



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 06, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

- [1.](#) Motion to approve the Minutes from the Regular Council Meeting of December 16, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to approve the mayoral appointment of James Tobin to The Willowick Civil Service Commission for a 6-year term expiring on December 31, 2032.
3. Motion to approve the mayoral appointment of Adam Fortney to the Willowick Planning Commission for a 3-year term expiring on December 31, 2029.
4. Motion to approve the mayoral appointment of Jef Hren to the Willowick Planning Commission for a 3-year term expiring on December 31, 2029.
5. Motion to approve the mayoral appointment of Karin Zito to the Willowick Recreation Board for a 3-year term expiring on December 31, 2029.
6. Motion to approve the mayoral appointment of Rena Perchinske to the Willowick Recreation Board for a 3-year term expiring on December 31, 2029.
7. Motion to approve the mayoral appointment of Nick Koudela to the Willowick Board of Zoning Appeals for a 3-year term expiring on December 31, 2029.
8. Motion to approve the mayoral appointment of Rich Hill to the Willowick Board of Zoning Appeals for a 3-year term expiring on December 31, 2029.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

9. RESOLUTION NO. 2026-1:

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF WILLOUGHBY TO ADJUST THE APPORTIONMENTS AND COST

ALLOCATIONS OF THE WILLOUGHBY MUNICIPAL COURT FOR THE PERIOD OF 2018 TO 2024 AND DECLARING AN EMERGENCY

10. RESOLUTION NO. 2026-2:

A RESOLUTION ACCEPTING A DONATION OF MONEY FROM THE WILLOUGHBY EAGLES TO BE USED BY THE CITY OF WILLOWICK POLICE DEPARTMENT FOR THE PURCHASE OF A DRONE; AND DECLARING AN EMERGENCY

11. ORDINANCE NO. 2026-1:

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF APPOINTED OFFICIALS AND CERTAIN OTHER EMPLOYEES OF THE CITY, REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

12. **First Reading 12/16/25, Item is on Second Reading:**

ORDINANCE NO. 2025-59 (Amended):

AN ORDINANCE ENACTING CODIFIED ORDINANCE 133.51 IMPLEMENTING A PROGRAM TO RECOVER COSTS ASSOCIATED WITH THE DELIVERY OF PUBLIC SAFETY SERVICES BY THE MUNICIPALITY FOR EMERGENCY RESPONSE INCLUDING, BUT NOT LIMITED TO THE FOLLOWING: TRAFFIC CRASH RESPONSE, GAS LINE REPAIR, UTILITY COMPANY WAIT TIME, ILLEGAL BURN, SEARCH AND RESCUE, STRUCTURE FIRES, HAZMAT RESPONSE, FALSE ALARMS, WATER RESCUE, MINING INCIDENTS AND PREPPING FOR CAREFLIGHT; ALL BEING PUBLIC SAFETY SERVICES THAT ARE REQUIRED DUE TO AN INDIVIDUAL'S NEGLIGENCE AND ARE BEYOND THE USUAL BASIC PUBLIC SAFETY SERVICES.

13. **First Reading 12/16/25, Item is on Second Reading:**

ORDINANCE NO. 2025- 53:

AN ORDINANCE AMENDING CHAPTER 133 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO TITLED "DEPARTMENT OF FINANCE"; SPECIFICALLY SECTION 133.17, TITLED "CHARGES FOR EMERGENCY MEDICAL SERVICE."

MISCELLANEOUS

14. Motion to approve a purchase order in the amount of \$40,000 to Morton Salt for the purchase of bulk safety salt.
15. Motion to Authorize the Mayor and/or Police Chief to Enter into an Agreement with Flock Group, Inc. to Provide Safety Hardware and Safety Products for a trial period of 90 days.
16. Motion Authorizing the Mayor and/or Police Chief to enter into a service agreement with Communications Service to service the Willowick Police Department Radios and Radio Console for the monthly cost of \$530.40
17. Motion Authorizing the Mayor and/or the Fire Chief to complete and authorize pre-award applications and conditions for a grant from the FY2026 Small County Volunteer Fire Department Grant Program from the State of Ohio for funding of firefighting gear.

18. Motion authorizing the Mayor and/ or Fire Chief to apply for the Firehouse Subs grant for firefighter gear.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

19. Discussion of Collective Bargaining with the Law Director and Finance Director.

CLOSE EXECUTIVE SESSION**ADJOURNMENT**



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, December 16, 2025 at 6:30 PM
 City Council Chambers

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MINUTES

CALL MEETING TO ORDER

The meeting was called to Order by Council President Koudela at approximately 6:30 p.m.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

All members of Council in attendance.

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of December 2, 2025.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. A Proclamation recognizing Willowick Fire Department members Captain Luke Ockenden, Lieutenant Sean Coubrough, Firefighter Justin Corbe, Firefighter Kyle Bynane and Firefighter Michael O'Connell for their brave and heroic actions on Tuesday, December 9, 2025.

Mayor Vanni discusses how these members of the Fire Department went above and beyond for an incident a week ago. He reads the Proclamation. The members are recognized.

ADMINISTRATIVE APPEALS

3. Administrative Appeal Order No. 2025-32 (Shoregate Towers NS LLC/Vijai Ponnezhan):
 An Order granting a Variance and exception to not have to deposit monies in escrow for specific point of sale violations in the application of Section 1355.05(e) of the Codified Ordinances of the City of Willowick.

Ms. Koudela asks if anyone in the audience is here for or against. None. She asks if anyone on Council has any questions or discussion. None.

Mr. Mohorcic says he feels we have a good property owner willing to do stuff but he wishes the City would hold a traditional escrow account.

Ms. Antosh asks Sean if there has ever been another property owner or management company that has asked for money to not be in escrow?

He says no, we have never had a variance request like this. He knows it is a large amount of money that is in there. The largest we have ever had was a property on Vine that was over \$100,000. As you can see on the minutes, looking at the estimates presented to the City it was a very large amount of money.

Mr. McFarland says he was at the BZA meeting and the minutes read slightly differently. He says there will still be funds set aside for this property, but we cannot get them. This company has a proven track record of rehabbing properties just like this. Their concern about the amount they would lose by putting it in escrow is a very large burden that he feels we should not be putting on them. It is a different situation than your normal escrow situation. BZA unanimously recommended approval.

Mr. Mohorcic asks if the proposed \$2 million loss is the interest they'd lose not putting this in?

Gwartz says it is the interest.

He says so they are not getting capital gains.

She says their other concern was not being able to get contractors due to history of the building and not being paid. This is a unique situation. Usually the buyer is not the one getting estimates and things like that done. That may have contributed.

Ms. Koudela says based on her conversation with Sean, in a way it is no different than money in escrow. If they were to deposit the money in escrow, it's not like the City can access it to make the repairs. If they don't make the repairs, the City is still in the same boat as far as going to court and filing. It's the same process. She asks Sean to verify that is correct?

Sean says if we had to actually physically go on the property and make those repairs, we would have to legally go through the court. We can't just barge in and take care of the repairs. Not like something in the right of way like an apron or sidewalk where we could go there and make the repair.

She says yes but having that money deposited in escrow, that money isn't available to the City right?

Gwartz says it would be, but not until after court proceedings.

Koudela says they would be putting \$11 or \$12 million in escrow and would still need that same amount in repairs. They want the money available to make the repairs.

Gwartz says she has met with the applicant as well as the Mayor. What is unique is that they are not financing this project, this is their own money. She thinks that is another reason they are asking for this exemption. They are not anticipating any loans. They are planning on using their own money to make the repairs. They also purchased the building on their own finances. After meeting with them, every building they have bought, they still own... she expects they will be here for the long haul. She feels it is a unique circumstance due to the amount needed for the repairs. At BZA they talked about adding the requirements to update the City continually to ensure they have the finances to continue with the repairs. If there is anything that Council would like to add that

wouldn't change the core nature of what they are asking, they understand those requests might be made as well.

Ms. Antosh asks Sean about the 30% occupied? Between the two buildings?

He says yes.

She says the \$750 per month... do we know what their plan was to charge rent?

Gwartz says they used the term market rate but she believes that it is \$1000-\$1200. No public housing vouchers. Just a market.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, no. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, no.

4. Administrative Appeal Order No. 2025-33 (Shoregate Towers NS LLC/Vijai Ponnezhan):

An Order granting a Variance and exception to use an asset line of credit letter from Charles Schwab Bank for the sum of \$12,435,867.44 for the specific point of sale violations and to provide the City with quarterly statements showing fund availability until all violations are corrected in the application of Section 1355.05(e) of the Codified Ordinances of the City of Willowick.

MOTION: Ms. Antosh motions to approve. Ms. Bisbee second.

Mr. Mohorcic asks why it is less than the 150%?

Gwartz says that's not what they're asking for. She thinks it would be over \$18 million, but that is the guaranteed assets?

He says he has some concerns and will be voting no on this.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, no. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, no.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni reports that last Wednesday they swore in 8 new firefighters. Our roster is back up, it was getting low. Chief has been watching it and will likely go into more detail during his report. Brings a total of 10 since October. Good news on that front. Got our senior levy award letter the other day. What we got is basically what we were getting 3ish years ago, roughly \$85,000. Last year we got a bit more likely because they had a discretionary fund and probably the more important reason is that it is probably the first domino to fall when they doubled the homestead exemption. We will have to watch that next year. We are projected to take \$400,000 less. Everyone is watching that... A lot of uncertainty. He has a meeting scheduled, the County's next Tax Revenue meeting is in January. Starting on the budget and meeting with directors. That time of year. Goran is getting that going. There will not be a Courier in January similar to last year, but plan to start back up in February. Molly can put articles on the Facebook page. Julie is not here tonight, she is playing Santa again with Scott. They're doing the west end of the City with the firetrucks. Winter Wonderland was great on Sunday. Councilwoman Bisbee was there helping out. He thanks everyone that works here for another good year. We got a lot accomplished. Much more to come next year. Merry Christmas and Happy New Year.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Ms. Koudela says when the planning for the Senior Center Parking lot is going on, can we address the flooding that happens there? Also maybe discuss an overhang near entrance for loading and unloading? Just to make it a little easier for people getting in and out of the building.

No additional discussion.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

He submitted his report electronically yesterday. Guys are out plowing and salting. If you see potholes please let them know so they can get them taken care of. We did receive \$15,000 for safety intervention grant for the service department but unfortunately it will be pushed to next year to buy it.

Ms. Koudela says the lights on the fire department look wonderful.

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

He reports that Thursday December 4, E 305 resurfacing bids opened. We were fortunate enough to receive 5 bids. The lowest bid was awarded yesterday to Great Lakes Crushing. They were about 4% under budget. Expect that to begin in April or May with a conclusion of October 15.

Finance Director – Goran Vrhovac

He has quite a few items on the agenda this evening. There are appropriations on the budget and the temporary. He is happy to answer any questions as we encounter them.

Law Director – Mandy Gwartz

No formal report, but open for questions.

Police Chief – Rob Daubenmire

Lt. Lawrence is here tonight in place. He has two items to touch on that will be at the first meeting in 2026. One is approval of funds for drone purchase. They got a donation from Eagles Lodge. The Lake County Drone team is holding one drone for them. It needs to go through the proper approval process. It will be 100% funded by the donation. Will be on agenda for next meeting. Another item is a trial program for license plate readers in the City from Flock. He presents Council with some reading material pertaining to this. It's a proposal from Flock for 6 new license plate readers and a live camera that would accord from these locations. The proposal is to enter into a 90 day basically free trial with no obligation after that time is up. Right now they have 3 LPR cameras in the City- since 2022. They have been very successful. They feel this proposal could allow them to collect data on a more strategic placement. Fairway and 288 camera we have had has not produced as much as we would like. Part of this proposal is to strategize a replacement location for that camera. If that pans out, then we could sub that camera that we already budgeted for and it would be no increase to the City. No obligation to pay for the other cameras, they would just remove them. Last page of the proposal is a crude map with current camera locations and proposed locations. He wanted to give this to Council ahead of time so they could look it over and ask questions. He has been working with Flock on this.

Ms. Antosh asks if the red dots are the proposed ones to remove?

He says those are the existing ones... one may be replaced.

She asks since Wickliffe and Eastlake and Euclid have these, if someone is there and their camera gets hit, does it notify us that they're headed here or does it have to go through our camera first?

He says good questions. We can all share data and settings usually notify them on all these cameras so they know what is coming.

She says removing any of these cameras on Wickliffe or Euclid side would hinder us.

Mr. Phares asks if there have been improvements with AI.

Lt. Lawrence says yes they are using AI. Part of the proposal for this trial is a software upgrade that does include an AI search engine. One example is that if they are looking for a burglary suspect in a white shirt with a red hat, we can use their AI search engine to check the live cameras for that description.

Mr. Malta asks if there is a price on the drone?

Lt. Lawrence says just under \$10,000.

Mr. Malta wants to thank the Eagles on the minutes. This is a huge donation. Ray Shipley should get a thank you. It has been marvelous working with them.

Ms. Koudela asks if there is required training for the drone operator?

Lt. Lawrence says yes, basically FFA test and certification. Currently we have two officers going through that training. Once they do that, they would be certified to fly the drone solo.

Ms. Koudela asks if this is something we would offer as a service to another City as needed?

He says there is a Lake County Team, but yes we could. The County team is called out for all kinds of emergencies- both police and fire. Wickliffe just purchased a drone, the same as we are looking to get. If you call the County Team, response time could be longer. Calling another City, maybe the operator is not working... it would be valuable to have this option in house.

Ms. Koudela says this quote from Flock is for the annual cost? With likely increases from year to year?

He says yes.

She says this is for the 6 and we would still have the fee for the 3 existing ones?

He says yes.

Fire Chief – Bill Malovrh

No formal report, but open for questions.

Chief Housing/Zoning Inspector – Sean Brennan

No formal report, but open for questions.

WARD MATTERS

None

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Michael Bowen, 472 E 319, feels qualified to ask this... he is the original webmaster for the City. On the agenda page, we have a vacant link for video. He would like us to explore the possibility of putting the Facebook page link in that area and performing our own video of these Council meetings for public awareness. He feels it would do the public a benefit. He asks Council to get in touch with him.

Jean Bowen, 472 E 319, asks Sean on these repairs for the apartments, are the new owners replacing the garage? Has the City gone through everything to see what kind of messes were left behind? Just curious.

No one else wishes to speak.

Ms. Koudela addresses Mike. Where it says video is vacant until after the meeting. The Council Clerk uploads the audio. It is clarified that this happens right after the meeting and is just the audio. We have talked about live streaming. We will discuss again. She asks Sean to answer Jean.

Sean says building did go through the property and the estimates you see cover all the outstanding repairs on that property.

She asks how many vacancies?

He says 32% occupancy.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Mr. Phares reports on this evening's meeting. The discussion was Chapter 507- Cruelty to Animals. Main possible improvements: fenced in area for pets in the backyard, more details on what a structure is considered to be, and restructuring the temperatures that animals are allowed to be out in the yard. Those are the three areas we are going to use to structure the Ordinance.

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

Mr. Mohorcic says after speaking to Goran and Monica, they are looking at doing the budget meeting differently. The Finance Director thinks we could get this done in two meetings in the evening. Would like to propose January 27 between 6-8 for the first, and a follow up on February 3 after the Council Meeting. This way staff doesn't have to come in Saturdays.

Mr. Malta says he likes it. Ms. Bisbee might be out of town on the 27th and would prefer to be here.

Mr. Mohorcic says he will work with her and tentatively put these dates on your calendars.

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters’ Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Ms. Bisbee says Julie and her team had to sort of punt for Winter Wonderland this year. The company that was supposed to come in and do all the accessories were snowed in in Columbus. It was still a major success.

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

5. Motion to enter into a contract with TruGreen for fertilization of City properties for the calendar year 2026.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

6. Motion to enter into a maintenance agreement with Timbers-Kovar for the maintenance of various garage doors and pneumatic doors throughout the City of Willowick.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

7. Motion authorizing the Mayor to enter a contract with Sunset Cinema LLC for the City's Family Fun Night in July 2026 for a total cost of \$1600 per show.

MOTION: Mr. Malta motions to approve. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

8. Motion authorizing the Mayor to enter into a contract for the Eaton 9355 UPS system for a one-year plan total of \$4,498.00 (excluding tax).

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

INTRODUCTION & CONSIDERATION OF LEGISLATION

9. ORDINANCE NO. 2025-50:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE FIRST QUARTER OF CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Ms. Bisbee second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

10. ORDINANCE NO. 2025- 51:

AN ORDINANCE AMENDING ORDINANCE 2025- 13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE General Fund (101); Sewer Revenue Fund (205); Fire Emergency Rescue Fund (208); Bond Retirement Fund (301); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

11. ORDINANCE NO. 2025-52:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

12. ORDINANCE NO. 2025- 53:

AN ORDINANCE AMENDING CHAPTER 133 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO TITLED “DEPARTMENT OF FINANCE”;

SPECIFICALLY SECTION 133.17, TITLED “CHARGES FOR EMERGENCY MEDICAL SERVICE.”

Item was placed on First Reading.

13. ORDINANCE NO. 2025 - 54:

AN ORDINANCE ESTABLISHING THE 2026 ROAD PROGRAM FUND, UNDER FUND NUMBER 420, AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring separate readings and readings in full. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

Mr. Phares asks if there is a list of roads?

Todd says yes but could change based on price.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

14. ORDINANCE NO. 2025 - 55:

AN ORDINANCE ESTABLISHING THE LARIMAR CULVERT PROGRAM FUND, UNDER FUND NUMBER 430, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

15. ORDINANCE NO. 2025 - 56:

AN ORDINANCE ESTABLISHING THE 2025 LATERAL PROGRAM FUND, UNDER FUND NUMBER 431, AND DECLARING AN EMERGENCY.

MOTION: Mr. Phares motions to suspend the rule requiring separate readings and readings in full. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Mr. Phares motions to approve. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

16. ORDINANCE NO. 2025 - 57:

AN ORDINANCE ESTABLISHING THE STRIPING PROGRAM FUND, UNDER FUND NUMBER 432, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

17. RESOLUTION NO. 2025 - 61:

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE LAKESHORE BLVD. SEWER IMPROVEMENT FUND (434) AND DECLARING AN EMERGENCY.

MOTION: Mr. Phares motions to suspend the rule requiring separate readings and readings in full. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

18. RESOLUTION NO. 2025 - 62:

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE FORESTGROVE SEWER IMPROVEMENT FUND (435) AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

19. RESOLUTION NO. 2025 - 63

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE COMMUNITY BLOCK GRANT FUND (224) AND DECLARING AN EMERGENCY.

MOTION: Mr. Malta motions to suspend the rule requiring separate readings and readings in full. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

20. RESOLUTION NO. 2025 - 64:

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE NOPEC GRANT FUND (227) AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

21. RESOLUTION NO. 2025 - 65:

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE LARIMAR CULVERT PROGRAM FUND (430) AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

22. RESOLUTION 2025-66:

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

Ms. Koudela mentions we received an update to this from the County today that was an error. She clarifies that we are voting on it as amended.

MOTION: Mr. Phares motions to suspend the rule requiring separate readings and readings in full. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Mr. Phares motions to approve as amended. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

23. RESOLUTION NO. 2025-67:

A RESOLUTION AUTHORIZING THE TRANSFER AND RETURN OF ADVANCED FUNDS FROM THE E 305th ST. SEWER IMPROVEMENT FUND TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

Ms. Bisbee asks if we are transferring or advancing?

Goran Vrohvac says we are returning the funds.

Ms. Koudela says back to the General Fund.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

24. RESOLUTION NO. 2025-68:

A RESOLUTION AUTHORIZING THE TRANSFER AND RETURN OF ADVANCED FUNDS FROM THE LAKESHORE BLVD. SEWER IMPROVEMENT FUND (434) TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

Ms. Bisbee asks if the next 3 are all the same?

Goran says yes the only difference is the next 3 were not used at all.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

25. RESOLUTION NO. 2025-69:

A RESOLUTION AUTHORIZING THE TRANSFER AND RETURN OF ADVANCED FUNDS FROM THE FORESTGROVE SEWER IMPROVEMENT FUND (435) TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. Phares second.

Mr. Mohorcic asks why we advance the funds and then immediately returning them?

Goran says the returns are from 2025's budget, the ones you are seeing are from the temporary budget for 2026.

It is established this is a housekeeping item and not keeping funds in the accounts for too long.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

26. RESOLUTION NO. 2025-70:

A RESOLUTION AUTHORIZING THE TRANSFER AND RETURN OF ADVANCED FUNDS FROM THE VIOLENT CRIME REDUCTION GRANT FUND (233) TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

27. First Reading 11/18/25, Second Reading 12/2, Item is on Third Reading.

ORDINANCE NO. 2025-45 (Amended):

AN ORDINANCE AMENDING CHAPTER 921 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED "STREETS, UTILITIES AND PUBLIC SERVICES CODE;" SPECIFICALLY, SECTION 921.08, TITLED "SANITARY SEWER RENTAL RATES," TO PROVIDE A USE CHARGE RATE BASED UPON \$11.2655 PER 100 CUBIC FEET OF WATER, ESTABLISH A MINIMUM QUARTERLY BILLING FOR SUCH USE CHARGE RATE OF \$90.1261 PER 800 CUBIC FEET OF WATER, OR PART THEREOF.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

28. First Reading 11/18/25, Second Reading 12/2, Item is on Third Reading.

ORDINANCE NO. 2025- 48:

AN ORDINANCE ENACTING A NEW CHAPTER 510 OF THE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK ENTITLED “NUISANCE ABATEMENT.”

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

29. ORDINANCE NO. 2025-58:

AN ORDINANCE ESTABLISHING A CYBER INCIDENT REVIEW AND RESPONSE PROCESS FOR THE CITY OF WILLOWICK, OHIO, AND DECLARING AN EMERGENCY.

MOTION: Mr. Phares motions to waive the 3 day rule. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to suspend the rule requiring separate readings and readings in full. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

Mr. Mohorcic asks if this is for our cyber security policy?

Goran says we have to have a plan in place of how we will respond based on a new bill passed. It has to be in place by 2026. He sat down with IT. It basically says we deal with them as they occur and we see fit.

Mr. Mohorcic asks about a ransom?

Goran says insurance would cover some of that... incident would have to happen and we would have to see their demands.

Mayor says Council has to approve any payment of ransom. It will be a case by case basis.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

30. ORDINANCE NO. 2025-59:

AN ORDINANCE ENACTING CODIFIED ORDINANCE 133.51 IMPLEMENTING A PROGRAM TO RECOVER COSTS ASSOCIATED WITH THE DELIVERY OF PUBLIC SAFETY SERVICES BY THE MUNICIPALITY FOR EMERGENCY RESPONSE INCLUDING, BUT NOT LIMITED TO THE FOLLOWING: TRAFFIC CRASH RESPONSE, GAS LINE REPAIR, UTILITY COMPANY WAIT TIME, ILLEGAL BURN, SEARCH AND RESCUE, STRUCTURE FIRES, HAZMAT RESPONSE, FALSE ALARMS, WATER RESCUE, MINING INCIDENTS AND PREPPING FOR CAREFLIGHT; ALL BEING PUBLIC SAFETY SERVICES THAT ARE REQUIRED DUE TO AN

INDIVIDUAL'S NEGLIGENCE AND ARE BEYOND THE USUAL BASIC PUBLIC SAFETY SERVICES.

This item was placed on First Reading.

Mr. Phares asks how this came about?

Goran says they had a meeting with LifeForce. One of the things they brought up was that a lot of cities now are also charging for their truck to go out, especially on the freeways. They gave us a cost analysis. It would not affect residents at all, just others when a fire truck is needed to respond.

Ms. Koudela says sometimes the fire truck is used as a barricade. In that instance, the City would bill that person's insurance company. Like for blocking traffic.

Mr. McFarland asks how this would work when our truck goes into another City? Who gets billed then?

Goran says from his understanding, it goes to the insurance company and it is collected by the City they are operating in, and then distributed to us.

MISCELLANEOUS

31. Motion for the Mayor to enter into an agreement with CEI for the relocation of a power pole located at City Hall for the parking lot expansion.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

32. Motion Authorizing the the Mayor and/or Finance director to enter into an agreement with Wichert Insurance to provide the City of Willowick insurance for its Property, Inland Marine, Crime, Boiler and Machinery, Automobile, General Liability, Public Officials/Employment Practices Liability, Law Enforcement Liability, and Umbrella Liability.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

Mr. Phares asks what our coverage is?

Ms. Koudela says she thinks on what it is... in the package it has the difference coverage amounts.

Mayor Vanni says the overall cost is an increase of 2%.

Goran says they could review the packet after the meeting if he wants.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

No one wishes to speak.

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motions to approve. Ms. Bisbee second.

ROLL CALL: Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Meeting Adjourned at 7:45 p.m.

Clerk of Council

Council President

Date

COURT COSTS ALLOCATIONS 2018 THROUGH 2024

Item #9.

<u>PAYMENT DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u> (Court Costs)	<u>ALLOCATED COURT COSTS</u>	<u>FINE DISBURSMENTS</u> (Willowick)	<u>EXP/REV</u> <u>DIFFERENCE</u>	<u>OVERPAYME</u>
7/30/2018	\$30,301	1st Half 2018				
1/22/2019	<u>\$17,797</u>	2nd Half 2018				
	\$48,098		\$48,098	\$34,798.77	(\$13,299.23)	\$13,299.23
7/9/2019	\$6,382	1st Half 2019				
2/13/2020	<u>\$6,405</u>	2nd Half 2019				
	\$12,787		\$12,787	\$32,358.98	\$19,571.98	
8/14/2020	\$17,202	1st Half 2020				
2/25/2021	<u>\$2,851</u>	2nd Half 2020				
	\$20,053		\$20,053	\$28,953.18	\$8,900.18	
7/27/2021	\$16,058	1st Half 2021				
2/28/2022	<u>\$10,880</u>	2nd Half 2021				
	\$26,938		\$26,938	\$45,071.33	\$18,133.33	
9/14/2022	\$33,782	1st Half 2022				
2/2/2023	<u>\$21,171</u>	2nd Half 2022				
	\$54,953		\$54,953	\$41,435.27	(\$13,517.73)	\$13,517.73
7/31/2023	\$21,382	1st Half 2023				
2/20/2024	<u>\$21,871</u>	2nd Half 2023				
	\$43,253		\$43,253	\$37,996.21	(\$5,256.79)	\$5,256.79
8/30/2024	<u>\$36,576</u>	1st Half 2024				
	\$36,756		\$36,756	\$30,006.94	(\$6,569.06)	<u>\$6,569.06</u>
						\$38,642.81

ENT

RESOLUTION NO. 2026-1**A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF WILLOUGHBY TO ADJUST THE APPORTIONMENTS AND COST ALLOCATIONS OF THE WILLOUGHBY MUNICIPAL COURT FOR THE PERIOD OF 2018 TO 2024 AND DECLARING AN EMERGENCY**

Whereas, the Willoughby Municipal encompasses Willoughby and Willowick within its jurisdiction.

Whereas, the current operation costs of the Willoughby Municipal Court shall be apportioned among all the municipal corporations and townships within the Court's jurisdiction; and

Whereas, the City of Willoughby and this Council agrees that necessary adjustments are needed to fully and completely resolve and finalize any payment issues between Willoughby and Willowick relevant to the Ohio Revised Code Section 1901.026 through December 31, 2025, by the City of Willoughby's payment reimbursement to the City of Willowick for its existing overpayment amount of \$38,642.81.

Now therefore, be it resolved by the City Council of the City of Willowick, Ohio, as follows:

Section 1. The City of Willowick hereby authorizes the Mayor to enter into a Memorandum of Understanding with the City of Willoughby to adjust the apportionments and cost allocations of the Willoughby Municipal Court for the period of 2018 to 2024, a copy of said Memorandum of Understanding is being attached hereto, marked Exhibit "1", and incorporated herein as if fully rewritten.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the City; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

Monica Koudela, President of
Council

SUBMITTED to the Mayor for his
approval on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

COURT COSTS ALLOCATIONS 2018 THROUGH 2024

Item #9.

<u>PAYMENT DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u> (Court Costs)	<u>ALLOCATED COURT COSTS</u>	<u>FINE DISBURSMENTS</u> (Willowick)	<u>EXP/REV DIFFERENCE</u>	<u>OVERPAYMENT</u>
7/30/2018	\$30,301	1st Half 2018				
1/22/2019	<u>\$17,797</u>	2nd Half 2018				
	\$48,098		\$48,098	\$34,798.77	(\$13,299.23)	\$13,299.23
7/9/2019	\$6,382	1st Half 2019				
2/13/2020	<u>\$6,405</u>	2nd Half 2019				
	\$12,787		\$12,787	\$32,358.98	\$19,571.98	
8/14/2020	\$17,202	1st Half 2020				
2/25/2021	<u>\$2,851</u>	2nd Half 2020				
	\$20,053		\$20,053	\$28,953.18	\$8,900.18	
7/27/2021	\$16,058	1st Half 2021				
2/28/2022	<u>\$10,880</u>	2nd Half 2021				
	\$26,938		\$26,938	\$45,071.33	\$18,133.33	
9/14/2022	\$33,782	1st Half 2022				
2/2/2023	<u>\$21,171</u>	2nd Half 2022				
	\$54,953		\$54,953	\$41,435.27	(\$13,517.73)	\$13,517.73
7/31/2023	\$21,382	1st Half 2023				
2/20/2024	<u>\$21,871</u>	2nd Half 2023				
	\$43,253		\$43,253	\$37,996.21	(\$5,256.79)	\$5,256.79
8/30/2024	<u>\$36,576</u>	1st Half 2024				
	\$36,756		\$36,756	\$30,006.94	(\$6,569.06)	<u>\$6,569.06</u>
						\$38,642.81

ENT

RESOLUTION NO. 2026-2**A RESOLUTION ACCEPTING A DONATION OF MONEY FROM THE WILLOUGHBY EAGLES TO BE USED BY THE CITY OF WILLOWICK POLICE DEPARTMENT FOR THE PURCHASE OF A DRONE; AND DECLARING AN EMERGENCY**

Whereas, the City of Willowick has recognized the importance of the addition of a drone to its operational equipment to assist in police investigations and activities, which will improve the quality of the City of Willowick Police Department and provide for the safety of the community, residents and guests; and

Whereas, the Willoughby Eagles has most graciously donated a check in the amount of \$10,000.00 to be utilized by the City of Willowick Police Department for the purchase of a drone and related equipment; and

Whereas, the City is desirous of accepting such gracious donation.

Now therefore, be it resolved by the City Council of the City of Willowick, Ohio, as follows:

Section 1. That this Council hereby extends its gratitude and appreciation to the Willoughby Eagles for its donation of \$10,000.00 to be utilized by the City of Willowick Police Department for the purchase of a drone and related equipment.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the public safety forces; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

SUBMITTED to the Mayor for his
approval on _____, 2026

Monica Koudela, President of
Council

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

ORDINANCE NO. 2026-1

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF APPOINTED OFFICIALS AND CERTAIN OTHER EMPLOYEES OF THE CITY, REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS, the Council of the City of Willowick, Ohio feels it to be in the best interest of the City and to the orderly operation of all Departments of the City to adjust the compensation of appointed officials and certain other employees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, State of Ohio:

Section 1. That the Officials and certain other employees listed below shall be paid bi-weekly compensation for the period commencing with the first full pay period of 2026 and accordance with the following existing rates of pay, respectively;

Police Chief.....	the sum of Four Thousand Eight Hundred Thirty-four and 19/100 Dollars (\$4,834.19);
Finance Director.....	the sum of Four Thousand One Hundred Eighty-nine and 90/100 Dollars (\$4,189.90);
Fire Chief	the sum of Four Thousand One Hundred Thirty-two and 23/100 Dollars (\$4,132.23);
Service Director	the sum of Three Thousand Six Hundred Ninety-two and 74/100 Dollars (\$3692.74);
Recreation Director	the sum of Three Thousand Seven Hundred Fifty-nine and 39/100 Dollars (\$3,759.39);
Chief Housing & Zoning Inspector.....	the sum of Three Thousand Six Hundred Twenty-five and 62/100 Dollars (\$3,625.62);
Law Director	the sum of Three Thousand One Hundred Ninety-two and 30/100 Dollars (\$3,192.30);
Prosecutor	the sum of One Thousand Three Hundred Ninety-six and 64/100 Dollars (\$1,396.64);
Safety Director	the sum of One Thousand Two Hundred Thirty-nine and 02/100 Dollars (\$1,239.02);
Payroll/Finance Officer.....	the sum of Two Thousand Seven Hundred Twenty-two and 36/100 Dollars (\$2,722.36);
Facility/Program Coordinator	the sum of Two Thousand Two Hundred Seventy-six and 48/100 Dollars (\$2,276.48);

Senior Citizens Coordinator.....	the sum of One Thousand Nine Hundred Eighty-eight and 08/100 Dollars (\$1,988.08);
Public Communications	the sum of One Hundred One and 92/100 Dollars (\$101.92);
Electrical Inspector	the hourly rate of Thirty and 92/100 Dollars (\$30.92);
Housing Inspector	the hourly rate of Twenty-eight and 39/100 Dollars (\$28.39);
Finance Assistant/Accountant.....	the hourly rate of Twenty-five and 72/100 Dollars (\$25.72);
Mayor's Secretary	the hourly rate of Twenty-three and 62/100 Dollars (\$23.62);
Clerk of Council.....	the hourly rate of Twenty-three and 62/100 Dollars (\$23.62);
Asst. Senior Citizens Coordinator.....	the hourly rate of Eighteen and 76/100 dollars (\$18.76) limited to a bi-weekly maximum of Forty-eight (48) hours;
Senior Center Attendant.....	the hourly rate of Eleven and 69/100 Dollars (\$11.69) to Fourteen and 76/100 Dollars (\$14.76) limited to a bi-weekly maximum of Fifteen (15) hours.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the City; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

Monica Koudela, President of
Council

SUBMITTED to the Mayor for his
approval on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

Amended Cost Schedule for Safety Services Incidents

ON SCENE TIME	15min	30min	45min	60min	75min	90min
Engine Companies						
Rescue Vehicles	\$734	\$748	\$761	\$775	\$788	\$803
EMS Vehicle/Non Trans	\$721	\$723	\$724	\$725	\$726	\$728
Ladder Towers	\$724	\$726	\$730	\$734	\$739	\$743
Pumper	\$748	\$775	\$801	\$828	\$855	\$881
HazMat	\$584	\$598	\$611	\$638	\$639	\$653
Brush Truck	\$734	\$754	\$775	\$795	\$815	\$835
Firefighters	\$300	\$321	\$342	\$363	\$384	\$402
EMT	\$13	\$25	\$38	\$50	\$63	\$75
Shift Supervisors	\$15	\$30	\$45	\$60	\$75	\$90
LTSI Asst Chief	\$18	\$35	\$53	\$70	\$88	\$105
Chief	\$20	\$40	\$60	\$80	\$100	\$120
	\$25	\$50	\$75	\$100	\$125	\$150

ORDINANCE NO. 2025-59 (Amended)

AN ORDINANCE ENACTING CODIFIED ORDINANCE 133.51 IMPLEMENTING A PROGRAM TO RECOVER COSTS ASSOCIATED WITH THE DELIVERY OF PUBLIC SAFETY SERVICES BY THE MUNICIPALITY FOR EMERGENCY RESPONSE INCLUDING, BUT NOT LIMITED TO THE FOLLOWING: TRAFFIC CRASH RESPONSE, GAS LINE REPAIR, UTILITY COMPANY WAIT TIME, ILLEGAL BURN, SEARCH AND RESCUE, STRUCTURE FIRES, HAZMAT RESPONSE, FALSE ALARMS, WATER RESCUE, MINING INCIDENTS AND PREPPING FOR CAREFLIGHT; ALL BEING PUBLIC SAFETY SERVICES THAT ARE REQUIRED DUE TO AN INDIVIDUAL'S NEGLIGENCE AND ARE BEYOND THE USUAL BASIC PUBLIC SAFETY SERVICES.

WHEREAS, the Municipality's public safety service departments continue to respond to an ever increasing number of emergency and potential emergency events each year; and

WHEREAS, in addition to the ever increasing number of events each year, more and more regulations are being implemented regarding training and equipment, also increasing and placing additional demands on how public safety services must be performed; and

WHEREAS, maintaining an effective response time and meeting all training and equipment regulations are in the public benefit ultimately decreasing insurance company costs by saving lives and minimizing property damage; and

WHEREAS, residents of the Municipality, and employees of the Municipality and their dependents, pay taxes to the Municipality in the form real estate and other income taxes; and

WHEREAS, increasing these taxes to residents and employees and their dependents would be unfair in light of the ever increasing number of public safety services which are often rendered to individuals not owning property or paying taxes to the Municipality; and

WHEREAS, the Municipality's Council desires to implement a fair and equitable procedure by which to recover costs associated with public safety services rendered to and shall establish a process to recover the costs for providing these public safety services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF WILLOWICK, LAKE COUNTY, OHIO, THAT:

SECTION 1. That Ordinance 133.51 Recovery Costs for Public Safety Services provided to shall be enacted as set forth in Exhibit "A", attached hereto and incorporated herein by reference, and shall be effective upon passage. The costs imposed for public safety services shall be that which are the usual, customary and reasonable costs (UCR), which shall include costs for any service, personnel, supplies, equipment and management. It is anticipated that these costs will vary based on the actual cost of the individual events and public safety services so rendered.

SECTION 2. The costs shall be charged to the responsible or at fault person and filed with their insurance carrier as a claim for negligent acts, damages of vehicles, property and/or injuries. In the event that an insurance company declines payment or the negligent at fault person is uninsured, the negligent at fault party will be held financially responsible.

SECTION 3. The Council finds and determines that all formal actions of this Council relating to the adoption of this Ordinance have been taken at open meetings of this Council; and that deliberations of this Council and of its committees, resulting in such formal action, took place in meetings open to the public, in compliance with all statutory requirements including the requirements of Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2025

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

ORDINANCE NO. 2025- 53**AN ORDINANCE AMENDING CHAPTER 133 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO TITLED "DEPARTMENT OF FINANCE"; SPECIFICALLY SECTION 133.17, TITLED "CHARGES FOR EMERGENCY MEDICAL SERVICE."**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. That Chapter 133 of the Codified Ordinances of the City of Willowick, Ohio, titled, "Department of Finance"; specifically, Section 133.17, titled "CHARGES FOR EMERGENCY MEDICAL SERVICE," is hereby amended to read and provide as follows:

133.17 CHARGES FOR EMERGENCY MEDICAL SERVICE.

- (a) *The Director of Finance is hereby authorized to institute a charge for emergency medical service in the following scheduled amounts for each emergency medical service performed:*
- (1) Basic life support services - \$1000.00*
 - (2) Advanced life support services, Level I -\$1,000.00;*
 - (3) Advanced life support services, Level II, -\$1,100.00;*
 - (4) Mileage-\$17.00 per mile.*

Section 2. That the existing Section 133.17 of the Codified Ordinance is hereby repealed in that said Section is superseded by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2025 _____

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

Flock Safety + OH - Willowick PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Zac Eagan
zac.eagan@flocksafety.com
+17746708064

Quote Number: Q-168193
Expiration Date: 11/30/2025

flock safety



EXHIBIT A
ORDER FORM

Customer:	OH - Willowick PD	Initial Term:	12 Months
Legal Entity Name:	OH - Willowick PD	Renewal Term:	36 Months
Accounts Payable Email:		Payment Terms:	Net 30
Address:	30435 Lake Shore Blvd Willowick, Ohio 44095	Billing Frequency:	Annual Plan - Invoiced at the end of the pilot period.
		Retention Period:	30 Days

PROJECT PROVE IT

Customer will have a 90 day opt-out period ("Opt-Out Period") after implementation of the first Flock Hardware to terminate this Agreement without penalty or fees. After the Opt-Out Period, Customer may not terminate the Agreement, and Customer will pay any invoice(s) for the remainder of the Term, Net 30.

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$35,100.00
Flock Safety Flock OS			
FlockOS Starter	Included	1	Included
Enhanced LPR Upgrade	Included	1	Included
Flock Safety Bundles			
FlockONE+	Included	1	Included
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	6	Included
Flock Safety Video Products			
Solar Video Camera, fka Condor	Included	6	Included
Flock Safety Platform Add Ons			
Traffic Analytics Package	Included	1	Included
Flock Safety Platform - FreeForm Add-On	Included	1	Included
Flock FreeForm™ - Included Integrated Video Streams	Included	5	Included
Flock Nova - OSINT Data	Included	1	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Existing Infrastructure Implementation Fee	\$0.00	6	\$0.00
Professional Services - Standard Implementation Fee	\$0.00	6	\$0.00
Subtotal Year 1:			\$35,100.00

Annual Recurring Subtotal:	\$35,100.00
Discounts:	\$9,950.00
Estimated Tax:	\$0.00
Contract Total:	\$35,100.00

Item #15.

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At PPI End Date	\$35,100.00
Annual Recurring after Year 1	\$35,100.00
Contract Total	\$35,100.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$710.50
Flock Safety Add-ons	\$4,439.50
Flock Safety Professional Services	\$4,800.00

Product and Services Description

Flock Safety Platform Items	Product Description
Solar Video Camera, fka Condor	Law enforcement grade solar-powered video fixed camera addition to existing LPR install
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Solar Power Boost	Low sun area solar boost package to support longer power duration
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
FlockONE+	
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
FlockOS Starter	FlockOS Starter provides real-time situational awareness for agencies without requiring a full RTCC. It includes access to privately funded live video and a real-time jurisdiction map, enabling resource allocation and response coordination without complex infrastructure or extensive IT requirements.
Traffic Analytics Package	Software platform to understand vehicle and traffic counts leveraging one of the nations largest roadway sensor network
Enhanced LPR Upgrade	The Enhanced LPR Package is a software add-on for any of the FlockOS™ tiers designed to help detectives and patrol officers conduct more efficient, informed, and collaborative investigations. Its advanced License Plate Recognition (LPR) features streamline investigations, providing officers with immediate access to essential information and improving communication within and across departments.
Flock Safety Platform - FreeForm Add-On	AI-powered software add-on to the Flock Safety Platform that adds the ability for users to search using plain language across LPR images and video footage (from FreeForm-enabled devices) with built-in safeguards ensuring ethical and compliant usage.
Flock Nova - OSINT Data	Flock Nova data integration and intelligence platform subscription. Includes access to open source intelligence (OSINT) and shared inter-agency data.
Flock FreeForm™ - Included Integrated Video Streams	Baseline allocation of FreeForm-enabled third-party video streams included with a FreeForm license.

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions> .

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: OH - Willowick PD

By: _____

By: _____

Name: Dan Haley

Name: Rob Daubenmire

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

ENTERED

COMMUNICATIONS SERVICE

SERVICE AGREEMENT

Contract Number:

Contract Modifier:

250 Fairgrounds Rd.
Painesville, OH 44077
(440) 354-3715 phone
(440) 354-4320 fax

Date: 12/10/2025

Company Name: Willowick Police Dept.
Attn: Chief Daubenmire
Billing Address: 30435 Lake Shore Blvd.
City, State, Zip: Willowick, OH 44095
Customer Contact:
Phone: 440-585-1234
Fax:

Required P.O.: Yes
Customer #: 4055
Contract Start Date: 1/1/2026
Contract End Date: 12/31/2026
Anniversary Date: 1/1/2027
Payment Cycle: Monthly
Tax Exempt: Yes
P.O. #:

Qty	Model/Option	Description	Each	Monthly	Extended
1	ZETRON RADIO CONSOLE	Willowick PD Zetron 4020 Console Includes Comm-Serv Labor M-F, 8-5 - no holidays or after hours. Includes replacement parts or equipment if available, see notes below.	\$ 352.40	\$ 352.40	\$ 4,228.80
2	SHIPPING	Expedited shipping on available parts	\$ 89.00	\$ 178.00	\$ 2,136.00
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
SPECIAL INSTRUCTIONS - ATTACH STATEMENT OF WORK FOR PERFORMANCE DESCRIPTIONS			Subtotal - Recurring Services	\$ 530.40	\$ 6,364.80
			Subtotal - One-Time Event:	\$ -	\$ -
			Total:	\$ 530.40	\$ 6,364.80
			Taxes:	\$ -	\$ -
			Grand Total:	\$ 530.40	\$ 6,364.80

NOTES

Zetron 4000 series dispatch equipment has been discontinued by the manufacturer. Service and replacement parts have limited availability and may need to be purchased through a 3rd party vendor. CommServ maintains a service stock of repair parts.

I received Statements Of Work that describe the services provided on this agreement. Communications Service's Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.

AUTHORIZED CUSTOMER SIGNATURE

TITLE

DATE

CUSTOMER (PRINT NAME)

COMMUNICATIONS SERVICE REPRESENTATIVE (SIGNATURE)

TITLE

DATE

COMMUNICATIONS SERVICE REPRESENTATIVE (PRINT NAME)

(440) 354-3715

PHONE

(440) 354-4302

FAX