



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, July 21, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of June 16, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. ADMINISTRATIVE APPEAL ORDER NO. 2026-17 (WISDOM):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED AT THE REAR PROPERTY LINE, UP TO THE SIDEWALK, THAT CONSTITUTE A TRAFFIC HAZARD WHEN BACKING/DRIVING A VEHICLE OUT OF THE DRIVEWAY IN THE APPLICATION OF SECTION 1165.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

3. ADMINISTRATIVE APPEAL ORDER NO. 2026-18 (WISDOM):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE CONSTRUCTED UP TO THE SIDEWALK AT THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1165.07(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-19 (LITTLETON):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2 FEET TO ALLOW A ABOVE GROUND SWIMMING POOL TO BE INSTALLED 6' FROM THE RIGHT SIDE PROPERTY LINE IN THE APPLICATION OF SECTION 1339.13(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-20 (LITTLETON):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2 FEET TO ALLOW A ABOVE GROUND SWIMMING POOL TO BE INSTALLED 6' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1339.13(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

6. Motion authorizing the Mayor to enter into a contract with Millstone Management Group, Inc. for the Fire Station ADA Bathroom/Locker Room Improvements in the amount of \$131,899.90.
- [7.](#) Motion authorizing the Mayor to enter into a contract with Audiophile for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,075.00
8. Motion authorizing the Mayor to enter into a contract with Caliber for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,300.00
9. Motion authorizing the Mayor to enter into a contract with Abbey Road for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,300.00
10. Motion authorizing the Mayor to enter into a contract with FM-77 for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,400.00
11. Motion authorizing the Mayor to enter into a contract with Funkology for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,000.00

INTRODUCTION & CONSIDERATION OF LEGISLATION

[12.](#) RESOLUTION NO. 2026-26:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL GRANT ACCEPTANCE DOCUMENTS AND AGREEMENTS AS REQUIRED TO PARTICIPATE IN THE FY25 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT AWARD, AND DECLARING AN EMERGENCY

[13.](#) ORDINANCE NO. 2026-25:

AN ORDINANCE AMENDING ORDINANCE 2026- 6 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); The SCM&R Fund (202); Senior Citizens Center Fund (220); Donations & Bequests Fund 803; FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

[14.](#) ORDINANCE NO. 2026-26:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

[15.](#) ORDINANCE NO. 2026-27:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO AN AGREEMENT WITH THE LAKE COUNTY BOARD OF

COMMISSIONERS TO PARTICIPATE IN THE URBAN ENTITLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FOR THE UTILIZATION OF FUNDS MADE AVAILABLE BY THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND DECLARING AN EMERGENCY.

16. RESOLUTION NO. 2026 – 27:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CHARTER COMMUNICATIONS OPERATING LLC IN THE AMOUNT OF \$6,344.85 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

MISCELLANEOUS

17. Motion authorizing the Mayor to purchase of Cyber Liability Insurance through Wichert Insurance for the policy period of June 26, 2026 to June 26, 2027 at a cost not to exceed \$14,200.
18. Motion authorizing the Mayor to execute a five-year agreement with CommServ for the purchase, installation, and maintenance of security cameras and related software for a total cost not to exceed Thirty-Two Thousand Three Hundred Fifty-Six Dollars and Twenty-Four Cents (\$32,356.24).
19. Motion authorizing the Mayor to accept the State of Ohio Emergency Medical Services (EMS) Training and Equipment Grant of \$2,722.28 for use by the Willowick Fire Department and to execute all documents necessary to accept and administer the grant.
20. Motion authorizing the Mayor to execute an agreement with Active Networking for information technology services and authorizing an expenditure not to exceed \$10,062.50.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
b) Council response to the public
c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

EXECUTIVE SESSION

21. Discussion of Collective Bargaining with the Finance Director.

CLOSE EXECUTIVE SESSION

ADJOURNMENT



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, June 16, 2026 at 6:30 PM
 City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of June 2, 2026.

MOTION: Ms. Antosh to approve. Mr. McFarland second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. A Proclamation honoring Firefighter Jacob Platt, Firefighter Francis Bittner, Firefighter Clayton Reed, Patrolman Benedetto Bruno, Paul Reinhard, and Richard Kodramaz for their efforts related to the May 7 house fire at 399 E 326th Street.

Mayor Vanni is honored to acknowledge our first responders and residents. He reads the Proclamation from the City of Willowick and Willowick Fire Department.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni introduces Nick Janek, our liaison for the Health District.

Nick says there are a few items on the summary. First is a recap of the incident of the Painesville Lubrizol facility. A truck carrying sterile materials was checked for temperature and found to be overheating. The area it was placed into is adjacent to the Lubrizol fire department and cooling measures began. A response team was assembled. The buffer zone was increased which resulted in closures of the roads nearby. The cooling water was tested clean. Active air monitoring as well. This was all a part of standard procedure for Lubrizol. Second item, the staff duties at the Health District will be restructured as Ron Graham decided to retire.

The Mayor says the parking lot is making good progress. He appreciates Cirino and Troy's help getting the grant for that project.

Metroparks will start doing some work after Labor Day. There's a chance that pavilion might be up this year. Tour Lake County, we will be on their sand sculpture tour. Last year they picked a number of parks they wanted to feature and there is a gentleman who does unbelievable sand sculptures. We are one of the five parks chosen this year. We are number 1 on the tour. The man is coming June 24-26 and it will go where the gazebo was. July 11 is when the tour starts. They go from Mentor Lagoons, Headlands Beach, Fairport Harbor, and Bill Stanton Park as well.

We are having a big event for the 250th and he thanks Julie and Molly for their work. 11-2 at Dudley and noon we will open time capsule. He invited a lot of elected officials from the past. He is looking forward to it. Fireworks that night with Wickliffe and Eastlake at Captains Stadium like before.

Julie and the parks did a great job on opening day. He thanks Councilwoman Bisbee as well. The parks look great. Field 3 at Dudley was under water and you wouldn't have even been able to tell, they did a great job.

Cleveland Magazine ranked the City top 15 for best bargains. We are 6th. We are now ranked 8 in Safety. A testament to our community as a whole and our first responders.

He hopes to see everyone on the 4th.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

We are in the heat of the construction. Road Program will start end of June. First phase of 305 hopefully complete next week. Touch a truck will be at Dudley 9-3 pm on the 17th partnered with the library.

Ms. Antosh asks if they are coming back to blacktop the whole section?

He says the final layer will be section by section.

Recreation Director – Julie Kless

First week went well. Lifeguards and counselors are doing a great job. We are working on the 250th celebration. She gave everyone a flyer and handed out a letter related to the incident at Dudley on Monday. That way you have the information if the parents reach out.

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

He has a few items on the agenda. He wanted to address the council request regarding reduced water charges for the summer due to watering grass. He found a comparable with Wickliffe, they have the same program. It's kind of like our Moral Claims program. They look at their winter bill and then adjust the sewer charge. Wickliffe charges a \$20 fee to apply. The City is responsible for reviewing all of this. He is also waiting on the County to get more information. What he has gotten from the County so far is there are issues because everyone is billed at a different date.

Mr. Mohorcic asks if we have to do it where Council votes or can we do it at the discretion of the Finance Director and Mayor?

He says he thinks Council has to approve the program but then his office could handle it.

Ms. Koudela says she thinks what he meant by Moral Claims is that each person has to apply and the calculations for it.

Law Director – Mandy Gwartz

No report but open for questions.

Police Chief – Rob Daubenmire

No report, but open for questions.

Fire Chief – Bill Malovrh

No report, but open for questions.

Ms. Antosh asks if he knows what caused the most recent fire on 326?

Captain says the State Fire Marshal came to assist with that. At this time, it is considered undetermined. No foul play to be thought of, but there were multiple factors involved. This is very common when you get into possible electrical issues inside the home. If a fire is not prosecuted it can be considered undetermined.

Ms. Antosh asks if there was oxygen in the house?

He says yes.

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

Mr. McFarland says he brought this up last meeting, but wanted to bring it up again. For the parade, one of the people in the parade with him has done many parades before. They wanted him to pass on to the department heads that this was one of the greatest parades they have ever been in. The multiple departments work so incredibly well together.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Michael Copp, 32309 Knobel, says there seems to be an alarming number of dog attacks in the neighborhoods. There was one on Knobel a couple weeks ago. What is the proper protocol? There was a guy walking his dog with an electronic leash where the dog would be 5 houses down. There was another guy whose dog got loose supposedly it was a puppy by the ice cream stand. They put a fence up around it but there are no collars. He had it come up when he was walking his dog. It wasn't listening to the lady who lives in the house. No collar or anything to grab onto. What is he allowed to do when it attacks his dog?

Police Chief says all dog attacks need to be reported to the police department to be investigated. We encourage you to call when this happens.

The resident says they did attend the call on Knobel. Unfortunately his Ring camera did not trigger it. There are a lot of them popping up on the scanner app as well.

Chief says they are investigated and any bites are sent to the Health District. The dog that did the biting must be quarantined for 5 days and they request all vet records as part of their investigation?

Michael says bear spray? A firearm? What is he in his legal means to do?

Chief says pepper spray is a good deterrent. He suggests he protects himself.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Mr. Phares reports on tonight's safety meeting regarding on street parking, Airbnbs, ebikes, orbee guns, fireworks, dog shelters.

Service, Utilities & Public Lands – Malta, Phares, McFarland

Mr. Malta schedules a meeting on July 21 at 5:45 p.m. They waited the 2 year grace period on the possibility of the remaining basketball court at Dudley.

The meeting is paused for the Tax Budget Meeting at 7:04 p.m.

Finance Director Goran says the total taxes for the City would be 6.9. The only levy fund that is changing is the elimination of the 5 mill recreation fund because it is up for renewal this year.

Tax Budget hearing over at 7:06 p.m.

Streets, Sidewalks & Sewers – Malta, Bisbee, Mohorcic

Tax Compliance – Koudela, Antosh, McFarland

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

3. RESOLUTION NO. 2026-24:

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES

AND CERTIFYING THEM TO THE COUTY AUDITOR AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh to suspend the rule requiring separate readings. Ms. Bisbee second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

MOTION: Mr. Malta to approve. Ms. Antosh second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

4. RESOLUTION NO. 2026-25:

A RESOLUTION ACCEPTING A GRANT OF MONEY FROM THE WILLOUGHBY ELKS LODGE TO BE USED BY THE CITY OF WILLOWICK FIRE DEPARTMENT FOR THE PURCHASE OF PROTECTIVE BOOTS; AND DECLARING AN EMERGENCY

MOTION: Ms. Antosh to suspend the rule requiring separate readings. Mr. Phares second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

MOTION: Ms. Antosh to approve. Ms. Bisbee second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

5. ORDINANCE NO. 2026- 23:

AN ORDINANCE AUTHORIZING THE MAYOR OF WILLOWICK, OHIO TO ENTER INTO AN AGREEMENT WITH MEDICAL MUTUAL INSURANCE TO PROVIDE A COMPREHENSIVE HEALTHCARE INSURANCE PLAN FOR CERTAIN EMPLOYEES OF THE CITY; AND DECALRING AN EMERGENCY.

MOTION: Mr. Malta to suspend the rule requiring separate readings. Mr. McFarland second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

MOTION: Ms. Antosh to approve. Ms. Bisbee second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

6. ORDINANCE NO. 2026-24:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh to suspend the rule requiring separate readings. Ms. Bisbee second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

MOTION: Ms. Antosh to approve. Ms. Bisbee second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

MISCELLANEOUS

7. Motion authorizing the Mayor to enter into a contract with CivicPlus for website services on behalf of the City for a first year total of \$4,492.74 and a second year total of \$5,300.00.

MOTION: Ms. Antosh to approve. Mr. Malta second.

Ms. Bisbee asks if this is a new company?

Finance Director Vrhovac says this is the current website we are using. This is its current provider that recently bought out another program of ours.

She asks if every year there is an uptick in the yearly cost? This year is the \$4900 and next is \$5300 and then if we continue it is the next uptick?

He says the \$4900 is actually up from what we are currently paying and yes it will go up.

Mayor says we were also able to eliminate the MuniCode. The price is going up. Goran looked to see what we actually need. CivicPlus we need for the website but Municode we are able to eliminate. That contract was \$7000.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

No one wishes to speak.

Ms. Koudela reminds everyone the July 7 meeting was vacated. We will meet again on July 21.

EXECUTIVE SESSION

8. Discussion of Collective Bargaining with the Law Director and Finance Director.

MOTION: Mr. Malta motions to adjourn into Executive Session at 7:12 p.m. Ms. Antosh second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

CLOSE EXECUTIVE SESSION

MOTION: Ms. Antosh motions to return from Executive Session at 8:16 p.m. Mr. Phares second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

Ms. Koudela calls for a Motion to accept the State Employee Relations Board Fact Finder's Report and Recommendation Willowick Firefighters, IAFF Local 5576, and City of Willowick, Ohio.

MOTION: Ms. Antosh to accept. Mr. Malta second.

ROLL CALL: Ms. Koudela, no. Ms. Antosh, no. Mr. Mohorcic, no. Ms. Bisbee, no. Mr. Phares, no. Mr. Malta, no. Mr. McFarland, no.

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motions to approve. Ms. Bisbee second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

Motion carried. Meeting Adjourned at 8:16 p.m.

Clerk of Council

Council President

Date

ADMINISTRATIVE APPEAL ORDER NO. 2026-17

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED AT THE REAR PROPERTY LINE, UP TO THE SIDEWALK, THAT CONSTITUTE A TRAFFIC HAZARD WHEN BACKING/DRIVING A VEHICLE OUT OF THE DRIVEWAY IN THE APPLICATION OF SECTION 1165.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-8
GARY WISDOM
566 FAIRWAY BLVD.

WHEREAS, at its meeting of July 8, 2026, the Board of Zoning Appeals, in Case No. 26-8, heard the appeal of Gary Wisdom for the requested variance and has recommended to Council that the variance to Section 1165.02(c) of the Codified Ordinances of the City of Willowick be denied; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.02(c) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-18

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE CONSTRUCTED UP TO THE SIDEWALK AT THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1165.07(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-8
GARY WISDOM
566 FAIRWAY BLVD.

WHEREAS, at its meeting of July 8, 2026, the Board of Zoning Appeals, in Case No. 26-8, heard the appeal of Gary Wisdom for the requested variance and has recommended to Council that the variance to Section 1165.07(d) of the Codified Ordinances of the City of Willowick be denied; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.07(d) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-19

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2 FEET TO ALLOW A ABOVE GROUND SWIMMING POOL TO BE INSTALLED 6' FROM THE RIGHT SIDE PROPERTY LINE IN THE APPLICATION OF SECTION 1339.13(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-9
DEAN LITTLETON
31600 RONALD DR.

WHEREAS, at its meeting of July 8, 2026, the Board of Zoning Appeals, in Case No. 26-9, heard the appeal of Dean Littleton for the requested variance and has recommended to Council that the variance to Section 1339.13(d) of the Codified Ordinances of the City of Willowick be approved; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1339.13(d) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-20

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2 FEET TO ALLOW A ABOVE GROUND SWIMMING POOL TO BE INSTALLED 6' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1339.13(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-9
DEAN LITTLETON
31600 RONALD DR.

WHEREAS, at its meeting of July 8, 2026, the Board of Zoning Appeals, in Case No. 26-9, heard the appeal of Dean Littleton for the requested variance and has recommended to Council that the variance to Section 1339.13(d) of the Codified Ordinances of the City of Willowick be approved; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1339.13(d) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

BAND PERFORMANCE AGREEMENT

This Band Performance Agreement ("Agreement") is entered into by and between:

Purchaser/Presenter:

Willowick Concerts in the Park
Lakefront Lodge
30535 Lakeshore Blvd, Willowick, OH 44095

Performer:

FM77 ("Artist")

1. Event Details

Event Name: Willowick Concerts in the Park
Date: August 23, 2026
Performance Time: 6:00 PM – 8:00 PM
Location: Lakefront Lodge, 30535 Lakeshore Blvd, Willowick, OH 44095

2. Compensation

Purchaser agrees to pay Artist a total fee of \$1,400.00 USD for the performance. Payment shall be made on the day of the event unless otherwise agreed in writing.

3. Arrival and Setup

Artist agrees to arrive three (3) hours prior to performance time (by 3:00 PM) for setup and soundcheck.

4. Equipment and Technical Requirements

Artist shall provide all necessary sound reinforcement and lighting equipment required for the performance. Purchaser shall provide adequate electrical power and a safe performance space.

5. Weather

In the event of unsafe weather conditions, both parties agree to act in good faith to delay, relocate, or cancel the performance.

6. Cancellation

If Purchaser cancels within 30 days of the performance date, full payment is still owed unless otherwise agreed. Artist may cancel due to illness or emergency with prompt notice.

7. Liability

Each party is responsible for their own actions and equipment. Artist is not liable for damages not caused by their negligence.

8. Independent Contractor

Artist is an independent contractor and not an employee of Purchaser.

9. Governing Law

This Agreement shall be governed by the laws of the State of Ohio.

10. Signatures

Purchaser Signature: _____ Date: _____

Artist (FM77) Signature: Joe Alessandro Date: 01/13/2026



Audiophile LLC

1148 Elmwood Rd
Mayfield 44124

This contract is for the personal services of Audiophile for the performance described below. The undersigned employer (The City of Willoughick), and the undersigned Entertainment (Audiophile CLE), as represented by Black Heart Entertainment, agree and contract as follows:

Name of Entertainment: Audiophile CLE

Point of Contact: Sophie Jackson (Black Heart Entertainment)

Phone: (440) 785 - 2760

Email: blackheartbookingcle@gmail.com

Name of Employer: City of Willoughick

Point of Contact: Gretchen Kless

Email: gkless@cityofwilloughick.com

Name and address of place of performance: Lakefront Lodge Park

30531 Lakeshore Blvd

Willoughick, OH 44095

Date of performance: 8/2/2026

Time of Performance: 6:00-8:00pm

1. SERVICES PROVIDED

- Two (2) hours of live music services provided; sound included

2. COMPENSATION: (\$1,075) Purchaser agrees to provide:

- Payment in check made to: Audiophile Entertainment LLC

3. **EARLY SET-UP/ OVERTIME:** Band will arrive for set up two (2) hours prior to start time. If earlier set-up is required, a rate of \$50.00/hour will be billed. If the band is asked to perform beyond the time agreed upon, a rate of \$200/60 minutes will be billed.

4. CANCELLATION:

- Cancellation by the client due to an "act of God" that is in progress on the date of engagement must be received no later than 1:00pm on the date of the engagement. In the case of a weather cancellation, the band will still be paid in full and will be given options for a reschedule to another date.

5. If, due to death, sudden incapacitating illness, accident or other unforeseeable circumstances and/or "acts of God" the band is unable to perform as contracted, every effort will be made by the band (if so notified and if time & circumstances permit) to provide a substitute band (subject to approval by the client) to perform in place of the cancelling band, at the same fee & terms.

6. In no event shall the band be held liable for any personal injury, property damage or subjective performance-related complaints or for any other mishaps occurring at the function that are directly or indirectly the fault and/or responsibility of the band. The band and the client agree to indemnify and hold the band harmless against any and all claims for damages resulting from this booking.

Entertainment acknowledges that the Employer will not be held responsible for any damage caused to equipment or other personal belongings while on the premises, unless damage is deemed malicious and intended.

ADDITIONAL TERMS:

This contract constitutes a complete and binding agreement between the employer and the entertainment.

Employer (The City of Willowick)

Date

Entertainment Representative (Sophie Jackson)

Date

The Caliber Band

PERFORMANCE CONTRACT AGREEMENT

If there are any questions regarding this contract & commitment to this band, contact
Lisa Caito (216 337 2236)

Email: thecaliberband@yahoo.com

THIS AGREEMENT is for the personal services of performing artists on the engagement described below between the undersigned Wendy McLemore as purchaser of performance services ("Purchaser") and the undersigned artist **The Caliber Band** ("Artist") made this **5th** day of **June 2026**. This agreement is binding under all State and local laws.

A. BASIC TERMS:

1. Date Of Engagement: August 9, 2026
2. Name Of Engagement: Willowick Concert In The Park
3. Place Of Engagement: Lakefront Lodge
4. Address Of Engagement: 30525 Lakeshore Blvd Willowick Oh
3. Hours Of Engagement: 6pm to 8pm
4. Number Of Sets & Duration: 2 sets (1) 15min break
5. Time Of Load-in: 4pm
6. Time For Sound Check: 5:45pm
7. Sound & Lighting Provided By: The Caliber band

B. PAYMENT OF ARTIST FEES:

1. Agreed Price For Engagement: \$ 1,300.00 Deposit: \$ N/A Payable to Victory Highway LLC
2. Deposit is due to N/A upon signing of contracts. This deposit is nonrefundable if the performance is canceled by the Purchaser and must be made by: N/A (In the event that contrary to contract specifications, if check is not paid upon presentation, this contract, even if signed by all parties, shall be of no force and effect.) Balance is to be paid in United States currency to Leader on or before conclusion of engagement. Should the performer(s) be unable to complete the above schedule due to weather or other conditions beyond the control of The Caliber Band, one half (50%) of the agreed amount will be due to the performer(s). There are to be no deductions for any reason whatsoever.

C. EQUIPMENT & SAFETY:

1. The Purchaser assumes reasonable responsibility for the safety of the Artist and the Artist's equipment including any extra equipment required to fulfill the performance from LOAD-IN to LOAD-OUT. This does not include rain damage, negligence by entertainers, sound crew or theft of unsecured property.
 2. Purchaser is responsible for retaining and providing proof of insurance during the Engagement hours.
 3. **The Caliber Band** shall at all times have complete supervision, direction and control over the services of its Personnel on the engagement and expressly reserves the right to control the manner, means and details of the performance of services, as well as the ends to be accomplished.
 4. It is understood that the Artist(s) executes this agreement as an independent contractor and is not an employee of the Purchaser.
 5. Purchaser must provide sufficient room with privacy for outfit changes.
- Please note that any above requests are subject to change upon written approval.

Signature Of Purchaser

Address

City/State/Zip

Lisa MCaito

Signature Of Artist(s)

Please sign & return one copy to:

Lisa Caito
129 Hanes RD
Aurora Oh 44202
Email: thecaliberband@yahoo.com

Phone

RISK FACTOR

PERFORMANCE AGREEMENT

This agreement is made on this day of June 29, 2026 between CITY OF WILLOWICK (BUYER) and RISK FACTOR as an independent contractor hired to provide a musical performance as described below:

1. **NAME OF EVENT:** Concerts in the Park at Lakefront Lodge
2. **DATE OF PERFORMANCE:** Sunday, August 16, 2026
3. **LOCATION OF PERFORMANCE:** Lakefront Lodge 30525 Lakeshore Blvd, Willowick, OH 44095
4. **DURATION OF PERFORMANCE:** 6:00 PM to 8:00 PM
5. **NUMBER OF SETS:** 1
6. **LOAD-IN TIME:** 4:00 PM
7. **SOUND CHECK TIME:** 5:45 PM
8. **DOORS:** N/A
9. **SONG SELECTION:** Content to be chosen by RISK FACTOR.
10. **PAYMENT:** \$1,250.00
Payment due upon immediate completion of performance but may be made earlier. Payable via cash, credit card, Venmo, or check to RISK FACTOR.
11. **CANCELLATION:** If performance is cancelled by BUYER less than 12 hours prior to performance, BUYER shall remit full contract fee within 48 hours of cancellation.
12. **FORCE MAJEURE:** In the event that the performance cannot proceed due to an unpredictable occurrence such as an act of nature, government, or an illness/disability suffered by a member of RISK FACTOR, parties may reschedule a substitute performance at a later date. A new agreement shall be drafted conforming to the terms of this agreement. Performance fee remain non-refundable No further damages may be sought for failure to perform because of force majeure.
13. **REFRESHMENTS & HOSPITALITY:** N/A
14. **PARKING:** BUYER will provide secure and sufficient parking for up to 5 vehicles within a reasonably convenient distance to the stage prior to the performance for load-in and lasting no more than one hour following the performance for load-out.
15. **SOUND SYSTEM:** RISK FACTOR to provide sound system for performance.
16. **SOUND CHECK:** A sound check will be conducted at the venue prior to the performance as per item 7 above.

17. **LIGHTING:** RISK FACTOR to provide adequate lighting for performance.

18. **SECURITY, HEALTH, and SAFETY:** Occupancy capacity, as per local fire code, shall be maintained by venue to ensure safe performance. Stage shall be of stable construction. If outdoors, stage shall be sufficiently protected from weather. Clean and reliable power will be available at rear of stage. Venue shall ensure that adequate security and/or emergency medical responders are available if foreseeably necessary. Venue maintains sufficient personal injury/property insurance.

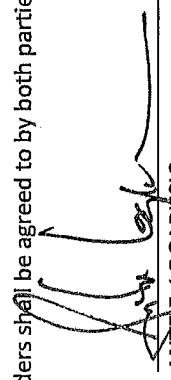
19. **INDEMNIFICATION:** Operator indemnifies and holds RISK FACTOR harmless for any claims of property damage or bodily injury caused by attendees.

20. **SEVERABILITY:** If any portion of this agreement conflicts with any applicable law, such portion will become void. All other portions of this agreement will remain in force.

21. **INTERPRETATION:** Agreement will be interpreted according to the laws of the State of Ohio.

22. **RIDERS:** Any applicable riders shall be agreed to by both parties and submitted with this contract.

FOR RISK FACTOR:



ANTE F. LOGARUSIC
RISK FACTOR

June 29, 2026

DATE

FOR VENUE:

AUTHORIZED SIGNATURE

DATE

NAME (PRINTED)

BAND PERFORMANCE AGREEMENT

This BAND PERFORMANCE AGREEMENT is made on **Tuesday, January 13, 2026** by and between the **City of Willowick** (Venue/Event Administrator) ("Purchaser") and Funkology Entertainment LLC ("Band"). In consideration of the mutual promises and obligations in this Agreement, Purchaser and Band agree as follows:

1) **Engagement:** The Purchaser engages the Band to render a musical performance (the "Performance"), and Band agrees to render such Performance under the terms and conditions set forth in this Agreement. Band's performance pursuant to this Agreement is subject to the unavailability of Band as a result of sickness, accidents, acts of God, and other causes reasonably beyond Band's control.

2) **Location of Performance:** The Performance will take place at the following location:

Name of Venue/Location:

Lakefront Lodge

Venue/Location Address:

30525 Lakeshore Blvd Willowick, Ohio 44095

3) **Date and Time of Performance:** The date of the Performance is **Sunday, August 30, 2026**. The Venue/Location will be available for set up on the Performance date at **3:30 PM**. The Performance will be between the hours of **6:00 PM - 8:00 PM**. Band will play a Performance consisting of **1** sets with periodic breaks between sets.

4) **Payment:** In consideration for Band's services at the Performance, Purchaser agrees to pay the set fee of **\$1,000.00**, payable in full at the time of Performance. Payment shall be made in cash unless the Band has previously agreed to payment by bank check from Purchaser, received in advance of Performance.

a) Deposit Required **N/A**. If this Section 4 a is checked, Purchaser will pay Band an advance Deposit in the amount of \$ _____ on or before _____, If the Deposit is not received by Band on or before this date, Band shall have the option of cancelling this Performance Agreement with no notice or further responsibility to Purchaser.

b) Payment of Balance. Purchaser shall pay the remaining balance due to Band, after deducting any prepaid Deposit, in full at the time of Performance, in cash unless the Band has previously agreed to payment by advance bank

check from Purchaser.

5) **Cancellation:** In the event Purchaser cancels the Performance less than 30 days prior to the scheduled date, Purchaser will forfeit any prepaid Deposit, or, if no prepaid Deposit has been required, will pay Band a Cancellation Fee of **0%** of the set fee described in Paragraph 4 (the "Cancellation Fee"). Upon payment of the Cancellation Fee or forfeit of any prepaid Deposit, Purchaser will have no further liability to Band pursuant to this Agreement. Band may cancel the Performance within Thirty (30) days of the Performance Date, or in the event of sickness, accidents, acts of God, or other causes reasonably beyond Band's control, in which case any Prepaid Deposit will be refunded to Purchaser and Band will have no further obligation to Purchaser.

6) **No Taping of Performance Without Band Permission:** Except as provided in Paragraph 7, Purchaser will not tape or transmit copies of the Performance or photographs of the Band without advance approval of Band.

7) **Promotion of Performance:** While Band will, in its sole discretion, promote the Performance when possible, Purchaser shall be responsible for all promotion and production of the Performance. Purchaser agrees to use its best efforts to promote the Performance with publicity, advertising, in-venue promotions, calendar listings, and any other means practical. Purchaser may use Band's name, photos, and likenesses for purposes of promotion of the Performance with prior permission of Band.

8) **Production Details:**

_____ - if checked, Purchaser will provide all Performance Venue production items, including lighting and audio equipment. Purchaser is responsible for making arrangement for adequate electricity supply and outlets for Band at Performance.

 X - if checked, Band will provide its own lighting and audio equipment at Performance. However, Purchaser is responsible for making arrangement for adequate electricity supply and outlets for Band at Performance.

9) **Insurance and Liability:** Purchaser shall obtain and maintain, at its own expense, adequate personal injury and property liability insurance coverage, and such coverage shall extend to all activities related to Band's Performance, including time of set up and take down. Except for claims arising from Band's intentional or willful acts, Purchaser shall indemnify and hold Band harmless from any third party claims for injury, loss or damage.

10) **Independent Contractor Status of Band:** The Band and all performers therein acknowledge that it and they are independent contractors, and not employees of

Purchaser, and shall be responsible for all taxes associated with the fees paid. Purchaser shall control the time and location of the performance, while Band shall control the manner, means and details of such Performance.

- 11) **Entirety of Agreement:** This Agreement constitutes the entire agreement between the parties, and can only be modified in writing, executed by both parties. The Agreement cannot be transferred or assigned without the written consent of the parties. The Agreement shall be governed by the laws of the State of Ohio. If any provision of the Agreement is held invalid, the remaining provisions shall remain in full force and effect and are severable.

- 12) **Authority to Execute:** Each signator to this Agreement represents that it has the legal authority to bind a party to the provisions of the Agreement.

FUNKOLOGY ENTERTAINMENT, LLC (Band)

Bryan Keller

Bryan Keller, Managing Member

PURCHASER: _____ (Name)

By: _____
Name:
Title:

THIS AGREEMENT TO ENGAGE THE PERSONAL SERVICES BETWEEN Abbey Rodeo AND

THE CITY OF WILLOWICK, OHIO.

EVENT: Concerts in the Park

LOCATION: Willowick

DATE: Sunday August 16, 2026

START TIME: 6:00pm

END TIME: 8:00pm

FEE FOR PERFORMANCE: \$1300,00

THE EVENT WILL BE ATTENDED BY A FULL RANGE OF AGE GROUPS. THEREFORE, THE CITY OF WILLOWICK EXPECTS A PROGRAM APPROPRIATE FOR ALL AGES.

The undersigned is responsible for bringing the complete sound system and all other equipment needed to perform at the above-mentioned date and time.

All damage to the City Property is the responsibility of the band and its individual members. If the City of Willowick and the members of the band cannot resolve the matter through good faith discussions, the City Manager shall have complete, unfettered and final discretion to decide how to resolve the dispute.

THE UNDERSIGNED ENTERTAINER REPRESENTS THAT THEY ARE AUTHORIZED TO BIND THIS AGREEMENT.

City of Willowick, Ohio

Entertainment

By: _____

By: Abbey Rodeo

Printed Name: VERNE McLELLAND
Signature: [Signature] 2-25-2026

Address: 12983 Lynn Drive, Chesterland, Ohio 44026

Phone: 440-537-6725

FY25 SHSP Award, Willowick Police Department

dhmylander@dps.ohio.gov

Fri 7/10/2026 3:14 PM

To: Keith Lawrence <klawrence@cityofwillowick.com>;

Good afternoon, Willowick Police Department

Ohio EMA is pleased to provide you with your agency's FY25 State Homeland Security Program (SHSP) grant award.

The [linked](#) award documents, uploaded to your EMGrants account, include the following:

- FY25 SHSP award letter, grant agreement, and DHS Standard Terms and Conditions
- Assurances and certifications
- FY25 Homeland Security Grant Program Guidance

These are critical documents, so please ensure you thoroughly review each.

Additionally you are required to complete and submit the Subrecipient Information Form [here](#).

Please note: If your project has been identified as either a National Priority Project (NPA) or a Law Enforcement Terrorism Prevention Activity (LETPA), the project has been placed on hold in Ohio EMA's EMGrants system. Projects attributed to either status will remain on hold until FEMA approval. Any projects with regular, non-LETPA statuses may proceed.

Yours truly,

Hank Mylander

Grants Specialist

Ohio Emergency Management Agency

[2855 West Dublin-Granville Road](#)

[Columbus, Ohio 43235](#)

dhmylander@dps.ohio.gov

Desk: (614) 799-3832

The Willowick Police Department SHSP Anti-Terrorism Project

- 1) The city of Willowick police department (WPD) serves a roughly 2.5 square mile lakeside community in northeast Ohio that is located along a major interstate (State Route 2) and the Lake Erie shoreline. Both of these areas have been identified as critical soft targets and potential corridors for the illicit movement of drugs, weapons, and criminal activity as well as terrorism-related activity. The jurisdiction experiences infrastructure vulnerabilities associated with interstate commerce, beachfront recreation, and maritime access. Currently, the WPD lacks sufficient real-time video monitoring, digital evidence management tools, and interoperable sharing capabilities with larger agencies such as the city of Cleveland police department, Ohio State Highway Patrol, Statewide Terrorism Analysis & Crime Center (STACC), and the Northeast Ohio Regional Fusion Center (NEORFC). These limitations hinder proactive detection, threat recognition, and coordinated response to terrorism or violent extremism threats that may cross jurisdictional lines. The city of Willowick police department is seeking to bolster its' current technological capacity through the addition of multiple live streaming and license-plate-reader cameras as well as a corresponding state-of-the-art software package that boasts an improved collection method of vital open source information that has proved necessary in prosecuting complicated cases involving gangs and/or terrorist groups. This project will enhance information sharing, collaboration, and a culture of national preparedness through: The procurement of technology and/or equipment to support surveillance, communications, data analysis, reporting, and suspicious activity monitoring. The addition of PTZ live cameras and license plate reader cameras will boost the Willowick Police Department's real-time surveillance and situational awareness, enabling early detection of suspicious activity and rapid response to potential threats. These tools allow for efficient monitoring of high-traffic or critical areas, tracking of suspect vehicles, and identification of patterns indicative of terrorist planning. Integrating a software package that combines criminal justice data with open-source intelligence would improve threat assessment, streamline investigations, and support interagency collaboration. Together, these technologies enhance the department's ability to prevent, prepare for, mitigate, respond to, and recover from terrorist events.
- 2) The equipment and services included in this project are: Two Pan-Tilt-Zoom (PTZ) live cameras, four License Plate Reader (LPR) cameras, and one software suite. The PTZ cameras are strategically placed in high-traffic, high-crime areas in order to maximize their clear live streaming capabilities. These cameras also boast a 30-day recording window, which is crucial for closing investigations in a timely manner. The LPR cameras are positioned near major intersections and popular ingresses and egresses throughout the city. This allows for advanced detection of criminals and/or criminal activity in the city as well as real-time notification for a faster police response. The city of Willowick

currently controls three LPR cameras. The proposed software package transforms the user experience when searching for a specific vehicle or person across LPR images and live video feeds. Traditionally, a search for a vehicle has been based on a fine set of parameters. Those search parameters only applied to LPR cameras. Now, investigators can search any vehicle description with clean, natural language across both LPR and live video cameras no matter how specific a description may be. This software suite can also assist investigators in solving a string of crimes across multiple geographical locations by establishing common vehicles found during crime windows, and movement patterns of possible suspects. This technology will prove vital in combating drug trafficking, human trafficking, and any possible terrorist activity. It will help investigators make smart decisions while saving time throughout the investigative lifecycle. The Willowick Police Department SHSP Anti-Terrorism Project proposes to procure and deploy this combination of hardware and software in order to:

- Monitor soft targets and high-traffic nodes including highway interchanges, beachfront areas, public facilities, and busy shopping centers.
- Enable instant information and intelligence sharing between this department, Cleveland PD, and neighboring agencies via secure, interoperable systems.
- Integrate with state and federal partners' systems (fusion centers, DHS watchlists, and regional task forces).
- Support rapid video evidence retrieval and analysis to detect, disrupt, and prevent acts of terrorism.

3) What agency/team/region will this service and/or equipment be purchased to support; how will it maintain or increase their capability AND what agency/team/region will be responsible for the maintenance and oversight of this service and/or equipment?

If this project is chosen for funding through the State Homeland Security Grant program, the WPD and community, surrounding local police departments, and northeast Ohio region as a whole will directly benefit from the technological capabilities provided by the cameras and corresponding software platform. The proposed cameras and search engine software offer a real-time force multiplier for the WPD. With cameras poised at all major intersections and roadways, officers will be able to get instant notifications of wanted persons, stolen vehicles, and/or missing persons in their jurisdiction. The search engine software will serve as a one-stop shop for investigators looking to link a suspect with a crime through a single point of data. The benefits do not stop just at the city limits of Willowick, Ohio. One specific agency beyond the

WPD that will also be supported by this project is the U.S. Marshal's Northern Ohio Violent Fugitive Task Force. This task force is a collaborative, district-wide law enforcement effort spearheaded by the U.S. Marshals Service that is dedicated to the pursuit, apprehension, and successful prosecution of violent adult fugitives across the Northern District of Ohio with outstanding state and federal felony warrants. In order to locate these violent fugitives, LPR camera data and open-source information gathering has come in very handy on numerous occasions. Using camera data, the task force has tracked the movement and lifestyle habits of wanted persons in order to assist in establishing accurate locations for the execution of warrant-service raids. The Willowick community and surrounding police departments will also experience added support through the successful funding of this project. The proposed technology has shown to be a great asset to law enforcement through the application of real-time crime alerts, investigative support, and public over-watch. Since officers cannot be in multiple places at once, the addition of "extra eyes" has helped tremendously. Some examples are the tracking of a hit-and-run suspects' movements along a timeline, providing covert surveillance on a public hot spot location, or generating a potential suspect through the use of open-source data gathering paired with criminal justice information. The technology parent company will be responsible for all of the maintenance of the proposed equipment. The oversight of this project will fall under the previously established policy of the WPD.

- 4) Criminal enterprises, trafficking networks, and potential terrorist threats do not adhere to municipal or county boundaries. The deployment of advanced camera surveillance technologies by the WPD provides an interoperable and scalable platform that can be leveraged by multiple neighboring jurisdictions. Through secure networked architecture and cloud-based storage, both the PTZ video streams and license plate reader data can be made accessible to law enforcement agencies in surrounding counties. This proves especially valuable in real-time suspect vehicle tracking across jurisdictions, coordinated monitoring during regional terrorist events or emergencies, and tactical support for inter-county pursuits and/or fugitive operations. This connectivity enables regional law enforcement entities to create a virtual net across multiple ingress/egress points, increasing the odds of suspect interception, reducing investigative lag time, and fostering faster resolution of multi-county incidents. The proposed software platform, which integrates OSINT with criminal justice databases, can interface with existing regional fusion centers and state-level threat assessment systems such as the NEORFC. This means that suspicious activity observed in Willowick can be quickly disseminated to other counties and agencies through real-time alerts or automated bulletins. The proposed PTZ cameras, LPR units, and software platform are modular—meaning individual cities or counties within the Homeland Security region can adopt components incrementally or as a cohesive system. This is ideal for regional adoption because: Smaller agencies can begin with camera systems or software licenses based on available budget, agencies can later scale up with additional hardware or expanded data-sharing capabilities, and standardized equipment reduces compatibility issues across jurisdictions. This modular design ensures that even under-resourced departments

within the region can participate and contribute to the broader homeland security infrastructure. By emphasizing data sharing, standardization, and interagency coordination, this project positions itself as a foundational asset in the region's broader strategy to prevent, detect, and respond to threats—whether criminal, cyber, or terrorist in nature. This initiative exemplifies how localized technology enhancements can drive systemic improvements across the entire homeland security enterprise.

OHIO EMERGENCY MANAGEMENT AGENCY
Subrecipient Grant Agreement

FY2025 Homeland Security Grant
Program

CERTIFICATION AND SIGNATURES

By signing below, authorized representatives of both parties certify that they have read, understand, and agree to comply with all requirements of this Grant Agreement, incorporated documents, and all applicable federal, state, and local laws governing this award. The Subrecipient signatory certifies under penalty of applicable law that all statements and information provided are true, correct, and complete, and that funds will be used solely for authorized purposes.

Ohio EMA Signatory Official

Signature: _____



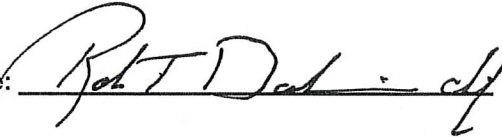
7/10/26

Date: _____

Sima S. Merick
Executive Director
Ohio Emergency Management Agency, State Administrative Agency

Subrecipient Signatory Official

Signature: _____



Date: 7-14-2026

Robert Daubenmire
Chief of Police
Willowick Police Department

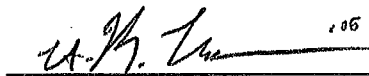
**State of Ohio
Ohio Emergency Management Agency
NIMS Compliance Certification Statement**

I, Lieutenant Keith Lawrence of the Willowick Police Department. I have reviewed Willowick Police Department's application and supporting documentation to the Ohio Emergency Management Agency for NIMS implementation and compliance with NIMS objectives.

I hereby certify:

- (1) that the Willowick Police Department has sufficient legal authority provided by Willowick Police Department's lawfully enacted or promulgated statutes, ordinances, or regulations to adopt the NIMS requirements;
- (2) that such statutes, ordinances, or regulations are in full force and effect on the date of this certification;
- (3) that the tasks necessary to implement NIMS requirements have been accomplished to the "good faith effort" standard within the Willowick Police Department by all disciplines receiving direct benefit as a result of federal preparedness funding; and
- (4) that Willowick Police Department has reviewed the specific tasks in the FEMA NIMS Implementation Objectives and completed the annual NIMS survey as provided by the Ohio EMA in its grant announcement.

To assist Ohio EMA's review of this application, additional evidence of compliance may be requested and reviewed by Ohio EMA and must be made available upon request. I understand failure to provide the information may result suspended or terminated funding.



Keith Lawrence
Lieutenant

7-14-25

Date

Summary Sheet for Assurances and Certifications

Grant Year: **Federal Fiscal Year 2025**

Grant Program: **SHSP**

This summary sheet includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for Federal Assistance.

An applicant must check each item that they are certifying to:

- Part I** ☒ SF-424B, Assurances for Non-construction Programs
- Part II** ☒ SF-424D, Assurances for Construction Programs
- Part III** ☒ GG Lobbying Form, Certification Regarding Lobbying
- Part IV** ☐ SF LLL, Disclosure of Lobbying Activities (*Only if applicable*)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the identified attached assurances and certifications.

Robert Daubenmire, Chief of Police

Typed Name of Authorized Representative

Title

Signature of Authorized Representative

Date Signed

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

1. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
2. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
3. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the

Endangered Species Act of 1973, as amended (P.L. 93- 13-205).

1. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (Identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chief of Police
APPLICANT ORGANIZATION Willowick Police Department	DATE SUBMITTED 7-14-2026

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ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009

Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET.
SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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6. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
7. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
8. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
9. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
10. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chief of Police
APPLICANT ORGANIZATION Willowick Police Department	DATE SUBMITTED 7-14-26

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CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

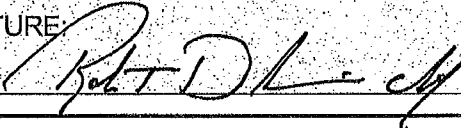
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION Willowick Police Department	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE * Name: Robert Daubenmire * Title: Chief of Police	
* SIGNATURE 	* DATE: 7-14-2026

CERTIFICATION REGARDING BORDER-SECURITY COORDINATION, INFORMATION SHARING, AND COOPERATION WITH DHS

Applicable to FY 2025 DHS Standard Terms & Conditions (Issued 18 April 2025)

Subrecipient: Willowick Police Department

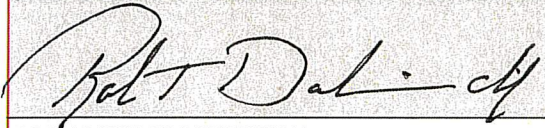
Grant Name: FY25 SHSP

Grant Number: FY2025-SHSP-38

By signing this Assurance, the Subrecipient acknowledges and agrees to comply with the following FY 2025 DHS Standard Terms and Conditions (Article 56 - Compliance with Federal Immigration Law) requirements and certifies under penalty of perjury pursuant to 28 U.S.C. § 1746, that:

1. They will comply with 8 U.S.C. §§ 1373 and 1644 (immigration status information sharing).
2. They will comply with other relevant immigration laws including 8 U.S.C. § 1324(a)(1)(A)(iv) (encouraging or inducing illegal entry), 8 U.S.C. § 1324(a)(1)(A)(ii) (transporting illegal aliens), and 8 U.S.C. § 1324(a)(1)(A)(iii) (harboring, concealing, or shielding illegal aliens);
3. They will honor requests for cooperation including joint operations, sharing of information, and short-term detention pursuant to valid detainers.
4. They will provide access to detainees.
5. They will not leak or publicize immigration enforcement operations.

By signing below, the Subrecipient certifies understanding of and compliance with the FY 2025 DHS Standard Terms & Conditions (Article 56 - Compliance with Federal Immigration Law) and acknowledges that this Assurance is a mandatory condition of receiving SHSP funding passed through by the Ohio Emergency Management Agency.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chief of Police
APPLICANT ORGANIZATION Willowick Police Department	DATE SUBMITTED 7-14-2026



**Department of
Public Safety**

Emergency Management Agency

ema.ohio.gov

Mike DeWine, Governor Jim Tressel, Lt. Governor Benjamin B. Suver, Director

HOMELAND SECURITY GRANT PROGRAM FY2025 GRANT GUIDANCE

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Introduction

The FY2025 Homeland Security Grant Program (HSGP) plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, requires the combined effort of the whole community.

The objective of the National Preparedness System is to facilitate an integrated, risk-informed, capabilities-based, whole community approach to preparedness. Complex and far-reaching threats and hazards require the engagement of individuals, families, communities, private and nonprofit sectors, faith-based organizations, and all levels of government.

The FY2025 HSGP supports investments that improve the ability of jurisdictions nationwide to:

- **Prevent** a threatened or an actual act of terrorism;
- **Protect** our citizens, residents, visitors, and assets against the greatest threats and hazards;
- **Mitigate** the loss of life and property by lessening the impact of future catastrophic events;
- **Respond** quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of catastrophic incident; and/or
- **Recover** through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing and a sustainable economy, as well as health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident; and do so in a manner that engages the whole community while ensuring the protection of civil rights

Capabilities are the means to accomplish a mission, function, or objective based on the performance of related tasks, under specified conditions, to target levels of performance. The most essential of these capabilities are the core capabilities identified in the National Preparedness Goal. Complex and far-reaching threats and hazards require the whole community to integrate preparedness efforts in order to build, sustain, and deliver the core capabilities and achieve the desired outcomes identified in the National Preparedness Goal. The components of the National Preparedness System provide a consistent and reliable approach to support decision making, resource allocation, and measure progress toward these outcomes. While each of the components of the National Preparedness System is essential to achieve preparedness, it is critical that the components be understood and used in the context of each other. Ultimately, this integrated approach becomes a means to achieve the National Preparedness Goal in a consistent and measurable way.

Key Elements

Homeland Security Grant Program

The HSGP program consists of the following components:

- State Homeland Security Program (SHSP)
- Urban Area Security Initiative (UASI)
- Operation Stonegarden (OPSG)

National Funding Priorities

For FY2025, DHS/FEMA requires a statewide investment (minimum 30% of the total statewide allocation) across the following five identified National Priorities. The National Priority areas include the following:

- Enhancing the Protection of Soft Targets/Crowded Places (no minimum percent)
- Supporting Homeland Security Task Forces and Fusion Centers (no minimum percent)
- Enhancing Cybersecurity (no minimum percent)
- Enhancing Election Security (3% minimum percent)
- Supporting Border Crisis Response and Enforcement (10% minimum percent)

State Funding Priorities

For FY2025, Ohio has invested in the following six priorities:

- Targeted Sustainment of Specialty Teams
- Communications
- Early Warning/Notification
- Exercise
- Planning
- Mass Casualty and Fatality Management

Prohibition of Telecommunications Equipment and Services Covered by Section 2 of the Secure Networks Act

The FCC has published a list of communications equipment and services (Covered List) that are deemed to pose an unacceptable risk to the national security of the United States or the security and safety of United States persons, based exclusively on any of four sources for such a determination and that such equipment or services possess certain capabilities as enumerated in section 2(a) of the Secure and Trusted Communications Networks Act of 2019, Pub. L. No. 116-124, 133 Stat. 158 (2020) (codified as amended at 47 U.S.C. §§ 1601–1609). Equipment and services found on this covered list are not allowable through the SHSP grant program. See Prohibited Telecommunications Equipment and Services under Post Award Requirements below.

Controlled Equipment

FEMA/DHS has reinstituted the Controlled Equipment waiver process for certain types of equipment (drones, armored vehicles, etc.). The requirements have become more extensive and cumbersome. Your assigned Ohio EMA Grants Management Specialist will address the specific requirements if your project is subject to this process.

Changes to Equipment definition

Under 2 CFR§ 200.1, Equipment is now defined as tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost of \$10,000 or more. This is an increase from \$5,000 in prior years.

Equipment Disposition and Retention

When equipment is no longer needed for the original project and/or has outlasted its useful life, 2 CFR §200.313(e-f) prescribes new language for disposition and retention. Ohio EMA requires the subrecipient secure approval from Ohio EMA prior to *any* equipment disposition/retention.

Award Information

Issued By

U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA), Grants Program Directorate (GPD) through Ohio Emergency Management Agency as the State Administrative Agency (SAA)

Assistance Listings (AL) Number and Title:

97.067 - Homeland Security Grant Program

Authorizing Authority for Program

Section 2002 of the *Homeland Security Act of 2002* (Pub. L. No. 107-296, as amended), (6 U.S.C. § 603)

Appropriation Authority for Program

Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4 § 1101

Period of Performance

The period of performance of this grant will be September 1, 2025 through December 31, 2027. Grant projects must be completed within the timeframe allowed by this guidance. Subrecipient should be aware that as of December 31, 2027, all activities associated with the FY2025 HSGP program must be complete and all equipment purchased with the grant must be received, installed, and in service and cash requests submitted for reimbursement.

Extension of the Performance Period

It is highly unlikely that extensions to the performance period stated above will be granted by the State Administrative Agency (SAA), which is the Executive Director of Ohio EMA. The subrecipient asking for the extension will need to demonstrate something truly beyond the control of the subrecipient in order to be considered for the extension. Subrecipients should consider the unlikely event of an extension when planning project timelines and when doing bids for projects. Federal Procurement guidelines cannot be avoided based on grant timelines.

FY2025 HSGP Funding

As required by the Homeland Security Act of 2002 (Public Law 107–296), Title XX, § 2006, as amended by the 9/11 Act, Title I, §101, August 3, 2007, 121 Stat. 280, 6 U.S.C. § 607, Ohio is required to ensure that at least 35% of funding is dedicated to law enforcement terrorism prevention activities. This requirement has been met by dedicating funding to specific law enforcement grant projects. As the SAA, Ohio EMA is required to obligate at least 80% of funds to local units of government.

Multiple Purpose or Dual-Use of Funds

Many activities that support the achievement of core capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, all HSGP-funded projects must assist recipients and subrecipients in achieving core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.

Grant Administration

The Grant Administration section is intended to help subrecipients in understanding the rules and regulations associated with administering federally funded grant awards and the state's process for meeting these requirements. This comprehensive resource will provide subrecipients with standard financial and administrative processes that will ensure compliance with the preparedness grant programs.

Post Award Requirements

Issuance of Grant Agreement

A grant agreement will be generated and sent to the subrecipient along with any special conditions. This grant agreement must be signed by the official signatory and returned via email (electronic signature is acceptable) to Ohio EMA by September 11, 2026. Any costs incurred prior to issuance of the executed grant agreement, assurances, and official EM Grants budget approval may not be reimbursed. For any funding hold placed on a grant award, no expenditures can be made until the funding hold is released.

Grant Performance Period

The performance period for the FY2025 HSGP will be September 1, 2024 through December 31, 2027. Note that all costs must be incurred within the period of performance to include receipt and installation of all equipment. No funds may be spent on activities or costs that occur outside of the defined grant performance period. Extensions to the grant performance period will only be approved if the subrecipient can provide compelling justification for why the approved projects are incomplete.

Standards for Review

Ohio EMA will identify the applications and amounts approved for funding. The grant award may be a reduced amount from the initial request. Subrecipients of FY2025 HSGP funding are required to provide detailed budgets for the funded projects.

All budget modifications will require prior approval from Ohio EMA Grants Branch staff prior to incurring expenses. Any budget modification made after the purchase of equipment or services will not be reimbursed. Any remaining funds not utilized for the original project must be de-obligated.

Demonstrating Progress

Subrecipients will be held accountable for meeting the milestones listed in the project application. While there will be a level of flexibility extended, obvious or repetitive lack of progress towards completion of grant funded activities may result in de-obligation of funds. Any de-obligated funds will be re-programmed by the state to projects that can be completed within the period of performance.

Standards for Financial Management

Subrecipients are required by 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards to have in place an accounting system that maintains records which

adequately identify the source and application of funds provided for grant funded projects. The accounting system must include information pertaining to sub-grant awards, obligations, un-obligated balances, assets, liabilities, outlays or expenditures and income. Ohio EMA requirements for subrecipient accounting include the ability to track expenditures by grant program and by federal fiscal year of the award (i.e., FY2024 HSGP, FY2025 HSGP, etc.).

Maintenance and Sustainment Costs

The use of DHS/FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable, as described in FEMA Policy FP-205- 402-125-1 under all active and future grant awards unless otherwise noted. With the exception of maintenance plans purchased incidental to the original purchase of equipment, the period covered by maintenance or warranty plan must not exceed the period of performance of the specific grant funds used to purchase the plan or warranty.

As an example of maintenance plan purchased incidental to the original purchase, you may purchase a new piece of equipment and as part of the purchase include the cost of a five-year warranty. Even though the warranty exceeds the period of performance, the warranty will be considered an eligible cost.

Routine upkeep (e.g., gasoline, tire replacement, routine oil changes, monthly inspections, grounds, and facility maintenance, etc.) is not considered a maintenance cost, and as such it is the responsibility of the grantee and may not be funded with preparedness grant funding.

Construction and Renovation (For UASI only)

Use of HSGP funds for construction is generally prohibited and will have limited applicability to Ohio's FY2025 HSGP funding.

Project construction using HSGP funds may not exceed the greater of \$1,000,000 or 15 percent of the grant award. For the purposes of the limitations on funding levels, communications towers are not considered construction.

Written approval must be provided by DHS/FEMA prior to the use of any HSGP funds for construction or renovation. When applying for construction funds, recipients must submit evidence of approved zoning ordinances, architectural plans, and any other locally required planning permits. Additionally, recipients are required to submit a SF-424C form with budget detail citing the project costs.

Recipients using funds for construction projects must comply with the *Davis-Bacon Act* (codified as amended at 40 U.S.C. §§ 3141 *et seq.*). Recipients must ensure that their contractors or subcontractors for construction projects pay workers no less than the prevailing wages for laborers and mechanics employed on projects of a character like the contract work in the civil subdivision of the State in which the work is to be performed. Additional information regarding compliance with the *Davis-Bacon Act*, including Department of Labor (DOL) wage determinations, is available online at <https://www.dol.gov/whd/govcontracts/dbra.htm>.

28 C.F.R. Part 23 Guidance

DHS/FEMA requires that any information technology system funded or supported by these funds comply with 28 C.F.R Criminal Intelligence Systems Operating Policies if this regulation is determined to be applicable.

Standard Financial Requirements

Any subrecipient(s) accepting grant funds from Ohio EMA shall comply with all applicable laws and regulations outlined here. The administrative requirements that apply to most Department of Homeland Security (DHS) award recipients and specifically the awards made to our governmental partners through the grant program(s) included in this guidance arise from 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

The requirements for allowable costs/cost principles are contained in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, DHS program legislation, Federal awarding agency regulations, the terms and conditions of the award and the accompanying grant guidance. The applicable costs principles for the grants included in this guidance are:

- 2 CFR 2 Subpart E-Cost Principles
- 48 CFR Part §31.2, Federal Acquisitions Regulations (FAR), Contracts with Commercial Organizations.

The subrecipient is required to ensure that the requirements of the federal grant are met as well as any applicable requirements of the state and local government. Acceptance of a federal grant and its requirements do not relieve the subrecipient of requirements of local and/or state government. In addition, acceptance of federal grant funding means subrecipient Fiscal Agent must comply with and assume financial responsibility for audit findings. You must meet all local, state, and federal guidelines, whichever is stricter.

Environmental Planning and Historic Preservation (EHP) Compliance

FEMA is legally required to consider the potential impacts of all grant-funded projects on environmental resources and historic properties. For HSGP and other preparedness grant programs, this is accomplished via FEMA's Environmental Planning and Historic Preservation (EHP) Review. Subrecipients must comply with all applicable EHP laws, regulations, and Executive Orders (EOs) in order to draw down their FY2025 HSGP grant funds. Any project with the potential to impact natural resources or historic properties cannot be initiated until FEMA has completed the required FEMA EHP review. Grantees that implement projects prior to receiving EHP approval from FEMA risk de-obligation of funds.

Any HSGP projects involving the following require a FEMA EHP review:

- Installation of equipment
- Exercises not specifically excluded from a FEMA EHP review per the GPD Programmatic Environmental Assessment (PEA), See IB 345.
- Ground-disturbing activities,
- New construction - including communication towers,
- Modification/renovation of existing buildings or structures
- Furthermore, for those proposed construction or renovation projects that are part of larger projects funded from a non-FEMA source (such as an EOC that is part of a larger proposed public safety complex), a FEMA EHP review must be complete before the larger project is initiated. For these types of projects, subrecipients must complete the FEMA EHP Screening Form, which is located in EMGrants on the SHSP [tab](#) under General Grant Resources.

The following activities would not require the submission of the FEMA EHP Screening Form:

- planning and development of policies or processes;
- management, administrative or personnel actions;
- classroom-based training;

- table top exercises and;
- acquisition of mobile and portable equipment (not involving installation).

Projects using HSGP funds that were initiated or completed before an EHP review was concluded will be de-obligated. To avoid unnecessary delays in starting a project, grantees are encouraged to pay close attention to the reporting requirements for an EHP review.

Prohibited Telecommunications Equipment and Services

Section 1.50002 of the Commission's rules directs the Public Safety and Homeland Security Bureau to publish a list of communications equipment and services (Covered List) that are deemed to pose an unacceptable risk to the national security of the United States or the security and safety of United States persons, based exclusively on any of four sources for such a determination and that such equipment or services possess certain capabilities as enumerated in section 2(a) of the Secure and Trusted Communications Networks Act of 2019, Pub. L. No. 116-124, 133 Stat. 158 (2020) (codified as amended at 47 U.S.C. §§ 1601–1609). Pursuant to the Commission's rules, the Public Safety and Homeland Security Bureau will maintain this list on the Commission's website, and will monitor the status of any determinations in order to update the Covered List. <https://www.fcc.gov/supplychain/coveredlist>

Procurement

The procurement process is one of, if not, the most scrutinized aspect of the federal grant programs. The emphasis on how procurements are made is based from the 2 CFR200 requirements that "all procurement transactions be conducted in a manner providing full and open competition with the standards of this section (§200.319)". Additionally, subrecipients must ensure that they meet the procurement requirements of the Ohio Revised Code and local procurement regulations. All subrecipients are strongly urged to seek out their procurement department/individual to seek guidance on implementing the grant requirements into the procurement of any grant funded item or service. In accordance with this requirement, subrecipients will be required to document actions that demonstrate compliance with the "full and open" regulation. 2 CFR 200 (§200.320) offers the following guidance in an effort to help sub-recipients navigate the requirements of procurement:

The non-Federal entity must use one of the following methods of procurement:

- **Micro-purchases:** Micro-purchases are defined as the acquisition of supplies or services, the aggregate dollar amount of which does not exceed \$10,000 or the local procurement policy, whichever is more stringent. To the extent possible, the non-Federal entity must distribute these purchases equitably among qualified suppliers; micro-purchases may be awarded without soliciting quotes if the price is considered reasonable and the local policy allows for this; in light of the reasonableness requirement Ohio EMA is suggesting subrecipients should still seek quotes where feasible. In order to document that the subrecipient has utilized the strictest of local, state, and federal procurement policies, Ohio EMA will require a copy of the subrecipient's local procurement policy with each cash request.
- **Small Purchase**—price or rate quotations must be obtained from a minimum of three sources if the cost is less than \$79,567.99 and the local policy does not establish a different, lower amount.
- **Procurement by sealed bid (formal advertising)** - Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is lowest in price; consult 2 CFR 200 §200.320(c)(1) as well as local policy to determine what conditions make a sealed bid feasible.

- **Procurement by competitive proposals** - Generally used when conditions are not appropriate for the use of sealed bids; consult 2 CFR 200 §320(d) and local policy to determine the requirements that apply if this type of procurement method is used and must list each of the criteria the selection will be based on.
- **Procurement by noncompetitive proposals** - Will not be approved except in RARE circumstances when it is extremely well documented and only due to inadequate competition. Should you only receive one bid or quote you will need to contact the Grants Branch. Any procurement without 3 quotes or bids must have a pre-approval by Ohio EMA.

Subrecipients should note that the following situations are considered to be restrictive of competition and should be avoided (2 CFR 200 §200.319):

- Placing unreasonable requirements on firms in order for them to qualify to do business,
- Requiring unnecessary experience and excessive bonding,
- Noncompetitive pricing practices between firms or between affiliated companies,
- Noncompetitive awards to consultants that are on retainer contracts,
- Organizational conflicts of interest,
- Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance of other relevant requirements of the procurement, and
- Any arbitrary action in the procurement process.

Subrecipients must maintain records sufficient to detail the significant history of any procurement. These records will include, but are not necessarily limited to the following: local procurement policy, rationale for the method of procurement, request for quote correspondence, selection of contract type, contractor selection or rejection, and the basis for the contract price. Subrecipients alone will be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements.

Pre-Procurement Approval Process

Prior to obligating any grant funds for approved projects, grant subrecipients are required to submit a Procurement Review request through the EM Grants system for approval by Ohio EMA Grants Branch staff. EM Grants details the required documentation that must accompany the submission based on the intended method of procurement. Review and approval will be completed within five business days (unless the submission requires additional information and/or clarification). The Pre-Procurement Approval Process applies to any procurement at/above the Micro-Purchase Threshold (\$10,000 and above).

To provide clarification on several areas of procurement interpretations, the following guidelines will now be required in the procurement process:

- **Micro-Purchase Procurement (<\$10,000)**
 - Subrecipients will need to submit Suspension and Debarment verification documentation with their reimbursement request.
 - Subrecipients may utilize the GSA Schedule as a source for procuring items under the micro-purchase threshold.
- **Small Purchase Procurement (\$10,000 - \$79,567.99)**
 - Subrecipients will need to submit Suspension and Debarment verification documentation with their Procurement Process approval form.
 - A minimum of **three valid quotes** will be required to proceed with procurement. A valid quote is one that meets all specifications of the Request for Quote. If any quote is

deemed ineligible by the subrecipient or Ohio EMA, the subrecipient will be required to send out additional Requests for Quote until they attain the required minimum of three valid quotes.

- Subrecipients may utilize the GSA Schedule as a source for one of their valid quotes.
- **Sealed Bid Procurement (\$79,568 and above)**
 - Subrecipients will need to submit Suspension and Debarment verification documentation with their Procurement Process approval form.
 - A minimum of **two valid bids** will be required to proceed with procurement. A valid bid is one that meets all specifications identified in the Invitation to Bid. If any bid is deemed ineligible by the subrecipient or Ohio EMA, the subrecipient will be required to send out additional Requests for Quote until they attain the required minimum of two valid bids.
 - Subrecipients may **NOT** utilize the GSA Schedule as a source for one of their valid bids.
- **Competitive Proposals (\$79,568 and above)**

*****This is only for use when sealed bidding is not possible as the terms of how a project are to be completed must be negotiated.***

 - Subrecipients will need to submit Suspension and Debarment verification documentation with their Procurement Process approval form.
 - The criteria and weight of all scoring criteria must be very clear in the specifications and must not be restrictive of competition per 2 CFR 200.319.
 - A minimum of **two valid proposals** will be required to proceed with procurement. A valid proposal is one that meets all specifications identified in the Request for Proposals. If any proposal is deemed ineligible by the subrecipient or Ohio EMA, the subrecipient will be required to send out additional Requests for Quote until they attain the required minimum of two valid proposals.
- **Inadequate Competition**

*****This is only for use when the minimum number of quotes, bids, or proposals as specified in the 2 CFR 200 and this guidance are not met.***

 - Subrecipients will need to submit Suspension and Debarment verification documentation with their Procurement Process approval form.
 - Documentation must be provided to demonstrate the effort involved with attempting to competitively solicit price rates.
 - **For Procurements Requiring Quotes:** After a documented effort has been made to achieve three quotes and has not produced three quotes, a subrecipient may then bid the project. The award should then be made to the lowest bidder
 - **For Procurements Requiring Bids:** After the initial Invitation to Bid (ITB) has been solicited and has not produced two valid bids, to document sufficient competitive effort a subrecipient may then solicit a second ITB and award to the lowest cost, qualified bid.
 - **For Procurements Requiring Proposals:** After the initial Request for Proposals (RFP) has been solicited and has not produced two valid proposals, to document sufficient competitive effort a subrecipient may then solicit a second RFP and award to the lowest cost, qualified proposals considering other clear evaluation criteria."

Subrecipients are encouraged to work closely with Ohio EMA Grants Branch Staff throughout the procurement process to address any concerns and ensure compliance with federal, state, and local requirements.

Socioeconomic Contracting Requirements

2 CFR 200.321 lists the requirements for contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

- (a) When possible, the recipient or subrecipient should ensure that small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms (See U.S. Department of Labor's list) are considered as set forth below.
- (b) Such consideration means:
 - (1) These business types are included on solicitation lists;
 - (2) These business types are solicited whenever they are deemed eligible as potential sources;
 - (3) Dividing procurement transactions into separate procurements to permit maximum participation by these business types;
 - (4) Establishing delivery schedules (for example, the percentage of an order to be delivered by a given date of each month) that encourage participation by these business types;
 - (5) Utilizing organizations such as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring a contractor under a Federal award to apply this section to subcontracts.

Food Costs

With the exception of food costs associated with travel/per-diem or providing for a meal during a full scale exercise where participants do not have the ability to leave, food costs will not be approved. In all cases where food is permitted, costs must be reasonable. Costs will be determined to be reasonable if the per person (documented participants) cost for food is equal to or less than the permitted per diem for the meal provided per the GSA website.

Project Management

Source Documentation

2 CFR Part 200 also requires that accounting records be supported by such source documentation as cancelled checks, paid bills, auditor payroll journals, signed (by employee and supervisor) time and attendance records, contract and sub-grant award documents, etc. As such, Ohio EMA Grants Branch requires that subrecipients have source documentation available prior to requesting cash reimbursement. Proper documentation for select items is as follows but not all inclusive but can be used as a minimum guideline:

- Travel costs
 - Copy of the government unit travel policy. Please specify if employee is being reimbursed directly by Fiscal Agent Jurisdiction or another local agency and their policy
 - Receipts/documentation as required by travel policy
 - Federal Per Diem Policy must be followed unless the jurisdiction reimbursing

employee has outlined their own specific per diems.

- Personnel costs
 - Current official jurisdiction approved position description
 - Time and Effort documentation with activity reports reflecting allowable work and accomplishments as it pertains to the program and outlined in 2 CFR 200.
- Contract costs
 - Procurement Documentation
 - Copy of draft contract for eligibility review prior to contract award
 - Copy of awarded contract for grant file
 - Deliverables and timeline listed in contract
 - Terms of payment outlined in contract
 - For contracts to an individual, a signature of the “contractor” is required.
- Equipment costs
 - Procurement
 - Contracts
 - Invoice (not quote) for equipment purchased
 - Documentation that equipment is received on site and installed as necessary
- Meeting/Conference/Training costs
 - Procurement Documentation
 - Invoices
 - Contracts
 - Agenda/Course Description
 - Attendance roster or Certification (certificate required for training)

Project Changes

Per 2 CFR Part 200, subrecipients must obtain prior approval of the awarding agency (Ohio EMA) in any case where a change is to be made to the scope of the project, regardless of budget impact. Ohio EMA will require all subrecipients to request a budget modification and approval, to include EHP approval, through EM Grants prior to costs being incurred for the item(s) to be changed. Costs incurred prior to appropriate actions being taken to modify and approve the budget may result in costs being denied for reimbursement.

Equipment and Supplies Requirements

Utilization of HSGP funds for equipment purchases requires that subrecipients maintain specific documentation on each item through its useful life until final disposition occurs. Per 2 CFR 200, procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, as a minimum, meet the following requirements:

- Property records must be maintained that include (2 CFR 200 §200.313(d) Management requirements):
 - A description of the property,
 - A serial number or other identification number,
 - Source of funding for the property (including CFDA and FAIN)
 - Who holds title,
 - The acquisition date
 - Cost of the property, The source of property,
 - Percentage of Federal participation in the cost of the property,
 - The location of the property,
 - Use and condition of the property, and

- Any ultimate disposition data including the date of disposal and sale price of the property.
- A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
- A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated.
- Adequate maintenance procedures must be developed to keep the property in good condition.
- If the subrecipient receives authorization from Ohio EMA to sell the property, proper sales procedures must be established to ensure the highest possible return.
- Subrecipients who have purchased equipment with Federal funds must submit an annual inventory certification along with a current Master Asset Listing to the Grants Branch no later than January 31 of each year. The Master Asset Listing must be submitted in electronic format (Excel or .csv). The form is located in EMGrants on the SHSP [tab](#) under General Grant Resources

Equipment Disposition and Retention

*When equipment is no longer needed for the original project and/or has outlasted its useful life, 2 CFR §200.313(e-f) prescribes the following requirements for disposition and retention. **Ohio EMA requires the subrecipient secure approval from Ohio EMA prior to any equipment disposition/retention.***

- With Ohio EMA's prior approval, equipment with a current fair market value of \$10,000 or less (per unit) may be retained, sold, or otherwise disposed of with no further responsibility to the Federal agency or pass-through entity.
- Items of equipment with a current fair market value in excess of \$10,000 (per unit) may be retained or sold by the recipient or subrecipient. However, the Federal agency is entitled to an amount calculated by multiplying the percentage of the Federal agency's contribution towards the original purchase by the current market value or proceeds from the sale. If the equipment is sold, the Federal agency or pass-through entity may permit the recipient or subrecipient to retain, from the Federal share, \$1,000 of the proceeds to cover expenses associated with the selling and handling of the equipment.
- The non-federal entity may transfer title to the property to the Federal Government or to an eligible third party provided that the recipient or subrecipient must be entitled to compensation for its attributable percentage of the current fair market value of the property.
- In cases where a recipient or subrecipient fails to take appropriate disposition actions, the awarding agency may direct the recipient or subrecipient to take disposition actions.
- When included in the terms and conditions of the Federal award, the Federal agency may permit the recipient to retain equipment, or authorize a pass-through entity to permit the subrecipient to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

Equipment is defined as tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$10,000.

Supplies are defined as tangible personal property other than "equipment" for use in this guidance have a disposition requirement when the residual value of the combined unused inventory exceeds \$5,000. In cases where this may occur, the awarding agency is entitled to its share of the value of the remaining inventory.

Sub-Granting

No subrecipient receiving FY2025 HSGP funding may sub-grant funding to another entity without prior coordination and approval from Ohio EMA.

Single Audit Requirements

Subrecipients are responsible for obtaining audits in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501–7507); 31 U.S.C. 503, 1111; Executive Order 8248; Executive Order 11541; and 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.” The audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Subrecipients must ensure that funds received and expended under this grant program are coordinated with the county’s fiscal office (treasurer, auditor, etc.).

Audit Findings

As the State Administrative Authority (SAA), Ohio EMA takes seriously the responsibility of administering the grant funds we are entrusted with from DHS/FEMA. This guidance refers to the Super Circular (2 CFR Part 200) and the requirements therein. Subrecipients should refer to the Super Circular and ensure they are meeting all requirements set forth therein. In addition, all requirements set forth in this guidance are passed along to subrecipients. By signing the grant agreement, subrecipients (agree to be bound by all requirements set forth in this guidance, the grant agreement, and the Super Circular. As a result, any audit findings that occur with respect to improper procurement or from not abiding by the requirements set forth in this guidance will be the responsibility of the subrecipient. Ohio EMA will assume no financial responsibility for said audit findings, and if forced to pay on behalf of the subrecipient will take all action necessary to recover those costs.

Reporting Requirements

Upon official award, applicants acknowledge they agree to complete quarterly reports and submit to the Ohio EMA. Further information on quarterly reporting will be provided following issuance of the official grant agreement.

Subrecipients will be monitored for fiscal performance utilizing the quarterly reports. Ohio EMA staff will be contacting subrecipients that do not reflect adequate spending levels on the quarterly reports in an effort to encourage active spending of the grant award and proactively address problems the Subrecipient is experiencing.

Payment

Reimbursement Requests

The reimbursement request process for the FY2025 HSGP programs will be executed solely through the EM Grants system. In order to be processed, Ohio EMA will require that reimbursements include documentation noting that services have been completed (contract, personnel, etc.) and/or that equipment has been received on site and invoiced. To be reimbursed, costs must be eligible and proper back-up documentation must be submitted through the EM Grants.

Subrecipients must submit cash reimbursement requests as expenses are incurred or no less than once a quarter. Failure to do so will result in improper federal reporting and may result in loss of funds.

Upon approval by the Grants Branch, the subrecipients’ funds will be requested for payment from Ohio

EMA's fiscal unit. The payment process entails requesting money from the federal entity, receiving funds at the state level, vouchering the funds and the dispatching of an EFT/warrant to the subrecipient. While this process relies heavily on external stakeholders, Ohio EMA Grants Branch staff will work to ensure the quickest processing of subrecipient payments.

Standards for Review

The reimbursement review process includes an initial review for completeness, determination of eligibility and data entry of the cash request for tracking/monitoring. This review is conducted by the Grants Specialist and focuses on accuracy of requests, prior approval of costs in the budget and ensuring complete documentation accompanies the request. Cash requests that are properly executed by the subrecipient will be processed in 14 business days or less.

If a request is not complete (including but not limited to the following items: lack of proper documentation, costs not included on the approved budget, no prior EHP approval, etc.) the request will be rejected to the subrecipient fiscal agent for revision. Subrecipients are encouraged to utilize their Grants Specialist for technical assistance in filling out the cash request and compiling documentation to support the cash request prior to submission in an attempt to expedite the approval process.

Enforcement, Termination, and After the Grant Requirements

Ohio EMA is required to monitor the subrecipient's compliance with the Federal statutes, regulations, State law and terms and conditions of the sub award as codified in 2 CFR 200.331. If Ohio EMA becomes aware of an area of non-compliance it will inform the subrecipient through a Notice-of-Non-Compliance. The subrecipient may be given steps to remedy the area(s) of non-compliance, or if the non-compliance cannot be remedied then Ohio EMA will take action against the subrecipient congruent to 2 CFR 200.338-339. Ohio EMA can impose any of the following actions for non-compliance: temporary withholding of funding, disallowing costs and/or reimbursements, wholly or partially suspend an award of funds, initiate suspension or other departmental proceedings, withhold further funding or participation in the program, and any other remedy that is legally available. Below is an outline of the monitoring process the subrecipient is agreeing to follow:

- **Notice of Non-Compliance:** The Ohio EMA Grants Branch Chief will send electronic notice of Non-Compliance to the subrecipient. The Notice of Non-Compliance will inform the subrecipient of the following: The area(s) of non-compliance; Either (1) the steps required to of the subrecipient to come into compliance and the date by which the subrecipient must demonstrate compliance and the agency action if compliance is not met; or (2) Ohio EMA's action against the sub- recipient if Ohio EMA determines non-compliance cannot be remedied; The method for requesting review of compliance steps or agency action.
- **Review subrecipient's submission of compliance:** In the event the subrecipient submits compliance documentation, Ohio EMA Grants Administrator, in conjunction with the Grants Branch Chief, will review the subrecipient's written submission and determine if there is full compliance. If the subrecipient has not met full compliance, Ohio EMA will take agency action, through a Notice of Action, the subrecipient received notice of in the previously issued Notice of Non-Compliance.
- **Method for requesting review:** Subrecipient will have thirty (30) days from the date of the Notice of Action to request reconsideration with the Executive Director. The sub- recipient must send the request in writing and should include any additional information or documentation within the

thirty-day period for the Executive Director to consider. The Executive Director will make a decision in writing within sixty (60) days of receipt of the request for reconsideration.

However, if the Executive Director needs additional time, the subrecipient will be given notification of the extended time frame. The decision of the Executive Director is final. The subrecipient is not entitled to any further appeals within Ohio EMA, or pursuant to any federal or state regulation, code, or procedure.

Availability of Public Records

Ohio's Public Records Law generally requires disclosure of information. Ohio Revised Code Section 149.43 sets forth requirements, along with exceptions for disclosure. Specifically, Section 149.433 allows some security information to be exempt from disclosure.

Applicants are encouraged to consult state and local laws and regulations and discuss these requirements with their legal counsel. Subrecipients should be familiar with the regulations governing protected critical infrastructure information (6 C.F.R. Part 29) and sensitive security information (49 C.F.R. Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

Points of Contact

For Grant Fiscal and Administrative needs, contact:

Ohio EMA Grants Branch

Grant Administrators:

Geoffrey Martin, Grants Branch Chief
Margo Schramm, Grants Administrator

(614) 799-3836 gsmartin@dps.ohio.gov
(614) 799-3843 mlschramm@dps.ohio.gov

Grant Management Specialists:

Anne Marie Dennison (OHS Regions 1/3)
Tim Manns (OHS Regions (4/6/7)
Hank Mylander (OHS Regions (2/5/8)

(614) 799-3847 amdennison@dps.ohio.gov
(614) 799-3682 trmanns@dps.ohio.gov
(614) 799-3654 dhmylnader@dps.ohio.gov

Grant Monitoring Specialist:

Seth McDonald

(614)799-3819 smcdonald@dps.ohio.gov

For Training and Exercise needs, contact:

Ohio EMA Planning, Training, & Exercise Branch

David Nunley, Training & Exercise Supervisor
Lissa Jones, Training Coordinator

(614)799-3677 dbnunley@dps.ohio.gov
(614)799-3824 ljones@dps.ohio.gov

RESOLUTION NO. 2026-26

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL GRANT ACCEPTANCE DOCUMENTS AND AGREEMENTS AS REQUIRED TO PARTICIPATE IN THE FY25 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT AWARD, AND DECLARING AN EMERGENCY

Whereas, the City of Willowick Police Department services areas that have been identified as critical soft targets and potential corridors for the illicit movement of drugs, weapons and criminal activity as well as terrorism-related activity; and

Whereas, the Ohio Emergency Management Agency funds the FY25 State Homeland Security Program (SHSP) grant that allocates funds to police departments to bolster their ability target, investigate, improve early response and prosecute those involved in illegal terrorist events; and

Whereas, the Council agrees that it is in the best interests of the City and its residents to authorize the Mayor and/or Polic Chief to accept the FY25 SHSP grant award funds for the addition of live streaming and license plate reader cameras as well as software to enhance the City's preparedness to combat illegal activity.

Now therefore, be it resolved by the City Council of the City of Willowick, Ohio, as follows:

Section 1. The City of Willowick hereby authorizes the Mayor to prepare and submit any and all grant acceptance documents and agreements as required to participate in the FY25 SHSP grant award to purchase new software, live streaming and license plate reader cameras.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further provides for the usual and necessary daily operation of the Willowick Police Department; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

Monica Koudela, President of
Council

SUBMITTED to the Mayor for his
approval on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

ORDINANCE NO. 2026 - 25

AN ORDINANCE AMENDING ORDINANCE 2026- 6 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); The SCM&R Fund (202); Senior Citizens Center Fund (220); Donations & Bequests Fund 803; FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

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SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2026, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

General Fund

Police Department

Professional Services	101.711.5319	1,000.00
Administrative Support		1,000.00
TOTAL General Fund:		1,000.00

SECTION 3. That there be appropriated from the SCM&R Fund:

Sewer Department

Wages - Overtime	202-601-5199	3,500.00
Transportation Department		3,500.00
TOTAL SCM&R Fund:		3,500.00

SECTION 4. That there be appropriated from the Senior Citizens Center Fund:

Senior Citizen Center

Heat & Light	220-304-5320	10,000.00
Senior Citizen Center Department		10,000.00
TOTAL Senior Citizen Center Fund		10,000.00

SECTION 5. That there be appropriated from the Donations & Bequests Fund:

Senior Citizen Center

Heat & Light	803-811-5800	5,400.00
Senior Citizen Center Department		5,400.00
TOTAL Senior Citizen Center Fund		5,400.00

SECTION 6. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 7. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 8. That the Clerk of Council be and she is hereby requested to deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 9. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

PASSED: _____, 2026

Submitted to the Mayor for his approval
on _____, 2026

ATTEST:

Council President

Approved by the Mayor on
_____, 2026

Clerk of Council

Mayor

ORDINANCE NO. 2026-26**AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.**

WHEREAS, Council has been advised that monies are due the City for services provided in the performance of grass cutting and debris removal upon properties commonly known as:

<i>661 Dickerson Road</i>	<i>\$200.00</i>
<i>31610 Royalview Dr</i>	<i>\$200.00</i>
<i>299 East 286th Street</i>	<i>\$204.26</i>
<i>33006 Lakeshore Blvd</i>	<i>\$224.26</i>
<i>364 East 288th Street</i>	<i>\$200.00</i>
<i>488 East 328th Street</i>	<i>\$209.26</i>
<i>31315 Willowick Dr</i>	<i>\$204.26</i>
<i>736 East 305th Street</i>	<i>\$200.00</i>
<i>343 Clarmont Rd</i>	<i>\$200.00</i>
<i>286 East 308th Street</i>	<i>\$224.26</i>
<i>363 Blissfield Rd</i>	<i>\$200.00</i>
<i>30532 Willow Ln</i>	<i>\$204.26</i>
<i>30603 Royalview Dr</i>	<i>\$200.00</i>
<i>396 Divot Drive</i>	<i>\$204.26</i>
<i>675 East 605th Street</i>	<i>\$324.26</i>
<i>28646 Forest Road</i>	<i>\$200.00</i>
<i>335 East 328th Street</i>	<i>\$200.00</i>
<i>356 East 328th Street</i>	<i>\$200.00</i>
<i>426 Fairway Blvd</i>	<i>\$200.00</i>
<i>251 East 286th Street</i>	<i>\$214.26</i>
<i>675 East 305th Street</i>	<i>\$274.26</i>
<i>762 East 305th Street</i>	<i>\$200.00</i>
<i>299 East 286th Street</i>	<i>\$200.00</i>
<i>661 Dickerson Road</i>	<i>\$200.00</i>
<i>364 East 286th Street</i>	<i>\$200.00</i>

WHEREAS, statements for said services in the amounts listed above have been forwarded to the individual owners of said properties and, to date, no payments have been received; and

WHEREAS, it has been recommended that said delinquency be placed upon the tax duplicate to be assessed against the subject real property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the Director of Finance is hereby authorized and directed to certify to the Lake County Auditor and the Lake County Treasurer for collection as property tax, those monies due the City of Willowick from the individual set forth in Exhibit "A" that is attached hereto and made a part hereof, same to be collected at the next immediate collection period.

SECTION 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting and all deliberations of this Council, or any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Ordinances or parts thereof in conflict with the provisions of this Ordinance is hereby repealed.

SECTION 4. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2026

President of Council

SUBMITTED to the Mayor for his approval

on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Clerk of Council

Mayor

EXHIBIT "A"

Name	Address	Parcel Number	Amount
Nada Kustis	661 Dickerson Road	28-A-039-L-00-081-0	\$200.00
Trisha Murphy & Jason Tack	31610 Royalview Dr.	28-A-039-L-01-018-0	\$200.00
Leonard Dew	299 East 286 th St	28-A-042-B-00-050-0	\$204.26
Joseph Tilocco	33006 Lakehore Blvd	28-A-045-E-00-016-0	\$224.26
Marquez Ware	364 East 288 th Street	28-A-042-L-00-013-0	\$200.00
John Minchak	488 East 328 th Street	28-A-045-H-00-015-0	\$209.26
Jake Tucci	31315 Willowick Dr.	28-A-043-J-00-018-0	\$204.26
Wells Fargo	736 East 305 th Street	28-A-040-E-00-006-0	\$200.00
Lamm Bettye, B.	343 <i>Clarmont Rd</i>	28-A-041-J-00-008-0	\$200.00
Howard Padwa	286 <i>East 308th Street</i>	28-A-043-H-00-001-0	\$224.26
Winsella Osredkar	363 <i>Blissfield Rd</i>	28-A-042-J-00-043-0	\$200.00
Todd Sweeney	30532 <i>Willow Ln</i>	28-A-039-F-00-023-0	\$204.26
Raymond Dowling	30603 <i>Royalview Dr</i>	28-A-039-D-00-012-0	\$200.00
Rachel C. Dodds	396 <i>Divot Drive</i>	28-A-041-H-00-029-0	\$204.26
Jacqueline Zerbe	675 <i>East 305th Street</i>	28-A-040-F-00-020-0	\$324.26
Michelle Vara	28646 Forest Road	28-A-042-J-00-075-0	\$200.00
Cynthia Shpik & Richard Zuniga	335 East 328 th Street	28-A-045-G-00-121-0	\$200.00
Kimberly Vlach	356 East 328 th Street	28-A-045-F-00-017-0	\$200.00
Louis Petelin, Jr.	426 Fairway Blvd	28-A-042-L-00-076-0	\$200.00
Rahmoriah, LLC	251 East 286 th Street	28-A-042-B-00-042-0	\$214.26
Jacqueline Zerbe	675 <i>East 605th Street</i>	28-A-040-F-00-020-0	\$274.26
Sophie Bergs	762 East 305 th Street	28-A-040-E-00-003-0	\$200.00

Name	Address	Parcel Number	Amount
Leonard Dew	299 East 286 th St	28-A-042-B-00-050-0	\$200.00
Nada Kustis	661 Dickerson Road	28-A-039-L-00-081-0	\$200.00
Marquez Ware	364 East 288 th Street	28-A-042-L-00-013-0	\$200.00

ORDINANCE NO. 2026-27

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO AN AGREEMENT WITH THE LAKE COUNTY BOARD OF COMMISSIONERS TO PARTICIPATE IN THE URBAN ENTITLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FOR THE UTILIZATION OF FUNDS MADE AVAILABLE BY THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND DECLARING AN EMERGENCY.

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides an entitlement of funds for community development purposes for urban counties; and

WHEREAS, Lake County will be designated as an “Urban County” provided that it secures the continued commitments with various political subdivisions in Lake County; and

WHEREAS, the Mayor and Council of the City of _may desire the use of “CDBG Urban County Entitlement Funds” for needed public improvements in Lake County and its municipalities; and

WHEREAS, the County shall prepare Applications for FY 2027, 2028, and 2029 CDBG Urban County Entitlement Funds pursuant to the aforementioned Act.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, OHIO:

Section 1. That the Mayor be, and he hereby is, authorized to enter into an agreement with the Lake County Board of Commissioners -from the first day of 2027 program year through and including the last day of the 2029 program year. Said Agreement shall authorize the County to undertake essential Community Development and Housing Assistance Plans and projects eligible under the Housing and Community Development Act of 1974, as amended.

Section 2. That the funds necessary for the purposes of this Ordinance authorized thereby shall be paid from the “CDBG Urban County Entitlement Funds” under the Housing and Community Development Act of 1974, as amended.

Section 3. That it is found and determined that all action of Council concerning and relating to the adoption of this Ordinance were so adopted in meetings open to the public and Council and its Committees acted in full compliance with Chapter 112 of the Codified Ordinances of the City of _, including Section 121.22 of the Ohio Revised Code.

Section 4. That the within Ordinance is presented as an emergency measure necessary for the immediate preservation and protection of the public peace, health, safety and general welfare of the inhabitants of the City, and for the further reasons to permit the County to submit the documents at the earliest date possible in order to meet Federal deadlines for program eligibility

to secure possible funding; and, therefore, this Ordinance shall become effective immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

Monica Koudela, President of
Council

SUBMITTED to the Mayor for his
approval on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

Date	Invoice #
6/22/2026	CHTR77409

Bill To Address:

City of Willowick
Todd Shannon Director of Public Service
31230 Vine St
Willowick, OH 44095

Remit To Address:

Charter Communications Operating LLC
Sundry Billing
PO Box 83180
Chicago, IL 60691-0180

PID	Due Date
6780729	6/22/2026

Item	Description	Class	Amount
	Cost is to relocate coax and fiber from aerial to underground.		
LABOR	LABOR	Forced Relocate-...	5,548.24
MATERIAL	MATERIAL	Forced Relocate-...	796.61
Please mail payment to the address on this invoice. We do not accept credit cards or electronic payments at this time.			

For invoice questions please contact your construction team.

Total \$6,344.85

Customer Total Balance

RESOLUTION NO. 2026 – 27:**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE)
TO CHARTER COMMUNICATIONS OPERATING LLC IN THE AMOUNT OF \$6,344.85
FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS: Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00; and

WHEREAS, the attached invoice from Charter Communications Operating LLC in the amount of \$6,344.85 represents the cost to relocate coaxial and fiber communication lines from aerial to underground facilities associated with a forced relocation project on Lakeshore Boulevard;

NOW, THEREFORE, BE IT RESOLVED:

Section 1: It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2.: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3.: This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State

Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2026

SUBMITTED to the Mayor for his
approval on _____, 2026

Monica Koudela, President of Council

APPROVED by the Mayor on
_____, 2026

ATTEST:

Alyssa Moran, Clerk of Council

Michael J. Vanni, Mayor

City of Willowick

Cyber Liability Proposal

Policy Period: June 26, 2026 to June 26, 2027

Carrier: Travelers Insurance Company

Presented By: Thomas H. Wichert, CPCU, ARM
Principal & CEO



1200 Graham Road
Cuyahoga Falls, OH 44224
www.wichert.com

PREMIUM SUMMARY

Cyber Liability\$14,200

Disclaimer: This presentation represents a general description of proposed insurance coverage. This summary is necessarily brief and is meant only as a supplement to the actual policies. The information presented limits itself to the highlights of various coverages and cannot be applied as a substitute for the actual insurance policies. Further clarification of coverages, conditions, or exclusions may be obtained from the specific insurance policies and forms.

CYBER LIABILITY

Liability

Privacy & Security	\$1,000,000
Payment Card Costs	\$1,000,000
Media	\$1,000,000
Regulatory Proceedings	\$1,000,000
Retention	\$10,000

Breach Response

Privacy Breach Notification	\$1,000,000
Computer and Legal Experts	\$1,000,000
Betterment	\$100,000
Cyber Extortion	\$1,000,000
Data Restoration	\$1,000,000
Public Relations	\$1,000,000
Retention	\$10,000

Cyber Crime

Computer Fraud	\$1,000,000
Funds Transfer Fraud	\$1,000,000
Retention	\$10,000
Social Engineering Fraud	\$100,000
Telecom Fraud	\$100,000
Retention	\$5,000

Business Loss

Business Interruption	\$1,000,000
Dependent Business Interruption	\$1,000,000
Dependent Business Interruption	
- System Failure	\$100,000
Dependent Business Interruption	
- Outsource Provider	\$100,000
Dependent Business Interruption	
- Outsource Provider – System Failure	\$100,000
Reputation Harm (\$5,000 Retention)	\$250,000
System Failure	\$1,000,000

Retroactive Date: N/A

CYBER OPTIONS

- **Add Cryptojacking – Annual Premium \$14,300**
- **Add Cryptojacking and Crime – Annual Premium \$14,900 (see crime coverage below)**

A.	Blanket Employee Dishonesty	\$1,000,000
B.	Faithful Performance of Duty	\$1,000,000
C.	Excess Theft Coverage over Statutory Bonded Officials	Included
D.	Treasurers/Tax Collectors as Employees	Included
E.	Forgery or Alteration	\$1,000,000
F.	On Premises	\$1,000,000
G.	In Transit	\$1,000,000
H.	Money Orders & Counterfeit Money	\$1,000,000
I.	Computer Fraud	\$1,000,000
J.	Computer Program and Electronic Data Restoration Expense	\$100,000 (\$25,000 Ded)
K.	Funds Transfer Fraud	\$1,000,000
L.	Personal Accounts Forgery or Alteration	\$250,000 (\$0 Ded)
M.	Identity Fraud Expense Reimbursement	\$5,000 (\$0 Ded)
N.	Deductible	\$10,000

 250 Fairgrounds Rd. Painesville, OH 44077 Prepared By: Renee Trebec 216-389-0610 Prepared for: Willowick Police Estimate for Alta Cloud Licensing+ Alta Camera Add 05.11.2026				
13-May-26				
QTY	PART #	DESCRIPTION- ALTA CLOUD VIDEO RECORDING	PRICING	EXT. PRICING
		ACCURATE PRICING FOR CLOUD BASED TAKEOVER WITH 5-YEAR LICENSING 18 existing cameras Replace 1 add 2 Per Comm Serv Service Department for a total of 20		
1	APP-600-16-DG	Alta A600 with 16TB net storage , two 1GB BASE T network, up to 25 cameras 5 year warranty and power cables included.	\$ 5,315.00	\$ 5,315.00
19	AWA-CLD-5Y	Alta Video Surbsription per camera including 30 days cloud storage , 5year	\$ 600.00	\$ 11,400.00
1	24C-H5A-3MH-30	8MP 30 DAY , Alta 3 head H5A Multisensor Camera Up to 10 year warranty with active Alta Video License	\$ 1,913.34	\$ 1,913.34
1	32C-H5A-4MH-30	8MP 30 DAY , Alta 4 head H5A Multisensor Camera Up to 10 year warranty with active Alta Video License	\$ 2,276.34	\$ 2,276.34
1	PLMT-1001	Pole Mount for Large Pendant Cameras w/WLMT-1001	\$ 79.70	\$ 79.70
2	WLMT-1001	Wall mount for Large Pendant Cameras	\$ 84.07	\$ 168.14
2	CRNMT-1001	Corner mount for Large Pendant Cameras WLMT-1001	\$ 100.49	\$ 200.98
2	H4AMH-AD-IRIL1	IR Illuminator ring up to 30m (100ft) for use with H4AMH-DO-COVT1	\$ 269.86	\$ 539.71
2	H4AMH-AD-PEND1	Outdoor Pendant Mount adaptor for use with Avigilon H5A Multisensor Camera	\$ 138.10	\$ 276.19
2	H5AMH-DO-COVR1	Dome Bubble and cover for outdoor surface mount Multisensor camera 1	\$ 138.10	\$ 276.19
1	DOME-W-4K-30	Alta Cloud native caemra 8MP (4K) resolution , 30 days retention up to 10 year warranty with active Alta Video License	\$ 969.52	\$ 969.52
1	0E-CAT6PWH	Plenum cable 23/4 Solid BC Unshielded UTP, CMP/FT6 1000' Reel in box White	\$ 381.12	\$ 381.12
1	MISC	Misc for Cabling, Jhooks, Tie Wraps etc.	\$ 120.00	\$ 120.00
1	labor	Installation to include update of Firmware	\$ 5,200.00	\$ 5,200.00
1	labor	Parts, equipment, and labor for 2 outdoor multi-head cameras. *Assuming a usable cable path from pole to dispatch is available. Parts and equipment as needed, not to exceed this price.	\$ 3,240.00	\$ 3,240.00
				\$ 32,356.24
OPTIONAL CAMERA FOR BACK OF BUILDING				
1	24C-H5A-3MH-30	8MP 30 DAY , Alta 3 head H5A Multisensor Camera Up to 10 year warranty with active Alta Video License	\$ 1,913.34	\$ 1,913.34
1	WLMT-1001	Wall mount for Large Pendant Cameras	\$ 84.07	\$ 84.07
1	H4AMH-AD-IRIL1	IR Illuminator ring up to 30m (100ft) for use with H4AMH-DO-COVT1	\$ 269.86	\$ 269.86
1	H4AMH-AD-PEND1	Outdoor Pendant Mount adaptor for use with Avigilon H5A Multisensor Camera	\$ 138.10	\$ 138.10
1	AWA-CLD-5Y	Alta Video Surbsription per camera including 30 days cloud storage , 5year	\$ 600.00	\$ 600.00
1	LABOR	Installation of 3rd outdoor, multi-head camera on NE corner of building	\$ 720.00	\$ 720.00
				\$ 3,725.26
		Please note all future cameras purchases will be cloud based at time of purchase and will have recording and cloud built into cameras. Plus annual fee no additional equipment required 10 YEAR WARRANTY ON ALL NEW CLOUD CAMERAS WITH VALID LICENSING		
		Internet Connection must be available		
		Requires Access to internal network via a static IP address		
		List of all existing cameras IP addresses, user names and passwords prior to arrival		



GET A QUOTE



AVIGILON ALTA TERMS OF SERVICE

Last updated: March 2026

These Avigilon Alta Terms of Service (this “Agreement”) govern your use of the Avigilon Alta security suite as a service, software as a service or other hosted offering (the “Services”) made available to you under this Agreement. This Agreement is a binding legal contract between you or the entity on whose behalf you accept this Agreement (“you” and “your”) and Motorola Solutions, Inc., with offices at 500 W. Monroe Street, Suite 4400, Chicago, IL 60661, including affiliated companies (“Motorola”). You and Motorola may each be referred to as a “Party” and collectively as the “Parties.” By accessing or using the Services, you agree that you have read, understood and agree to be bound by this Agreement, as amended from time to time. If you do not or cannot agree to be bound by this Agreement, you may not access or use the Services. If you are accessing or using the Services on behalf of a person or an organization, you are agreeing to this Agreement for that person or organization and representing to Motorola that you have authority to bind that person or organization to this Agreement.

1. **Services.** Subject to your continued compliance with this Agreement, you may access and use the Services for your internal business purposes only, in accordance with the Documentation. The Services include access to Motorola’s generally available documentation for use and operation of the Services (the “Documentation”). “Order” means each ordering document (e.g. an order or order form) that references this Agreement or the Services and is between you and one of Motorola’s authorized distributors or resellers pursuant to which you purchase a term-based right to use the Services.
2. **Authorized Users.** Unless otherwise specified in an Order, you will only permit the individuals you authorize (“Authorized Users”) to utilize a username and password (“Account Information”). If you are an employer, you will ensure that all of your Authorized Users comply with the terms of this Agreement and you will be jointly and severally liable for all acts and omissions of Authorized Users related to their access or use of the Services, and any failure by such Authorized User to comply with the terms of this Agreement will constitute a breach by you.

You will ensure the security and confidentiality of each Authorized Users' Account Information, and you are responsible for all activities performed in the Services with the Account Information.

3. **Modifications.** Motorola may, at any time and in its sole discretion, modify, upgrade or release a new version of the Services, or any portion of its features and functions. Unless otherwise expressly and separately agreed to by Motorola, any modification or new version of the Service will be subject to the terms of this Agreement. Documentation for any Service may be updated to reflect such modifications. For clarity, new features or enhancements that are added to any Service may be subject to additional Fees. Motorola will use commercially reasonable efforts to notify you of any material detrimental change to or discontinuation of the Services. If you establish that a change made by Motorola pursuant to this Section has a materially adverse effect on your authorized use of the Services, you may notify Motorola in writing, and Motorola may propose resolutions or work-arounds. If Motorola is unable to provide you with a resolution or work-around reasonably satisfactory to you, then notwithstanding anything to the contrary, you may terminate this Agreement upon written notice to Motorola.
4. **Beta Services.** If Motorola makes any beta version of a Service ("Beta Service") available to you, you may choose to use such Beta Service at your own discretion, provided that you will use the Beta Service solely for purposes of your own internal evaluation of such Beta Service. You acknowledge and agree that all Beta Services are offered "as-is" and without any representations or warranties or other commitments or protections from Motorola. Motorola will determine the duration of the evaluation period for any Beta Service, in its sole discretion, and Motorola may discontinue any Beta Service at any time. You acknowledge that Beta Services, by their nature, have not been fully tested and may contain defects or deficiencies.
5. **License Grant; Software.** Subject to the terms of this Agreement and the applicable Order, Motorola grants you a limited, non-exclusive license for the Term to access and use the Services for your internal business purposes in a manner consistent with the Documentation. The Services may require the downloading, use, or installation of software ("Software") to function (e.g. software embedded at your location or on your equipment or systems). Software provided to you as part of the Service may be provided under the end user license agreement included with such software or applicable terms of service. If the

Software is not provided with an end user license agreement, Motorola grants you a limited, non-exclusive, non-sublicensable license for the Term to use such Software only to access and use the Services subject to this Agreement. You are responsible for downloading and installing the current version of such Software, as it may be updated from time to time. The Software may periodically check for updates that will be automatically installed on your equipment or systems without providing any additional notice or requiring any additional consent from you. By accepting this Agreement, you agree to receive these types of automatic updates without any additional notice, and you consent to these automatic updates. If you do not want updates, you must stop using the Services and Software and terminate your account; otherwise, you will receive these updates automatically. You acknowledge that installing updates may be required for continued use of the Services and the Software, and you agree to promptly install any updates provided by Motorola.

6. **Availability Service Level.** Unless a different Services availability level is set forth in the Order, Motorola shall use commercially reasonable efforts to make the Services available twenty four (24) hours a day, seven (7) days a week, except for unavailability of Beta Services and unavailability due to (a) system maintenance and planned downtime (of which Motorola shall use reasonable efforts to give prior notice) and (b) any unavailability caused by: (i) your software or hardware or Third Party Software or hardware; (ii) circumstances beyond Motorola's reasonable control, including but not limited to internet service provider and mobile carrier service availability; and (iii) misuse of the Services or other violations of this Agreement by you.
7. **Restrictions.** You will not (and will not allow others, including the Authorized Users, to) (a) access or use the Services in any manner or for any purpose other than as expressly permitted by this Agreement; (b) make the Services available for use by unauthorized third parties, including via a commercial rental or sharing arrangement; (c) reverse engineer, decompile, disassemble, or reprogram the Software or any portion thereof to a human-readable form; (d) modify, alter, tamper with, copy, reproduce or create derivative works of, or merge the Services; (e) publish, distribute, license, lend, sell, lease, host or otherwise commercially exploit the Services; (f) take any action that would cause the Services be placed in the public domain; (g) use the Services to compete with Motorola; (h) remove, alter, or obscure, any copyright, trademark, proprietary rights, disclaimer or warning notice; (i) share user credentials (including among Authorized Users); (j) use the Services to store or transmit that contains or is used to initiate a denial

service attack, software viruses or other harmful or malicious code; (k) work around any technical or security restrictions or limitations in the Services; or (l) access or attempt to gain unauthorized access to any Service by means other than an interface provided by Motorola.

8. **Third-Party Products.** The Services may permit access to products, content, services, information, websites, or other materials that are owned by third parties and are incorporated into or accessible Services ("Third-Party Products"). You agree to comply with, and agree to be bound to, the terms and conditions, including the applicable third-party licenses or other agreements, associated with the Third-Party Products, in addition to the terms and restrictions contained in this Agreement. Do not install, access, or use such Third-Party Products if you do not accept their terms. If Third-Party Products include open source software, you may have the right to receive source code for such software; a copy of such source code may be obtained free of charge by contacting Motorola.
9. **Compliance with Laws.** You will ensure your use of the Services and Software (as applicable) complies with all foreign, federal, state and local laws, rules and regulations applicable laws applicable to your use. By accessing or using the Services, you warrant that you have obtained all necessary rights and permissions required for your use of the Services. Motorola may, at its discretion, cease providing or otherwise modify the Services or Software in order to comply with any changes in applicable law. You will ensure that you have all necessary rights and permissions to use any Customer Data that you submit to or otherwise use in connection with the Services. "Customer Data" means all data, information, content, and materials submitted, uploaded, posted, transmitted, stored, generated, or otherwise provided by or on behalf of You (including by your authorized users) into the Service, or otherwise accessed, collected, or processed by Motorola on your behalf in connection with your use of the Service.
10. **Export Control.** You may not (and your Authorized Users may not) access or use the Software or Services in any jurisdiction in which the provision of such Software and Services is prohibited under applicable laws or regulations (a "Prohibited Jurisdiction"), and you will not provide access to the Software or Services to any government, entity, or individual located in a Prohibited Jurisdiction. You represent and warrant that (a) you and your Authorized Users are not named on any U.S. government list of persons prohibited from receiving U.S. exports, or transacting with any U.S. person; (b) you and your Authorized Users are not a national of, or a company registered in, any Prohibited

Jurisdiction; (c) you will not permit your Authorized Users to access or use the Software or Services in violation of any U.S. or other applicable export embargoes, prohibitions or restrictions; and (d) you and your Authorized Users will comply with all applicable laws regarding the transmission of technical data exported from the U.S. and the country in which you, your employees, and your Authorized Users are located.

11. Russia & Belarus Sanctions.

- a. You shall not sell, export or re-export, directly or indirectly, to the Russian Federation or Belarus or for use in the Russian Federation or Belarus any goods, software or technology supplied under or in connection with this Agreement that fall under the scope of Article 12g of Council Regulation (EU) No 833/2014 or Article 8g of Council Regulation (EU) of No 765/2006.
- b. You shall undertake best efforts to ensure that the purpose of Section 11(a) is not frustrated by any third parties further down the commercial chain, including by any resellers.
- c. You shall set up and maintain an adequate monitoring mechanism to detect conduct by any third parties further down the commercial chain, including by resellers, that would frustrate the purpose of Section 11(a).
- d. Any breach of 11(a) to 11(c) shall constitute a material breach of this Agreement entitling Motorola to seek appropriate remedies, including, but not limited to (i) immediate termination of this Agreement; and (ii) immediate suspension or interruption of all Services under this Agreement.
- e. You shall immediately inform Motorola about any problems in applying Sections 11(a) to 11(c), including any relevant activities by third parties that could frustrate the purpose of this Section.

- 12. Term and Termination.** This Agreement will commence on (a) the date you first access or use the Service; or (b) thirty (30) days from the date of initial invoice for the Services, whichever occurs earlier (the "Effective Date") and will remain in effect for the term set forth in the Order (the "Initial Term"). Unless sooner terminated in accordance with the provisions of this Agreement, your subscription shall continue to renew for the same length as the Initial Term (each a "Renewal Term" and together with the Initial Term, the "Term") unless and until either party provides at least thirty (30) days written notice to the other of their intent to terminate at the end of the Term. Either Party may terminate the

Agreement on written notice if the other Party breaches a material obligation under the Agreement and does not cure such breach within thirty (30) days after receipt of notice of the breach or fails to produce a cure plan within such period of time. Motorola may terminate any Service, in whole or in part, in the event Motorola plans to cease offering the applicable Service to customers. Upon termination of this Agreement for any reason, your use of and access to the Services will automatically terminate. YOUR PURCHASE IS FINAL. IF YOU CANCEL YOU WILL NOT RECEIVE A REFUND OF OR CREDIT FOR ANY PORTION OF THE FEES PAID FOR THE THEN CURRENT SERVICES PERIOD. If Motorola terminates your Services, Motorola will refund any payment you have already remitted to Motorola for such Services. Without limiting the foregoing, you may cancel your Services at any time, but such cancellation will be effective at the end of the Term. You will be responsible for all Fees (plus any applicable taxes and other charges) incurred until expiration of the Term. If you cancel, your right to use the Services will continue until the end of the Term and will then terminate without further charges, unless otherwise instructed by you to terminate sooner. Upon termination of this Agreement, Motorola will have no obligation to maintain or provide any Customer Data and may thereafter, unless legally prohibited, delete all Customer Data in its systems or otherwise in its possession in accordance with the [Privacy Statement](#).

13. **Suspension**. Motorola may suspend your access to or use of the Service, in whole or in part, immediately and without notice to you, if Motorola determines that (a) you are in breach of this Agreement; (b) any amounts owed by you remain past due; (c) your or your Authorized Users' access or use of the Service poses a security or other risk or adverse impact to the Service, to Motorola or Motorola's systems, or to any third party (including other Motorola customers); or (d) your agreement with a reseller for the Services terminates or expires.
14. **Effect of Termination or Expiration**. Upon termination for any reason or expiration of this Agreement, you and your Authorized Users will stop use of the Services and return or destroy (at Motorola's option) all Motorola Confidential Information in their possession or control and, as applicable, provide proof of such destruction. If you have any outstanding payment obligations under this Agreement under an Order, Motorola may accelerate and declare all such obligations of yours immediately due and payable by you. Notwithstanding the reason for termination or expiration, you must pay Motorola or Motorola's reseller, as applicable, for Services already delivered. You have a duty to mitigate any

damages under this Agreement, including in the event of default by Motorola and your termination of this Agreement.

15. **Fees & Taxes.** Unless otherwise agreed by Motorola, you will pay Motorola's reseller any fees specified for Services in accordance with the applicable Order (the "**Fees**"). Fees are due within thirty (30) days of the invoice date, or as otherwise specified in the Order. Late payments will be subject to interest charges at the rate of 1.5% per month or maximum rate permitted by law, whichever is less. To the extent permitted by applicable law, your Order is noncancelable and the sums paid nonrefundable, except as otherwise provided in this Agreement or your Order. Unless otherwise set forth in an applicable Order, any renewal of the Services will be at the then-applicable list price. You acknowledge and agree that a purchase order or other notice to proceed is not required for payment for Services. The Fees do not include any excise, sales, lease, use, property, or other taxes, assessments, duties, or regulatory charges or contribution requirements (collectively, "**Taxes**"), all of which will be paid by you, except as exempt by law, unless otherwise specified in an Order. If Motorola is required to pay any Taxes, you will reimburse Motorola for such Taxes (including any interest and penalties) within thirty (30) days after your receipt of an invoice therefore. Motorola will be solely responsible for reporting taxes on its income and net worth. You will pay all court costs, fees, expenses, and reasonable attorneys' fees incurred by Motorola in collecting delinquent Fees. If you purchase Services from an entity that ceases to be an authorized Motorola reseller, then Motorola may notify you and may either refer you to another reseller or may charge you for access to and use of the Service pursuant to this Agreement.
16. **Customer-Provided Equipment.** Certain components, including equipment and software, not provided by Motorola may be required for use of the Software and Services ("**Customer-Provided Equipment**"). You will be responsible, at your sole cost and expense, for providing and maintaining the Customer-Provided Equipment in good working order. You represent and warrant that you have all rights in Customer-Provided Equipment to provide the Software and Services under this Agreement, and such access and use will not violate any laws or infringe any third-party rights (including intellectual property rights). You (and not Motorola) will be fully liable for Customer-Provided Equipment damage, loss, change, or theft that may impact Motorola's ability to provide the Software and Services under this Agreement.

17. **LIMITED WARRANTY; DISCLAIMER.** Motorola warrants that the Services will perform substantially in conformance with its Documentation throughout the Term. Except to the extent prohibited by applicable law, Motorola's sole obligation and your sole and exclusive remedy for breach of the foregoing warranty shall be that Motorola will use commercially reasonable efforts to correct the non-conforming Service functionality without charge. Motorola shall not be liable for warranty nonconformance caused by use or combination with hardware and software not provided by Motorola, misuse of the Service, or your negligence or willful misconduct.

EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, THE SERVICES, BETA SERVICES, SOFTWARE, THIRD PARTY SOFTWARE AND ANY DATA, INFORMATION OR RESULTS OBTAINED THROUGH THE SERVICES ARE PROVIDED ON AN "AS AVAILABLE," AS IS" BASIS AND WITH ALL FAULTS. WARRANTIES SET FORTH IN THE AGREEMENT ARE THE COMPLETE WARRANTIES FOR THE SOFTWARE AND SERVICES, AND MOTOROLA DISCLAIMS ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND QUALITY. MOTOROLA DOES NOT REPRESENT OR WARRANT THAT USE OF THE SOFTWARE AND SERVICES WILL BE UNINTERRUPTED, ERROR FREE, OR FREE OF SECURITY VULNERABILITIES, OR THAT THEY WILL MEET YOUR PARTICULAR REQUIREMENTS.

18. **Compliance regarding Certain Technologies.** You acknowledge and understand that the Services you are purchasing may include facial recognition or other biometric technologies which allow an authorized user to upload an image, including the face of a person of interest, and then utilize AI-powered video analytics to search for footage to identify matches for that person across your selected cameras. This technology may have privacy implications in your jurisdiction of use. You are responsible for complying with applicable laws or regulations regarding your use of this technology, including, without limitation, publishing and enforcing any required privacy notices or statements to individuals, obtaining and documenting any required consents, and establishing and maintaining any applicable policies regarding acceptable use and processing of personal information while using these features.

19. **Artificial Intelligence Feature Terms.**

- a. **Acknowledgement and Scope.** You acknowledge the Product(s) may include an AI Feature, as defined below, which may include but is not limited to a chatbot, voice activated AI technology or Agentic AI designed to process user queries, retrieve information from SaaS Products and execute work flows. **AI Feature** means a feature of a Product that uses AI to process input and generate output, as well as execute commands provided by the user. ("**AI Output**"). If the Product(s) purchased includes an AI Feature, you assume sole responsibility for reviewing, evaluating, and independently verifying the accuracy, appropriateness, and suitability of any AI Output before relying upon them or taking any action based thereon. Motorola shall have no liability for any decisions or actions taken (or not taken) based on AI Output. You shall ensure your users are appropriately informed about the nature of the AI Feature and the necessity for independent verification.
- b. **Data Processing.** The AI Feature processes Customer Data solely to respond to user queries and execute user commands as described herein and subject to the terms of the DPA.
- c. **Disclaimers and Customer Verification.** THE AI FEATURE AND AI OUTPUT ARE PROVIDED "AS IS". MOTOROLA DISCLAIMS ALL WARRANTIES REGARDING THE ACCURACY, COMPLETENESS, OR RELIABILITY OF AI OUTPUT. You are solely responsible for independently verifying all AI Output before reliance or use and acknowledges that such output may contain errors or omissions.
- d. **Limitation of Liability.** In addition to the Limitations of Liability herein, Motorola shall not be liable for any damages arising from your use of, or reliance upon, the AI Feature or AI Output.
20. **Indemnification by Motorola.** Motorola will defend any third-party claim brought against you alleging that the Services (the "**Infringing Product**") directly infringe a United States patent or copyright ("**Infringement Claim**"), and Motorola will pay all damages finally awarded by a court of competent jurisdiction for an Infringement Claim, or agreed to in writing by Motorola in settlement of an Infringement Claim. Motorola's duties under this section are conditioned upon: (a) you promptly notifying Motorola in writing of the Infringement Claim; (b) Motorola having sole control of the defense of the suit and all negotiations for its settlement or compromise; and (c) you cooperating with Motorola and, if requested by Motorola, providing reasonable assistance in the defense of the

Infringement Claim. If an Infringement Claim occurs, or in Motorola's opinion is likely to occur, Motorola may at its option and expense: (a) procure for you the right to continue using the Infringing Product; (b) replace or modify the Infringing Product so that it becomes non-infringing; or (c) grant you a pro-rated refund of any amounts pre-paid for the Infringing Product. In addition to the other damages disclaimed under this Agreement, Motorola will have no duty to defend any Infringement Claim that arises from or is based upon or arises out of the following ("Excluded Claims"): (a) Customer Data, Customer-Provided Equipment, non-Motorola content, or third-party equipment, hardware, software, data, or other third-party materials; (b) the combination of the Services with any products or materials not provided by Motorola; (c) any Service designed, modified, or manufactured in accordance with your designs, specifications, guidelines or instructions; (d) a modification of the Service by a party other than Motorola; (e) use of the Service in a manner for Service was not designed or that is inconsistent with the terms of this Agreement; or (f) your failure to use or install an update to any Software or Services that is intended to correct the claimed infringement. In no event will Motorola's liability resulting from an Infringement Claim extend in any way to any payments due on a royalty basis, other than a reasonable royalty based upon revenue derived by Motorola from you from sales or license of the Infringing Product.

EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, THE PROVISIONS OF THIS SECTION STATE THE SOLE AND EXCLUSIVE OBLIGATIONS AND LIABILITY OF MOTOROLA FOR ANY INFRINGEMENT CLAIM. FOR CLARITY, THE RIGHTS AND REMEDIES PROVIDED IN THIS SECTION ARE SUBJECT TO, AND LIMITED BY, THE RESTRICTIONS SET FORTH IN THE LIMITATION OF LIABILITY SECTION BELOW.

21. **Indemnification by You.** You will defend, indemnify, and hold Motorola and its subcontractors, subsidiaries and other affiliates harmless from and against any and all damages, losses, liabilities, and expenses (including reasonable fees and expenses of attorneys) arising from any actual or threatened third-party claim, demand, action, or proceeding arising from or related to (a) Excluded Claims; (b) your failure to meet the minimum requirements set forth in the applicable Documentation or match the applicable specifications provided to Motorola in connection with the Services; (c) your (or your service providers, agents, employees, or Authorized User's) negligence or willful misconduct; and (d) any breach of this Agreement. This indemnity will not apply to the extent any such

claim is caused by Motorola's use of Customer-Provided Equipment, Customer Data, or non-Motorola content in violation of the Agreement. Motorola will give you prompt, written notice of any claim subject to the foregoing indemnity. Motorola will, at its own expense, cooperate with you in its defense or settlement of the claim.

22. **Limitation of Liability.** You acknowledge and agree that any agreement with a reseller sets forth your remedies in the event you or any of your Authorized Users or other third party experiences any damages or losses arising from or in connection with the Software and Services or any other products or services provided by Motorola or the reseller, and therefore you should look solely to such reseller (and not to Motorola) for recourse for such losses or damages and for any other claims or remedies. Without limiting the foregoing, you further agree that Motorola's liability with respect to the Software and Services and this Agreement is limited as set forth in this Section.

TO THE MAXIMUM EXTENT PERMITTED BY LAW, MOTOROLA, ITS AFFILIATES, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SUBCONTRACTORS, AGENTS, SUCCESSORS, AND ASSIGNS (COLLECTIVELY, THE "MOTOROLA PARTIES") WILL NOT BE LIABLE IN CONNECTION WITH THIS AGREEMENT (WHETHER UNDER MOTOROLA'S INDEMNITY OBLIGATIONS, A CAUSE OF ACTION FOR BREACH OF CONTRACT, UNDER TORT THEORY, OR OTHERWISE) FOR, ANY (A) INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE, OR CONSEQUENTIAL DAMAGES; (B) LOST PROFITS, REVENUES, CUSTOMER OPPORTUNITIES, BUSINESS, ANTICIPATED SAVINGS, OR GOODWILL; AND (C) BUSINESS INTERRUPTION.

THE TOTAL AGGREGATE LIABILITY OF THE MOTOROLA PARTIES, WHETHER BASED ON A CLAIM IN CONTRACT OR IN TORT, LAW OR EQUITY, RELATING TO OR ARISING OUT OF THE AGREEMENT WILL NOT EXCEED THE TOTAL FEES PAID FOR THE SERVICE TO WHICH THE CLAIM IS RELATED DURING THE CONSECUTIVE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT FROM WHICH THE FIRST CLAIM AROSE. THE FOREGOING LIMITATION APPLIES EVEN IF MOTOROLA HAS BEEN ADVISED BY YOU OR ANY THIRD PARTY OF THE POSSIBILITY OF SUCH DAMAGES OR LOSSES AND WHETHER OR NOT SUCH DAMAGES OR LOSSES ARE FORESEEABLE.

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, MOTOROLA

WILL HAVE NO LIABILITY FOR DAMAGES ARISING OUT OF (A) CUSTOMER DATA, INCLUDING ITS TRANSMISSION TO MOTOROLA, OR ANY OTHER DATA AVAILABLE THROUGH THE SERVICES; (B) CUSTOMER PROVIDED EQUIPMENT, NON-MOTOROLA CONTENT, CUSTOMER'S SITES, OR THIRD PARTY EQUIPMENT, HARDWARE, SOFTWARE, DATA, OR OTHER THIRDPARTY MATERIALS, OR THE COMBINATION OF THE SERVICES WITH ANY OF THE FOREGOING; (c) LOSS OF DATA OR HACKING, RANSOMWARE, OR OTHER THIRD-PARTY ATTACKS OR DEMANDS; (D) MODIFICATION OF SERVICES BY ANY PERSON OTHER THAN MOTOROLA; (E) RECOMMENDATIONS PROVIDED IN CONNECTION WITH OR BY THE SERVICES; (F) DATA RECOVERY SERVICES OR DATABASE MODIFICATIONS; (G) INTERRUPTION OR FAILURE OF CONNECTIVITY, VULNERABILITIES, OR SECURITY EVENTS; (H) DISRUPTION OF OR DAMAGE TO CUSTOMER'S OR THIRD PARTIES' SYSTEMS, EQUIPMENT, OR DATA, INCLUDING DENIAL OF ACCESS TO USERS, OR SHUTDOWN OF SYSTEMS CAUSED BY INTRUSION DETECTION SOFTWARE OR HARDWARE; (I) AVAILABILITY OR ACCURACY OF ANY DATA AVAILABLE THROUGH THE SERVICES, OR INTERPRETATION, USE, OR MISUSE THEREOF; (J) TRACKING AND LOCATION-BASED SERVICES; (K) BETA SERVICES; OR (L) CUSTOMER'S OR ANY AUTHORIZED USER'S BREACH OF THIS AGREEMENT OR MISUSE OF THE SERVICES.

23. **Confidentiality.** "Confidential Information" means any and all non-public information provided by one Party ("Discloser") to the other ("Recipient") that is disclosed under this Agreement in oral, written, graphic, machine recognizable, or sample form, being clearly designated, labeled or marked as confidential or its equivalent or that a reasonable business person would consider non-public and confidential by its nature. During the Term and for a period of three (3) years from the expiration or termination of this Agreement, Recipient will (a) not disclose Confidential Information to any third party, except as expressly permitted in this Section; (b) restrict disclosure of Confidential Information to only those employees (including, employees of any wholly-owned subsidiary, a parent company, any other wholly owned subsidiaries of the same parent company), agents or consultants who must access the Confidential Information for the purpose of, and who are bound by confidentiality terms substantially similar to those in, this Agreement; © not copy, reproduce, reverse engineer, de-compile or disassemble any Confidential Information; (d) use the same degree of care as for its own information of like importance, but at least use reasonable care, in safeguarding against disclosure of Confidential Information; (e) promptly notify Discloser upon discovery of any unauthorized use or disclosure of the

Confidential Information and take reasonable steps to regain possession of the Confidential Information and prevent further unauthorized actions or other breach of this Agreement; and (f) only use the Confidential Information as needed to fulfill its obligations and secure its rights under this Agreement. Recipient may disclose Confidential Information to the extent required by law, including a judicial or legislative order or proceeding.

24. **Data.** You acknowledge and consent to Motorola's collection, processing, and use of the Customer Data as described in this Section.

a. **Data Security.** Motorola is committed to protecting the security and integrity of the Customer Data. Motorola will maintain an information security program that is proportionate to the multiple and diverse risks associated with networked technologies.

b. **Customer Data.** You own all right, title and interest in and to the Customer Data. You grant to Motorola and its affiliates and subcontractors a non-exclusive, worldwide, sublicensable, perpetual, paid-up right and license to use the Customer Data (including to process, host, cache, store, reproduce, copy, modify, combine, analyze, create derivative works from such Customer Data and to communicate, transmit, and distribute such Customer Data to third parties engaged by Motorola) to (a) perform, provide, maintain and protect the Services under the Agreement, (b) analyze the Customer Data to operate, maintain, manage, and improve Motorola products and services, and (c) create new products and services. You will secure and maintain all legally required consents and rights and have provided all legally required notices to provide the Customer Data to Motorola. You are solely responsible for all Customer Data including the creation or maintaining of backups and copies of all Customer Data and the accuracy, integrity, quality, legality, and appropriateness of the Customer Data. Motorola does not make any representations and warranties with respect to the Customer Data. "Customer Data" means data you or anyone acting on your behalf, runs on the Services, causes to interact with the Services or submits through the use of the Services.

c. **De-Identified Data.** Notwithstanding the other terms in this Agreement, Motorola may use or disclose De-Identified Data for any purpose. "De-Identified Data" means Customer Data that does not identify you directly or by inference.

- d. **Aggregated Statistics.** Motorola may monitor your use of the Services to gather data and information related to your use of the Services and/or information compiled from Customer Data that Motorola may use in an aggregate and anonymized manner (collectively, the "Aggregated Statistics"), for one or more of the following purposes: (i) to compile statistical and performance information related to the provision and operation of the Services; (ii) to provide routine or subscriber-requested maintenance, repairs, analytical or diagnostic services related to the Services; (iii) to ensure compliance with, or provide updates or revisions to, this Agreement or the Services, and policies and protocols related thereto; or (iv) to compile analytical and statistical information for purposes of developing and improving our products and services.
- e. **Location of Data.** Customer Data may be transferred to or stored and/or processed in the United States or other countries in which Motorola or its affiliates or subcontractors operate. Motorola will act in accordance with the requirements of this Agreement regardless of where Motorola stores or processes the Customer Data.
- f. **Legal Purpose Disclosure.** Notwithstanding the other terms of this Section, Motorola may use or disclose Customer Data as Motorola believes in good faith to be necessary or appropriate: (i) under applicable law, including laws outside your country of residence; (ii) to comply with legal process; (iii) to respond to lawful requests from public or government authorities; and (iv) to enforce this Agreement or allow Motorola to pursue available remedies or limit the damages that Motorola may sustain.
- g. **Personal Information.** Motorola is dedicated to safeguarding personal information and processing it in a manner consistent with user expectations. The data processing addendum at <https://www.avigilon.com/global-data-processing-agreement> (the "DPA") is incorporated by reference herein and will apply to the extent any Customer Data is Personal Data (as defined in the DPA). In regards to other Personal Data, if any, Motorola will comply with the Privacy Statement at <https://www.avigilon.com/about/privacy> as may be updated from time to time.
- h. **Data Backup and Customer Responsibilities.** You acknowledge and agrees that you share responsibility for maintaining the security and integrity of your data, including any video or recording data, and for implementing a robust disaster recovery and backup plan. Avigilon provides you with tools, features,

or functionality for the backup and/or export of Customer Data as part of the service (the "Backup Tools"). Your failure to utilize the provided backup tools on a reasonably regular basis, or to otherwise maintain adequate external backups of customer data, shall be deemed a breach of its obligation, and any claim against Motorola arising from the loss, deletion, or corruption of such data will be limited to the liability amount described in Section 22 of this Agreement. In no event shall Motorola be liable for any damages, liabilities, costs, or expenses (including, without limitation, direct or indirect damages) exceeding this amount arising from any loss or corruption of Customer Data to the extent such loss or corruption would have been prevented by your use of the Backup Tools.

25. **Intellectual Property Ownership; Feedback.** As between you and Motorola, (a) Motorola owns all right, title, and interest, including all intellectual property rights, in and to the Software and Services and (b) you own all right, title, and interest, including all intellectual property rights, in and to Customer Data. If you or any of your employees, contractors, or agents send or transmit any communications or materials to Motorola suggesting or recommending changes to the Services, including without limitation, new features or functionality relating thereto, or including any comments, questions, suggestions, or the like ("Feedback"), Motorola is free to use such Feedback irrespective of any other obligation or limitation between you and Motorola governing such Feedback. All Feedback is and will be treated as non-confidential. You hereby assign to Motorola on your behalf, and shall cause your representatives to assign to us on their behalf, all right, title, and interest in any ideas, know-how, concepts, techniques, or other intellectual property rights contained in the Feedback, without any attribution or compensation to you, your representatives, or any third party. The Parties agree that, notwithstanding any provision of this agreement to the contrary, all fixes, modifications and improvements to the Services conceived of or made by or on behalf of Motorola that are based either in whole or in part on the Feedback are the exclusive property of Motorola and all right, title and interest in and to such fixes, modifications or improvements will vest solely in Motorola. All trademarks, logos, and service marks ("Marks") displayed on the Services are the property of Motorola or of their respective owners. You are not permitted to use any of the Marks without the applicable prior written consent of Motorola or such respective owners.

26. **Force Majeure.** Except for payment obligations hereunder, neither Party will be responsible for nonperformance or delayed performance due to events outside of its reasonable control. If performance will be significantly delayed, the affected Party will provide notice to the other Party, and the Parties will agree (in writing) upon a reasonable extension to any applicable performance schedule.
27. **Governing Law; Dispute Resolution.** All matters relating to or arising out of the Agreement are governed by the laws of the State of Illinois, unless the customer is the United States Government (or an agency thereof), in which case all matters relating to or arising out of the Agreement will be governed by the laws of the State in which the Services are provided. The terms of the U.N. Convention on Contracts for the International Sale of Goods and the Uniform Computer Information Transactions Act will not apply. The Parties will use the following procedure to resolve any disputes relating to or arising out of this Agreement (each, a "Dispute"). Either Party may initiate Dispute resolution procedures by sending a notice of Dispute to the other Party. The Parties will attempt to resolve the Dispute promptly through good faith negotiations, including timely escalation of the Dispute to executives who have authority to settle the Dispute. If a Dispute is not resolved through negotiation, either Party may initiate mediation by sending a notice of mediation to the other Party. The Parties will choose an independent mediator within thirty (30) days of such notice of mediation. Neither Party may unreasonably withhold consent to the selection of a mediator, but if the Parties are unable to agree upon a mediator, either Party may request that the American Arbitration Association nominate a mediator. Each Party will bear its own costs of mediation, but the Parties will share the cost of the mediator equally. Each Party will participate in the mediation in good faith and will be represented at the mediation by a business executive with authority to settle the Dispute. All in person meetings under this Section will take place in Chicago, Illinois, and all communication relating to the Dispute resolution will be maintained in strict confidence by the Parties. Notwithstanding the foregoing, any Dispute arising from or relating to Motorola's intellectual property rights will not be subject to negotiation or mediation in accordance with this Section, but instead will be decided by a court of competent jurisdiction, in accordance with this Section.
- a. **Litigation, Venue.** If the Dispute has not been resolved by mediation within sixty (60) days from the notice of mediation, either Party may submit the Dispute exclusively to a court in Cook County, Illinois. Each Party expressly

consents to the exclusive jurisdiction of such courts for resolution of any Dispute and to enforce the outcome of any mediation.

- b. **Equitable Remedy.** You acknowledge that Motorola made a considerable investment of resources in the development, marketing, and distribution of the Services Documentation, and that your breach of the Agreement will result in irreparable harm to Motorola for which monetary damages would be inadequate. If you breach this Agreement, in addition to termination, Motorola will be entitled to all available remedies at law or in equity (including immediate injunctive relief).
- c. **Bar on Claims.** You may not bring any claims against a Motorola Party in connection with this Agreement or the Software and Services more than one (1) year after the date of accrual of the cause of action.

28. General.

- a. **Assignment and Subcontracting.** Neither Party may assign or otherwise transfer this Agreement without the prior written approval of the other Party. Motorola may assign or otherwise transfer this Agreement or any of its rights or obligations under this Agreement without consent (a) for financing purposes, (b) in connection with a merger, acquisition or sale of all or substantially all of its assets, (c) as part of a corporate reorganization, or (d) to a subsidiary corporation. Subject to the foregoing, this Agreement will be binding upon the Parties and their respective successors and assigns.
- b. **Waiver.** A delay or omission by either Party to exercise any right under this Agreement will not be construed to be a waiver of such right. A waiver by either Party of any of the obligations to be performed by the other, or any breach thereof, will not be construed to be a waiver of any succeeding breach or of any other obligation. All waivers must be in writing and signed by the Party waiving its rights.
- c. **Severability.** If any provision of the Agreement is found by a court of competent jurisdiction to be invalid, illegal, or otherwise unenforceable, such provision will be deemed to be modified to reflect as nearly as possible the original intentions of the Parties in accordance with applicable law. The remaining provisions of this Agreement will not be affected, and each such provision will be valid and enforceable to the full extent permitted by applicable law.

- d. **Third-Party Beneficiaries.** The Agreement is entered into solely between, and may be enforced only by, the Parties. Each Party intends that the Agreement will not benefit, or create any right or cause of action in or on behalf of, any entity other than the Parties. Notwithstanding the foregoing, a licensor or supplier of third-party software included in the Software or Services will be a direct and intended third-party beneficiary of this Agreement.
- e. **Interpretation.** The section headings in this Agreement are included only for convenience. The words "including" and "include" will be deemed to be followed by the phrase "without limitation". This Agreement will be fairly interpreted in accordance with its terms and conditions and not for or against either Party.
- f. **Notices.** Motorola may need to communicate with you from time to time regarding this Agreement or the Services. Motorola may provide such notice to you via email to the email address you provided to Motorola, or through the user interface for the Services, or on the site on which this Agreement is posted. Copies of any legal notices should be sent to Motorola Solutions, Inc., 600 W. Monroe St., Chicago, IL 60661 USA; Attn: Legal Department.
- g. **Cumulative Remedies.** Except as specifically stated in this Agreement, all remedies provided for in this Agreement will be cumulative and in addition to, and not in lieu of, any other remedies available to either Party at law, in equity, by contract, or otherwise. Except as specifically stated in this Agreement, the election by a Party of any remedy provided for in this Agreement or otherwise available to such Party will not preclude such Party from pursuing any other remedies available to such Party at law, in equity, by contract, or otherwise.
- h. **Survival.** The following Sections will survive the expiration or termination of this Agreement for any reason: 9, 10, 11, 13, 16 – 25.
- i. **Entire Agreement; Electronic Acceptance.** This Agreement constitutes the entire agreement of the Parties regarding the subject matter hereto, and supersedes all previous agreements and understandings, whether written or oral, relating to this subject matter. The Parties acknowledge that this Agreement has been negotiated by the Parties and that the Parties were represented by legal counsel, or had the opportunity to seek guidance from legal counsel, and therefore, this Agreement should not be construed in

favor of or against any Party. This Agreement may be accepted in electronic form (e.g., by an electronic or other means of demonstrating assent), and your acceptance will be deemed binding between the parties. Neither party may contest the validity or enforceability of this Agreement, including under any applicable statute of frauds, because it was accepted or signed in electronic form. Electronically maintained records, when produced in hard copy form, shall constitute business records and shall have the same validity as any other generally recognized business records.

j. **Change to this Agreement.** Except to the extent prohibited by applicable laws, Motorola may modify this Agreement by posting a revised version on the site where the applicable Agreement terms are posted, via the Services, by email to the email address associated with your account, or any means permitted under this Agreement. Any changes to this Agreement will be effective upon posting (or such later effective date as may be indicated at the top of the revised Agreement terms). You should ensure that you have read and agree with our most recent Agreement when you use the Service. If you do not agree to the Agreement as amended, you must stop using the Services and cancel your account. Your continued use of the Services after the date the amended Agreement is posted will constitute your acceptance of the amended Agreement.

Join the Conversation:

ABOUT US

PARTNERS

INVESTORS

NEWSROOM

TRAININGS

CAREERS

COMMUNITY

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Selected Agency

Willowick Fire Dept (43-037) (Chief/CEO)

30435 Lakeshore Blvd, Willowick, OH - 44095

The grant system will only allow one reimbursement request submission at a time, however, you may submit as many invoices as you would like with your request.

Grant Awards for FY 2026 - 2027 

	Grant	Award	Balance
Open	2026-2027 P1- Training & Equipment Grant	\$2,722.28	Details

Expenditures

[◀ Back to Home](#)

[+ Create a Reimbursement Request](#)

Submitted Request(s) for FY 2026 - 2027

No submitted request(s) found