under the Agreement to the



minimum levels required by the applicable Wage Statute(s), and Customer agrees that it will defend and indemnify Cintas from any and all fines, penalties, interest, or other costs, expenses, or charges of any type imposed by any federal, state, or local authority for Cintas's failure to satisfy any such Wage Statute, as well as Cintas's costs and attorneys' fees incurred in responding to or defending against any such claim.

21. By signing the agreement, Customer authorizes Cintas to check its credit to determine payment terms for this agreement.

22. By signing the agreement, Customer waives its signature as a requirement for services rendered. Customer agrees to pay all services in full without the signature on their weekly invoice(s). Customers with multiple weekly invoices have the option to waive their signature on all but one invoice or may waive their signature on all invoices. If Customer chooses to retain signature authority, the respective SSR must be able to contact the customer to obtain a delivery signature.

Single Invoice: Signature Waived
Multiple Invoices: Signature Waived On All

X _____

PICKLEBALL COURT CONVERSION AGREEMENT

This Agreement is made on this 2nd day of March, 2026, by and between:

Contractor:

South Coast Sports Construction
 Jacksonville, FL, 32221
 904-852-2594
 Southcoastsportscon@gmail.com

AND

Client:

City of Willowick, Ohio/ Julie Kless - Dudley Park
 Parks, Recreation & Community Services
 440-516-3011 EXT.402
 Jkless@Cityofwillowick.com

1. PROJECT DESCRIPTION

Project Name: Dudley Park Pickleball Court Conversion
 Location: Dudley Park, Willowick, Ohio

Contractor agrees to convert four (4) existing courts into regulation pickleball courts, including:

- Surface preparation and cleaning
- Crack repair (minor surface repairs included)
- Application of acrylic resurfacing system
- Striping and layout for 3 pickleball courts
- Installation of pickleball court color coating
- Final inspection and site cleanup

Any additional structural repairs not visible at time of estimate will require written approval and may result in additional cost.

2. CONTRACT PRICE

Total Project Cost: \$19,000

3. PAYMENT TERMS

- 55% Deposit Due Upon Contract Signing: \$10,450
 - Remaining Balance: \$8,550
- Balance due 10 days after project approval/completion.

Work will begin upon receipt of deposit.

4. PROJECT TIMELINE

- *Estimated Start Date: Immediately upon deposit receipt or upon agreement.
- *Estimated Completion Time: 1 week, weather permitting.

Delays caused by weather, material shortages, or unforeseen site conditions may extend completion date.

5. WARRANTY

Contractor provides a 5-Year Workmanship Warranty covering defects in workmanship under normal use conditions.

This warranty does not cover structural cracking from ground movement, damage caused by misuse or vandalism, natural disasters, or standing water due to improper drainage.

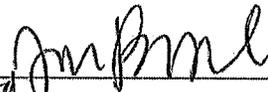
6. CHANGE ORDERS

Any modifications to scope of work must be agreed upon in writing and may affect cost and timeline.

7. INSURANCE & LIABILITY

Contractor maintains general liability insurance and agrees to perform all work in a professional manner consistent with industry standards.

ACCEPTANCE

Contractor Signature: 
 Name: Jerry Byrd
 Date: 3/2/20

Client Representative: _____
 Title: _____
 Date: _____



WILLOWICK CITY COUNCIL
ATTN CLERK
30435 LAKESHORE BLVD
WILLOWICK OH 44095

NOTICE TO LEGISLATIVE AUTHORITY

TO

Form with fields: 10008502-1 PERMIT NUMBER, NEW TYPE, ISSUE DATE, FILING DATE: 9/5/2025, PERMIT CLASSES: C-2, 43187 TAX DISTRICT, OCT, RECEIPT NO. TO Lakeshore Gas LLC, Lakeshore Gas, 29000 Lakeshore Blvd, Willowick OH 44095, Muni/Village/Twp: Willowick

FROM 2/20/2026

Form with fields: PERMIT NUMBER, TYPE, ISSUE DATE, FILING DATE, PERMIT CLASSES, TAX DISTRICT, RECEIPT NO.

MAILED 02/24/2026 RESPONSES MUST BE POSTMARKED NO LATER THAN 03/26/2026

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES: OCT NEW 10008502-1 (TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD [] IN OUR COUNTY SEAT [] IN COLUMBUS

WE DO NOT REQUEST A HEARING []

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE :

Signature line with fields: (Signature), (Title) - [] Clerk of City Council [] Township Fiscal Officer, (Date)

Printed Name line with fields: (Printed Name), (Email Address), (Telephone No.)

TO: Members of Council

FROM: Mark Carden Chairman
Planning Commission

DATE: March 10, 2026

RE: Planning Commission Motion from the
Planning Commission Meeting of March 9th, 2026

Please be advised that at the above-mentioned meeting of the Planning Commission, a motion was made regarding the review and recommendation for the approval of a new business for College Tree Removal - Located at P#28A0230000450.

The motion is as follows:

Motion made to recommend the approval from City Council for College Tree Removal - Located at P#28A0230000450 by Mr. Hren, Seconded by Ms. Monaco
Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

If you have any questions, please call.

Sincerely,
Mark Carden Chairman
Planning Commission

MC/hkb

cc: Mayor Vanni
Planning Commission Members
Law Director Gwartz
Council Clerk Moran



CITY OF WILLOWICK PLAN REVIEW BOARD
APPLICATION FOR PERMIT TO OCCUPY FOR
BUSINESS, COMMERCIAL, INDUSTRIAL, ETC.
YOU MUST FILL OUT ENTIRE APPLICATION
440-918-3000

P# 28A 023 0000450

PERMIT FEE: \$80.00

DATE: 1-15-21

Location of Occupancy: Euclid Ave Business Name: College Tree Removal
(ADDRESS)

Business Owner's Name & Address: Justin M. Hallis

CITY/STATE/ZIP: 7070 South Lane Willowick, OH 44094

Telephone Number: 440-785-9310 Fax Number: _____ Federal ID Number: _____
Or Social Security Number

OWNER OF PROPERTY/NAME/ADDRESS/TELEPHONE NUMBER: Willowick Campus - Jamie Pilla
Michael Hirsch

SUBMIT NEW DETAILED FLOOR PLAN: _____ SQ. FT. HABITABLE FLOOR AREA FOR OCCUPANCY: _____

Building Size: 2 @ 75 x 100 Total Number of Employees: 6

Intended Number of Occupants: 7 Total Number of Seating: 5

Site Plan With Number of Paved Parking Spaces: 25 Hours of Operation: 7-5pm

Letter of Intent: Previous Use: Vacant Proposed Use: Retail

NAME OF PRINCIPAL OR CONTACT PERSON FOR NEW BUSINESS: Justin Hallis

Home Address/City/Zip: 12815 Kingsway Dr. Chesterland Telephone Number: 440-785-9310
OH 44026

I hereby certify that the above questions have been answered correctly by me and that the premises will be used for the purpose stated above. Any change in the purpose of occupancy will not be made without approval from Lake County Building, Willowick Fire & Willowick Zoning Department. A final approval by The Willowick Building Dept. (440)316-3000 or a representative thereof, must be completed with before opening of business. I do hereby further agree to maintain the above premises in compliance with the ordinances of the City of Willowick.

Applicant's Signature: [Signature] Date: 1-26-21

Official use only

Zoning District: _____ Authorized Occupants: _____

TEMPORARY APPROVED BY: _____ Date: _____

Zoning Dept. Inspected by: _____ DATE: _____

Zoning Permit # _____ Zoning Permit Fee \$ _____

Fire Dept. Inspected By: _____ Date: _____

CITY OF WILLOWICK-APPLICATION FOR COMMERCIAL ESTABLISHMENT LICENSE REQUIRED AFTER APPROVAL
Note: A separate permit is required for all new signs from the Willowick Building Department.

Proposed Buildings at 30555 Euclid Ave.

For
College Tree Removal

CTR is looking to open a retail location to sell wood chips, mulch, gravel, and firewood.

We are building two K-Style Buildings approx.. 100'X75".

The front building will have 250' comprised of 2 10X10 offices and a bathroom. This will allow us to fulfill orders for materials above. The drive will go completely around both buildings.

The building will be a grey earthtone color.

The second building will be strictly for the storage of equipment.

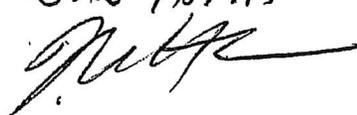
The driveway entrance and front parking area will be paved with asphalt. The remaining driveway and back section, where the pickup of materials will be a compressed stone/gravel material.

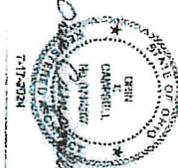
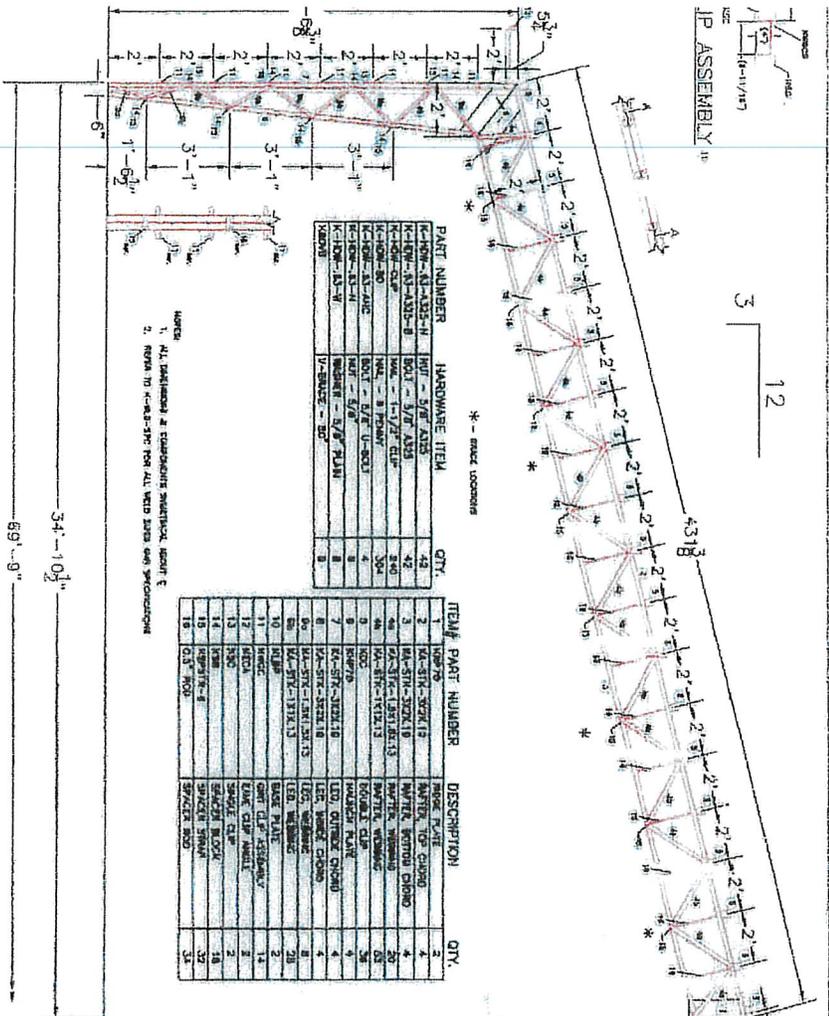
The storage bins towards the back will be used for storage of various mulch, stone, and firewood.

The front car park section will accommodate 12 spots, and the back parking section for the employees will have 10.

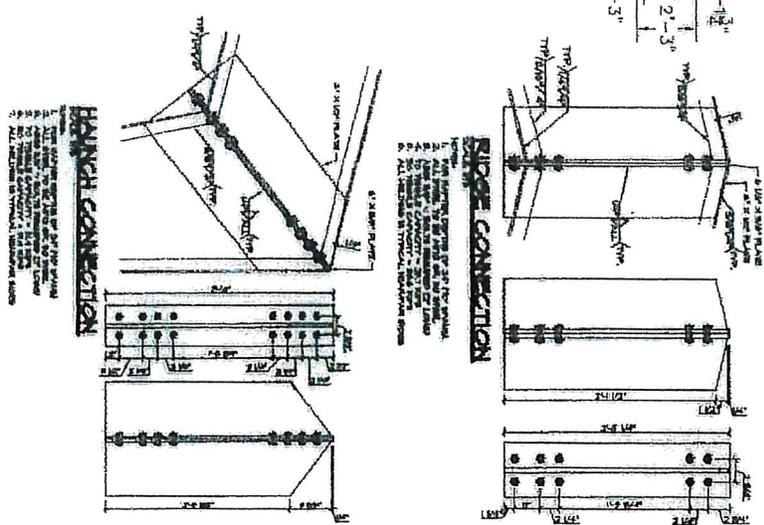
Pictures, materials, structural notes, and heights are also attached.

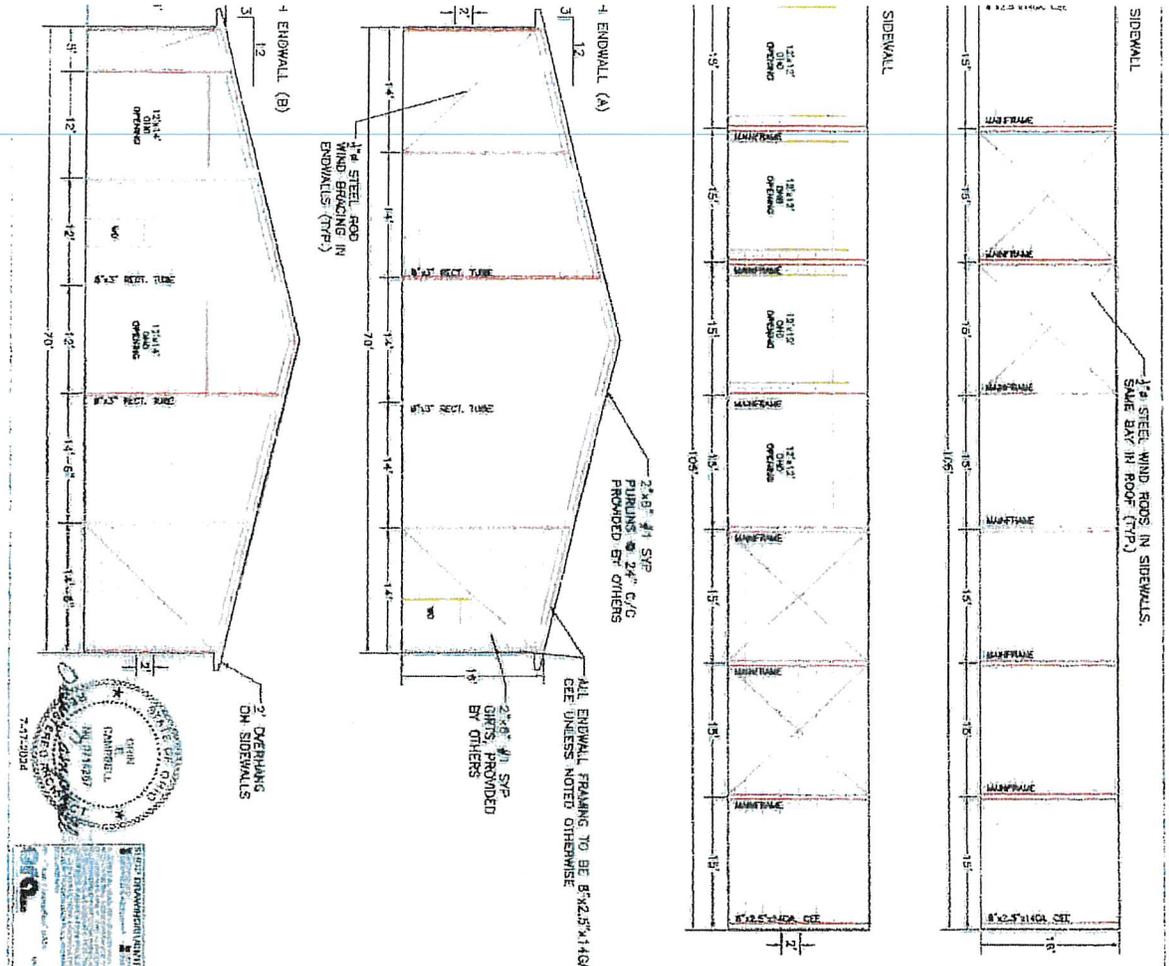
The color in the picture is not the actual color.

John Hollis

216-952-3858



SHEET 3 OF 4
MAST / VILLAGE OUTDOORS
7910 EUGLIO CHARLON RD KIRKLAND, OH 44094
FRAME
70'x105'x16'
DATE: 7/5/24 SCALE: NTS
ELGIN SERVICE CENTER
DRAWING NUMBER: 19936F FRAME
DWG BY: DCW





DELIVERY DATE	
BUILDING COMPLETE	
RAFTERS COMPLETE	
LEGS COMPLETE	
ENDWALL COMPLETE	
MISC. COMPLETE	

30# GSL
COMMERCIAL
STRUCTURE ONLY

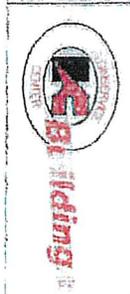
SHEET 2 OF 4

MAST / VILLAGE OUTDOORS
7010 EUCLID CHARLTON RD. KIRTLAND, OH. 44094

WALL FRAMING PLAN
70'x105'x16'

DATE: 6/28/24 SCALE: NTS

DESIGNER: ELGIN SERVICE CENTER
PROJECT: 6935F WALL DWG



Item #20.

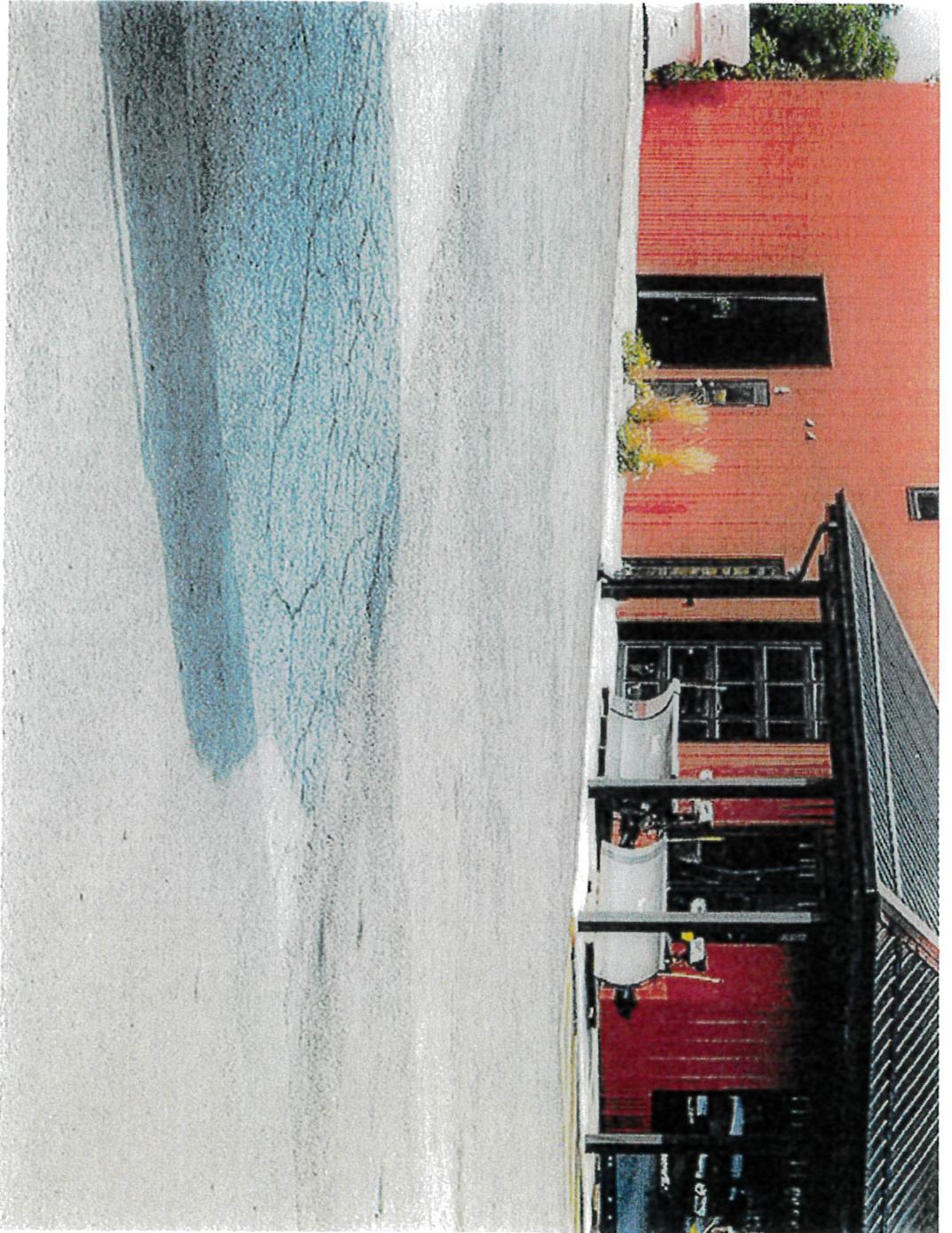
Item #2.



John Hollis (HFS)

From: Mark . <mark@markangebuilders.com>
Sent: Friday, January 9, 2026 12:05 PM
To: John Hollis (HFS)
Subject: K Building examples





Thank you,

Mark Ange

President & CEO of Mark Ange Builders

Phone: 440-423-1243

Mobile: 216-403-1616

Web: markangebuilders.com

Email: mark@markangebuilders.com

MARK ANGE

BUILDERS



**City of Willowick
PLANNING COMMISSION - DRAFT**

Monday, March 09, 2026 at 7:00 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

Call meeting to order

Chairman Carden called the March 9th, 2026, Planning Commission meeting to order at 7:00pm.

Pledge of Allegiance to the Flag

Roll Call

PRESENT

- Chairman Carden
- Mr. Hren
- Mr. Fortney
- Mr. Downing
- Ms. Monaco

ABSENT

- Mr. Foisel
- Mr. Tomas

Approval of Minutes

Planning Commission Minutes - May 12th 2025

Motion made to approve the May 12th, 2025 Planning Commission meeting by Mr. Fortney, Seconded by Ms. Monaco.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

Development & Plan Review Committee

None.

Rules Committee

None.

City Engineer's Report – Mr. McLaughlin

None.

Law Director's Report – Ms. Gwartz

None.

Architectural Review Board

None.

Community Reinvestment Area – Mr. Carden

None.

Public Hearings

None.

Public Portion

Public portion was open and closed at 7:06pm with no public present.

Remarks – Old Business

None.

Remarks – New Business**Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd**

Jennifer Worden was present representing Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Boulevard. She stated that she has been in business for 12 years, has had a brick and mortar store in Euclid for 10 years and she has been in the industry for over 20 years. She advised that her business is a spa, including hair/makeup for special events such as weddings, prom and homecomings. She advised that she does travel to her clients however; this location is going to be primarily an onsite location so clients and their wedding party can go to her for services. She advised that previously this space was an unoccupied office space. Chairman Carden asked how many people (clients) would be onsite standardly for a wedding party, she advised that Northeast Ohio wedding parties are pretty substantial as it is a huge industry, it could be as small as four or as large as ten or twelve, it just really depends. It was asked why she is now looking to move into Willowick, she stated that her 10-year lease is up in Euclid and she has a good reputation in this area. She advised that times are difficult in the area she is at now, in addition, the neighboring bar was burnt down and the renovations are substantial, it has affected her business a lot. She stated that most of her clients are from Lake County and that is where she would like to be, she has lost clients due to her location in Euclid. It was asked if she has employees now that will be making the move with her, Ms. Worden advised that when the fire happened 3 years ago she lost her staff, it was not a safe place to work in. She advised that unfortunately did not have the means to renovate and shut down, although it was only smoke damage at her location she still lost her staff, she made it work for a bit but its just not working out anymore. She stated that she does have one girl that works with her, she does hair and travels to onsite locations, then she also has a woman that rents a chair from her who has been in business 50 years. They will make the move with her. There was some discussion regarding parking, Chairman Carden stated that after looking it over, he does not believe parking would be an issue based on the site plan. There was some discussion regarding the crime and street parking at her location in Euclid. There was some reference to the Plan Review Board minutes regarding the sinks, Mr. Fortney asked about plumbing, Ms. Worden advised that there was a sink in the back area, an office type sink so there is plumbing back there, if they decide to do anything they would not have to run new plumbing as they would use the existing. Mr. Hren asked what skilled laborers she is looking bring in. She advised in the future she may bring in a hair stylist but this space is a space that she can do on her own and no need to hire. However once and if she decides to bring another girl on, she will look to get someone from Brown Aveda Institute. Mr. Hren referred back to the site plan, he asked about hiring hair stylists because there are four mirrors, so he was not sure if that was going to be four

individual work stations. She advised that she keeps the extra work stations because she really doesn't know how many clients she would be having onsite at one time. There was some discussion regarding the hours of operation and the days she is not open. She stated that every Friday she has "happy hour" which is discounted easy 15 minute services, come in and quickly get glammed up for the weekend, such as a blow dry, eye brow wax, a spray tan, quick services. Mr. Hren asked if she will be putting in a booth for the spray tan service, she advised that the spray tan is a tent with an exhaust fan with a filter on the back that gets changed weekly so there is no overspray. There was some discussion regarding the massage services and if there is a requirement of any type of walls or curtains, Ms. Worden stated that there is not a requirement, most nice salons use curtain walls. However, as she just had surgery on her arm she will not be doing massage services for a while. She said once she is able to resume, she has had her clients for over a decade.

Motion made to recommend the approval from City Council for Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd by Mr. Hren, Seconded by Mr. Fortney.
Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

College Tree Removal - Located at P#28A0230000450

Mr. John Hollis was present representing College Tree Removal - Located at P#28A0230000450. He stated that him and his son own a tree business called College Tree Removal that has been operating for about 8 years, they are looking to purchase this land off of East 305th street. He advised the board that the business went in front of the Plan Review Board and was tabled because in addition to selling firewood, mulch and stone, the tree service will also be ran out of this location as some of the materials being sold are produced from the trees being cut down. He stated that he knows that it is zoned for retail which they check the box there because of selling materials however because of the tree business they are providing a service. He also advised that they are looking to build a couple buildings at this location for storage of equipment. Mr. Hollis stated that he believes this is a dual business both retail and service. Chairman Carden stated that he is not clear based on the diagram where the location of the business is going to be, there was some discussion regarding the location and the access. There was also some discussion regarding the businesses near this location and parking, if the restaurant is busy and fills up the parking lot. Chairman Carden asked if its going to be busy location with trucks coming and going, Mr. Hollis stated that yes trucks will be going out empty and coming back full. There was some further discussion regarding the location and a clarification regarding parking. Mr. Carden asked if there is a paved driveway/road back in the area, Mr. Hollis stated that there is not yet. There was further review of the site plan. There was some discussion as to how Mr. Hollis found this location. Chairman Carden then clarified that this location is zoned retail and there was some discussion regarding the previous zoning of this location. Chairman Carden asked about what the access looks like to get back there, is it a dirt road/gravel, Mr. Hollis stated that right now there is a paved lot that goes around the building. They then circled back to how many trucks will be going in and out throughout the day, Mr. Hollis advised on average about 4 to 5 trucks in the morning and the same for the afternoon around 5pm. It was asked if there is going to be any processing there, Mr. Hollis stated that there will not be any processing completed at this location, for instance if they cut down a tree at a customers house, the tree is ran through a wood chipper at that point and then brought back to this location to sell. He advised that if they have an order for wood chips sometimes they will take the woodchips directly from the location they cut the tree down to the location purchasing the woodchips. Mr. Hollis stated there is going to be one building to start and then add the second building in the future but ultimately drive to the back and around the two buildings (once built) for materials and then the front small area will be an office space.

There was some discussion regarding the potential for a lot of noise if there was going to be processing however since there will not be any processing then there will not be noise from processing. Mr. Hollis asked if the board was familiar with the guy next to this location, who does landscape material.

Chairman Carden asked about the storage, if the storage will be inside or outside, Mr. Hollis stated that the storage will be outdoors as the bins are made out of concrete. Ms. Monaco asked about the determination of the gravel lot, Mr. Hollis stated that Chief Brennan advised that this is step one for the approval of the business, then go the route of the gravel lot. Mr. Hren stated that he is all for bringing in more businesses into the city and building new buildings is great for the city. There was some discussion regarding the need for tree businesses as well.

Motion made to recommend the approval from City Council for College Tree Removal - Located at P#28A0230000450 by Mr. Hren, Seconded by Ms. Monaco

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

Adjournment

Motion made to adjourn the March 9th, 2026, Planning Commission meeting at 7:36pm by Mr. Fortney, Seconded by Mr. Downing.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

Chairman Carden

Heather Boling – Secretary



City of Willowick
PLAN REVIEW BOARD – DRAFT

Thursday, February 26, 2026 at 3:00 PM
Willowick Building & Service Center

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

1. Call meeting to order

Chairman Brennan called the February 26th, 2026, Plan Review Board meeting to order at 3:00 pm.

Roll call

PRESENT

- Chairman Brennan
- Chief Malovrh Jr.
- Tim McLaughlin
- Mike Lazor

ALSO PRESENT

Councilwoman Antosh

ABSENT

Chief Daubenmire

Approval of minutes

Plan Review Board Minutes - February 12th, 2026

Motion made to approve the February 12th, 2026, Plan Review Board minutes by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

New business

Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd.

Ms. Worden of Wickliffe was present representing Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Boulevard. Chairman Brennan asked Ms. Worden if she would like to provide some details regarding her business. Ms. Worden stated that her business is currently located in Euclid, where she has been for about 10 years, her lease is up and she is looking for a location that is a better safer environment for her clients, family and friends. She advised that she started this type of work in Mentor, with a business partner where she was for about 5 years before deciding to open her own location independently. She stated that she frequently travels through Willowick and noticed all of the new businesses opening and a location that has lease space available, she

decided that Willowick would be a good city to move her business to. She advised that she has been a licensed esthetician and make up artist for over 20 years and briefly spoke about her large clientele base. Chairman Brennan advised that this location is the old Shoregate Optical and per Ms. Worden's letter of intent, she will be providing massage services and asked her to be specific as to those type of services. She advised that she does not currently take on any new clients but she specializes in relaxation massage services and hot stone massages, she stated that she does not do deep tissue massages or any sports type of massages. Chairman Brennan asked if the state requires a license for those types of massage services, Ms. Worden advised that she is already in process, set up and approved for a license for this new location and once approved with the city she will move forward with that. Chairman Brennan stated that he is aware that for facials and such, she does not need a license because that falls under her barber's license. She stated that is correct. She said as a state license esthetician it also covers these types of relaxation massages and some other specialty services that fall under that as well. Chairman Brennan referred to her submitted proposed floor plan, stated that he does not see any sinks or chairs. Ms. Worden stated that a large part of her business is specializing in special occasion hair and make up for weddings, which she travels to those locations, however with this location she would like to have a space where woman can go to her physical location, work with her and her staff and get their hair and make up done and then go to their party centers/venues. Chairman Brennan circled back to not having any sinks at the location currently, she advised that not at the moment, he asked if she plans to put one or more in to the location and run plumbing at a later date or would she just be leaving it as an open floor. Ms. Worden stated that there is a bathroom in the back of the building, there was a sink there and there is existing plumbing so that is an option down the road. This space being so open is what is appealing and what she is looking for. There was some explanation on previous uses. Chairman Brennan advised that per our city ordinance, since this location is zoned retail, any time a professional service establishment comes into the city, that establishment is required to go to both Planning Commission and City Council for approval, which is why he also wanted clarification on the types of massages services because the city has a separate ordinance for massage parlors however this type of business does not fall under that ordinance because of her esthetician license but it does fall under a service establishment.

Motion made to recommend the approval of Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd. from Planning Commission and City Council by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

College Tree Removal - Located at p#28A0230000450 (Euclid Ave)

College Tree Removal - Located at p#28A0230000450 (Euclid Ave) was previously tabled and was not correctly notated on the agenda.

Motion made to bring College Tree Removal - Located at p#28A0230000450 (Euclid Ave) back to the table by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Chairman Brennan advised that this is the lot behind the car wash on Euclid avenue, he advised there are a couple of items the board will be reviewing for this business. John Hollis and Justin Hollis were present representing College Tree Removal - Located at p#28A0230000450 (Euclid Ave). Chairman Brennan advised that the board has read their letter of intent on what they are proposing to do, he advised the board that it is zoned retail. He asked if they would like to provide some details as to what they are looking to do, Chairman Brennan stated that per the plans there

will be two buildings being built and a retail business, he asks that we start with the business then the board will move to the buildings. Justin Hollis stated that there will be a small retail window where people will pull up, order the materials needed (mulch, gravel, etc.); the customer then pulls to the back, where they are loaded by a loader. He advised the buildings will be for storage of equipment needed for the business, such as trucks that would be used to deliver the materials. John Hollis circled back to Chairman Brennan's original question of the business, Mr. Hollis stated that Justin has been in the tree business for 8 years, starting when he was in high school and progressed from there. There was some further explanation of how the business started and why. Chairman Brennan asked if they are doing the tree service from this proposed Willowick location, Mr. Hollis stated that it will be for the storage of the equipment used for the tree service business, Chairman Brennan asked where the office is located for the tree service, Mr. John Hollis stated that the offices are ran out of his residence, where his wife works as the Secretary and handles the calls, there's not a traditional office space right now. Chairman Brennan asked if they are proposing to have the office at this Willowick location, he clarified the reason he is asking and wants to make sure the board is clear as to what business or businesses are going to be at this location. Chairman Brennan asked if they are going to be running the tree service business from this location or is it just the retail business selling mulch, gravel and other materials. Mr. John Hollis asked for clarification to "run", he asked if that means parking the equipment there, is that considered running the business from there because the tree business is ran out of his home. Mr. Hollis stated that the tree service would continue to stay how it is, they currently rent a yard, nothing goes to the yard as far as mail, everything goes to his home which will remain the same, his wife (Secretary for the tree service) is not going to go to the proposed Willowick location to work. There were some details provided regarding the future LLC. Chairman Brennan asked for clarification regarding the statement "parking the equipment there", what is going to be parked there, the tree trimming equipment, Justin Hollis stated that the equipment is all one in the same as the same equipment used for the tree service is also the equipment used for getting mulch to someone's house same with the loaders and some other equipment as well. Chairman Brennan stated that the reason why he is looking for clarification is because there is a section in the ordinance, that's states if you are a retail business selling items and/or materials that's permitted as a retail business however if you are also cutting trees, attending to service calls, running a service out of the location the ordinance 1145, requires a service establishment to go for approval from Planning Commission and City Council, so he is trying to clarify exactly what business is being conducted at this location. Mr. Hollis stated that he believes this is a unique business as the equipment is all the same for the retail business as well as the tree service business, those trucks/equipment wouldn't be parked somewhere else and be brought in every day. Chairman Brennan stated that for the retail, if you are saying you are selling mulch of course you will have loaders, trucks and other equipment for the retail business, your going to be delivering, people are going to be coming in to purchase and load which is what is being sold out of that location. Mr. Hollis stated with the tree service business no one is bringing their trees to this location to have them cut, Chairman Brennan stated no, but they are going out to cut the trees and provide the service which is what he is trying to clarify. Councilwoman Antosh tried to ask in a way to obtain clarification for the board stating basically she calls to have a tree cut, she calls your home, talks to the secretary (your wife), schedules the service then you come to the house, cut down the tree and then where is the tree going, Mr. Hollis stated that if it is clean wood chips or sellable firewood they are going to the proposed location in Willowick, Councilwoman Antosh asked if the tree is cut at the customers home or if the full tree is taken back to the proposed Willowick location and cut there. He stated it would be at the location. She asked, and then someone can

come to this location purchase wood chips or fire wood from the tree that was just brought back and processed. Mr. Hollis stated that is correct. Chairman Brennan stated that based on all of this information, this business would fall under a service establishment. Mr. Hollis stated that they also purchase materials to sell and not all of the materials being sold are processed materials coming from the tree service, just as stone, stone is bought to be sold, not processed, he compared it to a small Petitti's Garden. There was some discussion regarding the lot size, elevations and cost of the soil samples so a good base can be put in. Chairman Brennan circled back to the type of business being conducted at this location and asked if the workers are going to be on site at this location for the tree service, do they meet there in the morning and head out for the day, Mr. Hollis advised that yes they will go to this location to get their trucks. Chairman Brennan advised that the tree service business would fall under a service establishment; there is a retail part and a service part. Mr. Hollis asked what that means moving forward, Chairman Brennan advised based on what is permitted (being retail establishments) the tree service portion of the business needs to obtain approval from the Planning Commission and City Council.

Motion made to recommend approval of College Tree Removal - Located at p#28A0230000450 (Euclid Ave) from Planning Commission and City Council by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

At this time, the board moved on to the second portion of this submittal, which is for the construction of two buildings located at p#28A0230000450 (Euclid Ave). These buildings will both be 100x75 foot buildings. Chairman Brennan stated that he has reviewed the plans and advised that this is a preliminary plan that has been submitted. Mr. Hollis stated that the idea is to put the first building up right away, and the second one about 6 months to a year later pending success with the first building and the business, so they wanted to go through this process once and submit the full proposal for both buildings. He stated that they would like to have a complete circle around both buildings for easy entry, loading and exiting, there was some discussion regarding the layout referring to the plans submitted as well as the front face of the building and a tiny office for orders to be placed, he advised there will be parking in front for customers and parking in the rear for their employees. He advised they were hoping, referring to the driveway all the way to the front of the first building, would be asphalt and then maintain the gravel going back. He stated that you cannot have loaders and giant trucks constantly scooping debris off asphalt or they would be redoing it every year, they are hoping to have gravel for the back. Chairman Brennan advised that he has looked at the ordinances for a couple of items, per our ordinance it talks about parking spaces per square footage of each building so based on the math basing it off of a retail space, would require 60 parking spaces for the square footage of both buildings, and also referring to a discussion with the business owner about paved areas, driveways, parking areas, having to be asphalt or concrete. Chairman Brennan advised the board that this portion is just a preliminary plan, the reason why they came to the board is because they wanted the approval for the business to make sure it is permitted and then to look into the construction. Chairman Brennan circled back to the parking spaces and the gravel lot, advising them that they do have the right to appeal any ordinances. He stated that being that this is a preliminary plan it would be up to them to go through the appeal process to determine if they can be approved for what they are looking to do regarding the parking and having a gravel lot. There was some discussion regarding the process of appealing, the time line of how this would work, construction deposits, additional potential costs could be, utilities, etc. He advised that realistically is could be a few months. Mr. McLaughlin stated regarding the parking, if it was all concrete and they didn't go through the variance for gravel, he would need to see what the disturbance would be, it could trigger some work quality and run off issues that the County and himself have to approve which would

cost more money and require more disturbance than what is already there. Chairman Brennan and Mr. McLaughlin referred back to the plans, advised that these are preliminary and do not include storm drains, no sewers brough back there or water. There was some discussion, starting with one building which would only require 30 parking spots, which Mr. Hollis stated he believes they would be able to accomplish however if they would have to put concrete that might shut down the whole thing, so that would need to be figured out first. There was some further explanation of the ordinance and appeal process. Mr. Hollis asked for some guidance on how to move forward without spending thousands and thousands of dollars and the potential of not being able to have a gravel lot. Chairman Brennan stated that he is looking at what is submitted and the basic items with regards to zoning, parking spaces and gravel parking lot / driveway would have to be appealed through Board of Zoning Appeals and City Council. He cannot speak for the Board of Zoning Appeals or City Council on what their decisions would be. There was some discussion about the reason for the gravel lots.

Chairman Brennan provided Planning Commission and City Council dates for the service establishment portion of this submittal and the Board of Zoning Appeals and City Council dates for the parking spaces and gravel parking / driveway.

Motion made to table College Tree Removal - Located at p#28A0230000450 (Euclid Ave) pending approval from Board of Zoning Appeals and City Council by Mr. Lazor, Seconded by Mr. McLaughlin. Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Public portion

Public portion was open and closed at 3:36 pm with no public present.

Old business

None.

Miscellaneous

None.

Adjournment

Motion made to adjourn the February 26th, 2026, Plan Review Board meeting at 3:37 pm by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Chairman Brennan

Heather Boling – Secretary

TO: Members of Council

FROM: Mark Carden Chairman
Planning Commission

DATE: March 10, 2026

RE: Planning Commission Motion from the
Planning Commission Meeting of March 9th, 2026

Please be advised that at the above-mentioned meeting of the Planning Commission, a motion was made regarding the review and recommendation for the approval of a new business for Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd.

The motion is as follows:

Motion made to recommend the approval from City Council for Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd by Mr. Hren, Seconded by Mr. Fortney.
Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

If you have any questions, please call.

Sincerely,
Mark Carden Chairman
Planning Commission

MC/hkb

cc: Mayor Vanni
Planning Commission Members
Law Director Gwartz
Council Clerk Moran



CITY OF WILLOWICK PLAN REVIEW BOARD
APPLICATION FOR PERMIT TO OCCUPY FOR
BUSINESS, COMMERCIAL, INDUSTRIAL, ETC.
YOU MUST FILL OUT ENTIRE APPLICATION
440-515-3000

PERMIT FEE: \$60.00

DATE: 11/1/2024

Location of Occupancy: 28902 Lakeshore Business Name: Bombshell Beauty & Spa LLC
(ADDRESS)

Business Owner's Name & Address: Jennifer Worden

CITY/STATE/ZIP: 1941 E. 300th St Wickliffe 44092

Telephone Number: 4-364-6255 Fax Number: — Federal ID Number: 06-1416635
Or Social Security Number

OWNER OF PROPERTY/NAME/ADDRESS/TELEPHONE NUMBER: Vince Malene
20731 Edgecliffe Dr Euclid 44123

SUBMIT NEW DETAILED FLOOR PLAN: SQ. FT. HABITABLE FLOOR AREA FOR OCCUPANCY:

* Building Size: 14ft x 75 ft Total Number of Employees: 4

Intended Number of Occupants: 4 Total Number of Seating: 6

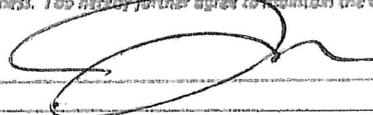
Site Plan With Number of Paved Parking Spaces: 6 Hours of Operation: Tuesday - Saturday 9-8

* Letter of Intent: * Previous Use: Offic. Space Proposed Use: Spa *

NAME OF PRINCIPAL OR CONTACT PERSON FOR NEW BUSINESS: Jennifer Worden

Home Address/City/Zip: 1941 E. 300th Wickliffe Telephone Number: 440-364-6255

I hereby certify that the above questions have been answered correctly by me and that the premises will be used for the purpose stated above. Any change in the purpose of occupancy will not be made without approval from Lake County Building, Willowick Fire & Willowick Zoning Department. A final approval by The Willowick Building Dept. (440)515-3000 or a representative thereof, must be complied with before opening of business. I do hereby further agree to maintain the above premises in compliance with the ordinances of the City of Willowick.

Applicant's Signature:  Date: 11/1/2024

OTHER USE ONLY

Zoning District: _____ Authorized Occupants: _____

TEMPORARY APPROVED BY: _____ Date: _____

Zoning Dept. inspected by: _____ DATE: _____

Zoning Permit # _____ Zoning Permit Fee \$ _____

Fire Dept. inspected by _____ Date: _____

CITY OF WILLOWICK-APPLICATION FOR COMMERCIAL ESTABLISHMENT LICENSE REQUIRED AFTER APPROVAL.
Note* A separate permit is required for all new signs from the Willowick Building Department.

Letter Of Intent:

Dear Chief Building Official,
31230 Vine Street
Willowick, Ohio 44095

My name is Jennifer Worden. As a proud resident of Lake County, I am requesting that The City of Willowick allow me to bring my 10 plus year business into your city. I have successfully operated a brick-and-mortar location in The City of Euclid since 2015.

My business (Bombshell Beauty and Spa LLC) strives to give professional and consistent beauty services, consisting of massages, facials, Spray Tans, Makeup (specifically Bridal and special event makeup). I pride myself on having done over 200+ weddings in my 20 years in the beauty industry. As a graduate of Brown Aveda Institute in Mentor Ohio in 2006, I work diligently on keeping a proper professional Spa. I have become a leading standard in Spa Esthetic and strive to keep a safe and clean environment for all my lovely guests and staff members. I even won through Google "Best Spa 2025" just off great reviews and internet traffic for my business.

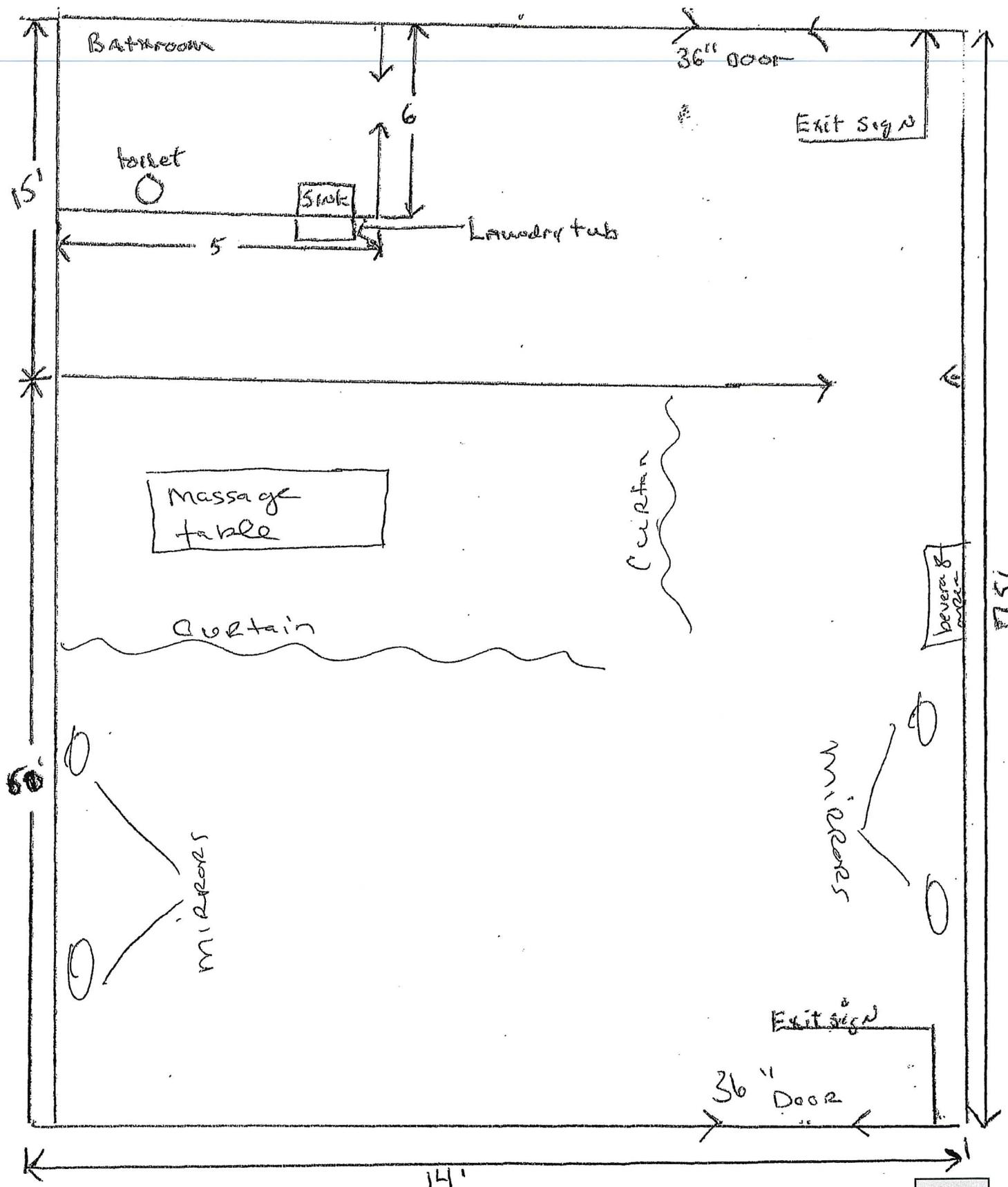
I have a Client/ Guest database of over 5200 people that I would love to share this space with. I will and have worked very hard to market to the citizens of Willowick, Ohio. I also love to give back to the community when offered a chance. I have sponsored Willowick Baseball for a few years, local charities and fund raisers, and yearly for St. Roberts Williams Church and Matre Dei (mt. Caramel).

The space I'm looking to create was a non-occupied office space. I will not need to add any fixtures, etc. I will be painted and styling this space for my spa. Because i have 10+ years of spa furniture this will be a fun and exciting task. I have a sought-after esthetic that my guests and clients loved that I will be bringing with me.

I hope you will honor my request and allow me to add a little Bombshell to The City of Willowick!

Sincerely,





Item #21.
Item #1.





**City of Willowick
PLANNING COMMISSION - DRAFT**

Monday, March 09, 2026 at 7:00 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

Call meeting to order

Chairman Carden called the March 9th, 2026, Planning Commission meeting to order at 7:00pm.

Pledge of Allegiance to the Flag

Roll Call

PRESENT

- Chairman Carden
- Mr. Hren
- Mr. Fortney
- Mr. Downing
- Ms. Monaco

ABSENT

- Mr. Foisel
- Mr. Tomas

Approval of Minutes

Planning Commission Minutes - May 12th 2025

Motion made to approve the May 12th, 2025 Planning Commission meeting by Mr. Fortney, Seconded by Ms. Monaco.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

Development & Plan Review Committee

None.

Rules Committee

None.

City Engineer's Report – Mr. McLaughlin

None.

Law Director's Report – Ms. Gwartz

None.

Architectural Review Board

None.

Community Reinvestment Area – Mr. Carden

None.

Public Hearings

None.

Public Portion

Public portion was open and closed at 7:06pm with no public present.

Remarks – Old Business

None.

Remarks – New Business**Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd**

Jennifer Worden was present representing Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Boulevard. She stated that she has been in business for 12 years, has had a brick and mortar store in Euclid for 10 years and she has been in the industry for over 20 years. She advised that her business is a spa, including hair/makeup for special events such as weddings, prom and homecomings. She advised that she does travel to her clients however; this location is going to be primarily an onsite location so clients and their wedding party can go to her for services. She advised that previously this space was an unoccupied office space. Chairman Carden asked how many people (clients) would be onsite standardly for a wedding party, she advised that Northeast Ohio wedding parties are pretty substantial as it is a huge industry, it could be as small as four or as large as ten or twelve, it just really depends. It was asked why she is now looking to move into Willowick, she stated that her 10-year lease is up in Euclid and she has a good reputation in this area. She advised that times are difficult in the area she is at now, in addition, the neighboring bar was burnt down and the renovations are substantial, it has affected her business a lot. She stated that most of her clients are from Lake County and that is where she would like to be, she has lost clients due to her location in Euclid. It was asked if she has employees now that will be making the move with her, Ms. Worden advised that when the fire happened 3 years ago she lost her staff, it was not a safe place to work in. She advised that unfortunately did not have the means to renovate and shut down, although it was only smoke damage at her location she still lost her staff, she made it work for a bit but its just not working out anymore. She stated that she does have one girl that works with her, she does hair and travels to onsite locations, then she also has a woman that rents a chair from her who has been in business 50 years. They will make the move with her. There was some discussion regarding parking, Chairman Carden stated that after looking it over, he does not believe parking would be an issue based on the site plan. There was some discussion regarding the crime and street parking at her location in Euclid. There was some reference to the Plan Review Board minutes regarding the sinks, Mr. Fortney asked about plumbing, Ms. Worden advised that there was a sink in the back area, an office type sink so there is plumbing back there, if they decide to do anything they would not have to run new plumbing as they would use the existing. Mr. Hren asked what skilled laborers she is looking bring in. She advised in the future she may bring in a hair stylist but this space is a space that she can do on her own and no need to hire. However once and if she decides to bring another girl on, she will look to get someone from Brown Aveda Institute. Mr. Hren referred back to the site plan, he asked about hiring hair stylists because there are four mirrors, so he was not sure if that was going to be four

individual work stations. She advised that she keeps the extra work stations because she really doesn't know how many clients she would be having onsite at one time. There was some discussion regarding the hours of operation and the days she is not open. She stated that every Friday she has "happy hour" which is discounted easy 15 minute services, come in and quickly get glammed up for the weekend, such as a blow dry, eye brow wax, a spray tan, quick services. Mr. Hren asked if she will be putting in a booth for the spray tan service, she advised that the spray tan is a tent with an exhaust fan with a filter on the back that gets changed weekly so there is no overspray. There was some discussion regarding the massage services and if there is a requirement of any type of walls or curtains, Ms. Worden stated that there is not a requirement, most nice salons use curtain walls. However, as she just had surgery on her arm she will not be doing massage services for a while. She said once she is able to resume, she has had her clients for over a decade.

Motion made to recommend the approval from City Council for Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd by Mr. Hren, Seconded by Mr. Fortney.
Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

College Tree Removal - Located at P#28A0230000450

Mr. John Hollis was present representing College Tree Removal - Located at P#28A0230000450. He stated that him and his son own a tree business called College Tree Removal that has been operating for about 8 years, they are looking to purchase this land off of East 305th street. He advised the board that the business went in front of the Plan Review Board and was tabled because in addition to selling firewood, mulch and stone, the tree service will also be ran out of this location as some of the materials being sold are produced from the trees being cut down. He stated that he knows that it is zoned for retail which they check the box there because of selling materials however because of the tree business they are providing a service. He also advised that they are looking to build a couple buildings at this location for storage of equipment. Mr. Hollis stated that he believes this is a dual business both retail and service. Chairman Carden stated that he is not clear based on the diagram where the location of the business is going to be, there was some discussion regarding the location and the access. There was also some discussion regarding the businesses near this location and parking, if the restaurant is busy and fills up the parking lot. Chairman Carden asked if its going to be busy location with trucks coming and going, Mr. Hollis stated that yes trucks will be going out empty and coming back full. There was some further discussion regarding the location and a clarification regarding parking. Mr. Carden asked if there is a paved driveway/road back in the area, Mr. Hollis stated that there is not yet. There was further review of the site plan. There was some discussion as to how Mr. Hollis found this location. Chairman Carden then clarified that this location is zoned retail and there was some discussion regarding the previous zoning of this location. Chairman Carden asked about what the access looks like to get back there, is it a dirt road/gravel, Mr. Hollis stated that right now there is a paved lot that goes around the building. They then circled back to how many trucks will be going in and out throughout the day, Mr. Hollis advised on average about 4 to 5 trucks in the morning and the same for the afternoon around 5pm. It was asked if there is going to be any processing there, Mr. Hollis stated that there will not be any processing completed at this location, for instance if they cut down a tree at a customers house, the tree is ran through a wood chipper at that point and then brought back to this location to sell. He advised that if they have an order for wood chips sometimes they will take the woodchips directly from the location they cut the tree down to the location purchasing the woodchips. Mr. Hollis stated there is going to be one building to start and then add the second building in the future but ultimately drive to the back and around the two buildings (once built) for materials and then the front small area will be an office space.

There was some discussion regarding the potential for a lot of noise if there was going to be processing however since there will not be any processing then there will not be noise from processing. Mr. Hollis asked if the board was familiar with the guy next to this location, who does landscape material.

Chairman Carden asked about the storage, if the storage will be inside or outside, Mr. Hollis stated that the storage will be outdoors as the bins are made out of concrete. Ms. Monaco asked about the determination of the gravel lot, Mr. Hollis stated that Chief Brennan advised that this is step one for the approval of the business, then go the route of the gravel lot. Mr. Hren stated that he is all for bringing in more businesses into the city and building new buildings is great for the city. There was some discussion regarding the need for tree businesses as well.

Motion made to recommend the approval from City Council for College Tree Removal - Located at P#28A0230000450 by Mr. Hren, Seconded by Ms. Monaco

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

Adjournment

Motion made to adjourn the March 9th, 2026, Planning Commission meeting at 7:36pm by Mr. Fortney, Seconded by Mr. Downing.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Fortney, Mr. Downing, Ms. Monaco

Chairman Carden

Heather Boling – Secretary



City of Willowick
PLAN REVIEW BOARD – DRAFT

Thursday, February 26, 2026 at 3:00 PM
Willowick Building & Service Center

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

1. Call meeting to order

Chairman Brennan called the February 26th, 2026, Plan Review Board meeting to order at 3:00 pm.

Roll call

PRESENT

Chairman Brennan
Chief Malovrh Jr.
Tim McLaughlin
Mike Lazor

ALSO PRESENT

Councilwoman Antosh

ABSENT

Chief Daubenmire

Approval of minutes

Plan Review Board Minutes - February 12th, 2026

Motion made to approve the February 12th, 2026, Plan Review Board minutes by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

New business

Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd.

Ms. Worden of Wickliffe was present representing Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Boulevard. Chairman Brennan asked Ms. Worden if she would like to provide some details regarding her business. Ms. Worden stated that her business is currently located in Euclid, where she has been for about 10 years, her lease is up and she is looking for a location that is a better safer environment for her clients, family and friends. She advised that she started this type of work in Mentor, with a business partner where she was for about 5 years before deciding to open her own location independently. She stated that she frequently travels through Willowick and noticed all of the new businesses opening and a location that has lease space available, she

decided that Willowick would be a good city to move her business to. She advised that she has been a licensed esthetician and make up artist for over 20 years and briefly spoke about her large clientele base. Chairman Brennan advised that this location is the old Shoregate Optical and per Ms. Worden's letter of intent, she will be providing massage services and asked her to be specific as to those type of services. She advised that she does not currently take on any new clients but she specializes in relaxation massage services and hot stone massages, she stated that she does not do deep tissue massages or any sports type of massages. Chairman Brennan asked if the state requires a license for those types of massage services, Ms. Worden advised that she is already in process, set up and approved for a license for this new location and once approved with the city she will move forward with that. Chairman Brennan stated that he is aware that for facials and such, she does not need a license because that falls under her barber's license. She stated that is correct. She said as a state license esthetician it also covers these types of relaxation massages and some other specialty services that fall under that as well. Chairman Brennan referred to her submitted proposed floor plan, stated that he does not see any sinks or chairs. Ms. Worden stated that a large part of her business is specializing in special occasion hair and make up for weddings, which she travels to those locations, however with this location she would like to have a space where woman can go to her physical location, work with her and her staff and get their hair and make up done and then go to their party centers/venues. Chairman Brennan circled back to not having any sinks at the location currently, she advised that not at the moment, he asked if she plans to put one or more in to the location and run plumbing at a later date or would she just be leaving it as an open floor. Ms. Worden stated that there is a bathroom in the back of the building, there was a sink there and there is existing plumbing so that is an option down the road. This space being so open is what is appealing and what she is looking for. There was some explanation on previous uses. Chairman Brennan advised that per our city ordinance, since this location is zoned retail, any time a professional service establishment comes into the city, that establishment is required to go to both Planning Commission and City Council for approval, which is why he also wanted clarification on the types of massages services because the city has a separate ordinance for massage parlors however this type of business does not fall under that ordinance because of her esthetician license but it does fall under a service establishment.

Motion made to recommend the approval of Bombshell Beauty & Spa LLC - Located at 28902 Lakeshore Blvd. from Planning Commission and City Council by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

College Tree Removal - Located at p#28A0230000450 (Euclid Ave)

College Tree Removal - Located at p#28A0230000450 (Euclid Ave) was previously tabled and was not correctly notated on the agenda.

Motion made to bring College Tree Removal - Located at p#28A0230000450 (Euclid Ave) back to the table by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Chairman Brennan advised that this is the lot behind the car wash on Euclid avenue, he advised there are a couple of items the board will be reviewing for this business. John Hollis and Justin Hollis were present representing College Tree Removal - Located at p#28A0230000450 (Euclid Ave). Chairman Brennan advised that the board has read their letter of intent on what they are proposing to do, he advised the board that it is zoned retail. He asked if they would like to provide some details as to what they are looking to do, Chairman Brennan stated that per the plans there

will be two buildings being built and a retail business, he asks that we start with the business then the board will move to the buildings. Justin Hollis stated that there will be a small retail window where people will pull up, order the materials needed (mulch, gravel, etc.); the customer then pulls to the back, where they are loaded by a loader. He advised the buildings will be for storage of equipment needed for the business, such as trucks that would be used to deliver the materials. John Hollis circled back to Chairman Brennan's original question of the business, Mr. Hollis stated that Justin has been in the tree business for 8 years, starting when he was in high school and progressed from there. There was some further explanation of how the business started and why. Chairman Brennan asked if they are doing the tree service from this proposed Willowick location, Mr. Hollis stated that it will be for the storage of the equipment used for the tree service business, Chairman Brennan asked where the office is located for the tree service, Mr. John Hollis stated that the offices are ran out of his residence, where his wife works as the Secretary and handles the calls, there's not a traditional office space right now. Chairman Brennan asked if they are proposing to have the office at this Willowick location, he clarified the reason he is asking and wants to make sure the board is clear as to what business or businesses are going to be at this location. Chairman Brennan asked if they are going to be running the tree service business from this location or is it just the retail business selling mulch, gravel and other materials. Mr. John Hollis asked for clarification to "run", he asked if that means parking the equipment there, is that considered running the business from there because the tree business is ran out of his home. Mr. Hollis stated that the tree service would continue to stay how it is, they currently rent a yard, nothing goes to the yard as far as mail, everything goes to his home which will remain the same, his wife (Secretary for the tree service) is not going to go to the proposed Willowick location to work. There were some details provided regarding the future LLC. Chairman Brennan asked for clarification regarding the statement "parking the equipment there", what is going to be parked there, the tree trimming equipment, Justin Hollis stated that the equipment is all one in the same as the same equipment used for the tree service is also the equipment used for getting mulch to someone's house same with the loaders and some other equipment as well. Chairman Brennan stated that the reason why he is looking for clarification is because there is a section in the ordinance, that's states if you are a retail business selling items and/or materials that's permitted as a retail business however if you are also cutting trees, attending to service calls, running a service out of the location the ordinance 1145, requires a service establishment to go for approval from Planning Commission and City Council, so he is trying to clarify exactly what business is being conducted at this location. Mr. Hollis stated that he believes this is a unique business as the equipment is all the same for the retail business as well as the tree service business, those trucks/equipment wouldn't be parked somewhere else and be brought in every day. Chairman Brennan stated that for the retail, if you are saying you are selling mulch of course you will have loaders, trucks and other equipment for the retail business, your going to be delivering, people are going to be coming in to purchase and load which is what is being sold out of that location. Mr. Hollis stated with the tree service business no one is bringing their trees to this location to have them cut, Chairman Brennan stated no, but they are going out to cut the trees and provide the service which is what he is trying to clarify. Councilwoman Antosh tried to ask in a way to obtain clarification for the board stating basically she calls to have a tree cut, she calls your home, talks to the secretary (your wife), schedules the service then you come to the house, cut down the tree and then where is the tree going, Mr. Hollis stated that if it is clean wood chips or sellable firewood they are going to the proposed location in Willowick, Councilwoman Antosh asked if the tree is cut at the customers home or if the full tree is taken back to the proposed Willowick location and cut there. He stated it would be at the location. She asked, and then someone can

come to this location purchase wood chips or fire wood from the tree that was just brought back and processed. Mr. Hollis stated that is correct. Chairman Brennan stated that based on all of this information, this business would fall under a service establishment. Mr. Hollis stated that they also purchase materials to sell and not all of the materials being sold are processed materials coming from the tree service, just as stone, stone is bought to be sold, not processed, he compared it to a small Petitti's Garden. There was some discussion regarding the lot size, elevations and cost of the soil samples so a good base can be put in. Chairman Brennan circled back to the type of business being conducted at this location and asked if the workers are going to be on site at this location for the tree service, do they meet there in the morning and head out for the day, Mr. Hollis advised that yes they will go to this location to get their trucks. Chairman Brennan advised that the tree service business would fall under a service establishment; there is a retail part and a service part. Mr. Hollis asked what that means moving forward, Chairman Brennan advised based on what is permitted (being retail establishments) the tree service portion of the business needs to obtain approval from the Planning Commission and City Council.

Motion made to recommend approval of College Tree Removal - Located at p#28A0230000450 (Euclid Ave) from Planning Commission and City Council by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

At this time, the board moved on to the second portion of this submittal, which is for the construction of two buildings located at p#28A0230000450 (Euclid Ave). These buildings will both be 100x75 foot buildings. Chairman Brennan stated that he has reviewed the plans and advised that this is a preliminary plan that has been submitted. Mr. Hollis stated that the idea is to put the first building up right away, and the second one about 6 months to a year later pending success with the first building and the business, so they wanted to go through this process once and submit the full proposal for both buildings. He stated that they would like to have a complete circle around both buildings for easy entry, loading and exiting, there was some discussion regarding the layout referring to the plans submitted as well as the front face of the building and a tiny office for orders to be placed, he advised there will be parking in front for customers and parking in the rear for their employees. He advised they were hoping, referring to the driveway all the way to the front of the first building, would be asphalt and then maintain the gravel going back. He stated that you cannot have loaders and giant trucks constantly scooping debris off asphalt or they would be redoing it every year, they are hoping to have gravel for the back. Chairman Brennan advised that he has looked at the ordinances for a couple of items, per our ordinance it talks about parking spaces per square footage of each building so based on the math basing it off of a retail space, would require 60 parking spaces for the square footage of both buildings, and also referring to a discussion with the business owner about paved areas, driveways, parking areas, having to be asphalt or concrete. Chairman Brennan advised the board that this portion is just a preliminary plan, the reason why they came to the board is because they wanted the approval for the business to make sure it is permitted and then to look into the construction. Chairman Brennan circled back to the parking spaces and the gravel lot, advising them that they do have the right to appeal any ordinances. He stated that being that this is a preliminary plan it would be up to them to go through the appeal process to determine if they can be approved for what they are looking to do regarding the parking and having a gravel lot. There was some discussion regarding the process of appealing, the time line of how this would work, construction deposits, additional potential costs could be, utilities, etc. He advised that realistically it could be a few months. Mr. McLaughlin stated regarding the parking, if it was all concrete and they didn't go through the variance for gravel, he would need to see what the disturbance would be, it could trigger some work quality and run off issues that the County and himself have to approve which would

cost more money and require more disturbance than what is already there. Chairman Brennan and Mr. McLaughlin referred back to the plans, advised that these are preliminary and do not include storm drains, no sewers brough back there or water. There was some discussion, starting with one building which would only require 30 parking spots, which Mr. Hollis stated he believes they would be able to accomplish however if they would have to put concrete that might shut down the whole thing, so that would need to be figured out first. There was some further explanation of the ordinance and appeal process. Mr. Hollis asked for some guidance on how to move forward without spending thousands and thousands of dollars and the potential of not being able to have a gravel lot. Chairman Brennan stated that he is looking at what is submitted and the basic items with regards to zoning, parking spaces and gravel parking lot / driveway would have to be appealed through Board of Zoning Appeals and City Council. He cannot speak for the Board of Zoning Appeals or City Council on what their decisions would be. There was some discussion about the reason for the gravel lots.

Chairman Brennan provided Planning Commission and City Council dates for the service establishment portion of this submittal and the Board of Zoning Appeals and City Council dates for the parking spaces and gravel parking / driveway.

Motion made to table College Tree Removal - Located at p#28A0230000450 (Euclid Ave) pending approval from Board of Zoning Appeals and City Council by Mr. Lazor, Seconded by Mr. McLaughlin. Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Public portion

Public portion was open and closed at 3:36 pm with no public present.

Old business

None.

Miscellaneous

None.

Adjournment

Motion made to adjourn the February 26th, 2026, Plan Review Board meeting at 3:37 pm by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Chief Malovrh Jr., Mr. McLaughlin, Mr. Lazor

Chairman Brennan

Heather Boling – Secretary