



City of Willowick
PLANNING COMMISSION
Monday, September 11, 2023 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

1. **Call meeting to order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**
 1. Planning Commission meeting minutes August 14, 2023
5. **Development & Plan Review Committee**
6. **Rules Committee**
7. **City Engineer's Report – Mr. McLaughlin**
8. **Law Director's Report – Ms. Landgraf**
9. **Architectural Review Board**
10. **Community Reinvestment Area – Mr. Carden**
11. **Public Hearings**
12. **Public Portion**
13. **Remarks – Old Business**
14. **Remarks – New Business**
 1. Discussion regarding car repair shops in the retail districts
15. **Adjournment**



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MINUTES

Call meeting to order

Chairman Carden called the August 14th, 2023 Planning Commission meeting to order at 7:30pm.

Pledge of Allegiance to the Flag

Roll Call

PRESENT

Chairman Carden

Mr. Houry

Mr. Hren

Mr. Foisel

Ms. Raymond

Mr. Urwin

Mr. Fortney

ALSO PRESENT

Council President Koudela

Councilman Phares

Councilwoman Antosh

Councilman Loncala

Approval of Minutes

Planning Commission Meeting Minutes - July 10th, 2023

Motion made to approve the July 10th, 2023, Planning Commission meeting minutes by Mr. Foisel,
Seconded by Mr. Hren.

Voting Yea: Mr. Houry, Mr. Hren, Mr. Foisel, Mr. Urwin, Mr. Fortney

Voting Abstaining: Chairman Carden, Ms. Raymond

Development & Plan Review Committee

None.

Rules Committee

None.

City Engineer's Report – Mr. McLaughlin

None.

Law Director's Report – Ms. Landgraf

None.

Architectural Review Board

None.

Community Reinvestment Area – Mr. Carden

None.

Public Hearings

None.

Public Portion

Chairman Carden opened and closed public portion at 7:33pm with no public present.

Remarks – Old Business

None.

Remarks – New Business**Jammin' for Jesus - Located at 30500 Bayridge Blvd. - Shoregate United Methodist Church**

Pastor Elgan Reynolds was present representing Jammin' for Jesus. Pastor Elgan explained what the event entails, he stated that Shoregate United Methodist Church has created a template for this event. It will consist of free food, entertainment, communion, prayer stations and games/crafts for children. He advised that this year they also invited a public library and that the church will be open for restrooms. Mr. Hourly asked where the tent will be set up and if there will be a grill under it, Pastor Elgan stated that there will never be a grill under a tent at the event. The music this year will consist of jazz and gospel, last year was southern gospel, the Jerico Project will be providing the P.A system. Mr. Hourly asked if there will be a technician on hand with the P.A. system, Pastor Elgan stated that yes, the Jerico Project will remain with the P.A system. There was some discussion regarding an email Mayor Vanni received and provided to the Planning Commission board from a resident close to Shoregate United Methodist Church regarding a noise complaint he had from this event last year. The music and P.A system will be located at the intersection of E. 307th and Bayridge and the speakers will be facing the church. There was also some discussion regarding parking, Pastor Elgan stated that this event is primarily local community foot traffic, however there will be handicap assessable parking in the side parking lot where it will not affect the event in the parking lot, other traffic will park on the street. It was asked what the anticipated attendance would be, Pastor Elgan advised that the first year they prepared for 500, last year prepared for 300 and this year they are preparing for 200 people.

Motion made to approve Jammin' for Jesus located at 30500 Bayridge Blvd. Shoregate United Methodist Church by Mr. Hren, Seconded by Ms. Raymond.

Voting Yea: Chairman Carden, Mr. Hourly, Mr. Hren, Mr. Foisel, Ms. Raymond, Mr. Urwin, Mr. Fortney

Adjournment

At this time Councilman Phares advised the board that at the next Planning Commission meeting he would like the board to discuss more detailed ordinances regarding car repair shops in the retail districts. Councilman Phares stated that car repair shops are dirty and noisy and as you drive down Vine Street you will see tires stacked up, cars in the lots, etc. He stated that he would like an ordinance created that provides a longer list of detailed regulations such as the bays facing the rear and not the street, all repairs must be completed inside the shop, lot needs to remain paved. He advised the board that he would prepare it all for review at next month's meeting. Mr. Hren stated that he would also assist Councilman Phares if needed. Councilman Phares wanted to make sure to mention that this would be for future car repair shops.

Motion made to adjourn the August 14th, 2023, Planning Commission meeting at 7:50pm by Mr. Urwin, Seconded by Ms. Raymond.

Voting Yea: Chairman Carden, Mr. Houry, Mr. Hren, Mr. Foisel, Ms. Raymond, Mr. Urwin, Mr. Fortney