



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, April 01, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of March 18, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to approve the mayoral appointment of Tom Robinson to the Willowick Civil Service Commission.
3. Proclamation designating April 2025 as Child Abuse Prevention Awareness Month.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

- Finance** – Bisbee, Mohorcic, Antosh
- Safety** – Phares, Malta, McFarland
- Service, Utilities & Public Lands** – Malta, Phares, McFarland
- Streets, Sidewalks & Sewers** – Mohorcic, Malta, Bisbee
- Tax Compliance** – Koudela, Antosh, McFarland
- Moral Claims** – Antosh, Phares, Koudela
- Budget** – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

- Planning** – Phares/Alternate Antosh
- Board of Zoning Appeals** – McFarland/Alternate Koudela
- Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares
- Recreation Board** – Bisbee/Alternate Phares
- Plan Review Board** – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS**CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION**4. RESOLUTION NO. 2025 – 10

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO AXON ENTERPRISE IN THE AMOUNT OF \$23,386.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

5. RESOLUTION NO. 2025 – 11

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO MORTON SALT IN THE AMOUNT OF \$3,465.28 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

6. RESOLUTION NO. 2025 – 12

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO MORTON SALT IN THE AMOUNT OF \$4,748.80 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

7. RESOLUTION NO. 2025 – 13

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CITY OF EUCLID IN THE AMOUNT OF \$323,774.22 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

8. RESOLUTION NO. 2025 – 14

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LAKE COUNTY CAPTAINS IN THE AMOUNT OF \$6,000.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

9. RESOLUTION NO. 2025 – 15

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO NORSE TACTICAL LLC IN THE AMOUNT OF \$4,281.94 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

10. RESOLUTION NO. 2025 - 16

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE POLICE PENSION FUND (801) AND DECLARING AN EMERGENCY.

11. RESOLUTION NO. 2025 – 17

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO FLOCK SAFETY IN THE AMOUNT OF \$7,397.26 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

12. ORDINANCE NO. 2025- 18

AN ORDINANCE AMENDING CHAPTER 125 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “CONTRACTS;” SPECIFICALLY, AMENDING SECTION 125.02, TITLED “PROCEDURE FOR ADVERTISING AND AWARD; EXCEPTION” AND DECLARING AN EMERGENCY.

13. Report and recommendation from the Planning Commission on Ordinance No. 2025-19 and 2025-20.

14. ORDINANCE NO. 2025- 19

AN ORDINANCE ENACTING CHAPTER 786 OF THE CODIFIED ORDINANCES TITLED “MARIJUANA DISPENSARIES.”

15. ORDINANCE NO. 2025- 20

AN ORDINANCE AMENDING CHAPTER 1145 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “RETAIL DISTRICT;” SPECIFICALLY, AMENDING SECTION 1145.03, TITLED “USES.”

MISCELLANEOUS

16. Motion authorizing an expenditure in the amount of \$288,000. to the Willoughby Eastlake School District for the Pupil Payment for Collection Years 2019 through 2024 per the Compensation Agreement for the Shoreland Crossings TIF.
17. Motion to designate Administrative Assistant to the Mayor Molly Henderson to attend the Sunshine Law Certified Training on behalf of Mayor/Safety Director Michael J. Vanni; Council President Monica Koudela; Ward 1 Councilman Devon McFarland; Ward 1 Councilman Patrick Mohorcic; Ward 2 Councilwoman Natalie Antosh; Ward 2 Councilwoman Theresa Bisbee; Ward 3 Councilman Charlie Malta and Ward 3 Councilman David Phares.
18. Motion authorizing the purchase of turnout gear and glove straps for the Fire Department from Johnson's Fire Equipment Company in the amount of \$39,999.96.
19. Motion to approve a purchase order in the amount of \$19,550 from RJK Roofing Solutions to make repairs to the roof at the City Hall complex.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

20. To discuss compensation, sick and vacation benefits of a Public Employee.

CLOSE EXECUTIVE SESSION

ADJOURNMENT



**City of Willowick
CITY COUNCIL REGULAR MEETING**

Tuesday, March 18, 2025 at 6:30 PM
City Council Chambers

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MINUTES

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

- 1. Motion to approve the Minutes from the Regular Council Meeting of March 4, 2025

MOTION: Ms. Antosh motioned to approve the minutes of the Regular Council Meeting of March 4, 2025. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Minutes approved.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

- 2. ADMINISTRATIVE APPEAL ORDER NO. 2025-2 (Federer)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR 13' FROM THE SIDE PROPERTY LINE OR 96' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1167.01(c)(ii)(iii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

MOTION: Mr. Malta motioned to approve the Administrative Appeal. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Administrative Appeal granted.

- 3. ADMINISTRATIVE APPEAL ORDER NO. 2025-3 (Clinger):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A PERGOLA TO

BE PLACED IN THE FRONT YARD IN THE APPLICATION OF SECTION 1171.02(e) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

Mr. Clinger comes to speak. They are looking to put in a pad and pergola. They want to be able to enjoy the lake view.

Mr. McFarland thinks this will help beautify City more and recommends approval.

MOTION: Mr. McFarland motioned to approve the Administrative Appeal. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Administrative Appeal granted.

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-4 (Clinger):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 49 SQ. FT. FOR A PERGOLA IN THE APPLICATION OF SECTION 1171.02(c) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

MOTION: Ms. Antosh motioned to approve the Administrative Appeal. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Administrative Appeal granted.

5. ADMINISTRATIVE APPEAL ORDER NO. 2025-5 (Zajdowicz):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A SHED ON A VACANT LOT IN THE APPLICATION OF SECTION 1171.02(h) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

The applicant is here tonight. BZA recommended to deny. She brings signatures from her neighbors to Council. She also has a picture of a giant barn that is located at the Church on the corner of Lakeshore and 320. There is not a habitable structure in that parking lot so she wishes to make note of that. She also brings a picture of the shed she hopes to put on that vacant lot.

Ms. Antosh says she knows the applicant already had a survey and has been speaking to Sean. She had stated that part of the driveway of the neighbor to the right is on this parcel so she is planning to sell 5' of it so they have a whole driveway. The applicant says she gave Sean the paperwork last Friday and he was going to speak to the law director. Ms. Antosh says there is a neighbor on both sides of this property and no one bought it, the person across the street bought it. The applicant says the house to the right is a rental and there have been many issues with them and the property. Down the road, if someone who owned that house approached her about selling the lot, she would consider. She doesn't want to end up with broken down cars and other things going on there. She purchased because she thinks she can take care of it.

Mr. Mohorcic says he thinks Vicky is doing a great job. It is nothing personal, but he feels there is a law for non-dwelling units for a reason.

MOTION: Ms. Antosh motioned to approve the Administrative Appeal. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, NO. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, NO.

Motion carried. Administrative Appeal granted.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni thanks the Service Director for going out on the freeway ramp to clean up. They have reached out to the County Engineer and he will be talking to them next week regarding the lights and getting ramps cleaned up. He feels this was more of a timing issue. It looks 1000 times better. It was a busy week last week. Last Monday, Ann Turk was given the Member of the Year Award. He was lucky to be able to present. State of the Cities was last Wednesday. He thanks the Directors and Councilwoman Antosh for coming. He put the presentation up on the website and Facebook. He also thanks the Directors who came to the United Way event, they raised a lot of money.

No discussion.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Service Director Todd Shannon emailed his report. Tomorrow at 9:50 is state-wide tornado siren test. They are working on cleaning up the parks and getting pools ready. Community Shred Day 9-12 on May 3rd at the Community Center.

Ms. Antosh says they got two calls when Lake County shuts off water, does City get notified?

Todd says generally not.

Ms. Antosh asks why not? Can they so they can notify the residents?

Todd says it is a public utility so they have the rights to do whatever they want to do with that. They can look into that but don't really have a way to put that out. When they shut off and fix water breaks they are at all hours of the night.

Ms. Bisbee says thanks for the email with the maintenance program information. She hasn't had a chance to fully review it yet, but appreciates it.

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

City Engineer McLaughlin says 305 constructions is moving along. They should be wrapping up in the next 2-3 weeks weather dependent.

Finance Director – Cheryl Benedict

Finance Director Benedict passed out an email from RITA. There was quite a bit of revenue that they were able to receive for the City.

Law Director – Mandy Gwartz

Law Director Gwartz sent out an email earlier informing everyone that the new prosecutor has started today. She gave Council her contact information.

Ms. Antosh asks if the State Ordinances override State? For example, fire burning. Someone posted that the State has a no burn month/time Ordinance, but the City does not.

Law Director Gwartz would have to look into the specific State Ordinance. Can Ms. Antosh send her the one they are referencing?

Ms. Antosh says she understands residents being a little confused.

Law Director says typically the City can be more restrictive than the State.

Police Chief – Rob Daubenmire

No report, but open for questions.

Fire Chief – Bill Malovrh

No report, but open for questions.

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Alfonso Hawthorne is trying to start a new business here in Willowick. Currently has a business in Euclid where they have been for 15 years.

Ms. Koudela asks if he is from Candy Shop Nails?

Mr. Hawthorne says yes.

Ms. Koudela says since he is up here, does anyone have any questions for him?

Mr. Malta says thank you for taking the time to come to the Council Meeting. How many days a week will they be open?

Mr. Hawthorne says 5. Tuesday-Saturday roughly 10-6 pm.

Jean Bowan, 472 E 319, says they appreciate the clean up. On her way home from Rt. 44. Last time she counted 113 lights out, this time there are 120. There are more that are no longer working. It needs to be fixed.

No additional comments.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – Koudela, Antosh, McFarland

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS**Planning** – Phares/Alternate Antosh

Mr. Phares reports on Planning Commission Meeting. Saint Mary Magdalene came to the meeting. There will be rides for those under 12. There will be wristbands and fencing around the area with designated security at entry points.

Board of Zoning Appeals – McFarland/Alternate Koudela**Volunteer Fire Fighters’ Dependents Fund Board** – Antosh, Phares**Recreation Board** – Bisbee/Alternate Phares**Plan Review Board** – Antosh**Hearts & Hammers** – Malta**FUND TRANSFERS & BID AUTHORIZATIONS****CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION**

6. ORDINANCE 2025-13:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

First Reading 3/4/25, Item is on Second Reading.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. Malta second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

7. ORDINANCE NO. 2025- 17:

AN ORDINANCE AMENDING CHAPTER 155 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “EMPLOYEES GENERALLY;” SPECIFICALLY, AMENDING SECTION 155.03, TITLED “MEDICAL AND HOSPITAL BENEFITS AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Ms. Antosh motions to approve. Mr. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion passed. Legislation approved.

*** RESOLUTION NO. 2025-9: (Please note this item was added to the agenda)

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT A FUNDING REQUEST TO PARTICIPATE IN THE COMMUNITY PROJECT FUNDING GRANT PROGRAM THROUGH THE UNITED STATES HOUSE OF REPRESENTATIVES APPROPRIATIONS COMMITTEE, TO EXECUTE ANY NECESSARY CONTRACTS OR DOCUMENTS ASSOCIATED THEREWITH, AND DECLARING AN EMERGENCY.

Mayor Vanni apologizes for getting this item on the agenda so late, but they have an upcoming deadline.

Law Director Gwirtz states that Council will have to vote to waive the three-day rule.

MOTION: Ms. Antosh motions to waive the three-day rule. Ms. Bisbee second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

MOTION: Mr. Malta motions to suspend the rule requiring three readings. Mr. McFarland second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

ROLL CALL: Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea.

Motion passed. Legislation approved.

MISCELLANEOUS

8. Motion to approve St. Mary Magdalene (SMM) Church- 33rd Annual Homecoming Festival- Located at 32114 Vine Street.

MOTION: Ms. Antosh motioned to approve the Motion. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

9. Motion to approve Candy Shop Nails LLC- Located at 30825 Euclid Avenue Unit 2.

MOTION: Mr. Malta motioned to approve the Motion. Ms. Antosh second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

10. Motion to declare a 2006 Crown Vic VIN #2FAHP71WX6X159487 as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.

Ms. Antosh asks when the auctions start or how they work for these Fire Department items?

Todd Shannon says they use govdeals website and it is open to anyone. They put it up there for either 7 or 14 days to get bids.

Ms. Antosh asks what happens if no bids?

Mr. Shannon says then they just get rid of it.

MOTION: Ms. Antosh motioned to approve the Motion. Mr. Phares second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

11. Motion to declare an 84 inch MX7000 Code 3 Halogen Bar as surplus and authorizing its sale at auction.

MOTION: Ms. Antosh motioned to approve the Motion. Mr. Phares second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

12. Motion to declare a 44 inch, oval shaped LED bar as surplus and authorizing its sale at auction.

MOTION: Ms. Antosh motioned to approve the Motion. Mr. McFarland second.

ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Motion approved.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

No one wished to speak.

Mr. Malta says right around 7:00 he was on 305 and there was a lot of action. What every driver never wants to happen is a guy coming up the ramp the wrong way. So what do you do? He beeped his horn as loud as he could. There were probably 10 cars behind him. It was scary, but he turned around. He also says Saint Mary Magdalene's Irish fest is a good party. There were 250. Everyone should come next year. They do a scholarship in his wife's brother's name. It has been going since 1969. It's usually about 10 days before St. Patrick's Day. March 31st is the Broadmoore game. He would love everyone to come support. It is their night. They start school in September and they immediately look forward to this game. It usually goes from 7-8 and afterwards he has invited the Mayor to be part of the roundtable. If you cannot make it, you can tune in on 101.5 FM. Judge O'Donnell will also be part of the roundtable. It is at Mentor High.

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motioned to Adjourn the Meeting. Mr. Malta second.

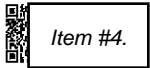
ROLL CALL: Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea. Mr. Malta, yea. Mr. McFarland, yea. Ms. Koudela, yea.

Motion carried. Meeting Adjourned at approximately 7:04 p.m.

Clerk of Council

Council President

Date



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-480-991-0797, option 5, option 1
arinquiries@axon.com
www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice

Invoice ID INUS331397
 Invoice Account 109189
 Date 15-Mar-25
 Payment Term Net 30 days
 PO/DO #
 Quote # Q-504494,
 Sales Order #
 Terms of Delivery FCA
 Customer Reference Q-504494,

BILL TO

Willowick Police Department - OH
 30435 Lake Shore Blvd
 Willowick, OH 44095-4624
 USA

SHIP TO

Willowick Police Department - OH
 30435 Lake Shore Blvd
 Willowick, OH 44095-4624
 USA

Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Subtotal	Invoice Plan %	Amount
		Bundled Item Number	Bundled Description	Bundled Quantity			Invoice Plan %	Amount
		1 20018	TASER 10 Certification Bundle	25.00			20.000000%	22,026.00
Bundled Line Subtotal								22,026.00
18	1	85149	AXON TASER - 2 DAY PRODUCT SPECIFIC INSTRUCTOR COURSE Tax Date 15-Mar-25 Shipment Date:	1.00	6,800.00	6,800.00	20.000000%	1,360.00
Item Line Subtotal								1,360.00
Sales Amount								23,386.00
Misc. Charge								0.00
Discount								0.00
Sales Tax								0.00
Total								23,386.00
Credit Amount(s) Applied								0.00
Amount Received								0.00
Payment Due 14-Apr-25						BALANCE DUE	USD	23,386.00

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS331397	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS331397	Reference No INUS331397	Tempe, AZ 85283
					Reference No INUS331397

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire

RESOLUTION NO. 2025 – 10**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO AXON ENTERPRISE IN THE AMOUNT OF \$23,386.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor



UPC 24800

PAGE: 1

MORTON SALT

444 W. Lake Street, Suite 2900
Chicago, IL 60606-0090

CSF	SALES REP.	DATE	INVOICE	Item #5.
X030	Douglas N	FEB 20, 2025	5403	
PURCHASE ORDER NO.		RELEASE NUMBER		
Johnny DiFranco				

PLEASE REMIT TO:

Dept. CH 19973
Palatine, IL 60055-9973

Credit Representative: Goicoechea D

TERMS: 30 days net cash after dte inv

Customer Service: Simons Jasmin +1 (630) 861-2310

ADDITIONAL TERMS AND MARKETING
PROVISIONS ON REVERSE SIDE

5367236

FEB 28 2025

CUSTOMER NO.:

3652982

B
I Village of Willowick
L City Hall
L 30435 Lake Shore Blvd
L Willowick OH 44095-4624

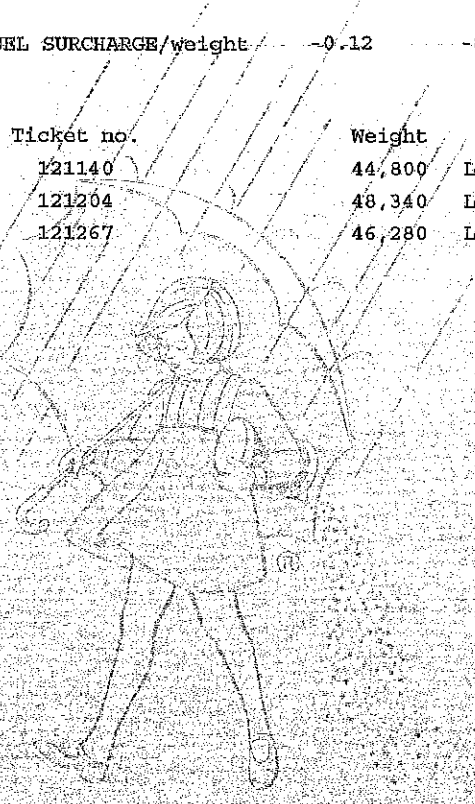
S
H CITY WILLOWICK-OH
J GATE # 2
P 31230 VINE ST
WILLOWICK OH 44095-3554

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CREDIT

DATE SHIPPED	SHIPPED VIA	FOB	SHIPPED FROM	BILL OF LADING NO.	MORTON ORDER NO.	
FEB 20, 2025	S&K SALES AND	CONSIGNE	FAIRPORT HARBOUR		5190082123	
QTY U/M	Code	*-----Description-----*		Price	Extension	Net
69.71	STO	F140020000Z	Bulk Safe-T-Salt	49.83	3,473.65	
						3,473.65
69.71	AU	F90111	TEMPORARY FUEL SURCHARGE/weight	-0.12	-8.37	
						-8.37
	B/L No.	Ticket no.	Weight	Shipped date		
	0900569312	121140	44,800 LB	Feb 20, 2025		
	0022523592	121204	48,340 LB	Feb 20, 2025		
	0022524278	121267	46,280 LB	Feb 20, 2025		



Promo/Allowances \$ 0.00
 Gross Product \$ 3,465.28
 Tot Tax \$

INVOICE TOTAL \$ 3,465.28

thank you for buying Morton Salt

CREDIT

Total Net Weight 139,420 LB Total Unit Weight 139,420 LB

848 R/12/24

RESOLUTION NO. 2025 – 11**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO MORTON SALT IN THE AMOUNT OF \$3,465.28 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor



UPC 24600

PAGE: 1

MORTON SALT

444 W. Lake Street, Suite 2900
Chicago, IL 60606-0090

Dept. CH 19973

Palatine, IL 60055-9973

PLEASE REMIT TO:

GSF	SALES REP.	DATE	INVOICE	Item #6.
X030	Douglas N	FEB 07, 2025	5403	
PURCHASE ORDER NO.		RELEASE NUMBER		
Todd				

Credit Representative: Goicoechea D

TERMS: 30 days net cash after dte inv

Customer Service: Simons Jasmin

+1 (630) 861-2310

ADDITIONAL TERMS AND MARKETING PROVISIONS ON REVERSE SIDE

5367236

FEB 14 2025

CUSTOMER NO.:
3652982

~~FEB 28 2025~~

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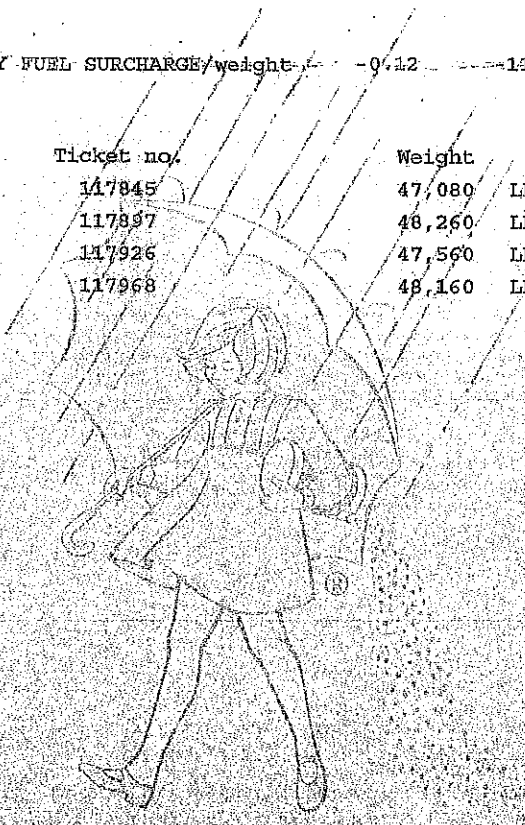
Village of Willowick
City Hall
30435 Lake Shore Blvd
Willowick OH 44095-4624

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CITY WILLOWICK-OH
GATE # 2
31230 VINE ST
WILLOWICK OH 44095-3554

CREDIT

DATE SHIPPED	SHIPPED VIA	FOB	SHIPPED FROM	BILL OF LADING NO.	MORTON ORDER NO.	
FEB 07, 2025	S&K SALES AND	CONSIGNE	FAIRPORT HARBOUR		5190077642	
QTY U/M	Code	*-----Description-----*		Price	Extension	Net
95.53	STO	F140020000Z Bulk Safe-T-Salt		49.83	4,760.26	
						4,760.26
95.53	AU	F90111 TEMPORARY FUEL SURCHARGE/weight		-0.12	-11.46	
						-11.46
	B/L No.	Ticket no.	Weight	Shipped date		
	0899681624	117845	47,080 LB	Feb 7, 2025		
	0022457424	117897	48,260 LB	Feb 7, 2025		
	0022458037	117926	47,560 LB	Feb 7, 2025		
	0022458700	117968	48,160 LB	Feb 7, 2025		



Promo/Allowe\$ 0.00 Gross Product\$ 4,748.80 Tot Tax \$

INVOICE TOTAL \$ 4,748.80

thank you for buying Morton Salt

CREDIT

Total Net Weight 191,060 LB Total Unit Weight 191,060 LB

849 R/12/24

RESOLUTION NO. 2025 – 12

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO MORTON SALT IN THE AMOUNT OF \$4,748.80 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

MAR 14 2025

CITY OF EUCLID

Department of Public Utilities

Mayor Kirsten Holzheimer Gail

Daniel Knecht
Director of Public Service

TO: City of Willowick
30435 Lake Shore Blvd.
Willowick, OH 44094

DATE: March 11, 2025

INVOICE NO.: 476

Sewer service charge for the period of 1/31/2025 through 2/28/2025

for 70,081 thousand gallons, computed at the rate of 4.62 per thousand gallons.

Balance from Previous Invoice:	\$585,402.28
Less Payments Received:	\$585,402.28
Outstanding	\$0.00
Add: Current Amount Due:	\$323,774.22
Total Amount Due:	\$323,774.22

Payable within 30 days from date of this invoice

(Late charges at 1/2 percent per month are due on charges paid after 30 days from date of invoice)

Please remit payment by one of the following methods:

- Check payable to "CITY OF EUCLID" and forward to the following address:

CITY OF EUCLID
Accounts Receivables
585 East 222nd Street
Euclid, OH 44123

OK to Pay
\$323,774.22
C. Benedict

- Electronic Funds Transfer (EFT) payments as follows:

Chase Bank Acct# 937022685

Routing No. 044000037

City of Euclid
Wastewater Treatment Plant

February, 2025

Willowick - - County Line

Period Ending: Friday, February 28, 2025

Date	Reading*	Bypass Reading*
01/31/2025	13,028,601	424
02/04/2025	13,038,683	424
02/07/2025	13,045,669	424
02/11/2025	13,052,142	424
02/14/2025	13,059,386	424
02/18/2025	13,072,070	424
02/21/2025	13,076,705	424
02/25/2025	13,085,488	424
02/28/2025	13,098,682	424

**thousand gallons*

Initial Reading:	13,028,601		
Final Reading:	13,098,682	Net Volume:	70,081
Initial Bypass Reading:	424		
Final Bypass Reading:	424	Net Bypass Volume:	0
		Total Volume:	70,081 thousand gallons
Compute Charges:	\$4.62 x 70,081 =	\$323,774.22	

RESOLUTION NO. 2025 – 13**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CITY OF EUCLID IN THE AMOUNT OF \$323,774.22 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

\$ 1,285.95

Item #8.

INVOICE

Lake County Captains
35300 Vine St
Eastlake, OH 44095

accounting@wearecollide.com
+1 (440) 975-8085

Bill to
City of Willowick

Ship to
City of Willowick

Invoice details

Invoice no.: 10179298
Terms: Net 30
Invoice date: 01/08/2025
Due date: 02/02/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	07/04/2024	2024 Facility Rentals	July 4 Fireworks Reimbursement	1	\$6,000.00	\$6,000.00

Total \$6,000.00

Ways to pay



[View and pay](#)

RESOLUTION NO. 2025 – 14**A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LAKE COUNTY CAPTAINS IN THE AMOUNT OF \$6,000.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

INVOICE

Norse Tactical LLC
303 E Court Ave Unit 488
Jeffersonville, IN 47130

accounting@norsetactical.com
+1 (502) 882-2622
www.norsetactical.com



Western Lake County ERT:Willowick Police Department

Bill to
Willowick Police Department
30435 Lakeshore Blvd
Willowick, OH 44095

Ship to
Willowick Police Department
30435 Lakeshore Blvd
Willowick, OH 44095

Invoice details

Invoice no.: 012059
Terms: Net 30
Invoice date: 01/13/2025
Due date: 02/12/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		OH_Sustainment	Willowick Police Department: WLC_OH_SUS1-4_2025 3 Officers	1	\$3,831.94	\$3,831.94
2.		IN_Lodging	Willowick Police Department: WLC_OH_SUS1-4_2025 Lodging 3 Officers 3 Nights	3	\$150.00	\$450.00

Total **\$4,281.94**

Ways to pay



Overdue 02/12/2025

Note to customer

Please note our new mailing address.
303 E Court Ave. Unit 488
Jeffersonville, IN 47130
Thank you for training with Norse.

[View and pay](#)

RESOLUTION NO. 2025 – 15

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO NORSE TACTICAL LLC IN THE AMOUNT OF \$4,281.94 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

RESOLUTION NO. 2025 - 16

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE POLICE PENSION FUND (801) AND DECLARING AN EMERGENCY.

WHEREAS, the City of Willowick has adopted Ordinance No. 2025-13 appropriating funds for the calendar year 2025; and

WHEREAS, said Ordinance requires the transfer of certain funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the following transfer is hereby authorized to be made from the General Fund (101) to the account and in the amount indicated below:

Transfer to the Police Pension Fund	\$225,000.00
(801-814-4961)	

SECTION 2. That all formal actions of the Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirement, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed.

SECTION 4. That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2025

Submitted to the Mayor for his approval on _____, 2025

ATTEST:

Clerk of Council

President of Council

APPROVED by the Mayor on _____, 2025

Mayor

Flock Group Inc dba Flock Safety
www.flocksafety.com

Invoice Number: INV-54429
Invoice Date: 12/19/2024
Due Date: 1/18/2025
Payment Terms: Net 30
PO#:

Payment Remittance Information

Pay by Check:

Payable to: Flock Group Inc
Memo: INV-54429
Mail to: PO Box 121923
Dallas, TX 75312-1923

If paying by check, please include the remittance slip below.

Pay by ACH:

Account Legal Name: Flock Group Inc.
Account Number: 3302113966
Account Type: Checking
Routing / SWIFT Code: 121140399 / SVBKUS6S

If paying by ACH, please include your invoice number in the memo section of the ACH transfer request.

Please be aware that failure to pay the invoice by the due date may result in an interest penalty or disconnection of service, as specified in your contract.

.....
Detach and Return with Payment

Make Checks Payable to: Flock Group Inc

If sending via Flock Group Inc
USPS: PO Box 121923
Dallas, TX 75312-1923

Or

If sending via Flock Group Inc
UPS, FedEx or 891923
USPS: 1501 North Plano Rd. ste 100
Richardson, TX 75081

Account: OH - Willowick PD

Invoice # INV-54429

Amount Due: **\$7,397.26**

Amount Enclosed: \$ _____



RESOLUTION NO. 2025 – 17

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO FLOCK SAFETY IN THE AMOUNT OF \$7,397.26 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2025

SUBMITTED to the Mayor for his approval
on _____, 2025

ATTEST:

Clerk of Council

Council President

APPROVED by the Mayor on
_____, 2025

Michael J. Vanni, Mayor

ORDINANCE NO. 2025- 18

AN ORDINANCE AMENDING CHAPTER 125 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “CONTRACTS;” SPECIFICALLY, AMENDING SECTION 125.02, TITLED “PROCEDURE FOR ADVERTISING AND AWARD; EXCEPTION” AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. Chapter 125 of the Codified Ordinances of the City of Willowick, Ohio titled “CONTRACTS;” specifically, Section 125.02 “PROCEDURE FOR ADVERTISING AND AWARD; EXCEPTION” is hereby amended to read and provide as follows:

- (a) All contracts shall be executed in the name of the City, by the Mayor, and shall bear the certificate of the Director of Finance required of the fiscal officer by applicable sections of the Ohio Revised Code relating to the availability of funds. Except for contracts for the purchase of insurance coverage, or contracts for the performance of professional or personal services of a specialized nature requiring special skills and aptitudes, contracts which involve realty or an expenditure which exceeds ~~fifty thousand dollars (\$50,000)~~ **the competitive bidding threshold amount determined and published by the director of commerce pursuant to Ohio Revised Code Section 9.17** shall be authorized and approved by Council motion by a majority vote at any regular or special Council meeting, and shall be let only to the lowest and best responsible bidder, after advertising once a week for not less than two nor more than four consecutive weeks in a newspaper of general circulation in the City. Contracts calling for the purchase of insurance coverage or for the performance of professional or personal services of a specialized nature requiring special skills and aptitude and/or contracts not involving realty or expenditures in excess of ~~fifty thousand dollars (\$50,000)~~ **the competitive bidding threshold amount determined and published by the director of commerce pursuant to Ohio Revised Code Section 9.17** may be authorized and approved by Council motion by a majority vote at any regular or special Council meeting without advertising and/or bidding.

Section 2. The existing Section 125.02 of the City’s Codified Ordinances are hereby repealed in that said Section and is suspended by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick and therefore shall be in full force and take effect immediately upon its passage by Council and its approval by the Mayor, or at the earliest period allowed by law.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2025

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

ORDINANCE NO. 2025- 19

**AN ORDINANCE ENACTING CHAPTER 786 OF THE CODIFIED
ORDINANCES TITLED "MARIJUANA DISPENSARIES."**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:**

Section 1. Chapter 786 of the Codified Ordinances of the City of Willowick, entitled "Marijuana Dispensaries" is hereby established to read and provide as follows:

**CHAPTER 786
Marijuana Dispensaries**

786.01 PURPOSE.

It is the purpose of this chapter to regulate marijuana dispensaries in order to promote the health, safety, morals, and general welfare of the citizens of the City and to establish reasonable and uniform regulations to prevent the deleterious location, operation and concentration of marijuana dispensaries within the City.

786.02 DEFINITIONS.

For purposes of this chapter,

- (a) "Marijuana" shall have the same meaning as in R.C. § 3719.01.
- (b) " School," "church," "public library," "public playground," and "public park" shall have the same meanings as is R.C. § 3796.30.
- (c) "Marijuana dispensary" means an entity licensed pursuant to R.C. §§ 3796.10 and/or 3780.17 and any rules promulgated thereunder to sell adult use and/or medical marijuana as authorized.
- (d) "Operate" means to control or hold primary responsibility for the operation of a marijuana dispensary, either as a business entity, as an individual, or as part of a group of individuals with shared responsibility. "Operate" or "cause to be operated" shall mean to cause to function or to put or keep in operation. Operator means any persons on the premises of a marijuana dispensary who is authorized to exercise overall operational control or hold primary responsibility for the operation of a marijuana dispensary or who causes to function or who puts or keeps in operation the business. A person may be found to be in operation or causing to be operated a marijuana dispensary whether or not that person is an owner, or part owner of the business.
- (e) " Person" means an individual, proprietorship, partnership, firm, association, joint stock company, corporation or combination of individuals of whatever form or character.
- (f) "Director" shall mean the Chief Zoning Inspector.

786.03 LOCATION OF MARIJUANA DISPENSARIES.

- (a) Marijuana dispensaries may be located only in a Retail and Industrial Business District as a permitted use pursuant to Chapter 1145 and in accordance with the restrictions contained in this chapter.
- (b) No marijuana dispensaries may be established or operated within 500 feet of a school, church, public library, public playground, or public park in the City.
- (c) No marijuana dispensary may be established, operated or enlarged within one mile of another marijuana dispensary within city limits.
- (d) For the purpose of subsections (b) and (c) of this section, measurement shall be made from the nearest portion of the building or structure used as the part of the premises where a marijuana dispensary is conducted, to the nearest property line of the premises of a marijuana dispensary or a school, church, public library, public playground, or public park.

786.04 DESIGN GUIDELINES FOR MARIJUANA DISPENSARIES.

- (a) Parking for a marijuana dispensary shall be configured so as to prevent vehicular headlights from shining into adjacent residentially zoned and/or used property. Parking areas configured such that vehicular headlights are directed toward public rights-of-way across from residentially zoned and/or used property shall provide continuous screening and shall conform to the design requirements set forth in Chapter 1145.08. Landscaping and screening shall be continuously maintained and promptly restored, if necessary, pursuant to Chapter 1332.01
- (b) Ingress and egress drives and primary circulation lanes shall be located away from residential areas where practical to minimize vehicular traffic and noise which may become a nuisance to adjacent residential areas.
- (c) All building entrances intended to be utilized by patrons shall be located on the side(s) of the building which does not abut residentially zoned and/or used property, whenever possible, to minimize the potential for patrons to congregate and create noise which may become a nuisance to adjacent residential areas.
- (d) All exterior site and building lighting, which shall be provided, must be approved by the Planning Review Board pursuant to Chapter 177, and such design shall minimize the intrusive effect of glare and illumination upon any abutting areas, especially residential.
- (e) Any marijuana dispensary adjacent to a residential district and/or use shall contain a minimum six-foot-high solid fence along such abutting property lines and be approved by the Zoning Department pursuant to Chapter 1165.
- (f) Rules, regulations and local permitting requirements imposed on a marijuana dispensary by the City shall be interpreted in all instances to conform to the state licensing requirements for dispensaries, but in the event the City's rules, regulations and permitting requirements impose a greater obligation on a marijuana dispensary than the state licensing requirements, the local provisions shall be enforced.

(g) Applicants must meet any additional criteria and fulfill any additional requirements associated with obtaining a license and/or permit in the City. The City shall review all qualifying applications at a reasonable pace and level of review equivalent to other land use projects requiring a license and/or a permit.

786.05 OFF-STREET PARKING.

Off-street parking for a marijuana dispensary shall be provided, pursuant to Chapter 1145, except that the Commission may require an off-street parking plan.

786.06 SIGN REGULATIONS FOR MARIJUANA DISPENSARIES.

(a) All signs for a marijuana dispensary shall be wall signs or window signs as defined in Chapter 1349 and shall be constructed and located in conformance with all applicable provisions of Chapter 1349.

(b) All signs for a marijuana dispensary shall be maintained in accordance with Chapter 1349 and may be ordered to be removed in accordance with the provisions of that section.

(c) No merchandise or pictures of the products on the premises of a marijuana dispensary shall be displayed on signs, in window areas or any area where they can be viewed from the sidewalk or street in front of the building. No sign shall bear any image depicting or describing a marijuana leaf or the combustion of plant material, whether by means of display, decoration, sign, window or any other means.

(d) A one-square-foot sign shall be placed on the door to state hours of operation.

786.07 SECURITY PLAN.

(a) Each application for use under this chapter shall be submitted along with a security plan for review and approval by the Chief of Police. The security plan shall be on a form or in a manner prescribed by the Chief and shall include, at a minimum:

(1) A lighting plan that identifies how the interior, facade, adjoining sidewalks, parking areas and immediate surrounding areas of the dispensary will be illuminated and how the lighting will deflect light away from adjacent properties; and

(2) Identification of operable cameras, alarms, security guards and other security measures to be present on the premises whether during or outside business hours.

(b) The security plan should address the applicants' use of off-street parking and proposed use of armed security guards, video surveillance and door, building and parking lot security as appropriate. The applicant shall supply all additional information requested by the Chief necessary for the Chief to evaluate the security plan.

(c) The security plan shall not be submitted to the Planning Commission nor become part of the public record.

786.08 LICENSE PROCEDURES AND FEES.

(a) Applicants desiring to operate a Marijuana Dispensary shall make an application upon a form provided by the Mayor or designee.

(b) All applications, including renewals, shall include a security plan and site plan, subject to approval by the Chief of Police. Said security plan shall be in a form proscribed by the Chief of Police. Applicant shall supply any and all additional information requested by the Chief of Police to evaluate said security plan. All applicants, except renewals, shall include a non-refundable application fee of five hundred dollars (\$500.00).

(c) Upon approval by the Mayor or designee, Applicant shall pay a license fee based on the following schedule of categories and amounts per calendar year or fraction thereof:

(1) Adult use marijuana business licenses: seventeen thousand and five hundred dollars (\$17,500.00).

(d) Each License shall be an annual license, which covers the period of the issuance until December 31.

(e) A renewal application shall be submitted on or before October 1 of each year upon a renewal form provided by the Mayor or designee to be processed prior to December 31.

(f) Any Marijuana Entity that fails to timely obtain a renewal of License shall not operate after the License expires on December 31.

786.09 RESPONSIBILITIES OF THE LICENSEE.

(a) Each License shall be displayed permanently in a conspicuous place on the premise of the Marijuana Entity for which it is issued.

(b) Each License shall be only assignable or transferable, as to person or location, upon written consent of the Mayor or designee.

(c) Licensee shall immediately notify the Mayor or designee of any material change to information provided in the application including, but not limited to, changes to the security plan.

(d) If, at any time, the Marijuana Entity or its owner or principal is subject to any enforcement action by the State of Ohio, the Marijuana Entity shall immediately notify the Mayor or designee and shall provide any relevant information or documentation requested by the Mayor or designee.

(e) If, at any time, the Marijuana Entity or its employee has a reasonable belief that an actual loss, theft, or diversion of marijuana or currency over one hundred dollars (\$100.00) has occurred, the Marijuana Entity shall immediately notify the Willowick Police Department, and such notification shall be provided no later than twenty-four (24) hours after discovery of the loss, theft, or diversion.

786.10 HEARING; RENEWAL; REVOCATION.

(a) Notwithstanding anything in this chapter or section to the contrary, any license application for a marijuana dispensary shall be heard by the Plan Review Board and, if approved, shall expire 12 months from the date of issuance. Subsequent renewal of the license may be made administratively by the Chief Zoning Inspector if no significant modifications to the conditions of the license have been proposed and no violations have been determined. Violations may include, for example, legitimate loitering complaints, excessive police calls to the immediate vicinity, noise complaints, non-compliance with the terms of the license, or non-compliance with other applicable

state or local regulation. The marijuana dispensary shall have a reasonable opportunity and time to cure the complaint or possible non-compliance as defined in this section before being subject to revocation or suspension.

(b) Determination of administrative renewal is at the discretion of the Chief Zoning Inspector. Renewal applications must be submitted in writing at least 30 days prior to expiration of permit.

(c) Notwithstanding anything in this chapter or section to the contrary, any license granted for a marijuana dispensary may be revoked by the City after referral to the Planning Review Board by the Director and after a public hearing on whether violations have occurred or the spirit and intent of the license has not been met. Notice of such hearing shall be sent to the marijuana dispensary at least 14 days prior to the hearing.

786.99 PENALTY.

Unless otherwise provided herein, whoever violates any of the provisions of this chapter is guilty of a misdemeanor of the first degree and shall be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than six months, or both. A separate offense shall be deemed to have been committed each day during or on which a violation occurs or continues.

Section 2. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Adopted by Council _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Approved by the Mayor: _____, 2025

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

TO: Members of Council

FROM: Mark Carden Chairman
Planning Commission

DATE: March 13th, 2025

RE: Planning Commission Motion from the
Planning Commission Meeting of March 10th 2025

Please be advised that at the above-mentioned meeting of the Planning Commission, a motion was made regarding the review and recommendation for the approval of Chapter 786 Marijuana Dispensaries & Amendment to Chapter 1145.03 Uses

The motion is as follows:

Motion made to recommend the approval (with revisions) of Chapter 786 Marijuana Dispensaries & Amendment to Chapter 1145.03 Uses to City Council by Mr. Fortney, Seconded by Ms. Monaco.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Foisel, Mr. Fortney, Mr. Tomas, Ms. Monaco, Mr. Downing

If you have any questions, please call.

Sincerely,
Mark Carden Chairman
Planning Commission

MC/hkb

cc: Mayor Vanni
Planning Commission Members
Law Director Gwartz
Council Clerk Moran



**City of Willowick
PLANNING COMMISSION - DRAFT**

Monday, March 10, 2025 at 7:00 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

Call meeting to order

Chairman Carden called the March 10th, 2025, Planning Commission meeting to order at 7:00pm.

Pledge of Allegiance to the Flag

Roll Call

PRESENT

- Chairman Carden
- Mr. Hren (arrived late)
- Mr. Foisel
- Mr. Fortney
- Mr. Tomas
- Ms. Monaco
- Mr. Downing

ALSO PRESENT

- Chief Building and Zoning Inspector Brennan
- Councilman Phares

Approval of Minutes

Planning Commission Minutes - February 10th, 2025

Chairman Carden advised that there are two areas in the Planning Commission minutes that a title needs to be changed for Chief Brennan.

Motion made to approve the February 10th, 2025, Planning Commission meeting minutes with revisions by Mr. Foisel, Seconded by Mr. Fortney.

Voting Yea: Chairman Carden, Mr. Foisel, Mr. Fortney, Mr. Tomas, Ms. Monaco, Mr. Downing

The February 10th, 2025, Planning Commission minutes have been corrected.

Development & Plan Review Committee

None.

Rules Committee

None.

City Engineer's Report – Mr. McLaughlin

None.

Law Director's Report – Ms. Gwartz

None.

Architectural Review Board

None.

Community Reinvestment Area – Mr. Carden

None.

Public Hearings

None.

Public Portion

Public portion was open and closed at 7:06pm with no public present.

Remarks – Old BusinessChapter 786 Marijuana Dispensaries & Amendment to Chapter 1145.03 Uses

This item was moved to be discussed following St. Mary Magdalene (SMM) Church - 33rd Annual Homecoming Festival - Located at 32114 Vine Street and Candy Shop Nails LLC - Located at 30825 Euclid Ave Unit 2

At this time Mr. Hren arrived.

Chairman Carden stated that he may have missed where limiting to one marijuana dispensary in the city was in the ordinance but he does not see it, Chief Brennan advised that it is under the zoning portion. Chief Brennan also stated that under Chapter 786.08(b) the numerical value is not the same as the written value as well as 786.08 (c)(1). Those were typos and will be corrected based on what the board establishes fees to be. Chairman Carden stated that in previous board discussions he believes that the fee the board established was \$17,500.00. Mr. Fortney asked what the fees of \$250.00 or \$500.00 is for, Chief Brennan stated that is an application fee. There was some discussion between the board members regarding the fees and other cities fees, it was determined our fee would be \$17,500.00. Mr. Downing brought up a couple of questions, the first being under 786.08 and 786.09 it refers to marijuana entity where other areas say marijuana dispensary. Since marijuana dispensary is defined under 786.02 (c) and marijuana entity is not, all areas where "entity" is used will be changed to dispensary. Mr. Downing asked of Chief Brennan in section 786.03(c) it states within one mile of another dispensary and 1145.03 uses (11) (2) states within 2000 feet of the boundary, there was some discussion, and it was determined that they are both supposed to read "one mile" the revision will be made. There was also some discussion regarding the location of the dispensary in Wickliffe and Wickliffe's ordinance, the board determined to add "within city limits" to both of those areas for clarification as these ordinances only pertain to Willowick and do not factor in other locations with regards to boundaries for other cities. Mr. Downing asked why have that section in there limiting it to one mile if we are only allowing one in the city, Chief Brennan advised this is in the ordinance because in the future if the board decides to allow more than one in the city, we would have this in place. Mr. Downing brought up (Ms. Monaco questioned the same) 1145.03 (AA) where it states non-prescription drugs sold at retail subject to the following, asking what that business looks like, Chief Brennan stated that would be a discussion for the

Law Director however after some discussion it was determined to strike that whole area. Councilman Phares asked for clarification regarding what the renewal fee is going to be, Chairman Carden stated \$500.00. It was asked if drive-throughs would be allowed and yes, they are allowed.

Motion made to recommend the approval (with revisions) of Chapter 786 Marijuana Dispensaries & Amendment to Chapter 1145.03 Uses to City Council by Mr. Fortney, Seconded by Ms. Monaco. Voting Yea: Chairman Carden, Mr. Hren, Mr. Foisel, Mr. Fortney, Mr. Tomas, Ms. Monaco, Mr. Downing

Remarks – New Business

St. Mary Magdalene (SMM) Church - 33rd Annual Homecoming Festival - Located at 32114 Vine Street

Rosemarie Sisler was present representing St. Mary Magdalene (SMM) Church - 33rd Annual Homecoming Festival - Located at 32114 Vine Street. Ms. Sisler advised that she has provided all required documentation for review. She stated that this year Bates will be returning to the fair, bringing kiddie rides for children under 12 years old. Mr. Foisel asked how the 12 years old and under would be enforced, Ms. Sisler referred to these rides as similar to the Memphis kiddie park with regards to size where older children will not be able to ride. There will be no large rides for older children. Chairman Carden stated that last year the festival ran smoothly and great with regards to safety. Chairman Carden recapped from previous years the discussion regarding enhanced security and taking out the rides, now that small rides are being brought back, what are the additional security measures and how will it be enforced. Ms. Sisler advised that they have rented 4' steel fencing to go around the perimeter of the fair, similar to the fencing you would see for crowd control at a concert. She stated that they will also be doing wrist bands, similar to what the Kirtland Strawberry Festival did, everyone will be wearing them, if you are over the age of 21 you will have one color and if you are under 21 you will have another color. If you are under the age of 21, they will have to come with someone over the age of 18, ID's will be checked. There will be two entrances with check points manned by police and then once they go through there, they will be greeted by two St. Mary Magdalene volunteers, one that will be checking ID's for anyone that looks close to or under 18 and one that will provide the applicable wrist band based on age. She stated that there has been a lot of research that has gone into this to help ensure safety and prevention of any situations that may arise. They are really trying to make this a safe family friendly atmosphere. Chairman Carden asked, since they are doing it this way does it still allow for no admission fees, Ms. Sisler stated that is correct. Mr. Downing asked if other festivals are doing the same or similar procedures, Ms. Sisler stated that there are only two festivals where you will not see similar procedures in place, any other church festival that attended SMM meeting (about 8 different festivals) will be following similar procedures. Mr. Downing advised that he appreciates the work that is going into the festival to make sure it is a safe environment. Chairman Carden asked about the entrances from years past and he couldn't recall if there was fencing. Ms. Sisler advised that years past there was not fencing, and people could enter at any area, which will now be changed this year to include fencing and 2 entrances and an emergency entrance/exit. Chairman Carden asked about lines waiting to get in since there will only be two entrances, she advised that there may be a possibility for a third entrance to help with long lines, SMM has been working closely with Lieutenant Lawrence, they have run all ideas through him. The emergency entrance/exit could possibly be used if there is a need. Ms. Sisler stated that there may be long lines however they are doing everything they can to get ahead of that, this is trial and error. They are asking their volunteers to come in earlier (they will get their wristbands ahead of time) and they are giving parishioners the opportunity to get theirs ahead of time too. They also plan to get the information out to people, she has spoken with Mayor Vanni and the Police Department who will

be putting the information on the website, it will be in all other parish bulletins, they are going to advertise it everywhere they can advertise so that people are aware and prepared. She also advised that the wrist band colors will change every day. She stated that they have tried to think about everything they can. She advised the board that daily they will be ending an hour earlier than years past, not due to thinking problems may happen but because vendors have indicated that the last hour is not very profitable or busy. Chairman Carden asked if they are still waiting on permits for electrical, police, etc. Ms. Sisler advised that the electrician is working on the electrical permits, the liquor permit ready to be submitted and they have the police permit in. Mr. Tomas asked how many volunteers they have, Ms. Sisler stated 350/450 volunteers. There was some discussion regarding volunteers, their responsibilities and as well as another church in our area. In addition to the kiddie rides, Bates will be bringing some concessions as well as games.

Motion made to recommend the approval of St. Mary Magdalene (SMM) Church - 33rd Annual Homecoming Festival - Located at 32114 Vine Street to City Council by Mr. Foisel, Seconded by Mr. Tomas.

Voting Yea: Chairman Carden, Mr. Foisel, Mr. Fortney, Mr. Tomas, Ms. Monaco, Mr. Downing

Candy Shop Nails LLC - Located at 30825 Euclid Ave Unit 2

Chief Brennan advised that this item is coming to Planning Commission because it is a service-based business. Alfonzo Hawthorne was present representing Candy Shop Nails LLC - Located at 30825 Euclid Ave Unit 2. Mr. Hawthorne advised that he is looking to open a nail salon in the City of Willowick. He stated that he will have two nail techs at this establishment, he is looking to relocate to Willowick after 15 years in Euclid. The relocation is for a bigger space and more clients. It was asked to Chief Brennan what this location was previously, Chief Brennan stated it was a yoga studio, located in the plaza by Kate's Bar and the convenience store. Chairman Carden asked if there will be a lot of work needing to be done at this location, Mr. Hawthorne advised that other than running a few water lines and cosmetic updates the location does not need much work. Chairman Carden asked when ideally, he is looking to open, Mr. Hawthorne stated June or July of this year.

Motion made to recommend the approval of Candy Shop Nails LLC - Located at 30825 Euclid Ave Unit 2 to City Council by Mr. Foisel, Seconded by Ms. Monaco.

Voting Yea: Chairman Carden, Mr. Foisel, Mr. Fortney, Mr. Tomas, Ms. Monaco, Mr. Downing

Adjournment

Motion made to adjourn the March 10th, 2025, Planning Commission meeting at 7:26pm by Mr. Foisel, Seconded by Ms. Monaco.

Voting Yea: Chairman Carden, Mr. Hren, Mr. Foisel, Mr. Fortney, Mr. Tomas, Ms. Monaco, Mr. Downing

ORDINANCE NO. 2025- 20

AN ORDINANCE AMENDING CHAPTER 1145 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “RETAIL DISTRICT;” SPECIFICALLY, AMENDING SECTION 1145.03, TITLED “USES.”

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:

Section 1. Chapter 1145 of the Codified Ordinances of the City of Willowick, Ohio titled “RETAIL DISTRICT,” specifically, Section 1145.03 “USES” is hereby amended to read and provide as follows:

The Retail District shall have the following main uses, accessory uses, and prohibited uses:

(a) Main Uses Permitted.

- (1) Retail establishments.
- (2) Offices. Professional, administrative, medical, public, semi-public and civil offices and other civil establishments.
- (3) Professional business and service establishments. Professional, craftsman, artisan business uses and personal services when recommended by the Planning Commission and approved by City Council.
- (4) Dining facilities, full service and drive through restaurants, ice cream parlors, pizza or other specialty food establishments.
- (5) Grocery stores.
- (6) School facilities.
- (7) Health club facilities.
- (8) Motor vehicle fueling stations.
- (9) Maximum of four entertainment device arcade(s) per three square mile(s).
- (10) Mechanical amusement devices and game rooms.
- (11) **Marijuana dispensaries, subject to all the following:**
 - 1. No more than a total of one (1) marijuana dispensaries shall be located in the City, regardless of the use district(s) in which they are located.
 - 2. No marijuana dispensary shall be located within one mile of the boundaries of a parcel of real estate having situated on it another marijuana dispensary within city limits.
 - 3. No marijuana dispensary shall be granted a Zoning Certificate without demonstrated compliance with the separation requirements contained in Sections 3796.30 and/or 3780.07 of the Ohio Revised Code, as applicable.

(b) Accessory Uses Permitted.

(1) Parking areas for the use of customers of the establishments permitted in Section [1145.03\(a\)](#).

(2) Building service facilities:

A. Facilities for the disposal of garbage and rubbish complying with the provisions of the Building Code.

B. Facilities shall be provided within an enclosed service area, separate from any pedestrian or vehicular traffic, for any accessory service needs to any retail establishment.

(c) Prohibited Uses.

(1) Retail establishments not conducive to those uses permitted in Section [1145.03\(a\)](#).

(2) Abortion clinics.

(3) Motels, hotels, or mobile home parks.

(4) Adult oriented material businesses.

(5) Sale of motor vehicles.

Section 2. The existing Section 1145.03 of the City’s Codified Ordinances are hereby repealed in that said Section and is suspended by this legislation.

Section 3. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____, 2025

Monica Koudela, Council President

Submitted to the Mayor: _____, 2025

Approved by the Mayor: _____, 2025

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council