



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, October 07, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of September 16, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

- [2.](#) Motion authorizing the Mayor to enter into a contract with SuperGames for a total of \$7,935.00 for rentals for the City's Winter Wonderland event.
- [3.](#) Motion authorizing the Mayor to enter into a contact with Municipal and Contractors Sealing Products, Inc for the Lakeshore Boulevard Trunk Sewer West Rehabilitation Project in the amount of \$949,560.00.
- [4.](#) Motion authorizing the Mayor and Finance Director to enter into a contract with Asure for COBRA for the City for a total of \$782.64 annual investment for a period of 24 months.

INTRODUCTION & CONSIDERATION OF LEGISLATION

- [5.](#) RESOLUTION NO. 2025-59:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE FINAL CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF E. 305TH STREET FROM LAKELAND BLVD. TO LAKESHORE BLVD (S.R. 283) WITHIN THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

- [6.](#) ORDINANCE NO. 2025- 42:

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO,

DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

MISCELLANEOUS

7. Motion Authorizing an expenditure to the Willoughby Eastlake school district in the amount of \$108,189.82 for the second half TY/24CY25 Pilot reimbursement and \$31,000.00 for the Pupil Payment per the compensation Agreement for the Shoreland Crossings TIF.
8. Motion to declare the items listed in "Appendix A" as Surplus, Unneeded, Unfit for public use and authorizing its Sale or Subsequent Disposal.
9. Motion authorizing the City of Willowick Finance Director to certify that \$949,401.00 has been lawfully appropriated for the resurfacing improvements to E. 305th Street from Lakeland Blvd to Lakeshore Blvd.
10. Motion authorizing the Mayor to enter into a contract with the State of Ohio Department of Transportation for resurfacing improvements to E. 305th Street from Lakeland Blvd to Lakeshore Blvd in the amount of \$949,401.00.
11. Motion authorizing a Liquor Permit to Lakeshore Gas, LLC, located at 29000 Lakeshore Blvd, Willowick, OH 44095.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

ADJOURNMENT



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, September 16, 2025 at 6:30 PM
 City Council Chambers

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MINUTES

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of September 2, 2025.

MOTION: Ms. Antosh motions to approve the Minutes. Mr. Malta second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion carried. Minutes approved.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. ADMINISTRATIVE APPEAL ORDER NO. 2025-29 (ALLEN):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 1,150 SQ. FT. TO ALLOW A DWELLING TO BE BUILT ON A LOT THAT IS 6,350 SQ. FT. IN THE APPLICATION OF SECTION 1163.03(a) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS.

They present Council with 7 copies of their contract. BZA recommended approval.

Ms. Antosh asks them all to state their names. Jordan and Ken Allen as well as Paul Beard the owner of the property introduce themselves. She addresses Paul and asks when he bought the land, was he told that it was a buildable lot?

Paul says it was clear that he intended to build on it. The agent on the property and the property agreement. He did speak with building department regarding square footage.

Ms. Antosh says based on that he purchased the property?

Paul says yes.

Ms. Bisbee asks Sean, from the perspective of the City, is that a buildable lot?

Sean says when that property was plotted, if you look at the surrounding lots, a lot of them are the same size or even smaller, but already had dwellings on them. When someone comes to build on a lot, but it doesn't meet the current footage, it has to be denied.

Ms. Koudela says it doesn't meet the current variance but most of the lots are the same size, but they were already built up.

Ms. Antosh asks Ken if they have an idea of what style house?

Ken says it would conform to the neighborhood, likely two story.

Ms. Antosh asks if there are neighbors present?

A neighbor comes up to make a comment.

Patty Hoven, 150 E 293 St, comes to speak. When that lot was originally part of another lot across the street, it is a split lot. So that was chopped off when someone came in and bought the house and flipped it. They were always told by the old owner that it was not a buildable lot. As he got older and lost his leg and hit with financial problems, he couldn't cut that property off to sell it. They were stunned that now it is being sold as a buildable lot. If you look at Ordinance 1161.05, both A and B, she thought the lot had to be on record as of March of 2012 and if not, it had to stay as one. She is not sure how all this happened.

Ms. Antosh asks where she lives?

She says across the street.

Ms. Antosh says the gentleman she is speaking of, happened to be a hearts and hammers client, they used to do the yard work there. That parcel and the one with the house always had two parcel numbers, so when they sold it, both parcels went with the sale of the house. When Mark purchased it, he rehabbed the house and then turned around and sold the vacant lot to this gentleman here. She clarifies there was no lot split, there were always two separate parcel numbers.

Ms. Koudela says to follow up on that, it is not being sold as a buildable lot, but they are asking for an exception.

Patty says she does not want a house built on this lot. If there are ordinances, you should hold to them. It is not buildable. She feels that newcomers should be held to them as well.

Mr. Malta asks what the vote was from BZA.

Ms. Koudela says 3 members that were present all voted yes.

Patty says she felt that the neighbors who attended BZA did not have a voice.

Mr. Allen says they spoke after the meeting and seemed okay. They seemed concern that they would make their lots smaller. They were also concerned they would build on top of their house and be too close. He says it will be a standard home for the neighborhood.

Ms. Koudela says to clarify, this is just to allow a house right? It still needs to comply with the other variances.

Sean says yes when they submit, they have to comply with the other ordinances for side yard, set backs, distance to other dwellings, etc.

Mr. McFarland asks Sean if it is reasonable to build a dwelling to meet the rest of the codes?

Sean says depending on what they would come to submit for, there are already houses on the lots that do comply with the sideyards, set backs, etc just don't meet the square footage of now.

Patty asks if you go by Ordinances or if they change?

Ms. Koudela says that they do change by way of legislation sometimes. This is just allowing a one time exception.

Patty asks Sean how much square footage they are short?

Sean says they seeking a variance for 1,150 square feet.

Patty says that is not a small piece.

The applicant says it is comparable to the two adjacent houses.

The applicant does appraisals for work and says that most lots in Willowick do not meet the 7,500 square foot.

Mr. Malta asks if when the Mayor appraised houses, if he recalls that is correct?

Mayor says he would be surprised if it's that high but he hasn't been in the field since 2005. He drove down the street, this is not unusual for this street. There are a number of houses on that street built on under 7500 sq ft lot.

Mr. Mohorcic says he understands the concerns, but either we do something with this lot or it will remain vacant. They still have to comply with the other codes and variances that we have. It is new revenue.

Ms. Antosh says the woman that lives next door has been trying to buy the lot and has been told it was not for sale.

Mr. Mohorcic says that is not the City's job. He understands the frustration there.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, NO. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, NO.

Motion carried. Motion approved.

3. ADMINISTRATIVE APPEAL ORDER NO. 2025-30 (ROOSZ):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW AN NEW DRIVEWAY TO BE INSTALLED IN THE FRONT YARD FOR PARKING A MOTOR VEHICLE IN THE APPLICATION OF SECTION 1163.105(a) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

Applicant is here.

They provide everyone a copy of the sketch. Ms. Koudela says Council did receive it.

No one is here for or against.

Mr. Malta asks that this is in front of the house?

They say yes.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion carried. Motion approved.

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-31 (LN4B HOLDINGS LLC):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A 4' HIGH FENCE ON THE LEFT PROPERTY LINE TO EXTEND 39' 6" FROM THE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

Applicant is here tonight. He says both parties have agreed on this. The applicant is the fence company. The woman that owns the lot next to it is also present. They have both agreed on having this fence built. It's an unusual street. This fence would start from the back end, out 16 ft, gradually go down to 4'. 9' away from the sidewalk so people pulling out can see people. The style is called shadowbox and looks good from both sides.

Attilio Granchelli introduces himself as the fence contractor.

No one is here for or against the Variance.

Vicky Zidovich, 163 E 317th, is here. She owns the lot next door. She is in favor.

Attilio asks Sean if this gets approved, what are the specs for dropping down?

Sean says if the fence stops 10' back, it can be at 6'.

Attilio says they want to go rear and come out 16' and come to the front of the house at 4'.

Ms. Koudela says Sean could review plans and answer that tomorrow should it pass by Council tonight.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion carried. Motion approved.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni says, as we all know, there was an increase in rat complaints. Bert from Lake County Health District is here to let everyone know what is going on.

Bert says he has worked with Sean. They have received complaints about rats all throughout the county. A little more prevalent on this end. Their role is education for residents. He is going to leave pamphlets. They try to get information out to the public trying to educate to not have yards be rat friendly. Get rid of bird seed, don't feed animals outside, keep it clean, don't leave food out overnight. Be watchful. They get a lot of calls regarding high grass, there is no ordinance in the health department for that, that is where building comes in and Sean helps out with that. They are thankful the City is taking care of things. The complaints are normal. Not too many more than a regular year. With the sewer work, they feel this is disrupting the rats and they are coming out.

Sean says probably 50-60 complaints.

Bert says they work hand in hand as much as they can.

Mr. Malta says there is a problem on his street. It is to the point of being an epidemic at one house. Sean has tackled it and it is getting better, but the problem is that the gentleman won't comply. How serious is it? From a health standpoint. When you have someone like this that has got maybe 50, 60, 70 rats in their yard.

Bert says the feces and the waste from the rats... you don't want that around. They don't seem to be aggressive and they don't carry the plague anymore. They are just looking for shelter and food. They are not currently seeing any health implications at this point. What kind of issues is this resident having?

Mr. Malta says that tall grass started it, but now filling the holes. Sean is on top of it, but it is good to see Bert here as well.

Bert says there is a checklist for the public of what they can do to try to remedy the problem.

Mr. Malta says the problem is that they will get into homes.

Bert says that you are welcome to trap and put poison out on your own property. He lives in Perry and if there are problems, you don't go to the township because there is no Council, but you trap and do what you need. They can damage property.

Mayor Vanni thanks him for coming out. We have been getting calls and he has gone on a number of calls with Sean. They continue to work with them. To Councilman Malta's point, we need help from the residents to take a look at the information. We will stay on it. Please keep calling so we know where we need to go. We have two renewal levies on the ballot. Townhall will be Wednesday October 8 at American Legion in Willowick from 6:30-7:30 for questions. If there are a lot of people he will gladly stay later. It will be posted in his article, the website, and facebook page. We got the SS4A grant in 2023. We are finally making progress. Starting the planning stages. Part of this grant requires us putting a committee together. This is coming from Verdantas. Himself, Tim (City Engineer), Todd (Service Director), and Police and Fire Chiefs are on it as well as Patrick Mohorcic and the Wickliffe Service Director too. They also put on facebook that they want 3 residents on the committee as well. They will decide by beginning of October. Butterfly garden ceremony is this Sunday at 2:00. Mayor Bonde was proud to have this as we all are. It's a very moving ceremony.

No discussion.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

City Engineer McLaughlin says there are 4 items for consideration on the agenda pertaining to him. He tells Council which 4 items he is referring to.

Mr. Phares asks if the SS4A program is just a recommendation or is there more beyond that?

Tim says it is a planning study that focuses on the main transportation corridors. It does allow us to apply for federal grants for some of the projects that come out of it.

Mr. Phares says in a general sense what projects?

Tim says like sidestreets, raised traffic beds reducing speed, different signalization at certain intersections, etc. Also talks about roundabouts, reworking 305/Rt. 2 which would require multiple entities. It is about a 2-3 year process. No real projects would come out of this for 5 years realistically.

Mr. Mohorcic says this would be an eligibility for some grants.

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Finance Director Vrhovac says there are a few items on the agenda from Finance and open for questions.

Law Director – Mandy Gwartz

Law Director Gwartz says there is an Ordinance addressing her position. It was an error made with the transition from Landgraf to herself. The Ordinance said that the City would pay her portion of OPERS which is incorrect and needs corrected.

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Fire Chief Malovrh is open for questions.

Chief Housing/Zoning Inspector – Sean Brennan

Chief Housing and Zoning Inspector Sean Brennan says they have received complaints lately about rats. Building has been going to them. They give out handouts. They cannot walk into someone's back yard. They leave cards and try to work with the residents. If they do not, we might have to give fines.

Mr. Malta thanks Sean for helping him with the rat problem in his neighborhood. The knowledge alone is invaluable. He explains things well.

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Rose Allen, 30951 Lakeshore, attended a previous Council meeting to address her concern about the pedestrian crossing at Lakeshore and Vine. She is trying to impress upon Council and whoever else, that this is life and death. If people cannot see when the walk light is on, they jay walk. She does not care what it takes. The effort needs to be made to make sure people can see the walk lights. The buttons do not work and the lights are covered with plastic. Cars come past the intersection regularly. It is very busy. She doesn't want to see anyone injured or killed. This needs fixed or at least take down the covered up walk signs. She chooses to walk because this is a great City. She loves living here. We need the City to be more walkable. Whatever it takes, something must be done before someone gets killed. She does not want to be amongst those. Secondly, when is there another shred day?

Jean Bowen, 472 E 319, talks about the rat problem. Is there a bigger problem in some areas than others? 327, 328 seem to always be complaining. Is it equally spread through the City or just specific areas?

Ms. Koudela addresses Ms. Allen and reminds her that the Service Director said they are waiting on a part.

Mayor Vanni thanks her for coming. They are frustrated too. They have been waiting on multiple companies. He will check with their road foreman tomorrow. Call City Hall tomorrow and he will have an update. They have been dealing with this for a couple months now. He says also shred day is once a year. It will be again in Spring. There are requests so they may take a look at twice a year. He says he will get her number after the meeting to give her an update tomorrow.

Regarding Ms. Bowen, Sean says it is throughout the City. There are different areas with high and low numbers. It is in small areas throughout the City.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Ms. Bisbee says there is a Finance meeting at 5:30 before the next Council meeting.

Safety – Phares, Malta, McFarland

Mr. Phares asks for a Safety Meeting on the 21st of October. They will review the final draft for the ordinance and make a recommendation to Council.

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Mr. McFarland says there will be a tax compliance meeting on October 7 at 7:15 pm.

Moral Claims – Antosh, Phares, Koudela

Ms. Antosh says we have a moral claim. She will get with the Committee. Since there are other meetings maybe they will meet before the next meeting happens.

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

5. Motion authorizing the Mayor to enter into a contact with United Survey, Inc for the base bid and alternate for the Forestgrove Sewer Improvements Phase I in the amount of \$1,038,315.00.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed.

INTRODUCTION & CONSIDERATION OF LEGISLATION**6. ORDINANCE NO. 2025-39:**

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. Malta second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed. Legislation approved.

7. ORDINANCE NO. 2025- 40:

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); POLICE & FIRE CAP. LEVY FUND (207); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

Ms. Koudela mentions that we need to amend this Ordinance. It should read Fund 208, not 207.

The following is the amended version:

ORDINANCE NO. 2025- 40:

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); POLICE & FIRE CAP. LEVY FUND (208); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to waive the three-day rule and proceed with the amended legislation. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Mr. Malta motions to suspend the rule requiring three readings. Ms. Antosh second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed. Legislation approved.

8. ORDINANCE NO. 2025-41:

AN ORDINANCE AMENDING ORDINANCE NO. 2025-8 THE COMPENSATION OF THE DIRECTOR OF LAW OF THE CITY, REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed. Legislation approved.

9. RESOLUTION NO. 2025-57:

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUTY AUDITOR, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed. Legislation approved.

10. RESOLUTION NO. 2025-58:

A RESOLUTION SUPPORTING IMPLEMENTAITON OF A SAFE TRANSPORTATION SYSTEM TO ELIMINATE ROADWAY FATALITIES AND SERIOUS INJURIES. AND TO COMPLETE A ROADWAY SAFETY ACTION PLAN AS PART OF THE SAFE STREETS AND ROADS FOR ALL GRANT FROM THE FEDERAL HIGHWAY ADMINISTRATION, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Mr. Malta motions to approve. Ms. Antosh second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed. Legislation approved.

MISCELLANEOUS

11. A motion authorizing Verdantas to readvertise, rebid, and open bids for the 2025 Lateral Program.

MOTION: Mr. Malta motions to approve. Ms. Antosh second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed.

12. Motion authorizing Verdantas to prepare specifications, details, plans and bid documents, advertise and obtain bids, and perform construction administration and inspection services for the 2026 Road Improvement for a fee of \$85,000 in accordance with the Agreement for engineering services.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed.

13. Motion authorizing an expenditure in the amount of \$23,608.00 for the renewal of First Due for software for the Fire Department.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed.

14. Motion authorizing an expenditure in the amount of \$13,150.00 to Fire Force for the purchase of Self Contained Breathing Apparatus Equipment for the Fire Department.

MOTION: Mr. Malta motions to approve. Ms. Antosh second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion passed.

15. Motion authorizing a liquor permit to EL HADDAD DBA 305 QUICK STOP, 1205 E. 305TH ST., Willowick, Ohio 44095.

Ms. Antosh asks Sean if this was at planning review board?

Sean says this business did not come to the plan review board for a liquor license.

Law Director Gwartz says that she received this notice that they had approved this liquor permit.

She contacted the police department. She was unaware that it was not an existing business. The

existing business was a dog spa. The person applying has no criminal history so police had no concerns on that front. She then called Sean and he was not aware of any of this. From what she has seen, there is a Quick Stop on Euclid Avenue in Euclid that is one of the state liquor stores. We are not sure if that is what is going in. The State sent the notice that is included in the packet. If you do not approve, we have to send the state that we are objecting and they will set a hearing for the City to express their concerns. Even if we object, it does not mean that the state can't issue a permit. It must be post marked by the 26th.

Ms. Antosh says if we say no, then the person has to go in front of the liquor board? Is Sean called into that?

Mandy says basically she would. It is the City's responsibility to go in front of the board.

Ms. Antosh asks what happens if that business opens up and proceeds? If we say no but state still gave the liquor license what are the next steps?

Sean says we have an Ordinance for businesses in the City. They could send a cease and desist.

Mr. Mohorcic asks if it is premature to apply for this without having a building?

Sean says he has seen them go through the City and didn't catch it until the end. It is premature they should have other things set in place prior.

Mr. Mohorcic asks if they can reapply?

Mandy says we do not have the power to deny the liquor license. If we do not object, the state stamps it. If we do put our objections, the state could consider denying. The goal would be if we objected and had a hearing, we would have some sort of representative of this person trying to obtain the liquor license, we would have more information.

Ms. Antosh asks Sean if the owner of the shopping center or building... is he renting to this person?

Sean says he did go up to the building owner and spoke with him. He does not get involved with his leases, but did tell him that there is someone in one of the buildings that needs to come to the City in order to be able to operate a business. He left his card and they are supposed to be contacting him.

Mr. McFarland says to clarify, this is already pre-approved this? We just feel this is done early? We just want more information?

Ms. Koudela says it is two separate departments that have nothing to do with the other. They may not know they need a business license or have not chosen to do it yet at this point. She assumes they have done the background check and have no objection, but we do not know who this person is.

Mandy says the individual there would be no objection, we just don't know the purpose. Is it a bar? A liquor store? In her opinion it is difficult for it to be approved without all the information.

Mr. Mohorcic says he agrees that he doesn't want to approve something when we have no idea who it is.

MOTION: Ms. Antosh motions to approve. Ms. Bisbee second.

ROLL CALL: Mr. Malta, NO. Mr. McFarland, yea. Ms. Koudela, NO. Ms. Antosh, NO. Mr. Mohorcic, NO. Ms. Bisbee, NO. Mr. Phares, NO.

Motion FAILED.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Mike Bowen, 472 E 319, thanked the woman when she was leaving for the good comments that she had about the City as well as voicing her concerns. He says if you have concerns, come to the meetings, we need more people.

Jean Bowen, 472 E 319, references page 3 of the agenda regarding Resolution 57. Is this a real estate tax increase?

Ms. Koudela says this is what the Mayor mentioned about putting the information on the ballot?

Mayor says no this is every year we have a tax budget by law. We passed July 15. All levies that will be on for 2026. This is just to approve the amounts that were sent to the County. There were no changes. Basically, we have to send the County what our taxes are for next year for 2026. Basically accepting what the budget commission accepted for us.

Jean says on item #10, are we talking about using a bus system?

Ms. Koudela says this is what the engineer is talking about. It's for a traffic study within the City.

Jean says item #15, do we need two liquor stores in the City? That's excessive.

Ms. Koudela thanks her for her opinion. That was the discussion, they just don't know. They are objecting the liquor permit and once they apply and we have more information, it will go to plan review board.

No one else wishes to speak.

Mr. Malta asks if Jean had an opportunity to read his September column, he had a snapshot of what is happening in the neighborhood. She is more than welcome to call him for a tour. He would like to talk to the gentleman from the Health District after. Lastly, Friday is Eastlake North's homecoming. Stop up and see him.

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motioned to Adjourn the Meeting. Ms. Bisbee second.

ROLL CALL: Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

Motion carried. Meeting Adjourned at 7:43 p.m.

Clerk of Council

Council President

Date

**SuperGames**

6580 Huntley Rd Columbus, OH, 43229

Phone: (614) 846-8946

Invoice: 48503087

Order Date: 9/9/2025

Event Name: Breakfast with Santa

Event Location**City of Willowick****Julie Kless**




Willowick Recreation Center

30100 Arnold Rd

Willowick, OH 44095

Cell: (440) 479-2633 Office: (440) 516-3011 x402

Start Date: 12/14/2025 8:30am**End Date:** 12/14/2025 12:00pm**Delivery:** Fully Staffed**Surface:** Indoor

Name	Qty	
Ice Rink  36x40 Iceless Rink Package (42W x 48L)	1	
 Christmas Decor	1	
Novelties  Stuff-A-Plush - 8" Assorted Variety	120	
Carpet Surround	1	
Infrastructure Delivery	1	
Event Fence	1	
Program Logistics	1	
Set up and Tear down	1	
Staffing Event Host	1	
Staff	3	
Staff Extended Hours	1	

Rentals subtotal

\$7,935.00

Total**\$7,935.00**

Deposit Due

\$3,967.50

Amount Paid

Balance Due

Item #2.
\$7,000.00

If this event goes, the crew from Avery Denison or Morgador will spend the night to do Willowick the next morning.

Contract and Terms

SuperGames Event Policies

• Weather

- Any forecast 50% or less chance of rain, the event is on as scheduled
- SuperGames reserves the right to temporally shut down activities due to hazardous conditions; i.e. significant rain, winds greater than 20 mph, lightning
- SuperGames will make every effort to reopen activities once conditions allow
- Wind Provision: State law requires that to operate inflatables, the wind speed is to be below 20 MPH sustained. Your event could experience a temporary shut down if the wind is over 20 MPH.

• Payment / Deposit / Signed Agreement

- Once SuperGames equipment leaves warehouse, client cannot reschedule event and full payment will be due.
- Full deposit or purchase order is due 14 days after contract is received. If rental deposit is not received by the date indicated, this agreement may be voided.
- Deposit can be paid by check or credit card
- Deposit is non refundable but can be applied to future programs within the current calendar year

• Rescheduling events

- If there is an Indoor Option available, we prefer to use that instead of rescheduling.
- If no Indoor Option, events can be rescheduled to a later date within the same calendar year

Please initial below to agree to these policies

Initials _____

Information & Terms: A non-refundable deposit and an authorized signature on your proposal will reserve your activities and date. The balance is due on or before the date of the event prior to set-up. We reserve the right to set appropriate rules of conduct and age/weight/time limits in order to best facilitate your event and maintain a safe environment.

Rescheduling an Event: This contract, after signing, is a legal and binding contract. To reschedule, sufficient notice must be given - at least 48 hours prior to start of your event. Deposit is non-refundable, however it may then be applied to an event date occurring in the same calendar year from the original event date. The contract price for the rescheduled event must be equal to or greater than the contract price for the cancelled event. Any rescheduled event is subject to availability of activities at the time of notification of postponement.

Weather During Event: In the event that inclement weather occurs while equipment is located on site during event, SuperGames reserves the right to deflate and cover equipment or otherwise terminate operations. Please note, all inflatable equipment is affected by wind and moisture, and will be deflated when raining or when sustained winds are over twenty (20) miles per hour.

Equipment: Equipment and entertainers are rented based on the signed agreement and deposits. While every effort is made to meet requests for specific equipment and/or entertainers, SuperGames reserves the right to substitute comparable equipment and/or entertainers of equal or greater value for any reason.

Volunteer Requirements: SuperGames will provide instruction for the proper and safe use of all equipment rented. This instruction will be made available to any employees, families, guests, or other individuals who wish to volunteer. Volunteer attendants must enforce all safety and behavior rules. If volunteer attendants fail to adhere to the provided instructions or fail to enforce safety and behavior rules, rented equipment may be taken down and removed. Volunteers are not covered by SuperGames insurance. SuperGames retains sole discretion to determine if rented equipment will be removed for such violations. The operator of any ride or equipment may, at his/her discretion, deny participation to anyone for any reason, including but not limited to intoxication, behavior, size, or medical conditions. Volunteers must follow and strictly adhere to all requirements for operating any inflatable or activity, as established by the Ohio Department of Agriculture Ride Safety Division.

Please note that items and equipment are reserved from the date of booking and therefore cannot be booked or reserved for other events. As equipment is held specifically for Client, cancellations made at any time will incur a penalty. This cancellation penalty applies to all events otherwise authorized in writing by SuperGames management. Please note that your rental is not officially reserved until the signed contract is

received. Cancellation of event after contract is signed and returned will result in loss of deposit. SuperGames reserves the right to bill the client for incidental expenses incurred as a result of event cancellation, including but not limited to vendor fees, food/catering expenses, labor costs, expenses, and lodging.

Item #2.

I HAVE READ THIS CONTRACT AND AGREE & UNDERSTAND THE CONTENT.

Signature

Date

Printed Name

A photograph of a woman with grey hair and a man with glasses and a beard, both smiling and looking at a laptop screen in a modern office setting. The woman is on the left, and the man is on the right, leaning in towards the laptop.

Human Capital Management for Growth-Oriented Companies

Sales Order for
City of Willowick

Prepared By
Heather James
heather.james@asuresoftware.com
(512) 887-4541

Sales Order

Sep 12, 2025 | Expiration Date: Sep 19, 2025
Contract Effective Date:
Service Effective Date: Oct 1, 2025 | Initial Term: 24 Months | Renewal Term: 24 Months

"User"

City of Willowick
30435 Lakeshore Boulevard
Willowick, Ohio
44095

User Contact

Heather James
heather.james@asuresoftware.com



Total Employee Count

60



One Time (Including Implementation)

\$0.00



Total Annual Investment*

\$782.64



Monthly Fee*

\$65.22

**Fees above are estimated. Actual fees are based on active employees and usage.*

See following pages for line-item breakdown of services

Monthly

Item Name	Description	Notes	Net Per Unit	Price by Bill Frequency
COBRA Administration			\$65.22	\$65.22
		Totals:		\$65.22


One Time

Item Name	Description	Notes	Net Per Unit	Price by Bill Frequency
COBRA Setup			Included	Included
		Totals:		\$0.00

Service Terms:

- Benefits - COBRA

By executing this Sales Order, user acknowledges and agrees to the Terms of Service Agreement (the "Agreement") between User and Provider (as such term is defined in the Agreement), which is incorporated herein by reference, and that such Agreement shall apply to the products and/or services set forth on this Sales Order. The Agreement can be found at <https://www.asuresoftware.com/terms>. If User elects to terminate this Sales Order for convenience prior to the expiration of the then applicable Term (as such term is defined in the Agreement), User acknowledges and agrees to pay to Provider, in accordance with the Agreement, an "Early Termination Fee" equal to (i) the Total Annual Investment (set forth above) multiplied by (ii) the amount of months remaining in the then-applicable Term (as such term is defined in the Agreement) divided by (iii) the total amount of months in the then-applicable Term.

User:	PROVIDER:
City of Willowick	Asure Customer & IP HoldCo LLC., and its applicable subsidiaries
	<i>Eyal Goldstein, CRO</i> Eyal Goldstein, Chief Revenue Officer
Date Signed:	

RESOLUTION NO. 2025-59

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO THE FINAL CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF E. 305TH STREET FROM LAKELAND BLVD. TO LAKESHORE BLVD (S.R. 283) WITHIN THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

The following Final Resolution enacted by the City of Willowick, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

Section 1.

WHEREAS, on the **15th day of October 2024**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of resurfacing improvements to E. 305th Street from Lakeland Blvd to Lakeshore Blvd (S.R. 283) including, curb ramp, combination curb and gutter, sidewalk, drainage upgrades, pavement planning, asphalt concrete surfacing, traffic signal upgrades, and pavement markings, lying within the City of Willowick; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the city limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of **Nine Hundred Forty-Nine Thousand Four Hundred One and 00/100 Dollars, (\$949,401.00)**, but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost

and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of **Nine Hundred Forty-Nine Thousand Four Hundred One and 00/100 Dollars, (\$949,401.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that the **Mayor** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the Lakefront Park; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

This is to certify that we have compared the foregoing copy of Resolution with the original

record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the _____ day of _____, 20__, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the journal of said LPA in Volume _____, at Page _____, and under date of _____, 20____.

Legislative Authority of the
City of Willowick, Ohio

Mayor

SEAL
(If Applicable)

Clerk (Secretary Ex-Officio)

FISCAL OFFICER'S CERTIFICATE

(Chapter 5521 and Section 5705.41, Ohio Revised Code)

I hereby certify to that the money, to wit: **\$949,401.00** required for the payment of the cost other than that thereof assumed by the **Federal** Government, for the improvement of that portion of **E. 305th Street**, lying within the corporate limits of the City of Willowick, more particularly described as follows:

The project consists of resurfacing improvements to E. 305th Street from Lakeland Blvd to Lakeshore Blvd (S.R. 283) including, curb ramp, combination curb and gutter, sidewalk, drainage upgrades, pavement planning, asphalt concrete surfacing, traffic signal upgrades, and pavement markings, lying within the City of Willowick; and

has been lawfully appropriated for such purpose and is in the treasury to the credit of, or has been levied placed on the duplicate and in process of collection for the appropriate fund, and not appropriated for any other purpose; or is being obtained by sale of bonds issued on account of said improvement, which bonds are sold and in process of delivery.

I further certify that this certificate was made, sealed and filed with the legislative authority of the City of Willowick, Ohio, after said legislative authority passed the final resolution in connection with the within described project; and that this certificate was forthwith recorded in the record of the proceedings of said legislative authority, namely:

Legislative Authority's Journal, Volume _____, at Page _____,

IN WITNESS WHEREOF, I have hereunto set my hand and official seal as said fiscal officer, this _____ day of _____, 20____.

(Fiscal Officer's Seal)
(If Applicable)

Fiscal Officer of the City of
Willowick, Ohio

C O N T R A C T
(Chapter 5521, Ohio Revised Code)

This contract is made by and between the State of Ohio, Department of Transportation, acting through its director (hereinafter referred to as the "STATE"), 1980 West Broad Street, Columbus, Ohio 43223, and the City of Willowick, (hereinafter referred to as the legislative authority/Local Public Agency or "LPA").

WITNESSTH:

WHEREAS, Chapter 5521 of the Ohio Revised Code provides that the legislative authority may cooperate with the STATE in a highway project made by and under the supervision of the STATE; and

WHEREAS, through the enactment of preliminary legislation, the LPA and the STATE have agreed to cooperate in the highway project described below; and

WHEREAS, through the enactment of final legislation, the LPA has committed to pay an estimated amount of money as its share of the total estimated cost and expense of the highway project described below; and

WHEREAS, the fiscal officer of the LPA has filed with the LPA a certificate stating that sufficient moneys are available, as required by Chapter 5521 and Section 5705.41 of the Ohio Revised Code. A duplicate certificate is attached hereto; and

WHEREAS, in accordance with the final legislation, the LPA hereby enters into this contract with the STATE to provide for payment of the agreed portion of the cost of the highway project and any additional obligations for the highway project described below.

NOW, THEREFORE, in consideration of the premises and the performances of mutual covenants hereinafter set forth, it is agreed by parties hereto as follows:

SECTION I: **RECITALS**

The foregoing recitals are hereby incorporated as a material part of this contract.

SECTION II: **PURPOSE**

The purpose of this contract is to set forth requirements associated with the highway project described below (hereinafter referred to as the "PROJECT") and to establish the responsibilities for the administration of the PROJECT by the LPA and the STATE.

SECTION III: LEGAL REFERENCES

This contract is established pursuant to Chapter 5521 of the Ohio Revised Code.

SECTION IV: SCOPE OF WORK

The work to be performed under this contract shall consist of the following:

The project consists of resurfacing improvements to E. 305th Street from Lakeland Blvd to Lakeshore Blvd (S.R. 283) including, curb ramp, combination curb and gutter, sidewalk, drainage upgrades, pavement planning, asphalt concrete surfacing, traffic signal upgrades, and pavement markings, lying within the City of Willowick.

SECTION V: FINANCIAL PARTICIPATION

1. The STATE agrees to provide the necessary funds as enumerated in this section and allowed by law for the financing of this project.
2. The STATE may allocate the money contributed by the LPA in whatever manner it deems necessary in financing the cost of construction, right-of-way, engineering, and incidental expenses, notwithstanding the percentage basis of contribution by the LPA.
3. The total cost and expenses for the project are only an estimate and the total cost and expenses may be adjusted by the STATE. If any adjustments are required, payment of additional funds shall correspond with the percentages of actual costs when said actual costs are determined, and as requested, by the STATE.
4. The LPA agrees to pay to the STATE its share of the total estimated cost expense for the above highway project in the amount of **Nine Hundred Forty-Nine Thousand Four Hundred One and 00/100 Dollars, (\$949,401.00).**
5. **The LPA agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the LPA limits, less the amount of Federal-Aid funds set aside by the STATE for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.**
6. The LPA agrees to assume and bear One Hundred Percent (100%) of the cost of any construction items required by the LPA on the entire project, which are not necessary for the improvement, as determined by the STATE and Federal Highway Administration.

7. The LPA agrees that change orders and extra work contracts required fulfilling the construction contracts shall be processed as needed. The STATE shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

SECTION VI: RIGHT-OF-WAY AND UTILITIES

1. The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.
2. The LPA agrees that all utility accommodation, relocation, and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual, including that:
 - A. Arrangements have been or will be made with all utilities where facilities are affected by the described PROJECT, that the utilities have agreed to make all necessary removals and/or relocations to clear any construction called for by the plans of this PROJECT, and that the utilities have agreed to make the necessary removals and/or relocations after notification by the LPA or STATE.
 - B. The LPA shall, at its own expense, make all removals and/or relocations of publicly-owned utilities which do not comply with the reimbursement provisions of the ODOT Utilities Manual. Publicly-owned facilities which do comply with the reimbursement provisions of the ODOT Utilities Manual will be removed and/or relocated at project expense, exclusive of betterments.
 - C. The removals and/or relocation of all utilities shall be done in such a manner as not to interfere with the operation of the contractor constructing the PROJECT and that the utility removals and/or relocations shall be approved by the STATE and performed in accordance with the provisions of the ODOT Construction and Materials Specifications.

SECTION VII: ADDITIONAL PROJECT OBLIGATIONS

1. The STATE shall initiate the competitive bid letting process and award the PROJECT in accordance with ODOT's policies and procedures.
2. The LPA agrees:
 - A. To keep said highway open to traffic at all times;

- B. To maintain the PROJECT in accordance with the provisions of the statutes relating thereto,
- C. To make ample financial and other provisions for such maintenance of the PROJECT after its completion;
- D. To maintain the right-of-way and keep it free of obstructions in a manner satisfactory to the STATE and hold said right-of-way inviolate for public highway purposes;
- E. To place and maintain all traffic control devices conforming to the Ohio Manual of Uniform Traffic Control Devices on the project in compliance with the provisions of Section 4511.11 of the Ohio Revised Code;
- F. To regulate parking in accordance with Section 4511.66 of the Ohio Revised Code, unless otherwise controlled by local ordinance or resolution.

SECTION VIII: DISPUTES

In the event that any disputes arise between the STATE and LPA concerning interruption of or performance pursuant to this contract, such disputes shall be resolved solely and finally by the STATE.

SECTION IX: NOTICE

Notice under this contract shall be directed as follows:

City of Willowick
30435 Lakeshore Boulevard
Willowick, Ohio
44095

Ohio Department of Transportation
Office of Contract Sales & Estimating
1980 West Broad Street, MS 4110
Columbus, Ohio 43223

SECTION X: FEDERAL REQUIREMENTS

1. In carrying out this contract, LPA shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, or age. LPA will ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, national origin (ancestry), disability, genetic information, or age (40 years or older), sexual orientation, or military status (past, present, future). Such action shall include, but not be limited to, the following: Employment, Upgrading, Demotion, or Transfer; Recruitment or Recruitment Advertising; Layoff or Termination; Rates of Pay or other forms of Compensation; and Selection for Training including Apprenticeship.

2. To the extent necessary under Ohio law, LPA agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. LPA will, in all solicitations or advertisements for employees placed by or on behalf of LPA, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin (ancestry), disability, genetic information, age (40 years or older), sexual orientation, or military status (past, present, future). If applicable, the LPA shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials) and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.
3. LPA agrees to fully comply with Title VI of the Civil Rights Act of 1964, 42 USC Sec. 2000. LPA shall not discriminate on the basis of race, color, or national origin in its programs or activities. The STATE may monitor the Contractor's compliance with Title VI.

SECTION XI: GENERAL PROVISIONS

1. This contract constitutes the entire contract between the parties. All prior discussions and understandings between the parties are superseded by this contract.
2. Neither this contract nor any rights, duties or obligations described herein shall be assigned by either party hereto without the prior express written consent of the other party.
3. Any change to the provisions of this contract must be made in a written amendment executed by both parties.
4. This contract and any claims arising out of this contract shall be governed by the laws of the State of Ohio. Any provision of this contract prohibited by the law of Ohio shall be deemed void and of no effect. Any litigation arising out of or relating in any way to this contract or the performance thereunder shall be brought only in the courts of Ohio, and the LPA hereby irrevocably consents to such jurisdiction. To the extent that the STATE is a party to any litigation arising out of or relating in any way to this contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.
5. All financial obligations of the State of Ohio, as provided in this contract, are subject to the provisions of Section 126.07 of the Ohio Revised Code. The financial obligations of the State of Ohio shall not be valid and enforceable unless funds are appropriated by the Ohio General Assembly and encumbered by the STATE. Additionally, it is understood that this financial obligation of the LPA shall not be valid and enforceable unless funds are appropriated by the LPA's legislative body.

PID No. **120114**

6. This contract shall be deemed to have been substantially performed only when fully performed according to its terms and conditions and any modification thereof.
7. LPA agrees that it is currently in compliance and will continue to adhere to the requirements of Ohio Ethics law as provided by Section 102.03 and 102.04 of the Ohio Revised Code.

SECTION XII: **SIGNATURES**

Any person executing this contract in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this contract on such principal behalf.

Any party hereto may deliver a copy of its counterpart signature page to this Agreement via fax or e-mail. Each party hereto shall be entitled to rely upon a facsimile signature on any other party delivered in such a manner as if such signature were an original.

IN WITNESS THEREOF, the parties hereto have caused this contract to be duly executed in duplicate.

SEAL

(If Applicable)

**OHIO DEPARTMENT OF
TRANSPORTATION**

LOCAL PUBLIC AGENCY
City of Willowick

Director of Transportation

Mayor

Date

Approved:
Dave Yost
Attorney General of Ohio

By: _____
Alan H. Klodell
Senior Assistant Attorney General
Executive Agencies Section, Transportation Unit

ORDINANCE NO. 2025 - 42

AN ORDINANCE AMENDING ORDINANCE 2025- 13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); STREET IMPROVMENT LEVY FUND (213); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2025, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

GENERAL FUND

Finance Department

Other

State Auditor Fees	101.710.5380	7,048.75
Total Other Expense		7,048.75
Total Finance Depratment		7,048.75

Police Department

Other

Vehecal Maintenece & Repair	101.101.5565	7,400.00
Total Other Expense		7,400.00
Total Police Depratment		7,400.00

TOTAL GENERAL FUND:		14,448.75
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SECTION 3. That there be appropriated from the Street Improvement Levy Fund:

Street Improvement Levy FUND (Revenue)

Other

Street Resurface & Repair	213.601.5367	949,401.00
Total Other Expense		949,401.00

TOTAL Street Improvement Levy FUND		949,401.00
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TOTAL ALL FUNDS		956,449.75
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SECTION 4. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 5. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 7. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

PASSED: _____, 2025

**Submitted to the Mayor for his approval
on _____, 2025**

ATTEST:

Council President

Approved by the Mayor on
_____, 2025

Clerk of Council

Mayor

“Appendix A”

1. 1997 John Deer Gator 6x4 Utility Vehicle with a 72” snow plow. Unit # 471 VIN# 006x4AD006507
2. 50 miscellaneous metal banquet chairs
3. Genie 1 man lift. Model AWP-305 DC RT. Asset tag #01529
4. DR leaf and lawn vacuum with Subaru 9.0 EX27 premium motor.