



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, June 20, 2023 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AMENDED AGENDA 2

TAX BUDGET MEETING 8:15

CALL MEETING TO ORDER

1. The Twelfth Meeting of Council

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

2. Motion to Approve the Minutes from the June 6, 2023, Regular Council Meeting

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

3. Peace Officer Commission and Oath of Office-Erika Stutzman
4. Proclamation Honoring Willowick Police Chief Brian C. Turner
5. Proclamation Honoring Willowick Police Chief Dispatcher Kelly Tadiello

ADMINISTRATIVE APPEALS

6. Administrative Appeals Order No. 2023-10

An Order Granting a Variance and Exception of a Front Yard Fence Non-Ornamental 4' in Height to Enclose an Area and to Extend 54' from Front Line of the House in the Application of Section 1165.07(a) of the Codified Ordinances in Board of Zoning Appeal

7. Administrative Appeals Order No. 2023-11

An Order Granting a Variance and Exception of 576 Sq. Ft. to Construct a 1152 Sq. Ft. Garage in the Application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals

8. Administrative Appeals Order No. 2023-12

An Order Granting a Variance and Exception of 6' High Solid Fencing in the Rear Yard in the Application of Section 1165.04(c) of the Codified Ordinances in Board of Zoning Appeals

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Brian Turner

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS**PUBLIC PARTICIPATION**

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Koudela, Mohorcic

Safety – Phares, Malta, Bisbee

Service, Utilities & Public Lands – Malta, Phares, Bisbee

Streets, Sidewalks & Sewers – Malta, Antosh, Mohorcic

Tax Compliance – Koudela, Antosh, Patton

Moral Claims – Antosh, Phares, Patton

Budget – Koudela, Bisbee, Mohorcic

LIAISON REPORTS

Planning – Phares/Alternate Koudela

Board of Zoning Appeals – Koudela/Alternate Mohorcic

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS**CONTRACT APPROVALS**

9. Motion Authorizing the Mayor to Enter into a Contract with Trax Construction Co., for a Fee not to Exceed \$777,619.00 for the E. 327th Street Sewer Rehabilitation-Phase II Project
10. Motion for the Mayor to Enter into a Contract with Active Networking not to Exceed \$10,000.00 for the Renewal of the Existing Service Agreement with the City of Willowick Fire Department

INTRODUCTION & CONSIDERATION OF LEGISLATION

11. Ordinance No. 2023-19

An Ordinance Amending Ordinance No 2005-65 Establishing the Salary of the Councilperson-At-Large (President of Council) of the City of Willowick and Declaring an Emergency

1st Reading 6/6/23; 2nd Reading 6/20/23

12. Ordinance No. 2023-20

An Ordinance Amending Ordinance No. 2005-66 Establishing the Salary of Members of Council of the City of Willowick, Ohio and Declaring an Emergency

1st Reading 6/6/2023; 2nd Reading 6/20/2023

13. Ordinance No. 2023-27

An Ordinance Directing the Director of Finance to Certify Delinquent Accounts to the Lake County Auditor and Lake County Treasurer for Collection as Property Tax and Declaring an Emergency

14. Ordinance No. 2023-28

An Ordinance Authorizing the Mayor of the City of Willowick to Reaffirm the City's Commitment with the Lake County Board of Commissioners to Participate in the Urban Entitlement Community Development Block Grant (CDBG) Program and for Utilization of Funds Made Available by the Housing and Community Development Act of 1974, as Amended, and Declaring an Emergency

15. Ordinance No. 2023-29

An Ordinance Amending Ordinance 2023-5 to Provide for Additional Appropriations from the General Fund (101); Fire Emergency Rescue Fund (208); Street Improvement Levy Fund (213); for Current Expenses and Other Expenditures of the City of Willowick, State of Ohio, During the Calendar Year Ending December 31, 2023, and Declaring an Emergency

16. Ordinance No. 2023-30

An Ordinance Authorizing the Finance Director of the City, to Temporarily Advance Funds from the General Fund (101) to the Sewer Revenue Fund (205), and Declaring an Emergency

17. Resolution No. 2023-28

A Resolution Adopting the Tax Budget for the Fiscal Year Beginning January 1, 2024, and Declaring an Emergency

18. Resolution No. 2023-29

A Resolution to Approve Authorization (Then and Now Certificate) to City of Eastlake in the Amount of \$8,586.00 for the City of Willowick and Declaring an Emergency

19. Resolution No. 2023-30

A Resolution to Approve Authorizations (Then and Now Certificate) to J and L Door Service in the Amount of \$4,860.50 for the City of Willowick and Declaring an Emergency

20. Resolution No. 2023-31

A Resolution to Approve Authorizations (Then and Now Certificate) to Active Networking, Inc., in the Amount of \$10,000.00 for the City of Willowick, and Declaring an Emergency

21. Resolution No. 2023-32

A Resolution to Amend the Mutual Aid Agreement Between the Lake County Board of Commissioners and the City of Willowick to Add the Lake County Sheriff, or Designee, as a Permanent Member of the Lake County Narcotics Executive Board of the Lake County Narcotics Agency, and Declaring an Emergency

MISCELLANEOUS

22. Motion Authorizing CT Consultants to Re-Advertise and Obtain Bids for the 2023 Lateral Program

23. Motion to Refer Amendment to Codified Ordinance 1145.03 as Recommended by the Planning Commission Back to the Planning Commission for Public Hearing

24. Motion to Authorize the Expenditure of Funds to Best Equipment in the Amount of \$13,451.00 for a Cart for Mainline Sewer Camera to be Purchased from the American Rescue Plan Act (ARPA) Funds

25. Motion to Authorize the Expenditure of Funds to Cleveland State University Center for Emergency Preparedness in the Amount of \$8,250.00 for the Fire and EMS Feasibility Study.

PUBLIC PARTICIPATION

ADJOURNMENT

ADMINISTRATIVE APPEAL ORDER NO. 2023-10

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF A FRONT YARD FENCE NON-ORNAMENTAL 4' IN HEIGHT TO ENCLOSE AN AREA AN TO EXTEND 54' FROM FRONT LINE OF THE HOUSE.IN THE APPLICATION OF SECTION 1165.07(a) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 23-7
BARBARA ADORYAN
31051 LAKE SHORE BLVD.

WHEREAS, at its meeting of June 14, 2023, the Board of Zoning Appeals, in Case No. 23-7, heard the appeal of Barbara Adoryan for the requested variance and has recommended to Council that the variance to Section 1165.07(a) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.07(a) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2023 _____
President of Council/President Pro Tempore

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2023-11

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 576 SQ. FT. TO CONSTRUCT A 1152 SQ. FT. GARAGE IN THE APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 23-6
ALEX CALARCO
460 E. 320th ST.

WHEREAS, at its meeting of June 14, 2023, the Board of Zoning Appeals, in Case No. 23-6, heard the appeal of Alex Calarco for the requested variance and has recommended to Council that the variance to Section 1163.07 of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1163.07 of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2023 _____
President of Council/President Pro Tempore

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2023-12

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 6' HIGH SOLID FENCING IN THE REAR YARD IN THE APPLICATION OF SECTION 1165.04(c) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

CASE 23-5
SANDY PINZARRONI
29821 FAIRWAY BLVD.

WHEREAS, at its meeting of June 14, 2023, the Board of Zoning Appeals, in Case No. 23-5, heard the appeal of Sandy Pinzaranni for the requested variance and has recommended to Council that the variance to Section 1165.04(c) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

#

SECTION 1. That the Applicant's variance to Section 1165.04(c) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2023 _____
President of Council/President Pro Tempore

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2023-19

AN ORDINANCE AMENDING ORDINANCE NO. 2005-65 ESTABLISHING THE SALARY OF THE COUNCILPERSON-AT-LARGE (PRESIDENT OF COUNCIL) OF THE CITY OF WILLOWICK, OHIO AND DECLARING AN EMERGENCY

WHEREAS, Council has been advised that the present annual salary of the Councilperson-At-Large (President of Council) is Ten Thousand and 00/100 Dollars (\$10,000.00) per year, and that it is appropriate that a new salary for the position be established; and

WHEREAS, Council finds it to be in the best interests of the City that said salary be established, effective January 1, 2024, at Twelve Thousand and 00/00 Dollars (\$12,000.00) per year; and

WHEREAS, Council finds it to be in the best interest of the residents of the City to establish said new salary for the Councilperson-At-Large (Council President).

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

Section 1. That, effective January 1, 2024, the annual salary of the Councilperson-At-Large (Council President) of the City of Willowick, Ohio, shall be Twelve Thousand and 00/00 Dollars (\$12,000.00).

Section 2. That all ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. That this Ordinance constitutes an emergency measure and provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick in that it provides for the timely amendment of council salaries in accordance with the Charter of the City of Willowick.

Wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: _____, 2023

Council President

Submitted to the Mayor: _____, 2023

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2023

ATTEST: _____
Christine Morgan, Clerk of Council

ORDINANCE NO. 2023-20

AN ORDINANCE AMENDING ORDINANCE NO. 2005-66 ESTABLISHING THE SALARY OF THE MEMBERS OF COUNCIL OF THE CITY OF WILLOWICK, OHIO AND DECLARING AN EMERGENCY

WHEREAS, Council has been advised that the present annual salary of the members of Council is Eight Thousand and 00/100 Dollars (\$8,000.00) per year, and that it is appropriate that a new salary for the members of City Council be established; and

WHEREAS, Council finds it to be in the best interests of the City that said salary be established, effective January 1, 2024, at Ten Thousand and 00/00 Dollars (\$10,000.00) per year; and

WHEREAS, Council finds it to be in the best interest of the residents of the City to establish said new salary for the members of Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

Section 1. That, effective January 1, 2024, the annual salary of a member of Council of the City of Willowick, Ohio, shall be Ten Thousand and 00/00 Dollars (\$10,000.00).

Section 2. That all ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

Section 3. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and all deliberations of this Council, or any of its committees, which resulted in such formal actions, were in meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. That this Ordinance constitutes an emergency measure and provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick in that it provides for the timely amendment of council salaries in accordance with the Charter of the City of Willowick.

Wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: _____, 2023

Council President

Submitted to the Mayor: _____, 2023

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2023

ATTEST: _____
Christine Morgan, Clerk of Council

ORDINANCE NO. 2023 -27

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

WHEREAS, Council has been advised that monies are due the City for services provided in the performance of grass cutting and debris removal upon properties commonly known as:

<i>30228 Thomas Street</i>	<i>\$200.00</i>
<i>28736 Forest Road</i>	<i>\$200.00</i>
<i>419 E 326th Street</i>	<i>\$200.00</i>
<i>336 E 328th Street</i>	<i>\$200.00</i>
<i>30409 Oakdale Road</i>	<i>\$200.00</i>
<i>236 E 284th Street</i>	<i>\$200.00</i>
<i>31508 Daniel Drive</i>	<i>\$200.00</i>
<i>28520 Lakeshore Blvd.</i>	<i>\$200.00</i>
<i>29313 Lakeshore Blvd.</i>	<i>\$200.00</i>

WHEREAS, statements for said services in the amounts listed above have been forwarded to the individual owners of said properties and, to date, no payments have been received; and

WHEREAS, it has been recommended that said delinquency be placed upon the tax duplicate to be assessed against the subject real property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the Director of Finance is hereby authorized and directed to certify to the Lake County Auditor and the Lake County Treasurer for collection as property tax, those monies due the City of Willowick from the individual set forth in Exhibit "A" that is attached hereto and made a part hereof, same to be collected at the next immediate collection period.

SECTION 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting and all deliberations of this Council, or any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Ordinances or parts thereof in conflict with the provisions of this Ordinance is hereby repealed.

SECTION 4. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2023

President or President Pro Tempore

SUBMITTED to the Mayor for his approval
on _____, 2023

APPROVED by the Mayor on
_____, 2023

Michael J. Vanni, Mayor

ATTEST:

Christine Morgan, Clerk of Council

EXHIBIT "A"

Name	Address	Parcel Number	Amount
Fifth Third Bank	30228 Thomas St.	28-A-039-C-00-013-0	\$200.00
Joann Wilson	28736 Forest Rd.	28-A-042-M-00-032-0	\$200.00
Sandra Kadunc	419 E. 326 th St.	28-A-042-M-00-032-0	\$200.00
David Persinger	336 E 328 th St.	28-A-045-F-00-015-0	\$200.00
Magdalene Girman	30409 Oakdale Rd.	28-A-040-G-00-034-0	\$200.00
Tax Ease, LLC	236 E 284 th St.	28-A-042-C-00-005-0	\$200.00
Carol Nelson	31508 Daniel Dr.	28-A-039-M-00-054-0	\$200.00
RCR Realty, LLC	28520 Lakeshore Blvd	28-A-042-A-00-0660-0	\$200.00
Katrina Vanek	29313 Lakeshore Blvd	28-A-042-G-00-039-0	\$200.00

ORDINANCE NO. 2023-28

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO REAFFIRM THE CITY’S COMMITMENT WITH THE LAKE COUNTY BOARD OF COMMISSIONERS TO PARTICIPATE IN THE URBAN ENTITLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FOR UTILIZATION OF FUNDS MADE AVAILABLE BY THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND DECLARING AN EMERGENCY.

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides an entitlement of funds for community development purposes for urban counties; and

WHEREAS, Lake County, Ohio will be designated as an “Urban County” provided that it secures the continued commitments with various political subdivisions in Lake County; and

WHEREAS, the Mayor and Council of the City of Willowick desire the use of “Urban County Entitlement Funds” for needed public improvements and public service programs in Lake County and its municipalities, including the City of Willowick; and

WHEREAS, the County shall prepare Applications for fiscal years 2024, 2025 and 2026 CDBG Urban County Entitlement Funds pursuant to the aforementioned Act;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. That the Mayor be and is hereby authorized to reaffirm the commitment with the Lake County Board of Commissions from the first day of the 2024 program year through and including the last day of the 2026 program year, with said Agreement to authorize the County to undertake essential Community Development and Housing Assistance Plans and Projects eligible under the Housing and Community Development Act of 1974, as amended.

Section 2. That the funds necessary for the purposes of this Ordinance and as authorized hereby shall be paid from “CDBG Urban County Entitlement Funds” under the Housing and Community Development Act of 1974, as amended.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick, and for the further reason to permit the County to submit the documents at the earliest date possible in order to meet federal deadlines for program eligibility to secure possible funding, wherefore this Ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

Adopted by Council: _____, 2023

Council President/President Pro Tempore

Submitted to the Mayor: _____, 2023

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2023

ATTEST: _____
Christine Morgan, Clerk of Council

ORDINANCE NO. 2023 - 29

AN ORDINANCE AMENDING ORDINANCE 2023 - 5 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); FIRE EMERGENCY RESCUE FUND (208); STREET IMPROVEMENT LEVY FUND (213); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2023, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

GENERAL FUND

Fire Prevention & Inspection

Other

Professional Services	101.102.5319	4,550.00
Maintenance & Repair	101.102.5564	2,700.00
Total Other Expense		7,250.00
Total Fire Department		7,250.00

Administrative Support

Other

Fireworks	101.711.5481	4,400.00
Total Other Expense		4,400.00
Total Administrative Support		4,400.00

TOTAL GENERAL FUND: 11,650.00

SECTION 3. That there be appropriated from the Fire Emergency Rescue Fund:

FIRE EMERGENCY RESCUE FUND

Personal Services

Other

Professional Services	208.102.5319	3,725.00
Maintenance & Repair	208.102.5564	2,200.00
Total Other Expense		5,925.00
TOTAL FIRE EMERGENCY RESCUE FUND		5,925.00

SECTION 4. That there be appropriated from the Street Improvement Levy Fund:

STREET IMPROVEMENT LEVY FUND

Other

Engineering Fees	213.601.5360	312,700.00
Total Other Expense		312,700.00
TOTAL STREET IMPROVEMENT LEVY FUND		312,700.00

TOTAL ALL FUNDS 330,275.00

SECTION 5. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 6. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 7. That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 8. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

PASSED: _____, 2023

**Submitted to the Mayor for his approval
on _____, 2023**

ATTEST:

Clerk of Council

Council President/President Pro Tempore

**Approved by the Mayor on
_____, 2023**

Mayor

ORDINANCE NO. 2023 - 30

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR OF THE CITY, TO TEMPORARILY ADVANCE FUNDS FROM THE GENERAL FUND (101) TO THE SEWER REVENUE FUND (205), AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick has established the Sewer Revenue Fund (205); and

WHEREAS, Fund No. 205 now requires funding by advancing the amount of Two Hundred Eighty Thousand Dollars (\$280,000.00) from the General Fund (101); and

WHEREAS, it is in the best interests of the City and its residents to authorize the temporary advance of the amount Two Hundred Eighty Thousand Dollars (\$280,000.00) from the General Fund (101) to the Sewer Revenue Fund (205);

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Willowick, County of Lake County, and State of Ohio:

Section 1. That the Finance Director is hereby authorized to transfer on a temporary basis the amount of Two Hundred Eighty Thousand Dollars (\$280,000.00) from the General Fund (101) to the Sewer Revenue Fund (205).

Section 2. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare of the residents of the City of Willowick and the operation of its Finance Department, and that it will ensure the orderly and uninterrupted efficient operation of the City and its Finance Department.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2023

Council President/President Pro Tempore

Submitted to the Mayor: _____, 2023

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2023

ATTEST: _____
Christine Morgan, Clerk of Council

RESOLUTION NO. 2023 - 28

A RESOLUTION ADOPTING THE TAX BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That pursuant to Charter Authority, the 2024 Tax for the City of Willowick, Ohio which provides for the following levies:

1. General Fund	\$ 2,956,250.00	10.05
2. General Bond Retirement	43,934.00	.15
3. Police Pension Fund	87,959.00	.30
4. Street Lighting Fund	220,420.00	.75
5. Fire Emergency Rescue Fund	725,850.00	2.50
6. Safety Improvement Levy	264,330.00	1.50
7. Street Improvement Levy	881,015.00	3.00
8. Sanitary & Storm Sewer Lateral	128,265.00	1.00
9. Recreation Improvement Fund	<u>67,404.00</u>	<u>.50</u>
TOTAL	\$ 5,375,427.00	19.75

is hereby adopted and the Director of Finance is hereby directed to submit copies of said Budget to the Lake County Auditor as provided by law.

SECTION 2. That all formal actions of the Council concerning the passage of this Resolution, were adopted in an open meeting, and all the deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirement including Chapter 123 of the Codified Ordinances of the City of Willowick.

SECTION 3. That this Resolution is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City and its inhabitants, and for the further reason that it is necessary to submit the Tax Budget for the City to the County Auditor within the time prescribed by law.

WHEREFORE, this Resolution shall be in full force immediately upon its passage and approval by the Mayor.

PASSED: _____, 2023

President/President Pro Tempore

SUBMITTED to the Mayor for his approval
on _____, 2023

APPROVED by the Mayor on
_____, 2023

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

RESOLUTION NO. 2023 – 29

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CITY OF EASTLAKE IN THE AMOUNT OF \$8,586.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2023

President/President Pro Tempore

SUBMITTED to the Mayor for his approval
on _____, 2023

APPROVED by the Mayor on
_____, 2023

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

**CITY OF EASTLAKE
35150 LAKESHORE BLVD.
EASTLAKE, OHIO 44095**

PH: 440-951-2200

Fax: 440-975-4294

INVOICE 23-0531-02

Invoice Date: May 31, 2023

Amount Due: \$8,586.00

Bill to: City of Willowick
Attn. Finance Director

Description of goods and/or services rendered

Vine Street Paving, per the cost breakdown in ODOT Ellis <i>30%</i>	\$8,586.00
--	------------

Please send remittance to: City of Eastlake
Attn: Finance Dept.
35150 Lakeshore Blvd.
Eastlake, Ohio 44095



Send payments to: Attn: Lockbox
 CT Consultants
 8150 Sterling Court
 Mentor, OH 44060
 phone: 440.951.9000
 acct@ctconsultants.com
 Fed ID #34-0792089

Dennis Morley
 Mayor
 City of Eastlake
 35160 Lakeshore Blvd.
 Eastlake, OH 44095

May 17, 2023
 Invoice No: 230297 - 1

Project 230297 Eastlake/LAK-640-00.00 (Vine Street) Resurfacing

Professional Services through April 30, 2023

Phase	01	Engineering Design Services		
Fee				
Total Fee		110,400.00		
Percent Complete		5.00	Total Earned	5,520.00
			Previous Fee Billing	0.00
			Current Fee Billing	5,520.00
			Total Fee	5,520.00
			Total this Phase	\$5,520.00

Phase	02	Field Survey and Basemapping Preparation		
Fee				
Total Fee		77,000.00		
Percent Complete		30.00	Total Earned	23,100.00
			Previous Fee Billing	0.00
			Current Fee Billing	23,100.00
			Total Fee	23,100.00
			Total this Phase	\$23,100.00

Phase	03	CT Environmental Services		
Fee				
Total Fee		1,500.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Phase	0.00

Phase	04	ASC Group Environmental Services		
			Total this Phase	0.00

Phase	05	Utility Coordination		
Fee				
Total Fee		4,500.00		

Project	230297	Eastlake/LAK-640-00.00 (Vine Street)	Invoice	1
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Phase	0.00

Phase	06	Bidding and Contract Document Services		
Fee				
Total Fee		9,500.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Phase	0.00

Phase	07	On-Going Design Services During Construction		
Fee				
Total Fee		6,500.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Phase	0.00
			Total this Invoice	\$28,620.00

Email: accountspayable@eastlakeohio.com
 cc: cschindel@eastlakeohio.com
 cc: Mayor Dennis Morley dmorley@eastlake.com
 cc: Thomas Gwydir
 Bill Baker/dar

RESOLUTION NO. 2023 – 30
A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO J AND L DOOR
SERVICE IN THE AMOUNT OF \$4,860.50 FOR THE CITY OF WILLOWICK, AND DECLARING AN
EMERGENCY.

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2023

President/President Pro Tempore

SUBMITTED to the Mayor for his approval
on _____, 2023

APPROVED by the Mayor on
_____, 2023

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

Invoice

Invoice Number
210553

Invoice Date
May 23, 2023

Page:
1



P.O. BOX 56 CHESTERLAND, OHIO 44026

JUN - 1 2023

PHONE: 1-440-729-4261

FAX: 1-440-729-4262

Sold To:

City of Willowick
30435 Lakeshore Blvd.
Willowick, OH 44095

Ship To:

City of Willowick Fire Dept
30435 Lakeshore Blvd.
Willowick, OH 44095

Customer ID
CIT928

Customer PO
Verbal

Payment Terms
Net 30 Days

Sales Rep ID

Job/Order No.
23-717

Completion Date
5/23/23

Due Date
6/22/23

Description	Quantity	Unit Price	Extension
Furnished labor, material and equipment to troubleshoot, service and repair door 1 per attached service reports.			
(1) Pair .343 x 3-3/4" x 49" Springs with cones	1.00	700.00	700.00
5/32" Cable 7 x 19	32.00	1.75	56.00
Trolley Motor Operator Arm	1.00	81.00	81.00
Micanan Carriage Traveler	1.00	76.00	76.00
No. 2 Commercial 11 Ga. Hinge	2.00	8.00	16.00
No. 3 Commercial 11 Ga. Hinge	2.00	8.00	16.00
No. 4 Commercial 11 Ga. Hinge	2.00	8.00	16.00
2" L/Stem Roller Commercial	2.00	7.00	14.00
2" S/Stem Roller Commercial	2.00	6.75	13.50
No. 1 Commercial 11 Ga. Hinge	2.00	8.00	16.00
No. 5 Commercial 11 Ga. Hinge	2.00	8.00	16.00
5/17/23: One Man Emergency Time- Close and secure door	5.00	256.00	1,280.00
5/22/23: Two Men	8.00	256.00	2,048.00
5/23/23: Two Men	2.00	256.00	512.00

HEREBY CERTIFY THAT THE GOODS, MATERIALS, AND SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED AND RENDERED ON BEHALF OF THE

CITY OF WILLOWICK, P.O. # _____

DATE _____

TOTAL AMOUNT DUE 4,860.50

There will be a 1.5% per month late charge on all invoices 30 days past due.

RESOLUTION NO. 2023 – 31
A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO ACTIVE NETWORKING, INC. IN THE AMOUNT OF \$10,000.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2023

President/President Pro Tempore

SUBMITTED to the Mayor for his approval
on _____, 2023

APPROVED by the Mayor on
_____, 2023

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

Req 3462

Item #20.

Valley View, OH 44125
Ph# 216-328-1122
Fax# 216-328-0854



Invoice

DATE	INVOICE #
4/29/2023	23-5028

BILL TO
Willowick Fire Department 30435 Lakeshore Blvd. Willowick, Ohio 44095

P.O. NO.	TERMS	DUE DATE	PROJECT
	Net 20	4/29/2023	2023 Contract Hours

QTY	DESCRIPTION	RATE	Req ID/Proj#	AMOUNT
100	Renewal of Existing Service Agreement 100 hours @ \$100/Hr	100.00		10,000.00

Please call our main office number, 216-328-1122, regarding any issues that you may have.			Subtotal	\$10,000.00
Phone #	Fax #	E-mail	Total	\$10,000.00
216-328-1122	216-328-0854	tsouza@netsthatwork.com	Balance Due	\$10,000.00

Thank you for your business.

5430



REQUISITION

Item #20.

REQUISITION # 003462
DATE 05/31/2023
EXPIRE DATE

Requested by : LISA HUDSON

Vendor:
Active Networking, Inc.
8001 Sweet Valley Drive
Valley View, Ohio 44125

Ship To:
WILLOWICK FIRE DEPARTMENT
30435 LAKESHORE BOULEVARD
WILLOWICK, OH 44095

ACCOUNT NAME	ACCOUNT NUMBER	UN-ENCUMBERED BALANCE	AMOUNT
Small Equip & Supplies	207.102.5430		10,000.00

QUANTITY	UNIT	DESCRIPTION	PRICE / UNIT	AMOUNT
100.00	EA	service agreement INV23.5028	100.00	10,000.00

TOTAL: \$10,000.00

APPROVALS

#Route	Level	Date	Comment	#Route	Level	Date	Comment
--------	-------	------	---------	--------	-------	------	---------

PLEASE COMPLETE THIS SECTION AND RETURN TO FINANCE WHEN GOODS HAVE BEEN RECEIVED

Date Received	Quantity Received	Condition
---------------	-------------------	-----------

APPROVAL FOR PAYMENT

Signature of Authorized Personnel:

RESOLUTION NO. 2023-32

A RESOLUTION TO AMEND THE MUTUAL AID AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND THE CITY OF WILLOWICK TO ADD THE LAKE COUNTY SHERIFF, OR DESIGNEE, AS A PERMANENT MEMBER OF THE LAKE COUNTY NARCOTICS EXECUTIVE BOARD OF THE LAKE COUNTY NARCOTICS AGENCY AND DECLARING AN EMERGENCY

WHEREAS, the Lake County Commissioners and the City of Willowick desire to amend the Mutual Aid Agreement to add the Lake County Sheriff and his designee, as a permanent member of the Lake County Executive Board of the Lake County Narcotics Agency; and

WHEREAS, a copy of the proposed amendment to the Mutual Aid Agreement is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio:

Section 1. That the Mayor of the City of Willowick is hereby authorized to enter into the Amended Mutual Aid Agreement with the Board of Lake County Commissioners allowing the Lake County Sheriff, or Designee, as a permanent member of the Lake County Narcotics Executive Board of the Lake County Narcotics Agency.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the municipal sewers; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2023

President/President Pro Tempore

SUBMITTED to the Mayor for his approval on _____, 2023

APPROVED by the Mayor on _____, 2023

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

MUTUAL AID AGREEMENT

THE BOARD OF LAKE COUNTY COMMISSIONERS, OHIO ("Commissioners") and THE LEGISLATIVE AUTHORITIES OF ALL POLITICAL SUBDIVISIONS WITHIN LAKE COUNTY, OHIO ("Political Subdivisions") hereby enter into this Agreement to continue the existence of a County-wide organization, known as the LAKE COUNTY NARCOTICS AGENCY ("Agency"), under a reformulated Board, said organization is created pursuant to Section 307.15, Ohio Revised Code, and according to the following terms and conditions:

1. The Agency is hereby authorized to render the services of coordinating the investigation of illegal drug sales and illegal drug use throughout Lake County and to exercise for and on behalf of each party hereto such power and authority incidental thereto as such party may lawfully do, consistent with State statutes and the provisions of this Agreement.
2. There is hereby created a "LAKE COUNTY NARCOTICS EXECUTIVE BOARD" ("Board") whose membership shall consist of an eight (8) member Board of Trustees including the following members for the following terms:
 - a. The Lake County Sheriff, or his designee, is to be a permanent member of the Board.
 - b. The Lake County Prosecutor, or his designee, is to be a permanent member of the Board.
 - c. The Commissioners are to designate their representative on the Board as a permanent member of the Board. The Commissioners shall have the authority to change its representative annually.
 - d. A City Manager and/or Mayor shall be chosen, by the Commissioners, to serve a three (3) year term commencing upon the execution of this Agreement and ending on December 31, 1993. On and after January 1, 1994, this term shall be for successive three (3) year terms.
 - e. Two (2) Police Chiefs from Lake County shall be chosen by the Commissioners to serve two (2) year terms commencing upon the execution of this Agreement and ending on December 31, 1992. On and after January 1, 1993, these appointments shall be for successive three (3) year terms. The Commissioners shall consider a recommendation made by the Lake County Association of Chiefs of Police ("Association"), but shall not be constrained to follow that recommendation.
 - f. Two (2) Police Chiefs from Lake County shall be chosen to serve one (1) year terms, commencing upon the execution of this Agreement and ending on December 31, 1991. On and after January 1, 1992, these appointments shall be for successive three

(3) year periods. The Commissioners shall consider a recommendation made by the Association, but shall not be constrained to follow that recommendation. All appointments to the Board shall be made by the Commissioners, as set forth above.

3. The Board shall select its own chairperson. The Board shall meet upon the call of its chairperson or one-third (1/3) of its members may call for a meeting. Once appointed, the chairperson shall only vote in the event of a tie vote to break the tie.
4. The Board shall employ by contract or appoint an Agency Director whose duties shall be prescribed by the Board and as further prescribed herein. The Agency Director may appoint, with prior approval of the Board, such other assistants and staff to assist him in administering this program. The salary of the Agency Director and other personnel shall be paid from a Lake County fund known as the "Lake County Narcotics Agency Fund."
5. The Board shall prepare for submission to the Commissioners a proposed budget each year. The funds to be provided for the Agency's budget shall be derived from the Narcotics Levy passed June 8, 1982, et seq. All other funds received by the Agency or to the Agency's credit from whatever source, or by whatever means shall be paid to the Auditor of Lake County to be placed in the "Lake County Narcotics Agency Fund."
6. Any appointed member of the Board who terminates before the expiration of his term will be replaced by a new appointee to fill the unexpired term pursuant to paragraph 2 above.
7. The Board shall be the policy making authority and shall be responsible for implementing the provisions of this Agreement through its Agency Director. In performing duties pursuant to this Agreement, the Board is authorized to cooperate with all other political subdivisions, with the State of Ohio, with other states, the Federal Government, and private agencies in all matters pertaining to narcotics investigations.
8. All employees of the Agency, who are certified by the State of Ohio as law enforcement officers, shall have full police powers to undertake actions authorized by this Agreement in any of the signatory political subdivisions to this Agreement, and shall have the authority to enforce drug related criminal statutes of the State of Ohio. The Agency shall be solely liable for any actions taken by employees of the Agency in the scope of their employment, and the Agency and the Commissioners agree to hold harmless other signatories to this Agreement for any and all claims which may arise therefrom.
9. On or about the 31st day of January, 1992, and every year thereafter on January 31st, the Board shall issue a written report to the Commissioners which shall include, but not be limited to, the number of investigations during the prior year, the number of arrests made, the number of convictions, the estimated value of drugs seized, and any other information the Board or the Commissioners may deem pertinent.

CONCORD TOWNSHIP

By: _____
Date

Attest: _____

LEROY TOWNSHIP

By: _____
Date

Attest: _____

MADISON TOWNSHIP

By: _____
Date

Attest: _____

PAINESVILLE TOWNSHIP

By: _____
Date

Attest: _____

PERRY TOWNSHIP

By: _____
Date

Attest: _____

FAIRPORT HARBOR VILLAGE

By: _____
Date

Attest: _____

GRAND RIVER VILLAGE

By: _____
Date

Attest: _____

KIRTLAND HILLS VILLAGE

By: _____
Date

Attest: _____

LAKELINE VILLAGE

By: _____
Date

Attest: _____

MADISON VILLAGE

By: _____
Date

Attest: _____

NORTH PERRY VILLAGE

By: _____
Date

Attest: _____

PERRY VILLAGE

By: _____
Date

Attest: _____

TIMBERLAKE VILLAGE

By: _____
Date

Attest: _____

WAITE HILL VILLAGE

By: _____
Date

Attest: _____

EASTLAKE CITY

By: _____
Date

Attest: _____

KIRTLAND CITY

By: _____
Date

Attest: _____

MENTOR CITY

By: _____
Date

Attest: _____

MENTOR ON THE LAKE CITY

By: _____
Date

Attest: _____

PAINESVILLE CITY

By: _____
Date

Attest: _____

WICKLIFFE CITY

By: _____
Date

Attest: _____

WILLOUGHBY CITY

By: _____
Date

Attest: _____

WILLOUGHBY HILLS CITY

By: _____
Date

Attest: _____

WILLOWICK CITY

By: _____
Date

Attest: _____



Proposal:
City of Willowick, Ohio

**Fire & EMS Department Feasibility
Study**

Prepared by:
Dr. Bernard W. Becker III; DBA
Director, Center for Emergency Preparedness

May 30, 2023



Executive Summary:

Thank you for your interest in training and educational opportunities offered by Cleveland State University's Center for Emergency Preparedness. Since our 1984 inception, Cleveland State University's Center for Emergency Preparedness has continuously provided outstanding programming to our customers. Our mission is to provide the highest quality hazardous material, homeland security and business continuity training, taught by professionals utilizing industry standards and best practices.

Cleveland State University's Center for Emergency Preparedness has been instrumental in several emergency service consolidation and operational feasibility studies over the past decade, including the Lake County, Ohio "Consolidation of the Lake County Fire & EMS Department Feasibility Study," 2015.

Director for the Cleveland State University's Center for Emergency Preparedness is Dr. Bernard W. Becker III, and has earned a Bachelor of Science degree in Fire and Safety Engineering Technology from the University of Cincinnati, Ohio; a Master of Science degree in Executive Fire Service Leadership from Grand Canyon University, Arizona; and a Doctorate in Business Administration (DBA) degree from Columbia Southern University, Alabama.

Over Dr. Becker's Fire & Emergency service career, he has earned and been certified as an Ohio Firefighter 1 & 2, Ohio Fire Instructor, Ohio Fire Safety Inspector / Instructor, Ohio E M T / Paramedic, National Registry Paramedic, International Fire Service Accreditation Congress Firefighter 1 & 2, Fire Service Instructor 1 & 2, Fire Inspector, Hazardous Materials Awareness, Operations & Technician, United States Homeland Security, National Fire Academy Executive Fire Officer and a Chief Fire Officer by the International Association of Fire Chiefs.



Scope of Work:

Investigate and develop a Fire and EMS Department Feasibility Study for the City of Willowick, Ohio.

Factors to be investigated and presented are, but not limited to:

- a) assess the current part-time staffing model and evaluate against alternative staffing models to determine the most effective and sustainable structure for the City.
- b) Four (4) staffing alternatives shall be assessed as a part of the study.
 - 1) Existing (all part time),
 - 2) Hybrid (mix of full and part-time employees),
 - 3) All full time, and
 - 4) A consolidation into a fire district and/or shared resources between communities.

Each alternative will be assessed for the following:

- a) Fiscal Analysis – review all revenue and expenditures
- b) Legal Analysis – review legal basis for establishing any of the three (3) alternative structures the City does not currently have in place.

Fire and EMS Operational Analysis:

- a) Level of Service and Response Time
- b) Requirements to meet standards and operational needs for each staffing model

Future considerations and Overall Costs of Services per model.

The study shall also include identifying specific funding opportunities that may be available for hiring any new personnel.

Final deliverables shall include a report detailing each alternative staffing model, methodology and summary of each individual analysis, and recommendations based on assessment of each alternative. The report will also include a section detailing available funding opportunities for hiring new personnel.

**Project Methodology:**

The methodology used for this study will be grounded in the recommended best practices of the National Fire Protection Association (NFPA), the NFPA Fire Department Profile for small sized emergency service operations, the NFPA Handbook, and the International City/County Management Association (Managing Fire and Emergency Services).

Study Cost:

The total cost for the described scope of work is: **\$8,250.00**; 50% due at first draft, 50% due upon completion of the study.

Receivables:

CSU will provide all relevant materials. All rights, title and interest to any copyrights, patents, trademarks, trade secrets or other intellectual property rights embodied in any Receivables will be the sole and exclusive property of CSU. CSU hereby grants customer a perpetual, irrevocable, royalty-free, nonexclusive, world-wide license to use the receivables only for customer's internal use. This license does not include the right to copy the receivables to conduct its own services using the receivables. CSU reserves all rights not expressly granted herein. This paragraph shall survive the expiration or termination of this agreement.

Term & Termination:

This agreement will commence as of the effective date set forth on the signature page and will end until completion of the course and receipt of payment by CSU.

Miscellaneous:

- (a) The parties are independent contractors. Nothing in this agreement creates or implies any joint venture, employer/employee, principal/agent or partnership relationship.
- (b) Each party agrees to be responsible for any negligent acts or negligent omissions by or through itself or its employees and each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or negligent omissions, and nothing in the Agreement shall impute or transfer any such responsibility from one to the other.



(c) This agreement represents the entire agreement between the parties and supersedes any prior oral or written understandings with respect to the services. Only a written instrument that refers this agreement and that is signed by the authorized representatives of both parties may amend this agreement.

(d) This agreement and the rights of the parties shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio, without regard for its choice of law principles, and only Ohio courts shall have jurisdiction over any action or proceeding concerning the agreement.

(e) A waiver by a party of any breach or default by the other party under this agreement shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default hereunder.

(f) All notices and communications shall be given in writing and shall be deemed to have been properly given when: i) hand delivered with delivery acknowledged in writing; ii) sent by U.S. certified mail, return receipt requested, postage prepaid; or iii) sent by overnight delivery service (Fed Ex, UPS, etc.) with receipt. Notices shall be deemed given upon receipt thereof, and shall be sent to the addresses first set forth below. Any party may change its address for receipt of notices upon notice to the other party. If delivery cannot be made at any address designated for notices, a notice shall be deemed given on the date on which delivery at such address is attempted.

(g) In the event of any conflict between the terms and provisions of the body of this agreement and any exhibit hereto, the terms and provisions of the body of this agreement shall control.

(h) The headings in this agreement are for convenient reference only and shall not be considered in any questions of interpretation or construction of this agreement.

(i) The provisions of this agreement are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision shall, to the extent enforceable in any jurisdiction, nevertheless be binding and enforceable.

(j) Both parties will maintain applicable insurance policies with industry standard coverage.

(j) This agreement is not binding upon Cleveland State University unless executed in full and is effective as of the last date of signature by Cleveland State University.

Study Period:

The period for this work will commence upon this signed agreement and this study will take approximately four (4) months to complete, (120 days) excluding holidays; excluding any unforeseen circumstances by either party involved.



Acceptance of Agreement:

If you agree with the terms in this agreement, please sign below and return to Dr. Bernard W. Becker III. If you have any questions, please contact me at b.becker64@csuohio.edu or call (216) 875-9860. Thank you.

Dr. Bernard W. Becker, III; Director
Center for Emergency Preparedness

I accept the conditions of the above agreement. (*Signature*)

Print Name:

Title:

Date: