



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 21, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes of the Regular Council Meeting of January 7, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to confirm the mayoral appointment of Mandy Gwartz as Director of Law.
3. Administration of Oath of Office to Law Director Mandy Gwartz.
4. Motion to confirm the mayoral appointment of Nicole Monaco to the Willowick Planning Commission for a 3-year term ending January 21, 2028.
5. Motion to confirm the mayoral appointment of Adam Downing to the Willowick Planning Commission for a 3-year term ending December 31, 2026.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – Koudela, Antosh, McFarland

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

6. Ordinance 2025-1:

An Ordinance providing for the submission of a Proposed Amendment to Article VII of the Charter of the City of Willowick, Ohio, titled Civil Service Commission (Section 7.3, Titled Classification of Service) to the Electors of the City, and declaring an emergency.

First Reading 1/7, Item is on Second Reading.

7. Ordinance No. 2024-67 (Amended):

A Ordinance amending Chapter 1165 of the Codified Ordinances of the City of Willowick, Ohio, titled "Fences," and declaring an emergency.

First Reading 12/17, Second Reading 1/7, Item is on Third Reading.

8. Ordinance No. 2025-2:

An Ordinance establishing the 2025 Fee Schedule for the Willowick Recreation Department, repealing certain Ordinances, and declaring an emergency.

9. Ordinance No. 2025-3:

An Ordinance providing for the compensation of seasonal and part-time employees of the City of Willowick Recreation Department for Year 2025, and declaring an emergency.

10. Ordinance No. 2025-4:

An Ordinance authorizing the Finance Director of the City to close the Sanitary Sewer Improvement Fund (422), and declaring an emergency.

11. Ordinance No. 2025-5:

An Ordinance authorizing the Finance Director of the City to close the Coronavirus Relief Grant Fund (226), and declaring an emergency.

12. Ordinance No. 2025-6:

An Ordinance authorizing the Finance Director of the City to close the Lakefront Connectivity & Downtown Development Grant Fund (225), and declaring an emergency.

13. Ordinance No. 2025-7:

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2025 Energized Community Grant, and declaring an emergency.

14. Ordinance No. 2025-8:

An Ordinance establishing the compensation of the Director of Law of the City, repealing certain Ordinances, and declaring an emergency.

15. Resolution No. 2025-2:

A Resolution authorizing the transfer of funds from the General Fund (101) to the Police Pension Fund (801), and declaring an emergency.

16. Resolution No. 2025-3:

A Resolution authorizing the advance of funds from the General Fund (101) to the Forestgrove Sewer Improvement Fund (435), and declaring an emergency.

17. Resolution No. 2025-4:

A Resolution authorizing the advance of funds from the General Fund (101) to the Lakeshore Blvd. Sewer Improvement Fund (434), and declaring an emergency.

18. Resolution No. 2025-5:

A Resolution to approve authorizations (Then and Now Certificate) to the City of Willoughby in the amount of \$20,600.00 for the City of Willowick, and declaring an emergency.

MISCELLANEOUS

19. Motion authorizing the expenditure of funds to Gerow Equipment in the amount of \$22,865.00 for the Martin Pool pump.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

EXECUTIVE SESSION

20. Discussion of Collective Bargaining.

CLOSE EXECUTIVE SESSION

ADJOURNMENT



**City of Willowick
CITY COUNCIL REGULAR MEETING**

Tuesday, January 07, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

The meeting was called to order at approximately 6:30 p.m. by Council President Koudela.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

All members in attendance.

APPROVAL OF MINUTES

- 1. Motion to approve the Minutes of the Regular Council Meeting of December 17, 2024.

MOTION: Mr. Malta motioned to approve the minutes of the Regular Council Meeting of December 17, 2024. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Minutes approved.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

- 2. Administration of the Oath of Office to Patrolman Joseph A. Maslanka.
- 3. Administration of the Oath of Office to Sergeant Ryan D. Neibecker.
- 4. Mayoral Proclamation recognizing John G. Beckwith for his service to the City.
- 5. Motion to approve the mayoral appointment of Mark Carden to the Willowick Planning Commission for a 3 year term expiring on January 7, 2028.

MOTION: Ms. Antosh motioned to approve. Ms. Bisbee second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

6. Motion to approve the mayoral appointment of Michael Tomas to the Willowick Planning Commission for a 3 year term expiring on January 7, 2028.

MOTION: Ms. Antosh motioned to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

7. Motion to approve the mayoral appointment of Kelly Peterlin to the Willowick Recreation Board for a term expiring on January 7, 2028.

MOTION: Mr. Malta motioned to approve. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

8. Motion to approve the mayoral appointment of Debbie Clarke to the Willowick Board of Zoning Appeals for a term expiring on January 7, 2028.

MOTION: Ms. Antosh motioned to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

9. Motion to approve the mayoral appointment of Tom Flaisig to the Willowick Board of Zoning Appeals for a term expiring on January 7, 2028.

MOTION: Ms. Antosh motioned to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni wishes everyone a Happy New Year. He thanks Council for the Committee appointments. There will be two more coming in the next couple meetings. He has someone in mind already and someone else who he's waiting to hear from. The two stepping down said they would stay on for the January meeting due to the late notice. Metroparks, getting close... ironing out last details and then will announce something. Contract ended end of the year, but they will pass a Resolution tomorrow to maintain the current agreement until May 1. They didn't want to leave it out there hanging. He is excited for the news soon. It's that time of the year again... budget hearings. Looks like we will need to have that on Saturday February 8 to get the three readings in and pass on time. They can talk as it gets closer, but should start setting a date. First of all, thank you for everyone who turned in articles for the Courier. There is none this month because they didn't have enough advertising. That has never happened before. There are articles on the Facebook page though. Major Waste will take over at the end of the month. Slowly they are getting people to sign up. Justin has done an outstanding job reaching out to the public to get info to the residents for the change. Hopefully it goes as smoothly as possible. Obviously tonight

is bittersweet- our Law Director will be stepping down as of January 21. They will swear someone in that night. He personally thanks her for everything she has done the past 6 years. He will miss the calls with her. He states the City's loss is the County's gain.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Ms. Antosh says as far as trash info goes on the Facebook page, there is confusion for the stickers and the bags. Is the City doing stickers or will Major?

Mr. Shannon says it will come from Major and he will see if they can find a way to get that information across easier.

Mr. Malta asks Mr. Shannon to check with them about a possible surcharge for a couch.

Mr. Shannon says there is not.

Mr. Malta says that is what they told the resident.

Mr. Shannon says the contract is unlimited. If it is a renter moving out and treelawn is full, even Kimble was going to charge for that.

Ms. Koudela says she thinks she read it is the normal can, 4 others, and a bulk item.

Mr. Malta says on behalf of everyone, Stephanie always did a wonderful job and he thanks her for her service.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Service Director Shannon says they have been plowing and salting the best they can. There is still leaf pickup to do but it doesn't appear it'll happen any time soon... leaf piles are frozen. If it warms up maybe. As far as Major goes, the last week in January the same company is picking up Kimble cans and putting out Major cans. There will be issues most likely. He spoke with Major 5 times today and their communication is great. They are putting out as much info as possible. As of right now, you'll see Major cans starting to appear at Dudley where staging is. He says it has been great to work with Stephanie.

No questions.

Recreation Director – Julie Kless

Absent

City Engineer – Tim McLaughlin

City Engineer McLaughlin says they have a few items on the agenda tonight. The MOU is for ODOT federally funded project. Under misc, there are 4 motions regarding engineering.

Mr. Phares asks if catch basin maintenance is cleaning them out?

McLaughlin says he should have said repair instead... it's more about fixing them.

Finance Director – Cheryl Benedict

Finance Director Benedict has no formal report. They did close the year. She wishes Stephanie best of luck in her new career.

No questions.

Law Director – Stephanie Landgraf

Law Director Landgraf says the Amendment to the Charter is on the agenda tonight. It has to be passed and to the BOE by Feb 4. It must be passed by end of the month to get it to the BOE. She says it has been a privilege to be their attorney for the past 6 years and jokes that they made her life more challenging. She is excited to see who takes the seat next.

No questions.

Police Chief – Rob Daubenmire

Police Chief Daubenmire sent his report electronically. He jokes it was nice to see Stephanie finally smile at a Council meeting.

No questions.

Fire Chief – Bill Malovrh

Fire Chief Malovrh emailed his report also. He wishes Stephanie goodbye.

No questions.

Chief Housing/Zoning Inspector – Sean Brennan

Chief Housing/Zoning Inspector Brennan has no formal report. He congratulates Stephanie for her new job.

No questions.

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Ms. Bowen 472 E 319th Street in Willowick comes to speak. She asks if the leaves can still be put in leaf bags.

Mr. Shannon says yes but they must wait til spring for pick up.

No one else speaks.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – Koudela, Antosh, McFarland

Moral Claims – Antosh, Phares, Koudela

Ms. Antosh says they have 3 moral claims coming up and she will be emailing to see availability.

Budget – Mohorcic, Koudela, Bisbee

Mr. Mohorcic says he cannot make the 8th, he is out of town. He isn't sure if we need to do another Saturday or multiple nights possibly. They'll talk after meeting.

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

10. Resolution 2025-1:

A Resolution authorizing the Mayor to enter into a Memorandum of Understanding by and between the Cities of Wickliffe, Willoughby and Willowick, and declaring an emergency.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. Malta second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion passed. Legislation approved.

11. Ordinance 2025-1:

An Ordinance providing for the submission of a Proposed Amendment to Article VII of the Charter of the City of Willowick, Ohio, titled Civil Service Commission (Section 7.3, Titled Classification of Service) to the Electors of the City, and declaring an emergency.

This item was placed on First Reading.

12. Ordinance No. 2024-58 (Amended):

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Streets, Utilities and Public Services Code;" specifically, Section 921.08, titled "Sanitary Sewer Rental Rates," to provide a use charge rate based upon \$10.5285 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$84.23 per 800 cubic feet of water, or part thereof.

First Reading 12/3, Second Reading 12/7, Item is on Third Reading.

MOTION: Mr. Malta motions to approve. Mr. Phares second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion passed. Legislation approved.

13. Ordinance No. 2024-66:

An Ordinance amending Chapter 1167 of the Codified Ordinances of the City of Willowick, Ohio, titled "Air Conditioning Units," and declaring an emergency.

First Reading 12/17, Item is on Second Reading.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Ms. Bisbee second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

MOTION: Ms. Antosh motions to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion passed. Legislation approved.

14. Ordinance No. 2024-67:

A Ordinance amending Chapter 1165 of the Codified Ordinances of the City of Willowick, Ohio, titled "Fences," and declaring an emergency.

First Reading 12/17, Item is on Second Reading.

Ms. Koudela calls for discussion on item 2024-67.

Mr. Phares asks about separating it.

Ms. Koudela says they can make additional changes, but should be in one.

Ms. Antosh says she thought the first item was fencing.

Ms. Koudela says solid fencing is something BZA sees a lot. Are there any comments for or against?

Mr. Mohorcic says he is okay removing that part.

Mr. McFarland says it does come up at BZA all the time and it almost always allowed.

Ms. Koudela says it sounds like no changes to that portion. What about double fencing? Currently it is not allowed. Planning has recommended allowing it but no more than 6" from existing fence.

Mr. Mohorcic says he is against this... should still go in front of Planning or BZA. How will you take care of that space? He would like it removed and reverted back to the original section.

Mr. McFarland says BZA had double fencing come up last year and it was not approved. Making that changes contradicts what the City has been doing.

Ms. Koudela says that this does not come to BZA often in her opinion and when they do review it, they want to be sure the area in between the fences will be maintained. Having only 6" seems hard to maintain. Most recently it was approved, but that was with a 3' gap and a gate which allowed maintenance. She agrees it should be left as original.

Mr. Phares says he thinks we can trust BZA.

Ms. Koudela tells the Law Director they recommend removing this change. The last part changes the wording that a permit shall not be issued unless applicant provides survey or written consent from property owners. Any comments?

Ms. Antosh says it should stay.

Mr. Mohorcic says he seconds it.

Ms. Bisbee says it makes sense.

Ms. Koudela asks Mr. Brennan if he has any comments on it.

Mr. Brennan says it may bring up discussion with residents and contractors trying to submit for this. For example, if one person moves that signed the agreement but a new land owner comes in and finds their property is the fence, then they come to the City. Or they may not get along with their neighbors and may have to pay for a professional survey for a portion of fence.

Ms. Koudela asks the Law Director for her opinion.

Ms. Landgraf says in regards to the sale of property, it is between the two owners down the line. If you sell, you will represent your property lines and in her judgement it is not for the City to interfere with. The second question was about a portion of the fence? (If someone were to come and put up a fence, but the neighbor won't sign a consent form, they would have to get a survey done by a professional).

Ms. Koudela says if this was the code, it could go to BZA to skip the survey or for a neighbor issue?

Ms. Landgraf says sure.

Mr. Phares says he likes the idea of leaving it to BZA for a variance to not get the survey. He doesn't like forcing residents to put out that kind of money.

Ms. Koudela says this is what the ordinance says. They pay \$150 to request a variance from BZA and BZA can say no and at that point they still need a survey or not getting a fence.

Mr. Brennan says it currently says it is the duty of property owner to determine property lines. There have not been too many issues over the years from this. Maybe one a year.

Ms. Koudela asks if Mr. Brennan or the Law Director know what other cities say.

Mr. Brennan says maybe a couple other cities.

Law Director says it is not uncommon.

Ms. Antosh says Tom and Joan went through Ordinances in other cities.

Mr. Mohorcic says the way it reads, if you get along with your neighbors, you won't need that survey. He understands the survey is expensive but it takes the City out of any liability.

Mr. Malta brings up that for almost 20 years now, they have had a lot of property line issues and they have stayed out of it completely. He feels that is important to remember.

Ms. Antosh says this does keep the City out of it.

Ms. Koudela says it sounds like no changes to this portion? So the Law Director will make those adjustments and this item will be on Third Reading at the next meeting as amended. If you have questions before then, please reach out to Law Director or Housing/Zoning.

Law Director wants to confirm the only change is removing double fence portion?

Ms. Antosh says yes remove red double fence.

Item was held on Second Reading.

MISCELLANEOUS

15. Motion authorizing \$25,000 for CT Consultants to perform 2025 Sanitary Sewer System Engineering Services including review of CCTV of various sewers, sewer system Inflow and Infiltration studies, neighborhood smoke testing, sewer modeling, basement flooding studies, rain event analysis and sewer system metering.

MOTION: Ms. Antosh motioned to approve. Ms. Bisbee second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

16. Motion authorizing CT Consultants to prepare specifications, details, plans and bid documents, advertise and obtain bids, for the Lakeshore Boulevard Trunk Sewer West Rehabilitation Project for a fee of \$56,800 in accordance with the Agreement for engineering services.

MOTION: Mr. Malta motioned to approve. Ms. Antosh second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

17. Motion authorizing CT Consultants to prepare specifications, details, plans and bid documents, advertise and obtain bids, for the Forestgrove Sewer Improvements Project Phase I Project for a fee of \$71,000 in accordance with the Agreement for engineering services.

MOTION: Ms. Antosh motioned to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

18. Motion authorizing CT Consultants to prepare specifications, details, plans and bid documents, advertise and obtain bids, for the 2025 Catch Basin Repair and Replacement Program for a fee of \$10,000 in accordance with the Agreement for engineering services.

MOTION: Ms. Antosh motioned to approve. Ms. Bisbee second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

19. Motion to declare the items set forth on Exhibit "A" as surplus, obsolete, unneeded and unfit for public use and authorizing its sale or subsequent disposal.

MOTION: Ms. Antosh motioned to approve. Mr. McFarland second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Motion carried. Motion approved.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

Ms. Bowen, 472 E 319th Street in Willowick asks what Exhibit A is? Also what is it about the fencing height?

Ms. Koudela says Exhibit A is a collection of cell phones from police department. Fencing Ordinance is because Planning recommended changes. First was to allow solid fencing. That request comes to BZA frequently so Planning recommended removing it. Second was to allow double fencing. Discussion from tonight was the remove that. Last was that you need a survey or approval from neighbors regarding placement of fencing.

Mr. Malta reminds everyone of Hearts and Hammers Fundraiser. In 10 days Natalie would like all the money in. If you do need tickets, he is here after the meeting and you can put in your order. February 1 at Regovich's and they would love to have you. Call or email him for tickets.

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motions to Adjourn. Mr. Malta second.

ROLL CALL: Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.

Meeting adjourned at 7:26 p.m.

Clerk of Council

Council President

Date

ORDINANCE NO. 2025-1

AN ORDINANCE PROVIDING FOR THE SUBMISSION OF A PROPOSED AMENDMENT TO ARTICLE VII OF THE CHARTER OF THE CITY OF WILLOWICK, OHIO, TITLED CIVIL SERVICE COMMISSION (SECTION 7.3, TITLED CLASSIFICATION OF SERVICE) TO THE ELECTORS OF THE CITY, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to the Charter of the City of Willowick and the Constitution of the State of Ohio, the Council has determined to authorize and direct the submission of a proposed Charter Amendment to the electors of the City, as set forth hereinafter, at an election to be held on Tuesday, May 6, 2025 which election is not less than sixty (60) nor more than one hundred twenty (120) days from the date of passage of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, THE COUNTY OF LAKE, AND THE STATE OF OHIO:

SECTION 1. That the Council hereby authorizes and directs that the following proposal to amend Article VII, Section 7.3, of the Charter of the City of Willowick, Ohio, be submitted to the electors of the City on Tuesday, May 6, 2025:

**ARTICLE VII
CIVIL SERVICE COMMISSION**

Section 7.3 CLASSIFICATION OF SERVICE.

The civil service of the Municipality is hereby divided into unclassified and classified service. The unclassified service shall include:

- (a) All officers elected by the people;
- (b) Any member of a board or commission or any head of a department, sub-department or division thereof, other than the police ~~and fire~~ departments;
- (c) One secretary to the Mayor and one secretary to each head, superintendent and foreperson of any department, sub-department or division, or his or her assistants;
- (d) Any deputy of an elected or appointed officer who holds a fiduciary relationship to his or her principal;
- (e) Any office or position requiring peculiar or exceptional qualifications; (0 Plumbing, heating, building, electrical, health and sanitary or sewer inspectors;
- (g) Provision employees whose employment without extension by the Commission shall not exceed one hundred twenty (120) days;
- (h) Unskilled labor.

The classified service shall include:

- (a) Members, including officers, of the police ~~and fire~~ departments;
- (b) ~~Members, including officers but excluding the Chief, of the fire department;~~

~~(b)~~(c) Employees of any utility operated by the Municipality requiring an operator's license except a chauffeur's license in the performance of their duties;

~~(e)~~(d) Except as herein provided the Civil Service Commission shall determine the practicability of classification and competitive examination for any nonelective office or job in the service of the Municipality. The Civil Service Commission may determine that no competitive exam is required for the initial appointment of a part-time firefighter. No part-time firefighter shall be eligible to take the full-time Civil Service test or be eligible for promotion in the part-time ranks unless a part-time firefighter has passed a competitive Civil Service exam and has been hired off of a Civil Service list as a part-time firefighter.

Any person in the classified service, who is serving the Municipality on the effective date of this Charter, may be retained in the same or similar position without examination.

SECTION 2. That if such Charter Amendment is approved by a majority of the electors voting thereon at such election, said Amendment shall become effective from and after the time of its approval by the electors.

SECTION 3. That the Clerk of Council is hereby authorized and directed to cause a copy of said proposed Charter Amendment to be mailed at least thirty (30) days prior to said election, to each elector of this City whose name appears in the registration book of the last regular or general election held in the City; provided, however, that in lieu of such mailing and to the extent provided by law, the Clerk of Council is hereby authorized to cause a copy of the proposed Charter Amendment to be published in such manner as may be authorized by law.

SECTION 4. That the Clerk of Council is hereby authorized and directed to forward a certified copy of this Ordinance to the Board of Elections of Lake County, 105 Main Street, P.O. Box 490, Painesville, OH 44077.

SECTION 5. That the Board of Elections of Lake County is hereby requested to cause appropriate notice of such election to be duly given in accordance with law.

SECTION 6. That there is appropriated from the General Fund of the City, an amount sufficient to pay the cost of carrying out the directions of this Ordinance, including the cost of printing or otherwise preparing the mailing or publishing of a copy of said proposed Charter Amendment, and of publishing notice of such election.

SECTION 7. That the form of ballots to be cast at the election shall be as follows:

PROPOSED CHARTER AMENDMENT

(A majority affirmative vote is necessary for passage)

Shall Article VII, titled Civil Service Commission, (Section 7.3, Classification of Service) of the Charter of the City of Willowick, Ohio, be amended to exclude the Chief of the Fire Department as a member of the classified service of the City?

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were conducted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in

meetings open to the public in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willowick.

SECTION 9. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the community; and for the further reason that it is necessary to provide for the usual daily operations of the City and its municipal bodies; and provided that it receives the affirmative vote of two-thirds of the members elected to Council, it shall be in full force and take effect immediately upon its adoption by Council and approval by the Mayor; otherwise, it shall be in full force and take effect from and after the earliest period allowed by law.

That this Ordinance shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

Adopted by Council: _____, 2025

Monica Koudela, President of Council

Approved by Mayor: _____, 2025

Attest:

Michael J. Vanni, Mayor

Clerk of Council

(AS AMENDED)
ORDINANCE NO. 2024-67

**AN ORDINANCE AMENDING CHAPTER 1165 OF THE CODIFIED
ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED
“FENCES;” AND DECLARING AN EMERGENCY.**

WHEREAS, the Planning Commission of the City of Willowick has reviewed, heard and recommended certain amendments to the Codified Ordinances of the City of Willowick, in the best interests of the residents of the City of Willowick.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. Chapter 1165 of the Codified Ordinances of the City of Willowick, Ohio, titled, “Fences” is hereby amended to read and provide as follows:

CHAPTER 1165
Fences

1165.01 TITLE.

This chapter may be known as the “Fence Ordinance” of the City, and any reference to the “Fence Ordinance” of the City in any action taken by Council or any board, commission or office of the City shall be deemed to constitute a reference to this chapter unless the context otherwise indicates.

1165.02 PERMIT REQUIRED.

(a) No fence shall be constructed in any Single Family, Multi Family, Mixed Use, Apartment, Retail and Industrial District, unless approved by the Chief Building Inspector pursuant to the application procedure set forth in Section 1165.03.

(b) No fence shall hereafter be erected, altered, relocated or reconstructed in a Single Family or Multi Family District unless information is first presented to the Chief Building Inspector showing the location, dimensions, materials and the manner of construction of the fence, and the Chief Building Inspector has issued a permit for the same. No person shall commence any such work unless a permit has first been obtained.

(c) No fence permit shall be granted if, in the opinion of the Chief Building Inspector the construction, alteration, relocation or reconstruction of the proposed fence will constitute a nuisance, fire hazard, public safety hazard or traffic hazard, impair the light or movement of air in a manner tending to cause an unhealthy condition or adversely affect the reasonable use of neighboring properties.

(d) A fee shall be charged for each fence permit issued as provided in Section 1337.01(a)(7).

1165.03 HEIGHT LIMITATIONS.

(a) No fence in any Single Family, Multi Family, Mixed Use, Apartment, Retail and Industrial District shall exceed six feet in height above the existing grade line with an

allowable deviance of no more than three inches to allow for clearance and/or uneven terrain.

(b) In the event that an appeal is taken to the Board of Zoning Appeals based upon a denial for failure to comply with the requirements of subsection (a) hereof, notice of such appeal shall be forwarded by the applicant to all owners of the properties abutting the rear and side yards of the property, or their written consent to the construction of such fence shall be submitted to the Board of Zoning Appeals. Notice shall be deemed provided upon mailing. It shall be the responsibility of the applicant to supply the Board of Zoning Appeals with evidence sufficient to establish the identity of the owners of the abutting property and proof of the notice called for herein.

1165.04 BARBED WIRE, ELECTRIC AND STOCKADE FENCES.

(a) No electrically charged fence shall be constructed in the City.

(b) No barbed wire shall be used on any fence, and chain-link or mesh wire fences shall be constructed without barbs and/or unfinished and sharp edges at either the top or the bottom of the fence.

~~—(c) Solid type fences shall be prohibited with the exception of any style fence with a minimum of a one-quarter inch opening between picket panels.~~

1165.05 DOUBLE FENCING.

No more than one fence shall be permitted to be constructed on a property line.

1165.06 CONSTRUCTION OF JOINT FENCES BY ADJOINING LANDOWNERS.

(a) Abutting property owners may agree to construct a joint fence on the property line.

(b) For purposes of this Zoning Code and other provisions of these Codified Ordinances, each abutting property owner shall be responsible for constructing and maintaining such fence in compliance with this Zoning Code as aforesaid and each such owner shall be subject to the penalties for noncompliance therewith.

1165.07 FENCES IN FRONT YARDS, SIDE YARDS AND ON CORNER LOTS; PROXIMITY TO SIDEWALKS.

(a) No fence shall be allowed in a front yard, except an ornamental fence in the Single Family, Multi Family, Mixed Use, Apartment, Retail and Industrial Districts. “Ornamental fence” means a continuous structure or device intended primarily for ornamentation and not for enclosing an area, to be no more than three and one-half feet in height, running from front corner to front corner of the house, consisting of a post or posts interconnected by a top rail and one center rail and connected between the top rails and center rails with all types of material so as to emit air through eighty percent of the area of the fence, and which is situated in its entirety within twelve feet of the front line of a building or the ground level projection thereof, and between lines constituting the forward extension of lines of the sidewalk/foundations of such building, or at the corners of a lot, so long as it does not exceed in length and width twenty-five percent of the frontal length of the lawn area and side length to the residence, respectively, and tapering from the corner to a height of one foot or less at its end. No ornamental fence shall be permitted at any other location in a front yard.

(b) No fence in the Single Family, Multi Family, Mixed Use, Apartment, Retail and Industrial Districts shall be permitted in a side yard, except that a fence shall be permitted in a side yard, which extends no further than the rear house or main building line or abuts a side entranceway door. Such a fence shall not extend toward the front line of the house or building more than two feet beyond the side entranceway door.

(c) Main buildings and houses situated on corner lots shall be bound by the same restrictions contained herein. Additionally, on corner lots, a fence may extend no more than four feet from the side of the main building or house and may not exceed four feet in height.

(d) In no circumstances shall any fence be permitted closer than four feet to a public sidewalk, except a corner front yard “ornamental” fence, which shall be no closer than one foot to a public sidewalk.

1165.08 SWIMMING POOL FENCE PERMITS.

Notwithstanding the provisions of this chapter with respect to height and location of fences, in order to protect the safety of the inhabitants of the City, the Chief Building Inspector may issue permits for the construction of fences to enclose swimming pools having height and location other than herein prescribed, upon the prior approval thereof by the Chief Building Inspector, which approval shall be granted if the Chief Building Inspector finds that such fence will meet the requirements of the ordinances of the City governing the construction and maintenance of fences enclosing swimming pools and will satisfy the requirements set forth in this section. Application for such permit shall be made in writing to the Chief Building Inspector and shall be accompanied by drawings showing the location, character and extent of such fence. The Chief Building Inspector may require additional data from the applicant reasonably related to the factors it must consider in acting upon such application.

1165.09 APPEALS FOR DENIAL OF FENCE PERMIT.

(a) Any person who is denied a permit for the construction of a fence in the City may appeal to the Board of Zoning Appeals. The appellant will pay the scheduled fee to the City with a written application on the forms provided by the Board of Zoning Appeals, at which time the Secretary of the Board of Zoning Appeals will place the appellant's request on the Board's agenda for the next available meeting date.

(b) If the Board shall find that such proposed fence is substantially in accordance with the requirements described in this chapter, notwithstanding insubstantial variances therefrom, and shall determine that the construction, alteration, relocation or reconstruction of the proposed fence will not constitute a nuisance, fire hazard, public safety hazard or traffic hazard, and further will not impair the light or movement of air in a manner tending to cause an unhealthy condition, or will not adversely affect the reasonable use of neighboring properties, the Board may recommend the granting of such permit and shall refer the matter to Council.

(c) Upon consideration of such matter and the standards set forth in this chapter, Council may order the granting of such permit by the affirmative vote of not less than a majority of its members, whereupon the Chief Building Inspector shall issue a permit in accordance with such order. In considering such appeal and such recommendation, the Board and Council may require additional data from the applicant reasonably related to the factors to be considered in taking action thereon.

1165.10 COMPLIANCE.

(a) In the event that a fence has already been constructed without a permit, or an appeal has been denied and a fence has already been constructed in violation of this chapter, the owner of the property on which the fence is located shall be notified in writing that he is in violation of this Zoning Code before the penalty set forth in Section 1131.99 will be applied.

~~—(b) It shall be the duty of each property owner to determine the property lines and to ascertain that the fence constructed does not encroach upon another lot or parcel of land. The City shall furnish such inspection as is deemed necessary to determine that the fence is constructed in accordance with plans submitted for the permit as outlined in Section 1165.02. However, the issuance of the permit by the City shall not be construed to mean that the City has determined that the fence is not encroaching upon another lot, nor shall it relieve the property owner of the duty imposed upon him or her herein.~~

No permit shall be issued for the construction of a fence without the Applicant providing one of the following at the time of application: (1) a site plan showing the Applicant’s property lines drawn by a licensed land surveyor registered in the State of Ohio, or (2) the written consent (printed name, property address, signature and date) from all property owners adjoining the proposed fence line.

Section 2. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick in that it provides for the orderly and efficient operation of the City building department, and therefore shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

Adopted by Council: _____, 2025

Council President

Submitted to the Mayor: _____, 2025

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2025.

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2025-2

AN ORDINANCE ESTABLISHING THE 2025 FEE SCHEDULE FOR THE WILLOWICK RECREATION DEPARTMENT, REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

WHEREAS the orderly operation of the Willowick Recreation Department necessitates that establishment of a fee schedule for the use of City facilities by residents and non-residents of the City of Willowick, as well as the City’s provision of recreational programming and activities for residents and non-residents by the City of Willowick Recreation Department.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, State of Ohio, that:

Section 1. Effective February 1, 2025, the following fee schedule for residents and non-residents shall be established in the Willowick Recreation Department:

Facility Usage Fees	
Community Center	Resident \$350.00 Resident Deposit \$100.00 Non-resident \$700.00 Non-resident Deposit \$500.00
Dudley	Resident \$200.00 Resident Deposit \$100.00 Non-resident \$400.00 Non-resident Deposit \$200.00
Dudley Pavilion	Resident (only) \$50.00
Manry Meeting Room	Resident (only) \$90.00/3 hours
Manry Gym	Resident \$175.00/hour Non-resident \$275.00/hour
Gym/Room Party Package	Resident (only) \$300.00/3 hours
Manry Pavilion	Resident (only) \$50.00
Baseball Fields	\$75.00/night
Pool Parties	Deposit \$25.00 Resident \$300.00 Non-resident \$350.00

Program Fees	
Recreation/Senior Membership	Resident \$12.00 Non-resident \$15.00 All Renewal \$8.00
Swim passes	Resident (child) \$60.00 Resident (adult) \$50.00 Resident (family) \$200.00 Non-resident \$150.00

	Senior \$20
General pool admission	\$10.00/person
Learn to Swim Lessons	Resident \$75.00 Non-resident \$150.00
Camp	Resident \$850.00 Non-resident \$1700.00
Camp (Before/After Care)	Resident \$150.00 Non-resident \$175.00
Open Gym	Youth \$5.00 Adult \$10.00, or 10 for \$20.00 (punch card for Willoughby-Eastlake students only)
Youth Basketball	Resident \$45.00 to \$75.00/player Non-resident \$55.00 to \$85.00/player
Youth Baseball /Softball	Resident \$50.00 to \$100.00/player Non-resident \$50.00 to \$100.00/player + \$10.00
Special Needs (Basketball/Softball)	\$40.00/player
Adult Athletic Leagues	Entry fee \$150.00/team Non-resident \$20.00/player
Flea Market	\$20/\$30.00/table
Craft Fair	\$40.00/table
Safety Town	Resident \$45.00 Non-resident \$55.00
Pickleball	\$5.00/day or 10 for \$20.00 (punch card)
Officials/Umpire	\$15.00 to \$50.00/game

Section 2. That all ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025 _____

Michael Vanni, Mayor

Approved by the Mayor: _____, 2025

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2025-3

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF SEASONAL AND PART-TIME EMPLOYEES OF THE CITY OF WILLOWICK RECREATION DEPARTMENT FOR YEAR 2025, AND DECLARING AN EMERGENCY.

WHEREAS, the Council of the City of Willowick believes it to be in the best interest of the City and to the orderly operation of the City of Willowick Recreation Department to adjust the compensation levels for seasonal and part-time employees of that Department for calendar year 2025;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, and State of Ohio:

Section 1. Compensation for the seasonal and part-time employees of the City of Willowick Recreation Department in the year 2025 shall be paid bi-weekly and in accordance with the following hourly rates of pay:

<u>Type</u>	<u>New Hire</u>	<u>One Year Experience</u>	<u>Two Years Experience</u>	<u>Three Years Experience</u>	<u>Four Years Experience</u>	<u>Five Years or Greater Experience</u>
<i>Pools</i>						
Cashier	\$10.10	\$10.35	\$10.60	\$10.85	\$11.10	\$11.35
Spray Park	\$10.10	\$10.35	\$10.60	\$10.85	\$11.10	\$11.35
Pool Maintenance	\$10.50	\$10.50	\$10.50	\$10.50	\$10.50	\$10.50
Lifeguard	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50
WSI	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00	\$14.50
L-T-S Coordinator	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00
Pool Manager	\$12.00	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00
Aquatic Director	\$14.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
<i>Camp</i>						
Certified Teacher	\$12.00	\$13.00	\$14.00	\$15.00	\$16.00	\$17.00
Counselor	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00

<i>Parks</i>						
Maintenance	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00	\$17.50
<i>Act. Center</i>						
Adm. Assistant	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
Attendant	\$10.00	\$10.50	\$11.00	\$11.50	\$12.00	\$12.50
Seasonal/Pt	Min.\$10.10	Max. \$19.00				

Section 2. That all Ordinances and parts thereof in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick, insofar as it provides for the usual daily operation of the City and its Recreation Department and that it ensures the orderly and uninterrupted efficient operation of the City.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____, 2025

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2025-4

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR OF THE CITY TO CLOSE THE SANITARY SEWER IMPROVEMENT FUND (422), AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick previously established the Sanitary Sewer Improvement Fund, Fund No. 422; and

WHEREAS, the Fund is no longer the recipient of any active funding from any financial source; and

WHEREAS, the Finance Department reports a \$0.00 balance in the Fund; and

WHEREAS, the City has no reasonable expectation of receiving any further or additional revenue for deposit in the Sanitary Sewer Improvement Fund thereafter;

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Willowick, County of Lake County, and State of Ohio:

Section 1. That the Finance Director is hereby authorized to close the Sanitary Sewer Improvement Fund (Fund No. 422).

Section 2. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare of the residents of the City of Willowick and the operation of its Finance Department, and that it will ensure the orderly and uninterrupted efficient operation of the City and its Finance Department.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____,
2025

ATTEST:

Clerk of Council

ORDINANCE NO. 2025-5

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR OF THE CITY TO CLOSE THE CORONAVIRUS RELIEF GRANT FUND (226), AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick previously established the Coronavirus Relief Grant Fund, Fund No. 226, for the purpose of receiving and expending funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in H.B. 481 of the 133rd General Assembly (H.B. 481), through the County Coronavirus Relief Distribution Fund, to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations; and

WHEREAS, the Fund is no longer the recipient of any active funding from any financial source; and

WHEREAS, the Finance Department reports a \$0.00 balance in the Fund; and

WHEREAS, the City has no reasonable expectation of receiving any further or additional revenue for deposit in the Coronavirus Relief Grant Fund thereafter;

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Willowick, County of Lake County, and State of Ohio:

Section 1. That the Finance Director is hereby authorized to close the Coronavirus Relief Grant Fund (Fund No. 226).

Section 2. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare of the residents of the City of Willowick and the operation of its Finance Department, and that it will ensure the orderly and uninterrupted efficient operation of the City and its Finance Department.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____,
2025

ATTEST:

Clerk of Council

ORDINANCE NO. 2025-6

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR OF THE CITY TO CLOSE THE LAKEFRONT CONNECTIVITY & DOWNTOWN DEVELOPMENT GRANT FUND (225), AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick previously established the Lakefront Connectivity & Downtown Development Grant Fund, Fund No. 225, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the City and its lakefront development; and

WHEREAS, the Fund is no longer the recipient of any active funding from any financial source; and

WHEREAS, the Finance Department reports a \$0.00 balance in the Fund; and

WHEREAS, the City has no reasonable expectation of receiving any further or additional revenue for deposit in the Lakefront Connectivity & Downtown Development Grant Fund thereafter;

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Willowick, County of Lake County, and State of Ohio:

Section 1. That the Finance Director is hereby authorized to close the Lakefront Connectivity & Downtown Development Grant Fund (Fund No. 225).

Section 2. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare of the residents of the City of Willowick and the operation of its Finance Department, and that it will ensure the orderly and uninterrupted efficient operation of the City and its Finance Department.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____,
2025

ATTEST:

Clerk of Council

ORDINANCE 2025- 7

AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2025 ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick, Ohio (the “CITY” or “GRANTEE”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2025 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Council to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, AND STATE OF OHIO, THAT:

SECTION 1. This Council of the GRANTEE (the “Council”) finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2025, and authorizes the Mayor to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick, insofar as it ensures the orderly and uninterrupted efficient operation of the City and applications for grant funding.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____, 2025

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2025-8

**AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE
DIRECTOR OF LAW OF THE CITY, REPEALING CERTAIN
ORDINANCES, AND DECLARING AN EMERGENCY.**

WHEREAS, the Mayor has appointed Mandy J. Gwartz, an attorney duly admitted to practice law in the State of Ohio, as Director of Law, pursuant to the provisions of Section 5.5 of the Willowick City Charter, for a term commencing January 21, 2025 and terminating December 31, 2027; and

WHEREAS, Council has confirmed the appointment of the Director of Law.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake, State of Ohio:

Section 1. That effective January 21, 2025, the Director of Law shall receive compensation as follows:

The City shall pay the Law Director Three Thousand Seventy-Six Dollars and Ninety Two Cents (\$3,076.92) bi-weekly, for legal services rendered up to 1508 hours per year. Said payments shall be pensionable to the Ohio Public Employees Retirement System and reported as W-2 (or equivalent) wages. The Law Director shall be enrolled in the Ohio Public Employee's Retirement System ("OPERS") and the City shall pay the full employer contribution and the portion, if any, of the Law Director's contribution required by the OPERS.

- a) This compensation is for the following: attendance at all regular meetings of Council, and such special and adjoining meetings of Council as the Mayor or Council may request; the preparation of legislation, contracts and legal documents; the furnishing of legal advice as may be required for the various officials, departments, boards or commission of the City; the preparation and supervision of the proceedings for the construction and financing of all improvements of the City; drafting zoning ordinances; services in connection with zoning; services in connection with revisions of the Codified Ordinances of the City; and attendance at meetings and hearings of various commissions and boards of the City at which the attendance of the Director of Law is requested; representing the City in certain matters of litigations, including the prosecution of proceedings before administrative boards or tribunals.
- b) The City shall reimburse the Director of Law for reasonable out-of-pocket expenses incurred by her in the performance of the duties imposed herein.

Section 2. In addition to the payment provided in the foregoing paragraphs, the City shall pay the City Prosecutor, appointed by the Law Director, compensation in the amount of One Thousand Three Hundred Forty-Six Dollars and Sixteen Cents (\$1,346.16) bi-weekly. The Prosecutor shall be enrolled in the Ohio Public Employee's Retirement System ("OPERS") and the City shall pay the full employer contribution and the portion, if any, of the Prosecutor's contribution required by the OPERS.

Section 3. Pursuant to Section 5.5 of the Charter, the Director of Law is hereby authorized to retain the services of assistants or designees to assist her in the performance of the duties imposed upon her by virtue of this Ordinance upon the approval of the Mayor and Council.

Section 4. That said Director shall respond to the inquires of Council regarding the services of her Department and such matters that would come within her Department’s responsibilities.

Section 5. That said Director shall have the authority to retain outside legal counsel for various legal matters subject to the approval of the Mayor and Council.

Section 6. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

Section 7. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peach, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of the municipal law department.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Michael Vanni, Mayor

Approved by the Mayor: _____, 2025

ATTEST: _____
Clerk of Council

RESOLUTION NO. 2025 -

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE POLICE PENSION FUND (801) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick has adopted Ordinance No. 2024-65 appropriating funds for the first quarter of calendar year 2025; and

WHEREAS, said Ordinance requires the transfer of certain funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the following transfer is hereby authorized to be made from the General Fund (101) to the account and in the amount indicated below:

Transfer to the Police Pension Fund	\$100,000.00
(801-814-4961)	

SECTION 2. That all formal actions of the Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirement, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed.

SECTION 4. That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2025

Submitted to the Mayor for his approval on _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED by the Mayor on _____, 2025

Mayor

RESOLUTION NO. 2025-3

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE FORESTGROVE SEWER IMPROVEMENT FUND (435) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick has applied for funding from the Ohio Public Works Commission and the Lake County Stormwater Management Agency; and

WHEREAS, the City has established the Forestgrove Sewer Improvement Fund (435) by Ordinance to account for funds received and expended relating to such improvements; and

WHEREAS, it is necessary for the City to advance funds from the General Fund to the Forestgrove Sewer Improvement Fund to begin funding certain projects in order to receive reimbursement from the Ohio Public Works Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO, THAT:

Section 1. The Council hereby authorizes the Finance Director to advance \$70,500.00 from the General Fund (101) to the Forestgrove Sewer Improvement Fund (435).

Section 2. That Council hereby directs the Finance Director to return the advanced funds from the Forestgrove Sewer Improvement Fund (435) to the General Fund (101) at the earliest time practical.

Section 3. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick in that it provides for the improvement of a significant sanitary utility within the City.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Approved by:

Monica Koudela
President of Council

Approved by Mayor: _____, 2025

Michael J. Vanni
Mayor

ATTEST:

Clerk of Council

RESOLUTION NO. 2025-4

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE LAKESHORE BLVD. SEWER IMPROVEMENT FUND (434) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick has applied for funding from the Ohio Public Works Commission and the Lake County Stormwater Management Agency; and

WHEREAS, the City has established the Lakeshore Blvd. Sewer Improvement Fund (434) by Ordinance to account for funds received and expended relating to such improvements; and

WHEREAS, it is necessary for the City to advance funds from the General Fund to the Lakeshore Blvd. Sewer Improvement Fund to begin funding certain projects in order to receive reimbursement from the Ohio Public Works Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO, THAT:

Section 1. The Council hereby authorizes the Finance Director to advance \$56,800.00 from the General Fund (101) to the Lakeshore Blvd. Sewer Improvement Fund (434).

Section 2. That Council hereby directs the Finance Director to return the advanced funds from the Lakeshore Blvd. Sewer Improvement Fund (434) to the General Fund (101) at the earliest time practical.

Section 3. All formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick in that it provides for the improvement of a significant sanitary utility within the City.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: _____, 2025

Approved by:

Monica Koudela
President of Council

Approved by Mayor: _____, 2025

Michael J. Vanni
Mayor

ATTEST:

Clerk of Council

JAN 13 2025

Invoice Number 2025-00000006
Date 01/08/2025
Due Date 02/07/2025

Customer #: 1151

CITY OF WILLOWICK / FINANCE DIRECTOR
30435 LAKESHORE BLVD

WILLOWICK, OH 44095

Invoice Type: MC-General

Description: 2ND HF'24 COURT COSTS

SEE ENCLOSURES

Description	Quantity	Price Per Unit	Total Amount Due
1010-110-46602 Shared Crt Allocations			\$20,600.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$20,600.00

(440)953-4167

INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED A MONTHLY LATE FEE WHICH WILL BE THE GREATER OF \$10.00 OR 1.5% OF THE UNPAID BALANCE

CITY OF WILLOUGHBY

MEMORANDUM

TO: Finance Officers

FROM: Cher Hoffman, Director of Finance

DATE: January 8, 2025

SUBJECT: Court Allocation for Second Half 2024

I am scheduling a meeting with the Finance Officer or Clerk-Treasurer of each political subdivision for Monday, February 10, 2025 at 1:00pm. The meeting will be held at Willoughby City Hall in the 2nd Floor Conference Room.

Court Expenditures January -December 2024	<u>2,028,042</u>
Less:	
Court Costs	797,691
Court Other	761,076
Comm Service Pmts	<u>5,181</u>
	<u>-1,563,948</u>

Court Expenditures Subject to Allocations	<u><u>464,094</u></u>
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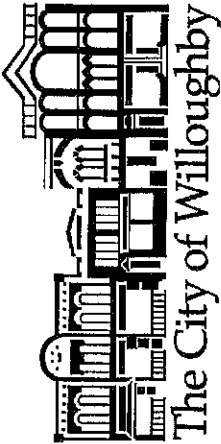
Allocations 2024

City	Percent	First Half	Second Half	Total Year
Willoughby	25.70%	76,298	42,975	119,273
Eastlake	23.53%	69,856	39,345	109,201
Wickliffe	17.40%	51,657	29,095	80,752
Willowick	12.32%	36,576	20,600	57,176
Kirtland Hills	2.04%	6,056	3,412	9,468
Kirtland	10.57%	31,380	17,675	49,055
Willoughby Hills	7.58%	22,504	12,674	35,178
Timberlake	0.12%	356	201	557
Waite Hill	0.72%	2,138	1,203	3,341
Lakeline	0.02%	59	34	93
Total	100.00%	296,880	167,214	464,094

CH: nak

Attachments: Court Revenue & Expenditures

cc: Judge Cornachio
cc: Chris Simon



COURT ALLOCATION

Fiscal Year to Date 12/31/24
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
REVENUE										
Department 110 - Court										
46601	Court Costs	810,000.00	.00	810,000.00	51,153.48	.00	797,690.56	12,309.44	98	868,486.05
46602	Court Costs-Shared	300,000.00	.00	300,000.00	.00	.00	372,486.00	(72,486.00)	124	301,818.00
46604	Court-Other	600,000.00	.00	600,000.00	66,832.64	.00	761,075.60	(161,075.60)	127	667,478.52
46606	Community Service Payments	3,000.00	.00	3,000.00	1,120.00	.00	5,180.50	(2,180.50)	173	10,941.00
Department 110 - Court Totals		\$1,713,000.00	\$0.00	\$1,713,000.00	\$119,106.12	\$0.00	\$1,936,432.66	(\$223,432.66)	113%	\$1,848,723.57
REVENUE TOTALS		\$1,713,000.00	\$0.00	\$1,713,000.00	\$119,106.12	\$0.00	\$1,936,432.66	(\$223,432.66)	113%	\$1,848,723.57
EXPENSE										
Department 110 - Court										
50101	Full Time	1,338,229.00	.00	1,338,229.00	47,886.71	.00	1,031,596.91	306,632.09	77	1,038,070.01
50102	Part Time	155,000.00	.00	155,000.00	(39,991.69)	.00	90,391.86	64,608.14	58	142,661.38
50106	Overtime	7,500.00	.00	7,500.00	1,254.64	.00	21,139.11	(13,639.11)	282	6,813.49
50109	Termination and Separation	35,000.00	.00	35,000.00	.00	.00	40,329.13	(5,329.13)	115	(369.92)
50201	Pension - PERS	215,000.00	.00	215,000.00	17,770.69	.00	192,628.14	22,371.86	90	170,078.25
50204	Ins - Workers Comp	30,700.00	.00	30,700.00	3,173.35	.00	35,406.20	(4,706.20)	115	29,443.54
50205	Insurance-Health	475,000.00	.00	475,000.00	35,549.37	.00	411,838.46	63,161.54	87	417,573.08
50206	Insurance-Life	2,600.00	.00	2,600.00	278.55	.00	3,106.08	(506.08)	119	2,453.47
50207	Medicare	23,000.00	.00	23,000.00	1,763.85	.00	19,584.37	(3,415.63)	85	16,645.57
50208	Unemployment	.00	.00	.00	.00	.00	2,518.99	(2,518.99)	+++	.00
50332	Education	7,500.00	.00	7,500.00	.00	.00	1,697.00	5,803.00	23	1,185.00
50333	Mileage	1,500.00	.00	1,500.00	.00	.00	198.32	1,301.68	13	.00
50334	Dues	2,500.00	.00	2,500.00	.00	.00	825.00	1,675.00	33	550.00
50400	Communications	20,000.00	(20,000.00)	.00	.00	.00	.00	.00	+++	.00
50402	Postage	60,000.00	40,591.48	100,591.48	4,674.55	7,507.79	106,523.80	(13,440.11)	113	83,310.51
50451	Contract Services	20,000.00	25,552.73	45,552.73	900.00	18,062.39	37,013.31	(9,522.97)	121	8,195.28
50480	Insurance and Bonds Liability	10,000.00	.00	10,000.00	100.00	.00	13,338.29	(3,338.29)	133	12,602.60
50500	Repair and Maint-Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
50601	Materials - Supplies	20,000.00	7,293.80	27,293.80	.00	7,293.80	8,120.48	11,879.52	56	10,022.33
50602	Periodicals	7,500.00	.00	7,500.00	712.70	.00	5,304.16	2,195.84	71	6,191.88
50603	Fuel & Oil	1,500.00	.00	1,500.00	65.27	.00	512.83	987.17	34	638.77
50800	Capital	25,000.00	.00	25,000.00	.00	.00	5,969.44	19,030.56	24	8,500.00
Department 110 - Court Totals		\$2,460,529.00	\$53,438.01	\$2,513,967.01	\$74,137.99	\$32,863.98	\$2,028,041.88	\$453,061.15	82%	\$1,954,565.24
EXPENSE TOTALS		\$2,460,529.00	\$53,438.01	\$2,513,967.01	\$74,137.99	\$32,863.98	\$2,028,041.88	\$453,061.15	82%	\$1,954,565.24
Fund 1010 - General Fund Totals										
REVENUE TOTALS		1,713,000.00	.00	1,713,000.00	119,106.12	.00	1,936,432.66	(223,432.66)	113%	1,848,723.57
EXPENSE TOTALS		2,460,529.00	53,438.01	2,513,967.01	74,137.99	32,863.98	2,028,041.88	453,061.15	82%	1,954,565.24
Fund 1010 - General Fund Totals		(\$747,529.00)	(\$53,438.01)	(\$800,967.01)	\$44,968.13	(\$32,863.98)	(\$91,609.22)	(\$676,493.81)		(\$105)

Item #18.

RESOLUTION NO. 2025 –5

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO THE CITY OF WILLOUGHBY IN THE AMOUNT OF \$20,600.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor