



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, November 16, 2021 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the minutes of the Regular City Council Meeting of November 2nd, 2021.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. Oath of Office administered to Kyle Baker by Mayor Regovich as a Police Officer in the Willowick Police Department.
3. Oath of Office administered to Madison Orton by Mayor Regovich as a Police Officer in the Willowick Police Department.
4. Oath of Office administered to Keith Lawrence by Mayor Regovich as a Sergeant in the Willowick Police Department.

**ADMINISTRATIVE APPEALS**

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Brian Turner

**Fire Chief** – Joe Tennyson

**Chief Housing/Zoning Inspector** – Sean Brennan

**Economic Development Manager** – Monica Drake

## **WARD MATTERS**

## **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

## **REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

**Safety** – Phares, Malta, Bisbee

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

**Tax Compliance** – Koudela, Antosh, Patton

**Moral Claims** – Antosh, Phares, Patton

**Budget** – Vanni, Koudela, Patton

## **LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

**Board of Zoning Appeals** – Koudela/Alternate Vanni

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

**Hearts & Hammers** – Malta

## **FUND TRANSFERS & BID AUTHORIZATIONS**

## **CONTRACT APPROVALS**

## **INTRODUCTION & CONSIDERATION OF LEGISLATION**

### 5. Ordinance No. 2021-49 (Law Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Streets, Utilities and Public Services Code;" specifically, Section 921.08, titled "Sanitary Sewer Rental Rates," to provide a use charge rate based upon \$4.935 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$39.48 per 800 cubic feet of water, or part thereof.

***1st reading 11-2-21***

### 6. Resolution No. 2021-37 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Lampion Companies in the amount of \$5,343.00, for the City of Willowick, and declaring an emergency.

7. Resolution No. 2021-38 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Comfort Control Systems in the amount of \$8,087.00, for the City of Willowick, and declaring an emergency.

**MISCELLANEOUS**

8. Motion authorizing a liquor permit to Tobacco & Beverage LLC DBA Tobacco Express, 30740 Lakeshore Blvd., Willowick, Ohio 44095.  
*(No objection from the Police Department)*

9. Motion authorizing a liquor permit to La Turka Mediterranean Cuisine LLC DBA Pasha Turkish Kitchen, 31640 Vine St., Willowick, Ohio 44095.  
*(No objection from the Police Department)*

10. Election of two members for the Volunteer Fire Fighter's Dependents Fund Board.

**PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*  
*b) Council response to the public*  
*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**ADJOURNMENT**



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, November 02, 2021 at 7:30 PM  
 City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 17)

The eighteenth meeting of Council was called to order at 7:32 p.m. by Council President Patton.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

Council President Robert Patton  
 Ward 1 Councilwoman Monica Koudela  
 Ward 1 Councilman Michael Vanni  
 Ward 2 Councilwoman Natalie Antosh  
 Ward 3 Councilman Charles Malta  
 Ward 3 Councilman David Phares

**ABSENT**

Ward 2 Councilwoman Theresa Bisbee

**ALSO PRESENT**

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Fire Chief Tennyson, Police Chief Turner, Recreation Director Kless, City Engineer McLaughlin, Economic Manager Drake and Council Clerk Trend. Chief Zoning and Building Inspector Brennan was absent.

**APPROVAL OF MINUTES**

1. Motion made by Mr. Malta, seconded by Ms. Antosh to approve the Regular City Council Meeting Minutes of October 19th, 2021.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

None.

**ADMINISTRATIVE APPEALS**

None.

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

Home and condo sales are still doing well in the City and leaf pick up will begin on November 15th.

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

Mr. Phares was informed that Huntington Bank inside of Giant Eagle is closing.

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials****Service Director – Todd Shannon**

Report submitted electronically. Concrete work has started on E 308 St., Divot and Green for the manholes and aprons. More aprons than anticipated have to be replaced. Leaf pick up will begin on E 330 St. on November 15th and the City website will be updated daily with the progress of the pick up. AED's are going to be updated in the City buildings.

**Recreation Director – Julie Kless**

Ms. Kless thanked the Recreation Board members and Councilwoman Bisbee for their help with getting information out to the residents about the Recreation Renewal Levy on the ballot. The Winter Wonderland Program will be on December 12th.

**City Engineer – Tim McLaughlin**

No report. Additional money will need to be approved for the Road Program in order to address the numerous aprons that are needing to be replaced where the current road work is being done.

**Finance Director – Cheryl Benedict**

No report.

**Law Director – Stephanie Landgraf**

No report. Mr. Patton inquired if the Mayor has been granted by virtue of legislation emergency powers and also an explanation for the use of the term "emergency" in many of the Ordinances passed by Council. Ms. Landgraf stated the Mayor has certain powers in the event of an emergency that are set forth in the Charter and the Ordinances. The Mayor has no legislative authority. The emergency clauses in many of the Ordinances are for timeliness or procedural deadlines, or in the event of an emergent need of a Municipal Department. They have nothing to do with the Mayor's authority or Executive function over the administrative aspect of the City. Only Council has the authority to pass something on an emergency basis. The Mayor's emergency powers derive exclusively from the Ordinances and the Charter.

**Police Chief – Brian Turner**

No report.

**Fire Chief – Joe Tennyson**

No report. Work is being done with the Service Department to update all of the AED's in the City buildings.

**Chief Housing/Zoning Inspector – Sean Brennan**

No report. Absent.

**Economic Development Manager – Monica Drake**

Four potential new businesses were discussed at Plan Review.

**WARD MATTERS**

None.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

None.

**Safety** – Phares, Malta, Bisbee

None.

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

There will be a meeting on November 16th at 6:45 p.m.

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

A meeting was held tonight prior to the Council meeting and information will be provided in the meeting minutes.

**Tax Compliance** – Koudela, Antosh, Patton

No report.

**Moral Claims** – Antosh, Phares, Patton

No report.

**Budget** – Vanni, Koudela, Patton

No report.

**LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

No report.

**Board of Zoning Appeals** – Koudela/Alternate Vanni

No report.

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

Board members will need to be re-elected by the end of the year.

**Recreation Board** – Bisbee/Alternate Phares

No report.

**Plan Review Board** – Antosh

Four new businesses that went before Plan Review are Starbucks, Be Smoothie, Pure Pink and Aliah Creations and Events. Ms. Antosh would like to have a Safety Committee meeting to discuss Aliah Creations and Events as currently there is no Ordinance for this type of business.

### **Hearts & Hammers – Malta**

Contact Ms. Antosh or Mr. Malta for tickets to the Hearts & Hammers fundraiser on January 29, 2022.

### **FUND TRANSFERS & BID AUTHORIZATIONS**

None.

### **CONTRACT APPROVALS**

2. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the Mayor to enter into a contract with Active Networking, Inc. for 192 hours of IT maintenance and support in the amount of \$17,664.  
**Discussion:** None.  
**Vote:** All ayes. Motion carried.
3. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the Mayor to enter into a one-year contract with AT&T for six POTS lines in the monthly amount of \$390.00.  
**Discussion:** None.  
**Vote:** All ayes. Motion carried.

### **INTRODUCTION & CONSIDERATION OF LEGISLATION**

#### 4. Ordinance No. 2021-49 (Law Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “Streets, Utilities and Public Services Code;” specifically, Section 921.08, titled “Sanitary Sewer Rental Rates,” to provide a use charge rate based upon \$4.935 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$39.48 per 800 cubic feet of water, or part thereof.

#### ***1st Reading 11-2-21***

#### 5. Ordinance No. 2021-50 (Finance Director)

An Ordinance amending Ordinance 2021-9 to provide for additional appropriations from the General Fund (101); Street Construction Maintenance & Repair Fund (202); Street Lighting Fund (204); Sewer Revenue Fund (205); Fire Emergency Rescue Fund (208); Street Improvement Levy Fund (213); Permissive License Fee Fund (215); Drug Law Enforcement Fund (218); Senior Citizens Center Fund (220); and the Coronavirus Relief Grant Fund (226) for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2021, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-50.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-50.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

6. Resolution No. 2021-34 (Law Director)

A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Comfort Control Systems for a Professional Service Preventative Maintenance Program for a period of one (1) year in the amount of \$5,998.00, and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-34.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-34.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

7. Resolution No. 2021-35 (Law Director)

A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Maximum Elevator & Safety Test Company for an Elevator Maintenance and Service Contract for a term of one (1) year, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Resolution No. 2021-35.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve Resolution No. 2021-35.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

8. Resolution No. 2021-36 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to CityForce in the amount of \$5,400., for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Resolution No. 2021-36.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-36.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## MISCELLANEOUS

9. Motion made by Mr. Vanni, seconded by Ms. Antosh to authorize the Mayor to execute a Consent Authorization for Modification of the terms of a ground lease with Crown Castle dated March 2, 2004 to construct an AT&T generator on a concrete pad at 31230 Vine Street, Willowick, Ohio.

**Discussion:** None.

**Vote:** All ayes. Motion carried.



**PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**ADJOURNMENT**

Motion made by Ms. Antosh, seconded by Mr. Phares to adjourn.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Meeting adjourned at 8:14 p.m.

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PRESIDENT OF COUNCIL

ATTEST: \_\_\_\_\_

CLERK OF COUNCIL

## ORDINANCE NO. 2021-49

**AN ORDINANCE AMENDING CHAPTER 921 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “STREETS, UTILITIES AND PUBLIC SERVICES CODE;” SPECIFICALLY, SECTION 921.08, TITLED “SANITARY SEWER RENTAL RATES,” TO PROVIDE A USE CHARGE RATE BASED UPON \$4.935 PER 100 CUBIC FEET OF WATER, ESTABLISH A MINIMUM QUARTERLY BILLING FOR SUCH USE CHARGE RATE OF \$39.48 PER 800 CUBIC FEET OF WATER, OR PART THEREOF.**

**WHEREAS**, Section 921.08 (b)(1) of the Codified Ordinances of the City of Willowick sets a use charge rate from which every person, firm or corporation whose lots, lands or premises served by a connection with the sanitary sewerage system of the City shall pay for discharging sewage; and

**WHEREAS**, the Administration and Council of the City of Willowick have been advised of the need to amend Section 921.08(b)(1) to provide for a revised use charge rate and a minimum quarterly billing based on that revised use charge rate for sanitary service in the City.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, AND STATE OF OHIO:**

**SECTION 1.** That Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled “STREETS, UTILITIES AND PUBLIC SERVICES CODE”; specifically Section 921.08, titled “SANITARY SEWER RENTAL RATES”, is hereby amended to read and provide as follows:

### 921.08 SANITARY SEWER RENTAL RATES.

(a) There is hereby established a charge for the use of the sanitary sewerage system upon all lots, lands and premises served by a connection with the sanitary sewerage system of the City which charge shall be in addition to any revenues received by a levy of taxes or assessments on the tax duplicated for sewer purposes.

(b)(1) Every person, firm or corporation whose lots, lands or premises are served by a connection with the sanitary sewerage system of the City shall pay for discharging sewage, industrial wastes, waste or other liquids either directly or indirectly into the sanitary sewerage system, a sewer rental charge based upon the quantity of metered water used in or upon such lots, lands, or premises and such charge shall be determined as follows: Each 100 cubic feet of water, or part thereof, measured through any one water meter, at the use charge rate of **Four Dollars and .935 cents** (~~\$4.486~~ **4.935**) and the minimum quarterly billing for such use charge rate shall be **Thirty-Nine Dollars and 48/100 cents** (~~\$35.89~~) (**\$39.48**) per 800 cubic feet of water, or part thereof per quarter.

(b)(2) The Finance Director...

\* \* \*

**Section 2.** The existing Section 921.08 of the City's Codified Ordinances is hereby repealed in that said Section to the extent inconsistent herewith is superseded by this legislation.

**Section 3.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2021

\_\_\_\_\_  
Robert Patton, Council President

Submitted to the Mayor: \_\_\_\_\_, 2021

\_\_\_\_\_  
Richard J. Regovich, Mayor

Approved by the Mayor: \_\_\_\_\_, 2021

ATTEST: \_\_\_\_\_  
Angela Trend, Clerk of Council

**RESOLUTION NO. 2021 - 37****A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE)  
TO LAMPION COMPANIES IN THE AMOUNT OF \$5,343.00, FOR THE CITY OF  
WILLOWICK, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

**WHEREAS**, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

**WHEREAS**, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

**WHEREAS**, the amount of the certificate exceeds \$3,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Willowick, County of Lake, and State of Ohio that:

**Section 1.** It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

**Section 3.** This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2021

\_\_\_\_\_  
**Robert Patton, President of Council**

**SUBMITTED** to the Mayor for his approval  
on \_\_\_\_\_, 2021

**APPROVED** by the Mayor on  
\_\_\_\_\_, 2021

**ATTEST:**

\_\_\_\_\_  
**Angela Trend, Clerk of Council**

\_\_\_\_\_  
**Richard J. Regovich, Mayor**

**INVOICE****Lampion Companies, LLC**

6882 Ridge Road

Wadsworth OH 44281-

Phone No: (330) 239-2661 Fax No: (330) 239-2642

Page 1 of 1

Invoice No: 4095

Invoice Date: 10/28/2021

Our Job No: 2174

**Bill To**CITY OF WILLOWICK  
SERVICE DEPARTMENT

31230 VINE STREET

WILLOWICK OH 44095

Misc. City Service (DML)

Customer No: 564

Customer P.O. No:

ATTN: JOHN DIFRANCO

Description	QTY	Unit Price	Extended Price
PER SERVICE CALL ATTACHED FOR WORK AT LAKESHORE & BEST "CHASE BANK" ON 7/7/21 - RE-INSTALL CAMERA FROM REPAIR	1.00	300.00	300.00

Sub Total: \$ 300.00

Retainage: \$ 0.00

Total Due: \$ 300.00

*Thank You for Your Business*

**INVOICE****Lampion Companies, LLC**

6882 Ridge Road

Wadsworth OH 44281-

Phone No: (330) 239-2661 Fax No: (330) 239-2642

Page 1 of 1

Invoice No: 4100

Invoice Date: 10/28/2021

Our Job No: 2174

**Bill To**CITY OF WILLOWICK  
SERVICE DEPARTMENT  
31230 VINE STREET

WILLOWICK OH 44095

Misc. City Service (DML)

Customer No: 564

Customer P.O. No:

ATTN: JOHN DIFRANCO

Description	QTY	Unit Price	Extended Price
PER SERVICE CALL ATTACHED FOR WORK AT LAKESHORE & MARC'S ON 9/13/21 - RE-BUILD POWER SERVICE AND REPLACE EB OPTICOM DETECTOR	1.00	1,798.00	1,798.00

Sub Total: \$ 1,798.00

Retainage: \$ 0.00

Total Due: \$ 1,798.00

*Thank You for Your Business*

**INVOICE****Lampion Companies, LLC**

6882 Ridge Road

Wadsworth OH 44281-

Phone No: (330) 239-2661 Fax No: (330) 239-2642

Page 1 of 1

Invoice No: 4099

Invoice Date: 10/28/2021

Our Job No: 2174

**Bill To**CITY OF WILLOWICK  
SERVICE DEPARTMENT  
31230 VINE STREET

WILLOWICK OH 44095

Misc. City Service (DML)

Customer No: 564

Customer P.O. No:

ATTN: JOHN DIFRANCO

Description	QTY	Unit Price	Extended Price
PER SERVICE CALL ATTACHED FOR WORK AT LAKESHORE & MARC'S ON 7/13/21 - INSTALL OPTICOM CARD	1.00	2,795.00	2,795.00

Sub Total: \$ 2,795.00

Retainage: \$ 0.00

Total Due: \$ 2,795.00

*Thank You for Your Business*



**INVOICE****Lampion Companies, LLC**

6882 Ridge Road

Wadsworth OH 44281-

Phone No: (330) 239-2661 Fax No: (330) 239-2642

Page 1 of 1

Invoice No: 4098

Invoice Date: 10/28/2021

Our Job No: 2174

**Bill To**CITY OF WILLOWICK  
SERVICE DEPARTMENT  
31230 VINE STREET

WILLOWICK OH 44095

Misc. City Service (DML)

Customer No: 564

Customer P.O. No:

ATTN: JOHN DIFRANCO

Description	QTY	Unit Price	Extended Price
PER SERVICE CALL ATTACHED FOR WORK AT LAKESHORE & VINE ON 9/13/21 - BACKUP CONTROLLER DATA	1.00	75.00	75.00

Sub Total: \$ 75.00

Retainage: \$ 0.00

Total Due: \$ 75.00

*Thank You for Your Business*

**INVOICE****Lampion Companies, LLC**

6882 Ridge Road

Wadsworth OH 44281-

Phone No: (330) 239-2661 Fax No: (330) 239-2642

Page 1 of 1

Invoice No: 4097

Invoice Date: 10/28/2021

Our Job No: 2174

**Bill To**CITY OF WILLOWICK  
SERVICE DEPARTMENT  
31230 VINE STREET

WILLOWICK OH 44095

Misc. City Service (DML)

Customer No: 564

Customer P.O. No:

ATTN: JOHN DIFRANCO

Description	QTY	Unit Price	Extended Price
PER SERVICE CALL ATTACHED FOR WORK AT LAKESHORE & BEST ON 9/13/21 - RE-INSTALL NEW ITERIS CAMERA	1.00	300.00	300.00

Sub Total: \$ 300.00

Retainage: \$ 0.00

Total Due: \$ 300.00

*Thank You for Your Business*

**INVOICE****Lampion Companies, LLC**

6882 Ridge Road

Wadsworth OH 44281-

Phone No: (330) 239-2661 Fax No: (330) 239-2642

Page 1 of 1

Invoice No: 4096

Invoice Date: 10/28/2021

Our Job No: 2174

**Bill To**CITY OF WILLOWICK  
SERVICE DEPARTMENT

31230 VINE STREET

WILLOWICK OH 44095

Misc. City Service (DML)

Customer No: 564

Customer P.O. No:

ATTN: JOHN DIFRANCO

Description	QTY	Unit Price	Extended Price
PER SERVICE CALL ATTACHED FOR WORK AT LAKESHORE & VINE ON 7/14/21 - TEMPORARY MMU	1.00	75.00	75.00

Sub Total: \$ 75.00

Retainage: \$ 0.00

Total Due: \$ 75.00

*Thank You for Your Business*

**RESOLUTION NO. 2021 - 38****A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE)  
TO COMFORT CONTROL SYSTEMS IN THE AMOUNT OF \$8,087.00, FOR THE  
CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

**WHEREAS**, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

**WHEREAS**, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

**WHEREAS**, the amount of the certificate exceeds \$3,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Willowick, County of Lake, and State of Ohio that:

**Section 1.** It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

**Section 3.** This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2021

\_\_\_\_\_  
**Robert Patton, President of Council**

**SUBMITTED** to the Mayor for his approval  
on \_\_\_\_\_, 2021

**APPROVED** by the Mayor on  
\_\_\_\_\_, 2021

**ATTEST:**

\_\_\_\_\_  
**Angela Trend, Clerk of Council**

\_\_\_\_\_  
**Richard J. Regovich, Mayor**

10147-H Royalton Road  
North Royalton, Ohio 44133  
Phone: 440/877-2000 Fax: 440/877-2001

<b>Bill To:</b>
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

## Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30		9/1/2021	89577
Item	Description	Qty	Rate	Amount
Service Call	7.9.21-7.12.21-7.13.21 Check and service HVAC units at main building and municipal building and service department. Also looked at two coolers at the community building. Changed belts and filters, clean coils. Checked electrical, checked charge in units. Added 5lbs R22 to office unit at service department.	18	85.00	1,530.00
Materials	Belts, Filters, R22	1	798.00	798.00
<p>I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &amp;/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &amp;/OR RENDERED ON BEHALF OF THE</p> <p>CITY OF WILLOWICK, P.O.# _____</p> <p>DATE _____ 20____</p> <p>6257</p>				
Please contact Traci directly with any billing questions. (440)241-7203 EMAIL: Traci@ccshvac.com SEND REMITTANCE TO: COMFORT CONTROL SYSTEMS 10147 ROYALTON RD STE H N. ROYALTON. OH 44133			<b>Total</b> <b>\$2,328.00</b>	
			<b>Payment/Credit</b> <b>\$0.00</b>	
			<b>Balance Due</b> <b>\$2,328.00</b>	

10147-H Royalton Road  
North Royalton, Ohio 44133  
Phone: 440/877-2000 Fax: 440/877-2001

<b>Bill To:</b>
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

## Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30		9/1/2021	88592
Item	Description	Qty	Rate	Amount
Service Call	7.2.21 Unit #4 checked AC. Checked HVAC unit. Found unit low on charge, add freon to unit and visually check for any leaks	2	85.00	170.00
Materials	R22 1.5lbs	1	120.00	120.00
<p>I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &amp;/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &amp;/OR RENDERED ON BEHALF OF THE</p> <p>CITY OF WILLOWICK, P.O.# _____ DATE _____ 20____</p> <p>Senior</p>				
Please contact Traci directly with any billing questions. (440)241-7203 EMAIL: Traci@ccshvac.com SEND REMITTANCE TO: COMFORT CONTROL SYSTEMS 10147 ROYALTON RD STE H N. ROYALTON, OH 44133			<b>Total</b>	<b>\$290.00</b>
			<b>Payment/Credit</b>	<b>\$0.00</b>
			<b>Balance Due</b>	<b>\$290.00</b>

10147-H Royalton Road  
North Royalton, Ohio 44133  
Phone: 440/877-2000 Fax: 440/877-2001

<b>Bill To:</b>
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

## Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30		9/1/2021	89502
Item	Description	Qty	Rate	Amount
Service Call	<p>8.4.21 Municipal Building AC won't shut off. Checked unit on roof, checked thermostat on 2nd floor. Thermostat at 64 °f upon arrival. Checked unit on roof. Thermostat programming not working. Pick up new thermostat and installed and program.</p> <p>Materials: Trane thermostat, pneumatic relay, pneumatic actuator</p>	1	898.00	898.00
<p>I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &amp;/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &amp;/OR RENDERED ON BEHALF OF THE</p> <p>CITY OF WILLOWICK, P.O.# _____ DATE _____ 20____</p>				
<p>Please contact Traci directly with any billing questions. (440)241-7203 EMAIL: Traci@ccshvac.com SEND REMITTANCE TO: COMFORT CONTROL SYSTEMS 10147 ROYALTON RD STE H N. ROYALTON, OH 44133</p>			<p><b>Total</b> <b>\$898.00</b></p>	
			<p><b>Payment/Credit</b> <b>\$0.00</b></p>	
			<p><b>Balance Due</b> <b>\$898.00</b></p>	



10147-H Royalton Road  
North Royalton, Ohio 44133  
Phone: 440/877-2000 Fax: 440/877-2001

<b>Bill To:</b>
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

## Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30		9/20/2021	89604
Item	Description	Qty	Rate	Amount
Service Call	8.19.21 Check air boxes in several areas. Checked damper controls in velling. Install pneumatic relay on one box and cycle damper with thermostat, manually adjusted dampers on two other diffusers	2.5	85.00	212.50
Materials	(3) pneumatic tube assemblies, (1) pneumatic thermostat	1	898.00	898.00
<p>I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &amp;/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &amp;/OR RENDERED ON BEHALF OF THE</p> <p>CITY OF WILLOWICK, P.O.# _____ DATE _____ 20____</p> <p>CITY MAN</p>				
Please contact Traci directly with any billing questions. (440)241-7203 EMAIL: Traci@ccshvac.com SEND REMITTANCE TO: COMFORT CONTROL SYSTEMS 10147 ROYALTON RD STE H N. ROYALTON. OH 44133			<b>Total</b> <b>\$1,110.50</b>	
			<b>Payment/Credit</b> <b>\$0.00</b>	
			<b>Balance Due</b> <b>\$1,110.50</b>	

10147-H Royalton Road  
North Royalton, Ohio 44133  
Phone: 440/877-2000 Fax: 440/877-2001

<b>Bill To:</b>
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

## Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30		10/29/2021	89590
Item	Description	Qty	Rate	Amount
Service Call	10.12.21 Check all boxes in ceiling, found damper stuck in duct. Take apart ductwork and repair damper. Install new board for actuator assembly.	1	228.00	228.00
<p>I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &amp;/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &amp;/OR RENDERED ON BEHALF OF THE CITY OF WILLOWICK, P.O.# _____ DATE _____ 20____</p> <p>MANRY</p>				
Please contact Traci directly with any billing questions. (440)241-7203 EMAIL: Traci@ccshvac.com SEND REMITTANCE TO: COMFORT CONTROL SYSTEMS 10147 ROYALTON RD STE H N. ROYALTON, OH 44133			<b>Total</b>	<b>\$228.00</b>
			<b>Payment/Credit</b>	<b>\$0.00</b>
			<b>Balance Due</b>	<b>\$228.00</b>

10147-H Royalton Road  
North Royalton, Ohio 44133  
Phone: 440/877-2000 Fax: 440/877-2001

<b>Bill To:</b>
City of Willowick 31230 Vine St Willowick, OH 44095 ATTN: Terry McCarthy

## Invoice

P.O. No.	Terms	Work Location	Date	Invoice #
	Net 30		9/15/2021	89599
Item	Description	Qty	Rate	Amount
Service Call	8.23.21/8.24.21/8.25.21/8.26.1 Checked thermostat and damper issue at Municipal Center. Found thermostat faulty. Open dampers manually to get air to space. Pick up new thermostat, replace pneumatic airlines in wall. Check air box in ceiling and calibrate with thermostat.	26.5	85.00	2,252.50
Materials	Recovery machine, vacuum, filter drier, R22, fittings, transformer, 3 amp fuses, contactor, dual capacitor	1	980.00	980.00
<p>I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &amp;/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &amp;/OR RENDERED ON BEHALF OF THE</p> <p>CITY OF WILLOWICK, P.O.# _____ DATE _____ 20____</p> <p>COMM BUDG - CITY HALL</p>				
Please contact Traci directly with any billing questions. (440)241-7203 EMAIL: Traci@ccshvac.com SEND REMITTANCE TO: COMFORT CONTROL SYSTEMS 10147 ROYALTON RD STE H N. ROYALTON, OH 44133			<b>Total</b> <b>\$3,232.50</b>	
			<b>Payment/Credit</b> <b>\$0.00</b>	
			<b>Balance Due</b> <b>\$3,232.50</b>	

NOTICE TO LEGISLATIVE  
AUTHORITYOHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

8950050		TRFO		TOBACCO & BEVERAGE LLC DBA TOBACCO EXPRESS 30740 LAKESHORE BLVD WILLOWICK OH 44095
PERMIT NUMBER		TYPE		
10	01	2021		
ISSUE DATE				
11	01	2021		
FILING DATE				
C1				
PERMIT CLASSES				
43	187	C	F26550	
TAX DISTRICT		RECEIPT NO.		

FROM 11/03/2021

4186188				J & K TOBACCO INC DBA TOBACCO EXPRESS 30740 LAKESHORE BLVD WILLOWICK OH 44095
PERMIT NUMBER		TYPE		
10	01	2021		
ISSUE DATE				
11	01	2021		
FILING DATE				
C1				
PERMIT CLASSES				
43	187			
TAX DISTRICT		RECEIPT NO.		



MAILED 11/03/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN.

12/06/2021

## IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.  
 REFER TO THIS NUMBER IN ALL INQUIRIES **C TRFO 8950050**

(TRANSACTION &amp; NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
 THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council☐ Township Fiscal Officer

CLERK OF WILLOWICK CITY COUNCIL  
 30435 LAKESHORE BLVD  
 WILLOWICK OHIO 44095

NOTICE TO LEGISLATIVE  
AUTHORITYOHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

4957251		NEW		LA TURKA MEDITERRANEAN CUISINE LLC DBA PASHA TURKISH KITCHEN 31640 VINE ST WILLOWICK OH 44095
PERMIT NUMBER		TYPE		
ISSUE DATE				
11 03 2021				
FILING DATE				
D5				
PERMIT CLASSES				
43	187	C	D22222	
TAX DISTRICT		RECEIPT NO.		

FROM 11/05/2021

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 11/05/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 12/06/2021

**IMPORTANT NOTICE**PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

C NEW 4957251

(TRANSACTION &amp; NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

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(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council☐ Township Fiscal OfficerCLERK OF WILLOWICK CITY COUNCIL  
30435 LAKESHORE BLVD  
WILLOWICK OHIO 44095