



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, August 20, 2024 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AMENDED AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to Approve the Minutes from the July 16, 2024, Regular Council Meeting

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. Administrative Appeals No. 2024-15 (DABROWSKI)

An Order Granting a Variance and Exception for Solid Fencing in the Application of Section 1165.04(c) of the Codified Ordinances in Board of Zoning Appeals

3. Administrative Appeals Order No. 2024-16 (DABROWSKI)

An Order Granting a Variance and Exception for Double Fencing in the Application of Section 1165.05 of the Codified Ordinances in Board of Zoning Appeals

4. Administrative Appeals Order No. 2024-17 (JONES)

An Order Granting a Variance and Exception for Side Yard Fencing on Right Side of House that would Extend Fencing 11'6" beyond the Side Door in the Application of Section 1165.07(b) of the Codified Ordinances in Board of Zoning Appeals

5. Administrative Appeals Order No. 2024-18 (JONES)

An Order Granting a Variance and Exception for Side Yard Fencing on the Left Side of the House that would Extend Fencing from the Rear House Line in the Application of Section 1165.07(b) of the Codified Ordinances in Board of Zoning Appeals

6. Administrative Appeals Order No. 2024-19 (JONES)

An Order Granting a Variance and Exception of 11' 6" to Extend a Fence from the Side of the House in the Application of Section 1165.07(c) of the Codified Ordinances in Board of Zoning Appeals

7. Administrative Appeals Order No. 2024-20 (JONES)

An Order Granting a Variance and Exception of 2' Height for a 6' Fence on a Corner lot in the Application of Section 1165.07(c) of the Codified Ordinances in Board of Zoning Appeals

8. Administrative Appeals Order No. 2024-21 (JONES)

An Order Granting a Variance and Exception of 4' to Install a Fence to be Placed Next to the Sidewalks in the Application of Section 1165.07(d) of the Codified Ordinances in Board of Zoning Appeals

9. Administrative Appeals No. 2024-22 (CHOPOVIDIA)

An Order Granting a Variance and Exception of 1' to Install a Tool Shed to be 9' from Dwelling in the Application of Section 1171.02(e) of the Codified Ordinances in Board of Zoning Appeals

10. Administrative Appeal Order No. 2024-23 (CHOPOVIDIA)

An Order Granting a Variance and Exception of 7' to Allow a Tool Shed to be Constructed 3' from the Abutting Sideline in the Application of Section 1171.02(f) of the Codified Ordinances in Board of Zoning Appeals

11. Administrative Appeals Order No. 2024-24 (PATTERSON)

An Order Granting a Variance and Exception for Double Fencing on Real Property Line in the Application of Section 1165.05 of the Codified Ordinances in Board of Zoning Appeals

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

- Finance** – Bisbee, Mohorcic, Antosh
Safety – Phares, Malta, McFarland
Service, Utilities & Public Lands – Malta, Phares, McFarland
Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta
Tax Compliance – Koudela, Antosh, McFarland
Moral Claims – Antosh, Phares, Koudela
Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

- Planning** – Phares/Alternate Antosh
Board of Zoning Appeals – McFarland/Alternate Koudela
Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares
Recreation Board – Bisbee/Alternate Phares
Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS**CONTRACT APPROVALS**

12. Motion Authorizing the Mayor to Enter into a Contract with United Survey, Inc., for the Base Bid with No Alternates for the E. 305th Street Sewer Improvements in the Amount of \$1,211,000.00

INTRODUCTION & CONSIDERATION OF LEGISLATION

13. Resolution No. 2024-40

A Resolution to Approve Authorizations (Then and Now Certificate) to City of Euclid in the Amount of \$149,180.16 for the City of Willowick and Declaring an Emergency

14. Resolution No. 2024-41

A Resolution to Approve Authorizations (Then and Now Certificate) to Morton Salt in the Amount of \$15,510.52 for the City of Willowick and Declaring an Emergency

15. Resolution No. 2024-42 (AS AMENDED)

A Resolution to Approve Authorizations (Then and Now Certificate) to City of Willoughby in the Amount of \$36,576.00 for the City of Willowick and Declaring an Emergency

16. Resolution No. 2024-43

A Resolution Authorizing the Mayor of the City of Willowick to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs, Execute Contracts as Required and Declaring an Emergency

17. Resolution No. 2024-44

A Resolution Authorizing the Advance of Funds form the General Fund (101) to the East 305th Street Sanitary Sewer Improvement Fund (433) and Declaring an Emergency

18. Ordinance No. 2024-35

An Ordinance Authorizing the Assessment and Certification of Costs and Expenses to the Lake County Auditor against Certain Parcels of Real Estate in the City of Willowick, Lake County, Ohio, Pursuant to O.R.C. 715.261 and Declaring an Emergency

19. Ordinance No. 2024-36

An Ordinance Directing the Director of Finance to Certify Delinquent Accounts to the Lake County Auditor and Lake County Treasurer for Collection as Property Tax and Declaring an Emergency

20. Ordinance No. 2024-37 (AS AMENDED)

An Ordinance Amending Ordinance 2024-13 to Provide for Additional Appropriations from the General Fund (101); Fire Emergency Rescue Fund (208); Senior Citizens Center Fund (220); OneOhio Opioid Fund (229) for Current Expenses and Other Expenditures of the City of Willowick, State of Ohio, During the Calendar Year Ending December 31, 2024, and Declaring an Emergency

MISCELLANEOUS

21. Motion Authorizing an Expenditure in the Amount of \$36,576.00 to Willoughby Municipal Court for the First Half of 2024 Court Allocation

22. Motion Authorizing the Expenditure to Johnson Fire Equipment Company in the Amount of \$34,910.25 for New Turnout Gear for the Fire Department

23. Motion Authorizing CT Consultants to Prepare Specifications, Details, Plans and Bid Documents, Advertise and Obtain Bids for the Fire Station ADA and Bathroom Renovations for a Fee of \$24,000.00 in Accordance with the Agreement for Engineering Services

24. **ADD ON** Motion Authorizing the Service Director to Reject All Bids Opened on August 16, 2024, for the Collection of Solid Waste and Yard Waste for the City of Willowick, Ohio

25. **ADD ON** Motion Authorizing the Service Director to Readvertise and Obtain Bids for the Collection of Solid Waste and Yard Waste for the City of Willowick, Ohio

PUBLIC PARTICIPATION

OTHER BUSINESS

EXECUTIVE SESSION

24. To Discuss the Compensation of a Public Employee and Collective Bargaining

CLOSE EXECUTIVE SESSION

ADJOURNMENT

ADMINISTRATIVE APPEAL ORDER NO. 2024-15

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR SOLID FENCING IN THE APPLICATION OF SECTION 1165.04(c) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-12
ELAINE DABROWSKI
364 BEECHWOOD

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-12, heard the appeal of Elaine Dabrowski the requested variance and has recommended to Council that the variance to Section 1165.04(c) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.04(c) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-16

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR DOUBLE FENCING IN THE APPLICATION OF SECTION 1165.05 OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-12
ELAINE DABROWSKI
364 BEECHWOOD

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-12, heard the appeal of Elaine Dabrowski the requested variance and has recommended to Council that the variance to Section 1165.05 of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.05 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-17

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR SIDE YARD FENCING ON RIGHT SIDE OF THE HOUSE THAT WOULD EXTEND FENCING 11' 6" BEYOND THE SIDE DOOR IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-13
KARL JONES
496 E. 321 ST.

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-13, heard the appeal of Karl Jones the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be granted ; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.07(b) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-18

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR SIDE YARD FENCING ON LEFT SIDE OF THE HOUSE THAT WOULD EXTEND FENCING FROM THE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-13
KARL JONES
496 E. 321 ST.

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-13, heard the appeal of Karl Jones the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be granted ; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant’s request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant’s variance to Section 1165.07(b) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-19

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 11' 6" TO EXTEND A FENCE FROM THE SIDE OF THE HOUSE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-13
KARL JONES
496 E. 321 ST.

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-13, heard the appeal of Karl Jones the requested variance and has recommended to Council that the variance to Section 1165.07(c) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.07(b) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-20

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2' HEIGHT FOR A 6' FENCE ON A CORNER LOT IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-13
KARL JONES
496 E. 321 ST.

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-13, heard the appeal of Karl Jones the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be granted ; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.07(b) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-21

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 4' TO INSTALL A FENCE TO BE PLACED NEXT TO THE SIDEWALKS IN THE APPLICATION OF SECTION 1165.07(c) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-13
KARL JONES
496 E. 321 ST.

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-13, heard the appeal of Karl Jones the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be denied; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.07(c) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-22

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 1’ TO INSTALL A TOOL SHED TO BE 9’ FROM DWELLING IN THE APPLICATION OF SECTION 1171.02(e) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-14
SERGII CHOPOVIDIA
31525 RONALD

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-14, heard the appeal of Sergii Chopovidia the requested variance and has recommended to Council that the variance to Section 1171.02(e) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant’s request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant’s variance to Section 1171.02(e) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-23

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 7' TO ALLOW A TOOL SHED TO BE CONSTRUCTED 3' FROM THE ABUTTING SIDE LINE IN THE APPLICATION OF SECTION 1171.02(f) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-14
SERGII CHOPOVIDIA
31525 RONALD

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-14, heard the appeal of Sergii Chopovidia the requested variance and has recommended to Council that the variance to Section 1171.02(f) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1171.02(f) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2024-24

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR DOUBLE FENCING ON REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1165.05 OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 24-15
ELIZABETH PATTERSON
335 WOODMERE

WHEREAS, at its meeting of August 14, 2024, the Board of Zoning Appeals, in Case No. 24-15, heard the appeal of Elizabeth Patterson the requested variance and has recommended to Council that the variance to Section 1165.05 of the Codified Ordinances of the City of Willowick be denied; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.05 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2024 _____
President of Council

ATTEST: _____
Clerk of Council

CITY OF EUCLID

Department of Public Utilities

Mayor Kirsten Holzheimer Gail

Daniel Knecht
Director of Public Service

TO: City of Willowick
30435 Lake Shore Blvd.
Willowick, OH 44094

DATE: July 31, 2024

INVOICE NO.: 468

Sewer service charge for the period of 5/31/2024 through 6/28/2024

for 35,184 thousand gallons, computed at the rate of 4.24 per thousand gallons.

Balance from Previous Invoice:	\$166,589.60
Less Payments Received:	\$166,589.60
Outstanding	\$0.00
Add: Current Amount Due:	\$149,180.16
Total Amount Due:	\$149,180.16

Payable within 30 days from date of this invoice

(Late charges at 1/2 percent per month are due on charges paid after 30 days from date of invoice)

Please remit payment by one of the following methods:

- Check payable to "CITY OF EUCLID" and forward to the following address:

CITY OF EUCLID
Accounts Receivables
585 East 222nd Street
Euclid, OH 44123

- Electronic Funds Transfer (EFT) payments as follows:

Chase Bank Acct# 937022685

Routing No. 044000037

24, City of Euclid Wastewater Treatment Plant	June, 2024
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Willowick - - County Line

Period Ending: Friday, June 28, 2024

Date	Reading*	Bypass Reading*
05/31/2024	12,669,863	97,398
06/04/2024	12,673,920	97,398
06/07/2024	12,678,546	97,398
06/11/2024	12,683,835	97,398
06/14/2024	12,686,837	97,398
06/18/2024	12,690,722	97,398
06/21/2024	12,695,779	97,398
06/25/2024	12,700,465	97,398
06/28/2024	12,705,047	97,398

**thousand gallons*

Initial Reading: 12,669,863

Final Reading: 12,705,047 Net Volume: 35,184

Initial Bypass Reading: 97,398

Net Bypass

Final Bypass Reading: 97,398 Volume: 0

Total Volume: 35,184 thousand gallons

Compute Charges: \$4.24 x 35,184 =	\$149,180.16
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RESOLUTION NO. 2024 – 40

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CITY OF EUCLID IN THE AMOUNT OF \$149,180.16 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

RESOLUTION NO. 2024 – 41

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO MORTON SALT IN THE AMOUNT OF \$15,510.52 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

MORTON SALT

444 W. Lake Street, Suite 3000
Chicago, IL 60606-0090

CSF	SALES REP.	DATE	INVOICE	Item #14.
X030	Douglas N	JUL 17, 2024	5401	
PURCHASE ORDER NO.			RELEASE NUMBER	
56835				

PLEASE REMIT TO:

Dept. CH 19973
Palatine, IL 60055-9973

Credit Representative: Goicoechea D

TERMS: 30 days net cash after dte inv

Customer Service: Wilson Aimee

+1 (313) 488-1910

ADDITIONAL TERMS AND MARKETING
PROVISIONS ON REVERSE SIDE

5367236

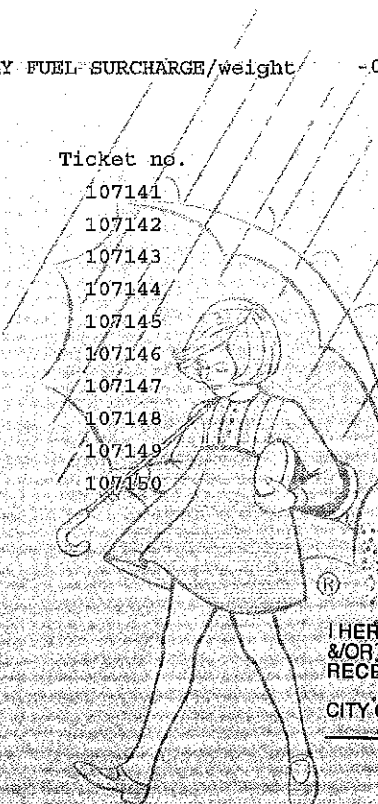
CUSTOMER NO.:
3652982

B
I Village of Willowick
L City Hall
L 30435 Lake Shore Blvd
L Willowick OH 44095-4624

S
H CITY WILLOWICK-OH
I GATE # 2
P 31230 VINE ST
T WILLOWICK OH 44095-3554
O

CREDIT

DATE SHIPPED	SHIPPED VIA	FOB	SHIPPED FROM	BILL OF LADING NO.	MORTON ORDER NO.	
JUL 17, 2024	S&K SALES AND	CONSIGNE	FAIRPORT HARBOUR		5102832612	
QTY U/M	Code	*-----Description-----*		Price	Extension	Net
198.47	STO	F140020000Z	Bulk Safe-T-Salt	51.91	10,302.58	
						10,302.58
198.47	AU	F90111	TEMPORARY FUEL SURCHARGE/weight	-0.21	-41.68	
						-41.68
	B/L No.	Ticket no.	Weight	Shipped date		
	0022133919	107141	39,360 LB	Jul 17, 2024		
	0886722685	107142	40,760 LB	Jul 17, 2024		
	0022133969	107143	40,680 LB	Jul 17, 2024		
	0022133921	107144	38,840 LB	Jul 17, 2024		
	0022133970	107145	39,960 LB	Jul 17, 2024		
	0022134002	107146	38,760 LB	Jul 17, 2024		
	0022134007	107147	39,180 LB	Jul 17, 2024		
	0022134045	107148	40,480 LB	Jul 17, 2024		
	0022134050	107149	39,280 LB	Jul 17, 2024		
	0022134081	107150	39,640 LB	Jul 17, 2024		



I HEREBY CERTIFY THAT THE GOODS, MATERIALS, &/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED &/OR RENDERED ON BEHALF OF THE CITY OF WILLOWICK P.O.# 57412 #1836.92/57415 #239.86
DATE 7/30/20 21

Promo/Allowance\$	Gross Product\$	Tot Tax \$	INVOICE TOTAL	\$ 10,260.90
0.00	10,260.90			

thank you for buying Morton Salt

CREDIT

Total Net Weight	396,940 LB	Total Unit Weight	396,940 LB
------------------	------------	-------------------	------------

849 R1216



UPC 24600

7/25 TO SVC PAGE: 1

MORTON SALT

444 W. Lake Street, Suite 3000
Chicago, IL 60606-0090

PLEASE REMIT TO:

Dept. CH 19973
Palatine, IL 60055-9973

CSF	SALES REP.	DATE	INVOIC	Item #14.
X030	Douglas N	JUL 19, 2024	540	
PURCHASE ORDER NO.		RELEASE NUMBER		
Verbal Todd 07/15/2024				

Credit Representative: Goicoechea D

TERMS: 30 days net cash after dte inv

Customer Service: Wilson Aimee

+1 (313) 488-1910

JUL 25 2024

ADDITIONAL TERMS AND MARKETING
PROVISIONS ON REVERSE SIDE

5367236

CUSTOMER NO:
3652982

B
I Village of Willowick
L City Hall
L 30435 Lake Shore Blvd
L Willowick OH 44095-4624
T
O

S
H CITY WILLOWICK-OH
I GATE # 2
P 31230 VINE ST
W WILLOWICK OH 44095-3554
T
O

DATE SHIPPED	SHIPPED VIA	FOB	SHIPPED FROM	BILL OF LADING NO.	MORTON ORDER NO.																														
JUL 18, 2024	S&K SALES AND	CONSIGNE	FAIRPORT HARBOUR		5102833447																														
<table border="0"> <thead> <tr> <th>QTY U/M</th> <th>Code</th> <th>*-----Description-----*</th> <th>Price</th> <th>Extension</th> <th>Net</th> </tr> </thead> <tbody> <tr> <td>101.54</td> <td>STO F140020000Z</td> <td>Bulk Safe-T-Salt</td> <td>51.91</td> <td>5,270.94</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>5,270.94</td> </tr> <tr> <td>101.54</td> <td>AU F90111</td> <td>TEMPORARY FUEL SURCHARGE/weight</td> <td>-0.21</td> <td>-21.32</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-21.32</td> </tr> </tbody> </table>						QTY U/M	Code	*-----Description-----*	Price	Extension	Net	101.54	STO F140020000Z	Bulk Safe-T-Salt	51.91	5,270.94							5,270.94	101.54	AU F90111	TEMPORARY FUEL SURCHARGE/weight	-0.21	-21.32							-21.32
QTY U/M	Code	*-----Description-----*	Price	Extension	Net																														
101.54	STO F140020000Z	Bulk Safe-T-Salt	51.91	5,270.94																															
					5,270.94																														
101.54	AU F90111	TEMPORARY FUEL SURCHARGE/weight	-0.21	-21.32																															
					-21.32																														
	B/L No.	Ticket no.	Weight	Shipped date																															
	0022134141	107153	38,940 LB	Jul 18, 2024																															
	0022134232	107154	43,040 LB	Jul 18, 2024																															
	0022134250	107155	41,580 LB	Jul 18, 2024																															
	0022134275	107156	39,860 LB	Jul 18, 2024																															
	0022134300	107157	39,660 LB	Jul 18, 2024																															



Promo/Allowances	Gross Product\$	Tot Tax \$	INVOICE TOTAL \$
0.00	5,249.62		5,249.62

thank you for buying Morton Salt

Total Net Weight 203,080 LB Total Unit Weight 203,080 LB

849 R/12/16

Invoice Number 2024-00000035
Date 07/12/2024
Due Date 08/11/2024

Customer #: 1151

JUL 17 2024

CITY OF WILLOWICK / FINANCE DIRECTOR
30435 LAKESHORE BLVD

WILLOWICK, OH 44095

Invoice Type: MC-General

Description: 1ST HF'24 COURT COSTS

SEE ENCLOSURES

Description	Quantity	Price Per Unit	Total Amount Due
1010-110-46602 Shared Crt Allocations			\$36,576.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$36,576.00

(440)953-4167

INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED A MONTHLY LATE FEE WHICH WILL BE THE GREATER OF \$10.00 OR 1.5% OF THE UNPAID BALANCE

RESOLUTION NO. 2024 – 42 (AS AMENDED)

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CITY OF WILLOUGHBY IN THE AMOUNT OF \$36,576.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

#

RESOLUTION NO. 2024 – 43

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS, EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the City of Willowick is planning to make capital improvements as part of its Forestgrove Sewer Improvements Phase I and Lakeshore Blvd. Trunk Sewer West projects; and

WHEREAS, the infrastructure improvements above-described are considered to be a priority need for the City and are qualified projects under the OPWC programs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. That the Mayor of the City Willowick is hereby authorized to apply to the Ohio Public Works Commission for funds as described above, and to execute any and all agreements and documents necessary to formalize the validity and implementation of the City's participation in that funding.

Section 2. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances of the City of Willowick and Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick, and further.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

RESOLUTION NO. 2024 - 44

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE EAST 305TH STREET SANITARY SEWER IMPROVEMENT FUND (433) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick has applied for funding from the Ohio Public Works Commission; and

WHEREAS, the City has established by Ordinance, Fund 433, named the East 305TH Street Sanitary Sewer Improvement Fund, to account for funds received and expended relating to such improvements; and

WHEREAS, it is necessary for the City to advance funds from the General Fund to the E. 305TH Street Sanitary Sewer Improvement Fund to begin funding certain projects in order to receive reimbursement from the Ohio Public Works Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO, THAT:

Section 1. The Council hereby authorizes the Finance Director to advance \$147,200 from the General Fund (101) to the E. 305TH Street Sanitary Sewer Improvement Fund (433).

Section 2. That Council hereby directs the Finance Director to return the advanced funds from the E. 305TH Street Sanitary Sewer Improvement Fund (433) to the General Fund (101) at the earliest time practical.

Section 3. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick in that it provides for the improvement of a significant sanitary utility within the City.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2024

Approved by:

Monica Koudela
President of Council

Approved by Mayor: _____, 2024

Michael J. Vanni
Mayor

ATTEST:

Christine Morgan, Clerk of Council

ORDINANCE NO. 2024-35

AN ORDINANCE AUTHORIZING THE ASSESSMENT AND CERTIFICATION OF COSTS AND EXPENSES TO THE LAKE COUNTY AUDITOR AGAINST CERTAIN PARCELS OF REAL ESTATE IN THE CITY OF WILLOWICK, LAKE COUNTY, OHIO, PURSUANT TO O.R.C. 715.261 AND DECLARING AN EMERGENCY.

WHEREAS, the parking structure owned by Shoregate Towers, NS, LLC at 30901 and 30951 Lake Shore Blvd., Willowick, Ohio 44095, Lake County Permanent Parcel Nos. 28-A-043-R-00-021-0, 28-A-043-R-00-022-0, 28-A-044-G-00-018-0, 28-A-044-G-00-017-0, 28-A-044-G-00-016-0, 28-A-044-G-00-015-0, 28-A-044-G-00-014-0 (the “Property”), collapsed on the evening/morning of August 23, 2023 to August 24, 2023.

WHEREAS, the parcel numbers of the Property are identified on Exhibit A, attached hereto and incorporated herein.

WHEREAS, the Owner of the Property on August 23, 2023 to August 25, 2023 was and remains Shoregate Towers, NS, LLC.

WHEREAS, pursuant to R.C. 715.261, the City of Willowick incurred certain costs and expenses in the total amount of \$139,929.30, which were necessary to make emergency corrections to the hazardous conditions on the Property as a result of the collapse.

WHEREAS, the City made a demand upon the Owner to repay the costs/expenses and the Owner has not repaid the costs/expenses incurred by the City of Willowick.

WHEREAS, the Council certifies to the Lake County Auditor that these costs/expenses were legally incurred.

WHEREAS, the Council requests that the costs/expenses itemized on Exhibit B, attached hereto and incorporated herein, be made a lien upon the Property, be collected as other taxes, and be returned to the municipal corporation.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1: On August 25, 2023, the City of Willowick legally incurred One Hundred Thirty-Nine Thousand Nine Hundred Twenty-Nine Dollars and Thirty Cents (\$139,929.30) in costs or expenses necessary to make emergency corrections of a hazardous condition on the Property identified and described in the attached Exhibit A, which is attached hereto and incorporated herein.

SECTION 2: An itemization of the costs and/or expenses legally incurred by the City of Willowick are identified on Exhibit B, which is attached hereto and incorporated herein.

SECTION 3: The Council certifies that the Owner of the Property identified on Exhibit A at the time the costs were incurred was Shoregate Towers, NS, LLC.

SECTION 4: The Council authorizes the Clerk of the Willowick City Council to certify the total costs/expenses of One Hundred Thirty-Nine Thousand Nine Hundred Twenty-Nine Dollars and Thirty Cents (\$139,929.30) to the Lake County Auditor to be made a lien upon the lands effective as of the date the expenses were incurred on August 25, 2023, to be collected as other taxes, and be returned to the municipal corporation in accordance with R.C. 715.261.

SECTION 5: Upon passage of this Ordinance, the Clerk of Council shall certify a copy of the Ordinance to the Lake County Auditor.

SECTION 6: That all other ordinances or parts thereof in conflict with this Ordinance be and the same are hereby repealed to the extent inconsistent herewith.

SECTION 7: That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the timely certification of costs and expenses to the Lake County Auditor in accordance with the Ohio Revised Code; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: _____, 2024

Monica Koudela, Council President

Approved by Mayor on _____, 2024

Michael J. Vanni, Mayor

Attest: _____
Christine Morgan, Clerk of Council

EXHIBIT A
PARCEL NUMBERS

Lake County Permanent Parcel Nos.

28-A-043-R-00-021-0,
28-A-043-R-00-022-0,
28-A-044-G-00-018-0,
28-A-044-G-00-017-0,
28-A-044-G-00-016-0,
28-A-044-G-00-015-0,
28-A-044-G-00-014-0

EXHIBIT B

COSTS AND EXPENSES INCURRED

Date	Cost	Property Description	Property Owner
8/25/2023	B&B Wrecking & Excavating \$135,250.00	Lake County Permanent Parcel Nos. 28-A-043-R-00- 021-0, 28-A-043-R-00-022- 0, 28-A-044-G-00-018-0, 28-A-044-G-00-017-0, 28- A-044-G-00-016-0, 28-A- 044-G-00-015-0, 28-A-044- G-00-014-0	Shoregate Towers, NS, LLC
8/25/2023	United Rentals \$4,679.30	Lake County Permanent Parcel Nos. 28-A-043-R-00- 021-0, 28-A-043-R-00-022- 0, 28-A-044-G-00-018-0, 28-A-044-G-00-017-0, 28- A-044-G-00-016-0, 28-A- 044-G-00-015-0, 28-A-044- G-00-014-0	Shoregate Towers, NS, LLC
TOTAL	\$139,929.30	Lake County Permanent Parcel Nos. 28-A-043-R-00- 021-0, 28-A-043-R-00-022- 0, 28-A-044-G-00-018-0, 28-A-044-G-00-017-0, 28- A-044-G-00-016-0, 28-A- 044-G-00-015-0, 28-A-044- G-00-014-0	

ORDINANCE NO. 2024 - 36

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

WHEREAS, Council has been advised that monies are due the City for services provided in the performance of grass cutting and debris removal upon properties commonly known as:

28801 Lakeshore Blvd	\$200.00
164 E. 317 th St.	\$200.00
443 Fairway Blvd	\$200.00
29212 Forestgrove Rd.	\$200.00
30409 Oakdale Rd	\$200.00
31610 Royalview Dr.	\$200.00
29275 Oakdale Rd.	\$200.00
675 E. 305 th St	\$200.00
661 Dickerson Rd	\$200.00
363 Blissfield Dr.	\$200.00
30704 Willowick Dr.	\$200.00
242 E. 288 th St.	\$200.00
31508 Daniel Dr.	\$200.00
28646 Forest Rd.	\$200.00

WHEREAS, statements for said services in the amounts listed above have been forwarded to the individual owners of said properties and, to date, no payments have been received; and

WHEREAS, it has been recommended that said delinquency be placed upon the tax duplicate to be assessed against the subject real property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the Director of Finance is hereby authorized and directed to certify to the Lake County Auditor and the Lake County Treasurer for collection as property tax, those monies due the City of Willowick from the individual set forth in Exhibit “A” that is attached hereto and made a part hereof, same to be collected at the next immediate collection period.

SECTION 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting and all deliberations of this Council, or any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Ordinances or parts thereof in conflict with the provisions of this Ordinance is hereby repealed.

SECTION 4. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick an further, provides for the usual daily operation of a municipal

department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2024

SUBMITTED to the Mayor for his approval

on _____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Monica Koudela, President of Council

APPROVED by the Mayor on
_____, 2024

Michael J. Vanni, Mayor

EXHIBIT "A"

Name	Address	Parcel Number	Amount
Barr & Barr	28801 Lakeshore	28-A-042-F-00-001-0	\$200.00
LN4B Holdings LLC	164 E. 317 th St.	28-A-044-F-00-034-0	\$200.00
TSA Holmes LLC	443 Fairway Blvd.	28-A-041-F-00-027-0	\$200.00
Corry Warren	29212 Forestgrove	28-A-041-B-00-025-0	\$200.00
Magdalene Girman	30409 Oakdale Rd	28-A-040-G-00-034-0	\$200.00
Trish Murphy & Jason Tack	31610 Royalview	28-A-039-L-01-018-0	\$200.00
K & T Investments LLC	29275 Oakdale Rd.	28-A-041-A-00-099-0	\$200.00
Jacqueline Zerbe	675 E. 305 th St	28-A-040-F-00-020-0	\$200.00
Nada Kustis	661 Dickerson Rd	28-A-039-L-00-081-0	\$200.00
Winella Osredkar	363 Blissfield Dr.	28-A-042-J-00-043-00	\$200.00
Rodney Ehlert	30704 Willowick Dr.	28-A-039-J-01-044-0	\$200.00
Derek Lesard	242 E. 288 th St.	28-A-042-I-00-032-0	\$200.00
Carol Nelson	31508 Daniel Dr.	28-A-039-M-00-054-0	\$200.00
Michelle Vara	28646 Forest Rd.	28-A-042-J-00-075-0	\$200.00

ORDINANCE NO. 2024 - 37 (AS AMENDED)

AN ORDINANCE AMENDING ORDINANCE 2024 - 13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); FIRE EMERGENCY RESCUE FUND (208); SENIOR CITIZENS CENTER FUND (220); ONEOHIO OPIOD FUND (229); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2024, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

GENERAL FUND

Fire Prevention & Inspection

Other

Capital Imp. Fire	101.102.5611	6,325.00
Total Other Expense		6,325.00
Total Fire Department		6,325.00

Swimming Pools

Other

Swimming Pool Chemicals	101.302.5452	6,000.00
Total Other Expense		6,000.00
Total Swimming Pools		6,000.00

Municipal Court Costs & Fees

Other

Court Costs & Fees	101.706.5315	10,000.00
Total Other Expense		10,000.00
Total Municipal Court		10,000.00

Engineering

Other

Engineering Fees	101.709.5360	34,500.00
Total Other Expense		34,500.00
Total Engineering Fees		34,500.00

Administrative Support

Other

Advance Fund 433	101.711.5991	147,200.00
Total Other Expense		147,200.00
Total Administrative Support		147,200.00

TOTAL GENERAL FUND: 204,025.00

SECTION 3. That there be appropriated from the Fire Emergency Rescue Fund:

FIRE EMERGENCY RESCUE FUND

Other

Capital Improvements	208,102.5600	5,175.00
Total Other Expense		5,175.00
TOTAL FIRE EMERGENCY RESCUE FUND		5,175.00

SECTION 4. That there be appropriated from the Senior Citizens Center Fund:

Other

Capital Improvement	220,304.5600	6,500.00
Total Other Expense		6,500.00
TOTAL SENIOR CITIZENS CENTER FUND		6,500.00

SECTION 5. That there be appropriated from the OneOhio Opiod Fund:

Other

Small Equipment & Supplies	229,101.5430	2,000.00
Total Other Expense		2,000.00
TOTAL ONEOHIO OPIOD FUND		2,000.00

TOTAL ALL FUNDS **217,700.00**

SECTION 6. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 7. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 8. That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 9. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

PASSED: _____, 2024

Submitted to the Mayor for his approval
on _____, 2024

ATTEST:

Clerk of Council

Council President

Approved by the Mayor on
_____, 2024

Mayor

CITY OF WILLOUGHBY

MEMORANDUM

TO: Finance Officers
FROM: Cher Hoffman, Director of Finance
DATE: July 12, 2024
SUBJECT: Court Allocation for First Half 2024

I am scheduling a meeting with the Finance Officer or Clerk-Treasurer of each political subdivision for Monday, August 5, 2024 at 10:00am. The meeting will be held at Willoughby City Hall in the 2nd Floor Conference Room.

Court Expenditures January -June 2024		<u>1,080,519</u>
Less: Court Costs	435,215	
Court Other	345,581	
Comm Service Pmts	2,843	<u>(783,639)</u>
Court Expenditures Subject to Allocations		<u><u>296,880</u></u>

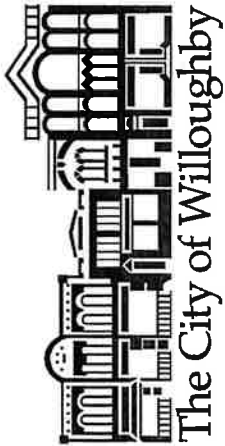
Allocations 2024

City	Percent	
Willoughby	25.70%	76,298
Eastlake	23.53%	69,856
Wickliffe	17.40%	51,657
Willowick	12.32%	36,576
Kirtland Hills	2.04%	6,056
Kirtland	10.57%	31,380
Willoughby Hills	7.58%	22,504
Timberlake	0.12%	356
Waite Hill	0.72%	2,138
Lakeline	0.02%	59
Total	<u>100.00%</u>	<u><u>296,880</u></u>

CH: nak

Attachments: Court Revenue & Expenditures
Case Load Review

cc: Judge Cornachio
cc: Chris Simon



COURT ALLOCATION

Fiscal Year to Date 06/30/24
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund											
REVENUE											
Department 110 - Court											
46601	Court Costs	810,000.00	.00	810,000.00	77,608.52	.00	435,215.45	374,784.55	54	868,486.05	
46602	Court Costs-Shared	300,000.00	.00	300,000.00	.00	.00	151,904.00	148,096.00	51	301,818.00	
46604	Court-Other	600,000.00	.00	600,000.00	62,892.25	.00	345,581.47	254,418.53	58	667,478.52	
46606	Community Service Payments	3,000.00	.00	3,000.00	560.00	.00	2,842.50	157.50	95	10,941.00	
Department 110 - Court Totals		\$1,713,000.00	\$0.00	\$1,713,000.00	\$141,060.77	\$0.00	\$935,543.42	\$777,456.58	55%	\$1,848,723.57	
EXPENSE											
Department 110 - Court											
50101	Full Time	1,338,229.00	.00	1,338,229.00	90,143.59	.00	555,476.74	782,752.26	42	1,038,070.01	
50102	Part Time	155,000.00	.00	155,000.00	7,827.65	.00	58,651.24	96,348.76	38	142,661.38	
50106	Overtime	7,500.00	.00	7,500.00	1,462.33	.00	9,069.11	(1,569.11)	121	6,813.49	
50109	Termination and Separation	35,000.00	.00	35,000.00	40,329.13	.00	40,329.13	(5,329.13)	115	(369.92)	
50201	Pension - PERS	215,000.00	.00	215,000.00	13,920.74	.00	87,247.77	127,752.23	41	170,078.25	
50204	Ins - Workers Comp	30,700.00	.00	30,700.00	3,494.10	.00	16,588.21	14,111.79	54	29,443.54	
50205	Insurance-Health	475,000.00	.00	475,000.00	34,015.84	.00	205,009.87	269,990.13	43	417,573.08	
50206	Insurance-Life	2,600.00	.00	2,600.00	246.72	.00	1,523.06	1,076.94	59	2,453.47	
50207	Medicare	23,000.00	.00	23,000.00	1,953.62	.00	9,144.98	13,855.02	40	16,645.57	
50208	Unemployment	.00	.00	.00	.00	.00	1,559.83	(1,559.83)	+++	.00	
50332	Education	7,500.00	.00	7,500.00	.00	.00	484.00	7,016.00	6	1,185.00	
50333	Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00	
50334	Dues	2,500.00	.00	2,500.00	.00	.00	675.00	1,825.00	27	550.00	
50400	Communications	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00	
50402	Postage	60,000.00	591.48	60,591.48	3,741.76	11,936.29	46,314.25	2,340.94	96	83,310.51	
50451	Contract Services	20,000.00	15,552.73	35,552.73	5,417.01	17,877.49	21,382.24	(3,707.00)	110	8,195.28	
50480	Insurance and Bonds Liability	10,000.00	.00	10,000.00	125.00	.00	13,238.29	(3,238.29)	132	12,602.60	
50500	Repair and Maint-Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00	
50601	Materials - Supplies	20,000.00	7,293.80	27,293.80	1,569.56	7,293.80	5,339.94	14,660.06	46	10,022.33	
50602	Periodicals	7,500.00	.00	7,500.00	543.46	.00	2,303.46	5,196.54	31	6,191.88	
50603	Fuel & Oil	1,500.00	.00	1,500.00	43.66	.00	212.32	1,287.68	14	638.77	
50800	Capital	25,000.00	.00	25,000.00	.00	.00	5,969.44	19,030.56	24	8,500.00	
Department 110 - Court Totals		\$2,460,529.00	\$23,438.01	\$2,483,967.01	\$204,834.17	\$37,107.58	\$1,080,518.88	\$1,366,340.55	45%	\$1,954,565.24	
EXPENSE TOTALS											
Department 110 - Court Totals		\$2,460,529.00	\$23,438.01	\$2,483,967.01	\$204,834.17	\$37,107.58	\$1,080,518.88	\$1,366,340.55	45%	\$1,954,565.24	
Fund 1010 - General Fund Totals											
REVENUE TOTALS		1,713,000.00	.00	1,713,000.00	141,060.77	.00	935,543.42	777,456.58	55%	1,848,723.57	
EXPENSE TOTALS		2,460,529.00	23,438.01	2,483,967.01	204,834.17	37,107.58	1,080,518.88	1,366,340.55	45%	1,954,565.24	
Fund 1010 - General Fund Totals		(\$747,529.00)	(\$23,438.01)	(\$770,967.01)	(\$63,773.40)	(\$37,107.58)	(\$144,975.46)	(\$588,883.97)		(\$105,195,455.24)	

Item #21.

CITY OF WILLOUGHBY

WILLOUGHBY MUNICIPAL COURT
CASE LOAD REVIEW
2023**2023 CASE LOAD**

	CRIMINAL	CIVIL	TOTAL	PERCENTAGE
WILLOUGHBY	2,091	677	2,768	
WILLOUGHBY - OTHER	88	401	489	
	<u>2,179</u>	<u>1,078</u>	<u>3,257</u>	25.70%
EASTLAKE	2,494	486	2,980	23.53%
WICKLIFFE	1,866	338	2,204	17.40%
WILLOWICK	1,139	422	1,561	12.32%
KIRTLAND HILLS	257	1	258	2.04%
KIRTLAND	1,279	60	1,339	10.57%
WILLOUGHBY HILLS	431	529	960	7.58%
TIMBERLAKE	8	7	15	0.12%
WAITE HILL	91	0	91	0.72%
LAKELINE	1	1	2	0.02%
	<u>9,745</u>	<u>2,922</u>	<u>12,667</u>	<u>100.00%</u>

PRIOR YEARS TOTAL CRIMINAL/CIVIL CASE LOAD

	Shared Operations
2022	12664
2021	12817
2020	9505
2019	13144
2018	15685
2017	14943
2016	15060
2015	15165
2014	16370
2013	17110
2012	14917
2011	15892
2010	16610
2009	17516
2008	18653
2007	17811
2006	18735
2005	18984
2004	21089
2003	20059
2002	20096



QUOTATION

ISSUE DATE
2024-07-22

CUSTOMER
Willowick Fire Department
Chief Malovrh
30435 Lake Shore Blvd
Willowick, OH, 44095

ITEM	SKU	VENDOR	QTY	UNIT PRICE	TOTAL
Veridian, "Willowick Custom Spec", Coat & Pants - Sizing Obtained			12	\$ 2,825.00	\$ 33,900.00
Black Diamond, "2770930", X2 Leather Turnout Boot w/ Custom Fit System			3	\$ 304.75	\$ 914.25
Dragon Fire, "Glove Strap", Velcro Glove Strap w/ Clasp			12	\$ 8.00	\$ 96.00
FREE SHIPPING ON FULL ORDER			1	\$ 0.00	\$ 0.00
SALES REPRESENTATIVE : Jesse Sopko - Sales Manager				TOTAL :	\$ 34,910.25

NOTES :

Estimate good for 30 days, prices are subject to change without notice.
Unless otherwise specified all shipping is in addition to prices above.

Thank you for your valued business. We greatly value your trust and confidence and sincerely appreciate your loyalty to Johnson's Fire Equipment.



August 15, 2024

Mayor Michael Vanni
City of Willowick, OH
30435 Lakeshore Boulevard
Willowick, OH 44095

RE: Project Proposal – City of Willowick Fire Department Renovation

Dear Mayor,

Thank you for the opportunity to submit our design fees for the public restroom renovation and locker room conversions at the Fire Station. The below information includes CT's Project Understanding and Project Scope.

Project Understanding:

General:

- The existing public restroom will be reconfigured to meet ADA accessibility standards
- As the restroom doesn't currently meet clearance requirements, some square footage will be taken from adjacent areas.
- The current filing / IT room adjacent to the restroom will be converted into a women's staff locker room facility that includes a shower and restroom fixtures.
- City staff will be responsible for the relocation of files and IT equipment from this room prior to the conversion of the space.
- The restroom will maintain its access from the front hall of the fire station. The existing door to the file room will be infilled and a new door will be installed on the opposite side to enter from the staff sleeping area.
- An additional gender-neutral locker room will be created adjacent to the new women's staff locker room from a portion of the area currently occupied by the classroom.
- All walls in this area of the building are non-bearing partitions independent of the building structure. The building floor is an on-grade slab.

Architecture:

1. Remove & Infill file room door to match existing partition wall.
2. Remove/Replace restroom door with ADA compliant door and hardware.
3. Remove one restroom wall, construct new wall with sufficient room for ADA clearances.
4. Construct new stud and MR gyp. walls for additional gender-neutral locker room
5. Saw cut and remove slab in all three rooms for plumbing access, replace in kind.
6. Remove drop ceiling in file room and part of classroom, replace with MR gyp. on studs.
7. New gyp. ceiling in the restroom to accommodate the new layout.
8. New Interior finishes including wall, floor and base tile, wall and ceiling paint.
9. New Restroom and locker room wall-mounted accessories.

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Willowick FD Renovation

CT Proposal P241771

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Item #23.



MEP:

1. Remove existing restroom plumbing fixtures.
2. Remove existing light fixtures
3. Remove existing hvac supply and returns
4. Remove existing plumbing to current fixtures
5. New supply and return ducts in all three rooms for new layout, tied into existing hvac.
6. New dedicated exhaust for all three rooms
7. New plumbing fixtures and associated piping for all three rooms
8. New light fixtures and vent fans in all three rooms
9. New wiring tied into existing circuits with gfci power in all three rooms

The following are our assumptions, clarifications, and exclusions regarding this proposal:

1. Our Professional Services Scope is limited to architectural, mechanical, electrical, and plumbing design and engineering.
2. We do not anticipate there will be phased design submittals. After the initial kick-off meeting with the City, we will proceed to producing final construction documents. We anticipate no more than two review meetings during the production of the construction documents.
3. The project will be publicly bid as a single prime, design-bid-build delivery method.
4. There will be no LEED or sustainable design requirements.
5. This project will be designed and constructed according to the 2024 Ohio Building Code and 2021 IECC, as well as the current edition of all other applicable codes.
6. Written specifications shall be provided in standard MasterSpec format.
7. Interior Design is not included in this proposal. We will indicate basic "generic" products and finishes, but the selection of colors shall be by the City in conjunction with the Contractor.
8. CT will provide a high-level cost estimate prior to taking the project out for bidding.
9. We assume that utilities to serve the proposed renovation area are adequate to serve the project. As such, utility extensions, etc. is not included in this proposal.
10. We anticipate that the project will require permitting; CT will assist with filling out the building permit application, however it is the responsibility of the owner to pay for and obtain the permits.

Our specific scope of work, for each division of services is as follows:

Architectural Design:

1. Field measurement and verification of existing conditions, limited to the work boundary of the rooms being affected and adjacent spaces.
2. Create Revit drawings from the field measurements and existing documentation and provide those as Revit Files to the entire design team for their use in construction documents for the project.
3. Coordinate with the City to develop and complete final architectural plans.
4. Develop a building code compliance strategy.
5. Participate in up to three review/coordination meetings during the production of the construction documents with the City.
6. Provide written specification sections for each item of work for the project.



7. Anticipated Construction Drawing production:
 - a. Project Cover Sheet and Code Compliance Summary
 - b. Floor Plan and Reflected Ceiling Plan
 - c. Room Finish Plan, Interior Elevations, and Door Schedule/Details
 - d. Enlarged Details
8. Assist the City with advertising and bidding the project publicly through the design-bid-build project delivery.
9. Attend a pre-bid meeting with interested contractors.
10. Respond to contractors RFI during bidding.
11. Issue Addendum(s) during bidding phase including meeting minutes from the pre-bid meeting.
12. Attend the bid opening and create a bid tabulation form for the City.
13. Assist the City with contractor review, negotiations, and draft contract development.

Mechanical, Electrical, and Plumbing Engineering:

1. Coordinate with CT Consultants to develop complete, finalize MEP plans.
2. Participate in up to two online virtual design review/coordination meetings.
3. Provide written specification sections for each item of work for the project.
4. Anticipated Construction Drawing production:
 - a. Plumbing to include general notes, floor plans, schedules, isometrics, and details for plumbing systems.
 - b. HVAC to include general notes, plans, schedules, and details for heating, cooling, and ventilation systems, including equipment, ductwork, air devices, and exhaust fans.
 - c. Electric to include general notes, floor plans, lighting plans, schedules, and details for power distribution, lighting, fire alarm systems, and alarm systems.

Construction Administration Services (Optional Service to be performed on a time and expense basis as requested by the City) could include the following:

1. Attend an on-site pre-construction meeting with the City, the Contractor, and their sub-contractors.
2. Review contractor submittals and shop drawings for compliance with the project requirements.
3. Assist in answering Requests for Information (RFIs), issuing Proposal Requests, and performing similar administrative actions.
4. Perform one site visit at approximately fifty percent (50%) construction.
5. Perform one walk-through review at Substantial Completion, to document all items to be corrected or completed. Based on this review, a Punch-List will be issued.
6. Issue Certificates for Substantial and Final Completion.
7. Provide Record Drawings of the project based on Contractor "as-built" drawings.

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Willowick FD Renovation

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Item #23.



Project Schedule:

Once authorized to proceed, CT anticipates approximately 6 weeks will be needed to complete the design work.

Professional Services Fees:

Our fee, is an Hourly Rate, Not To Exceed fee, based on our current hourly rate schedule with the City and includes reimbursable expenses. For the Professional Services described above our fee is \$24,000.00 (Twenty Four Thousand Dollars).

If you wish us to provide additional services over and above the scope of services described above, please let us know, and we will submit our proposed fees, to accomplish those tasks.

Respectfully,

CT Consultants, Inc.

A handwritten signature in blue ink that reads "John H. deGraaf".

John deGraaf, AIA, NCARB
Principal Architect