



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, June 02, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of May 19, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. A proclamation honoring Tim Sherman for his contributions to the community.

ADMINISTRATIVE APPEALS

3. ADMINISTRATIVE APPEAL ORDER NO. 2026-14 (KOUDELA):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED IN THE SIDE YARD THAT EXTENDS 34' PAST THE LEFT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-15 (KOUDELA):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 19' ALLOW A FENCE TO BE INSTALLED 21' PAST THE SIDE ENTRANCE DOOR IN THE SIDE YARD THAT EXTENDS 34' PAST THE LEFT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-16 (KOUDELA):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A NEW CONCRETE DRIVEWAY TO BE INSTALLED 8' INTO THE FRONT YARD IN THE APPLICATION OF SECTION 1163.105(A) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR
COUNCIL DISCUSSION OF THE MAYOR'S REPORT****GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS**PUBLIC PARTICIPATION**

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS**CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION**

6. ORDINANCE NO. 2026 - 19:

AN ORDINANCE AMENDING ORDINANCE 2026-8 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); THE SEWER FUND (205); FIRE EMERGENCY RESCUE FUND (208); PERMISSIVE LICENSE FEE FUND (215); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

7. RESOLUTION NO. 2026 - 21:

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE POLICE PENSION FUND (801) AND DECLARING AN EMERGENCY.

8. RESOLUTION NO. 2026 – 22:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO BROADWAY EXCAVATING IN THE AMOUNT OF \$20,000.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

9. ORDINANCE NO. 2026- 20:

AN ORDINANCE BY THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO, DECLARING ITS INTENT TO PROCEED WITH THE RENEWAL OF AN EXISTING 0.50 MILL TAX LEVY FOR THE PURPOSE OF PROVIDING FUNDING FOR PARKS AND RECREATIONAL PURPOSES IN THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

10. ORDINANCE NO. 2026-21:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

11. RESOLUTION 2026-23:

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER IN AN AGREEMENT WITH THE DIRECTOR OF TRANSPORTATION AND EXECUTE CONTRACTS ON BEHALF OF THE CITY OF WILLOWICK, WHICH ARE NECESSARY TO DEVELOP PLANS FOR AND TO COMPLETE THE EUCLID AVE. RESURFACING PROJECT, AND DECLARING AN EMERGENCY.

MISCELLANEOUS

12. Motion to approve a purchase order to Broadway Excavating in the amount of \$20,000 for point of sale right of way storm lateral repair at 311 E.305th St.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
b) Council response to the public
c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

ADJOURNMENT



**City of Willowick
CITY COUNCIL REGULAR MEETING**

Tuesday, May 19, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

The meeting was called to Order by Ms. Koudela at approximately 6:30 p.m.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

All members of Council present with the exception of Mr. Malta.

APPROVAL OF MINUTES

- 1. Motion to approve the Minutes from the Regular Council Meeting of April 21, 2026.

MOTION: Ms. Antosh to approve. Ms. Bisbee second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

- 2. A proclamation honoring Sonja Hogue for her efforts to help a small child on May 5, 2026.

Mayor Vanni recognizes a resident this evening who went above and beyond to help avoid what could have been a very tragic incident.

ADMINISTRATIVE APPEALS

- 3. ADMINISTRATIVE APPEAL ORDER NO. 2026-10 (HOLLIS):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW NEW LOOSE AGGREGATE/GRAVEL DRIVEWAYS AND PARKING AREAS PER SUBMITTED SITE PLAN IN THE APPLICATION OF SECTION 1163.13(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

The applicant is here tonight. No questions from Council. No one in the audience for or against this item.

MOTION: Ms. Antosh to approve. Ms. Bisbee second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-11 (SCARBERRY):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A NEW DRIVEWAY TO BE INSTALLED 9' INTO THE FRONT YARD FOR PARKING A MOTOR VEHICLE IN THE APPLICATION OF SECTION 1163.105(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

The applicant is not present this evening. No one is here for or against the variance.

MOTION: Ms. Antosh to approve. Mr. McFarland second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-12 (SVEJKOVSKY):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED IN THE SIDE YARD THAT EXTENDS 24' PAST THE RIGHT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

The applicant is present tonight. No one is here for or against the variances.

MOTION: Ms. Antosh to approve. Mr. McFarland second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

6. ADMINISTRATIVE APPEAL ORDER NO. 2026-13 (SVEJKOVSKY):

AN ORDER GRANTING A VARIANCE AND EXCEPTION 2' HEIGHT TO ALLOW A 6' HIGH FENCE ON A CORNER LOT IN THE APPLICATION OF SECTION 1165.07(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

MOTION: Ms. Antosh to approve. Mr. McFarland second.

Ms. Bisbee asks if there will be any visual impairment because of the additional 2'?

Ms. Koudela says based on what she heard at the meeting, no.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni reports that we are recording our meeting tonight. It should be uploaded tomorrow morning. All the Council meetings will be posted on Youtube. Hopefully this first time goes smoothly.

The grant we put in with Senator Joyce we did not make the cut unfortunately. Will try again next year. We are still sticking with the 3 year plan to get the floor replaced and the bleachers.

The water lines on Fairway and Dickerson are still scheduled for 2027 by the County.

Good news on the roof for Fire Department and City Hall. Looks like we should get about 95% of the money back from insurance minus the 10% we have to pay so that is a big relief. Metroparks replaced the roof on the Lakefront Lodge as per the new agreement.

Today he had the honor of being at the Lake County of Aging Senior of the Year Award Ceremony. For Willowick this year it was Carol Stark. She was officially given her award today. He congratulates her.

We had the vacant lot on E 328. We are making progress on selling that. The appraisal just came back.

He thanks the Rec. Department. Councilwoman Bisbee did a great job as well. Julie as usual a great job and great turnout for opening day.

Also, we were contacted by the family of Ray Kaluba who was the Mayor of 74-79. He was Mayor when the time capsule was put in. He has sadly passed away. We invited his family and some others from that time to attend the event.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Mr. McFarland says thank you to everyone who did all the work for the video capabilities of the meetings. It will increase our transparency with our residents.

Ms. Bisbee thanks the Mayor for coming out on Saturday. The kids enjoy seeing him. She jokes that he had a great pitch this time.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

We had a road program meeting yesterday and will be starting end of June. There is a ton of construction going on. Water main on Lakeshore just finished. 305 will be going on for a long time. Bear with them and ODOT. Have been working on the pools. Dudley is giving them a hard time. One of the valves from the 50s-60s broke. Apex came and started baiting for the rats and will continue roughly every two weeks.

Ms. Koudela says this is National Public Works Week and she thanks Todd and his department.

Recreation Director – Julie Kless

She says opening day was excellent this year. She thanks the crew for getting the park and fields ready despite the weather. The Mayor throwing a perfect strike made her day. There are some issues with the pool but working on it like Todd said. Also working on camps and getting all summer activities ready.

Ms. Bisbee thanks Julie and her team. The fields look great. She thanks Scott, Connor, and Stacey as well. Super smooth this year.

City Engineer – Tim McLaughlin

There is one item under misc for bidding the ADA bathroom improvements. We went out for bids previously and received none so we have reworked it slightly above the original price. There is a lot of construction going on and more starting soon. Forestgrove is sort of coming to a conclusion maybe end of June. The parking lot will have a pre-con meeting next week. We don't know the exact schedule yet. The new lot should be done in August and the improvements around October.

Mr. Mohorcic asks if we don't receive bids again do we have the opportunity to just direct award the project?

Tim says he is unsure because of the Federal ties to it, but under normal circumstances yes. We cannot directly negotiate.

Finance Director – Goran Vrhovac

He has a few items on the agenda and is open for questions.

Law Director – Mandy Gwartz

No report, but open for questions.

Police Chief – Rob Daubenmire

Submitted his report last week. Nothing further to report, but open for questions.

Fire Chief – Bill Malovrh

Captain Paulick is here tonight. No report, but open for questions.

Chief Housing/Zoning Inspector – Sean Brennan

No formal report, but open for questions.

Ms. Koudela says she has heard his department has been very busy and hired a new full time person.

He says yes about 3 weeks ago. His name is Matt. We have been busy throughout the City in regards to several grass complaints. Spring is here. Vacant properties in the City.

WARD MATTERS

Mr. Phares says Mr. Malta got a complaint from a resident regarding the aprons on 305 sloping back towards the sidewalk.

Todd says we can mention it to ODOT. He thinks it is a visual because the aprons are so high because they have to add 3” of asphalt.

Mr. Phares says 409 and 415 were the addresses.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Jonas, a resident of Lakeshore Blvd, long time Willowick resident comes to speak. He raises a concern about ongoing overnight street parking on their block specifically with a white Kia. It is regularly parked overnight at the corner of Lakeshore and E 328 st. It violates the City ordinance. There seems to be inconsistent enforcement of the overnight parking regulations. He asks that the Police ensure all residents are held to the same standard. He does have documented photos.

Jean, 324th St Resident, 243. She is here to speak about a vacant house. 362 E 324 St. It had a fire and it has been under construction for over 2 years. The house does not have a basement. May 15 this year, Friday, from 1-4 p.m. there were 50-75 people at that house. We thought maybe they had an open house or something to sell it. It was a graduation party and a prom afterwards. All the people were there running all over and double parked on 324. The UPS driver could not even get down the street because of the double parking. We found out that this house is pending, the sale is pending. The people were blocking driveways. The woman across the street from her could not even get in her driveway. It was awful. Little 4-5 year olds running around and they were

scared they were going to get in the street. Some idiots were backing down the street. They have lived in Willowick for 56 years. It is a nice residential area and we found out that this 262 address is up for an Airbnb. We do not want that in our neighborhood. You wouldn't want that across the street from you. To top that off, a police car came down the street around 2 p.m. and could not get through. Once he got through, he left. Consequently no one called the cops because they thought that the police car just went to get further help. They were making tons of noise and blocking the street for 4 hours. We survived that and low and behold, Sunday morning May 17 at 12:01 a.m., another party came at that house and they partied until 5 a.m. in the morning. Outside and god only knows if they were in the backyard. She is here to say after 56 years of a nice residential street, it is going down the tubes unless we pass some type of Ordinance to prohibit these BnBs. This is a business, they should not be in residential areas. We do not want them across the street from us. When our kids were growing up and wanted a party, we went to Dudley or Manry. We went to the Lake property. No problems. These parties should not be in residential areas and have 75 people walking the streets, looking at your property, blocking the streets, and making noise. Please please please, pass an Ordinance to get rid of the business in residential area. Especially in a sweet little City like Willowick. The house is not sold yet, it is pending. She requests that the Law Director draw up a law to eliminate this type of activity in our City. It is not a party center. People maybe 10 doors away from where this BnB is might not have heard anything but were still effected by the people double parked. If you go by the house now, it's all closed up. You should not be partying from midnight until 5 am. They're drinking and coming out with cans and cups and after each party they have, they have a cleaning lady come out with bags of garbage. Maybe the building inspector can come look at it. It should be residential.

Chief Daubenmire addresses the Airbnb first. He says it was brought to his attention this week. Was not sure of an issue prior to. They sent a car over there around 4:30 p.m. for the parking complaints. When they went there and spoke to whoever was there, they said they were taking prom pictures and when he went by 20 min later there were no cars. The 12 am-5 am party they did not get a single phone call on that.

She says she did not want to wake up Mayor Vanni. If you guys do your job, it should never happen again.

He says unless someone calls they do not know about it. Please call them next time.

She says don't let it go into a BnB. The people were awful. Neighbors were afraid to sit outside. The people were sitting in basements because they know what happens at BnBs.

Ms. Koudela says her neighbor is a BnB and she has no issues, but please call the non-emergency number next time.

The resident says she has Mayor Vanni's number and she will call him.

Ms. Koudela gives her the non-emergency number.

The resident asks how you can okay a business in a residential area?

Ms. Koudela says it is something they can discuss.

The resident says she called Patrick Mohorcic and he said he would look into it.

Another resident asks how someone can rent out a house that's for sale?

Law Director says they are required to register and be inspected by the building department. We are aware of the BnBs in the City. Sean might be able to tell if it is registered or not.

Sean says he made some phone calls and spoke with one of the property owners today. He had no idea. He is one of many owners of the property and had no idea it was being rented out. He is going to let Sean know tomorrow about what he proposes to do after learning about the requirements. As soon as he finds out, he will let her know what the status will be.

Mr. Mohorcic says them renting this out as it was illegal. As you can see, Sean and Chief Daubenmire are enforcing that right now. It should be fixed from his understanding. They were not registered to do it.

A resident says something weird is going on. Who are they paying money to to rent this house?

Ms. Koudela says if it happens again please call the emergency number. It sounds like they addressed the complaint which was double parking. If it continues to happen, continue to call.

The resident says after all this happened and she did not get any sleep, she came up to the police department to fill out a complaint and spoke to Officer Bruno. He said at night when they had the party, Willowick only has 3 policeman at that time. Only 3. That is unreal. She was amazed.

Mr. Mohorcic says this will be on their patrol according to the Chief now that they know about it. It should stop it from happening again too.

She asks if this is something that can be put to a vote for the residents in the City if they want a BnB? They never voted on this.

Ms. Koudela says we can refer to Safety Committee.

Jeff Kessrich, Lakeshore Blvd, says he has been listening to everything said so far. These Airbnbs are relatively new to the City. There are only a handful of them. As legislators, you should vote on Ordinances so that the police have something to work with. That is a guardrail for everybody. He feels this should be discussed.

Ms. Koudela says this will be referred to Safety Committee.

Chief Daubenmire says the City granted permission for overnight parking if a resident calls in. If they find they are abusing the privilege, they will deny the request. There is no set number.

The resident says it's happening 2-3 times per week.

Chief says they try to give some leniency to the residents.

The resident says it is an inconvenience for him as well.

Chief says we try to treat everyone with the same fairness.

The resident says he has documented photos.

Chief says he does not believe he needs those.

Ms. Antosh says when they park on the street and are given a ticket, as long as they are paying the ticket you can't tow it right?

Yes.

She says do we have a limit on the tickets in a certain period of time? Or is it as long as it is paid you can't tow?

Law Director says it is just a parking infraction and the only way would be if there are unpaid fines that they could attach to the vehicle.

Ms. Koudela says maybe we can discuss this in Safety Committee as well. We will need advice from the Law Department. We will look into that.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

7. ORDINANCE NO. 2026 - 18:

AN ORDINANCE AMENDING ORDINANCE 2026-8 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh to suspend the rule requiring separate readings. Mr. Phares second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh to approve. Mr. McFarland second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

8. RESOLUTION NO. 2026 – 19:

A RESOLUTION BY THE CITY OF WILLOWICK, LAKE COUNTY, OHIO, DECLARING IT NECESSARY TO RENEW AN EXISTING .50 MILL TAX LEVY FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDING FOR PARKS AND RECREATIONAL

PURPOSES IN THE CITY OF WILLOWICK AND REQUESTING THAT THE COUNTY AUDITOR CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF WILLOWICK AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT .50 MILL TAX LEVY, AND DECLARING AN EMERGENCY.

MOTION: Ms. Antosh to suspend the rule requiring separate readings. Ms. Bisbee second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh to approve. Mr. Phares second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

9. RESOLUTION NO. 2026 – 20:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LOWE’S HOME CENTERS, LLC IN THE AMOUNT OF \$3,600.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

MOTION: Ms. Antosh to suspend the rule requiring separate readings. Ms. Bisbee second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MOTION: Ms. Antosh to approve. Mr. McFarland second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

MISCELLANEOUS

10. A motion authorizing Verdantas to advertise and re-bid the Fire Station Bathroom ADA Improvements.

MOTION: Ms. Antosh to approve. Mr. McFarland second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

11. Motion to vacate the Regular Council Meetings of July 7, 2026 and August 4, 2026.

MOTION: Ms. Antosh to approve. Ms. Bisbee second.

ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Phil Deitering, 469 Bayride, says he does not believe the police Chief said he was issuing tickets? Just allowing this person to park on the street? So no parking tickets or fines being paid, just someone calling saying they need to park on the street and being allowed again and again. Airbnb is a business right? Can he run one out of his house? Where people come in with regular hours and sell stuff? Is that allowed in a house? Because that's what that is. Maybe not every day, but often enough to be a business and he doesn't think that should be allowed and he doesn't want it next to him.

Ms. Koudela says she agrees with the interpretation that it sounds like this house has authorization for public parking.

Chief says he does not know how many times they have called, but the days they do not call they have received a citation.

Ms. Koudela says some home based businesses are allowed.

Sean says there are some home businesses allowed in ordinances. As far as a non-owner occupied. It is just like anything else where another family is renting to them. It's a business. So we do have in our ordinances where if they violate an ordinance and they have a license (parking, high grass, etc) the City has a right to revoke it. This property on 324 just came to light and now that we know, they will register and we will go from there. Sean says we have ordinances in place for these concerns.

The resident says there is nothing about not having a party though?

Sean says if you are renting a house for one day and your renters have a party at their house you must still comply with these ordinances such as noise.

The resident says South of them there was a house with a big party and two kids were shot and killed. There was an Ordinance that you couldn't have parties at these airbnbs.

Ms. Koudela says this will all be discussed at Safety. She has been on Council for 10 years and this is the first complaint so this has not been an issue until now. Now that it is an issue it will be discussed. It has only been a few days. If you see something call the non-emergency number they will come.

The resident said how can there be 5 airbnbs and no one knows about them?

Ms. Koudela says that is the point. No one is disturbing them.

Law Director says the activity occurring in her neighborhood is illegal. We did not know. You must alert them. The other airbnbs are registered and so yes the City does know about them. They need to call the Police if there is an issue. Mr. Brennan has already talked to the owner. What they were doing is illegal. The departments are taking action to prevent this from happening again. It's not that we don't have the laws in place to prevent this, but we did not know this was occurring.

The resident says judging what is going on at the other airbnbs and festivals and stuff like that with people from other parts of Lake and Cuyahoga county looking in your windows... this is unacceptable. Thanks for looking into it. She does not want to have another party.

Law Director says please call the police especially if there is double parking or noise issues.

EXECUTIVE SESSION

12. Discussion of Collective Bargaining with the Law Director and Finance Director.

**MOTION: Ms. Antosh motions to adjourn into Executive Session at approximately 7:26 p.m.
Mr. Phares second.**

**ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.
Ms. Bisbee, yea. Mr. Phares, yea.**

CLOSE EXECUTIVE SESSION

**MOTION: Ms. Antosh motions to return from Executive Session at approximately 7:39 p.m.
Ms. Bisbee second.**

**ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Mr. Mohorcic, yea.
Ms. Bisbee, yea. Mr. Phares, yea.**

ADJOURNMENT

Ms. Koudela calls for a Motion to Adjourn the Meeting.

MOTION: Ms. Antosh motions to approve. Mr. Phares second.

**ROLL CALL: Mr. McFarland, yea. Ms. Koudela, yea. Ms. Antosh, yea. Ms. Bisbee, yea.
Mr. Mohorcic, yea. Ms. Bisbee, yea. Mr. Phares, yea.**

Motion carried. Meeting Adjourned at 7:39 p.m.

Clerk of Council

Council President

Date

ADMINISTRATIVE APPEAL ORDER NO. 2026-14

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED IN THE SIDE YARD THAT EXTENDS 34' PAST THE LEFT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-7
NICHOLAS KOUDELA
29529 CRESTHAVEN

WHEREAS, at its meeting of May 13, 2026, the Board of Zoning Appeals, in Case No. 26-7, heard the appeal of Nicholas Koudela for the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.07(b) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-15

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 19' ALLOW A FENCE TO BE INSTALLED 21' PAST THE SIDE ENTRANCE DOOR IN THE SIDE YARD THAT EXTENDS 34' PAST THE LEFT SIDE REAR HOUSE LINE IN THE APPLICATION OF SECTION 1165.07(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-7
NICHOLAS KOUDELA
29529 CRESTHAVEN

WHEREAS, at its meeting of May 13, 2026, the Board of Zoning Appeals, in Case No. 26-7, heard the appeal of Nicholas Koudela for the requested variance and has recommended to Council that the variance to Section 1165.07(b) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1165.07(b) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ADMINISTRATIVE APPEAL ORDER NO. 2026-16

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A NEW CONCRETE DRIVEWAY TO BE INSTALLED 8' INTO THE FRONT YARD IN THE APPLICATION OF SECTION 1163.105(A) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

CASE NO. 26-7
NICHOLAS KOUDELA
29529 CRESTHAVEN

WHEREAS, at its meeting of May 13, 2026, the Board of Zoning Appeals, in Case No. 26-7, heard the appeal of Nicholas Koudela for the requested variance and has recommended to Council that the variance to Section 1163.105(a) of the Codified Ordinances of the City of Willowick be granted; and

WHEREAS, upon review of the record presented to the BZA and consideration of the Applicant's request, the Council finds and determines that said variance and exception be _____.

NOW, THEREFORE BE IT ORDERED, BY THE COUNCIL OF THE CITY OF WILLOWICK, STATE OF OHIO:

SECTION 1. That the Applicant's variance to Section 1163.105(a) of the Codified Ordinances is hereby _____.

SECTION 2. This order shall take effect and be in force from and after its passage.

PASSED: _____ 2026 _____
President of Council

ATTEST: _____
Clerk of Council

ORDINANCE NO. 2026 - 19

AN ORDINANCE AMENDING ORDINANCE 2026-8 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); THE SEWER FUND (205); FIRE EMERGENCY RESCUE FUND (208); PERMISSIVE LICENSE FEE FUND (215); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the City of Willowick, State of Ohio, that to provide for the current expenses and other expenditures of said City of Willowick during the calendar year ending December 31, 2026, that the following sums be and they are hereby set aside and appropriated as follows:

SECTION 2. That there be appropriated from the General Fund:

General Fund

Police Department

Gas & Oil	101.101.5420	60,000.00
	Police Department	60,000.00

Fire Department

Gas & Oil	101.102.5420	10,000.00
	Fire Department	10,000.00

Parks Department

Gas & Oil	101.301.5420	10,000.00
	Parks Department	10,000.00

Building Department

Gas & Oil	101.401.5420	4,000.00
	Building Department	4,000.00

Service Department

Gas & Oil	101.704.5420	22,000.00
	Service Department	22,000.00

TOTAL General Fund: 106,000.00

SECTION 3. That there be appropriated from the Sewer Fund:

Sewer Department

Gas & Oil	205.503.5420	15,000.00
	Sewer Department	15,000.00

TOTAL Sewer Fund: 15,000.00

SECTION 4. That there be appropriated from the Fire Emergency Rescue Fund:

Fire Department

Gas & Oil	208.102.5420	8,000.00
Fire Department		8,000.00

TOTAL Fire Emergency Rescue Fund 8,000.00

SECTION 5. That there be appropriated from the Permissive License Fee Fund:

Transportation Department

Gas & Oil	215.601.5420	18,000.00
Transportation Department		18,000.00

TOTAL Permissive License Fee Fun Fund: 18,000.00

Administrative Support

State Auditor Fees

County Auditor Deductions

Telephone

Professional Services

Administrative Support

TOTAL General Fund:

SECTION 3. That the Finance Director is hereby authorized to make expenditures or payments from any of the foregoing appropriations upon receiving proper certification and vouchers therefore, approved by the Board of Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 4. All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 3.12 of the Charter of the City of Willowick and Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council shall deliver a certified copy of this Ordinance to the Lake County Auditor.

SECTION 6. That this Ordinance is hereby declared and determined to be an emergency measure necessary for the preservation of the public peace, health and safety of said City for the reason that immediate provision must be made for the appropriation herein provided for and it shall, therefore, be in effect immediately upon its approval by the Mayor of the City.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2026

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

RESOLUTION NO. 2026 – 22

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO BROADWAY EXCAVATING IN THE AMOUNT OF \$20,000.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00; and

WHEREAS, the attached invoice from Broadway Excavating in the amount of \$20,000.00 represents emergency storm sewer lateral repair on 305 Street involving a stuck sewer snake was retrieved and 10 foot of storm lateral was replaced.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1.: It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasury or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2.: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3.: This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2026

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

ORDINANCE NO. 2026- 20

AN ORDINANCE BY THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO, DECLARING ITS INTENT TO PROCEED WITH THE RENEWAL OF AN EXISTING 0.50 MILL TAX LEVY FOR THE PURPOSE OF PROVIDING FUNDING FOR PARKS AND RECREATIONAL PURPOSES IN THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Resolution No. 2026-19 adopted on May 19, 2026, the Council of the City of Willowick declared it necessary to renew an existing 0.50 mill tax levy for parks and recreational purposes and requested the Lake County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by such levy; and

WHEREAS, the Lake County Auditor certified on May 20, 2026, that the amount of revenue that would be generated by a renewal levy of 0.50 mills is approximately \$70,824 annually, based upon a total taxable value of \$402,799,640, and that the levy would amount to \$5.00 for each \$100,000 of the County Auditor's appraised market value; and

WHEREAS, pursuant to Ohio Revised Code Sections 5705.03(B) and 5705.19(H), this Council desires to proceed with the submission of the question of such renewal levy to the electors of the City of Willowick at the General Election to be held on November 3, 2026;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Willowick, County of Lake and State of Ohio:

Section 1.: That this Council hereby resolves to proceed with the submission to the electors of the City of Willowick the question of a renewal tax levy for the purpose of providing funds for parks and recreational purposes pursuant to Ohio Revised Code Section 5705.19(H).

Section 2.: That said levy shall be a renewal levy for five (5) years at a rate not exceeding 0.50 mills for each one dollar of valuation, which amounts to \$0.05 for each one hundred dollars (\$100.00) of valuation and \$5.00 for each \$100,000 of the County Auditor's appraised market value, and which levy is estimated by the County Auditor to generate approximately \$70,824 annually commencing with the tax year 2026, for collection commencing in 2027.

Section 3.: That the question of such levy shall be submitted to the electors of the City of Willowick at the General Election to be held on November 3, 2026.

Section 4.: That the Clerk of Council is hereby directed to certify a copy of this Ordinance, together with all required certifications and documents, to the Lake County Board of Elections and the Lake County Auditor in the manner provided by law.

Section 5.: It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions

were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 6.: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and for the further reason that it is necessary to timely certify the question of the renewal levy to the Lake County Board of Elections for placement upon the November 3, 2026 General Election ballot; wherefore, this Ordinance shall take effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2026

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council

ORDINANCE NO. 2026-21**AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.**

WHEREAS, Council has been advised that monies are due the City for services provided in the performance of grass cutting and debris removal upon properties commonly known as:

<i>675 East 305th Street</i>	<i>\$244.26</i>
<i>343 Clarmont Road</i>	<i>\$200.00</i>
<i>363 Blissfield Drive</i>	<i>\$200.00</i>
<i>31610 Royalview Drive</i>	<i>\$200.00</i>
<i>28810 Lakeshore Blvd</i>	<i>\$224.26</i>
<i>299 East 286th Street</i>	<i>\$200.00</i>
<i>30532 Willow Lane</i>	<i>\$224.26</i>
<i>661 Dickerson Road</i>	<i>\$200.00</i>
<i>28801 Lakeshore Blvd</i>	<i>\$200.00</i>
<i>30603 Royalview Drive</i>	<i>\$200.00</i>

WHEREAS, statements for said services in the amounts listed above have been forwarded to the individual owners of said properties and, to date, no payments have been received; and

WHEREAS, it has been recommended that said delinquency be placed upon the tax duplicate to be assessed against the subject real property.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:

SECTION 1. That the Director of Finance is hereby authorized and directed to certify to the Lake County Auditor and the Lake County Treasurer for collection as property tax, those monies due the City of Willowick from the individual set forth in Exhibit "A" that is attached hereto and made a part hereof, same to be collected at the next immediate collection period.

SECTION 2. That all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting and all deliberations of this Council, or any of its committees that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That all Ordinances or parts thereof in conflict with the provisions of this Ordinance is hereby repealed.

SECTION 4. That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the usual daily operation of a municipal department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

PASSED: _____, 2026

President of Council

SUBMITTED to the Mayor for his approval

on _____, 2026

APPROVED by the Mayor on
_____, 2026

ATTEST:

Clerk of Council

Mayor

EXHIBIT "A"

Name	Address	Parcel Number	Amount
Jacqueline Zerbe	<i>675 East 305th Street</i>	28-A-040-F-00-020-0	\$244.26
Lamm Bettye B. (c/o Barbara Brown)	<i>343 Clarmont Road</i>	28-A-041-J-00-008-0	\$200.00
Winella K. Osredkar	<i>363 Blissfield Drive</i>	28-A-042-J-00-043-0	\$200.00
Trisha Murphy & Jason Tack	<i>31610 Royalview Dr</i>	28-A-039-L-01-018-0	\$200.00
Patti Anne, LLC	<i>28810 Lakeshore Bl</i>	28-A-042-H-00-013-0	\$224.26
Leonard Daw	<i>299 East 286th Street</i>	28-A-042-B-00-050-0	\$200.00
Todd Sweeney	<i>30532 Willow Lane</i>	28-A-039-F-00-023-0	\$224.26
Nada Kustis	<i>661 Dickerson Rd</i>	28-A-039-L-00-081-0	\$200.00
Barr & Barr	<i>28801 Lakeshore Bl</i>	28-A-042-F-00-001-0	\$200.00
Raymond Dowling	<i>30603 Royalview Dr</i>	28-A-039-D-00-012-0	\$200.00

RESOLUTION 2026-23

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER IN AN AGREEMENT WITH THE DIRECTOR OF TRANSPORTATION AND EXECUTE CONTRACTS ON BEHALF OF THE CITY OF WILLOWICK, WHICH ARE NECESSARY TO DEVELOP PLANS FOR AND TO COMPLETE THE EUCLID AVE. RESURFACING PROJECT, AND DECLARING AN EMERGENCY.

PRELIMINARY LEGISLATION

(LPA-ODOT-Let Project Agreement)

(CONSENT)

Ordinance/Resolution #: _____

PID No.: 122310

County/Route/Section: LAK US 020 0.04 Wickliffe

Agreement No: 41422

The following is a/an Resolution enacted by the _____ City of Willowick of Lake County, Ohio,
(Local Public Agency)
hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the LPA has determined the need for the described project:

Resurface Euclid Ave (US-20) from 240' east of the Lake County western line to the western gutterline of S.O.M. Center Rd (SR91) in the Cities of Wickliffe, Willowick, and Willoughby in Lake County, and install pedestrian enhancements between Bellview St and 260' east of E. 300th St which includes curbs, sidewalk replacement and site amenities.

NOW THEREFORE, be it resolved by the City of Willowick of Lake County, Ohio.

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project and shall enter into a LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project.

The State shall assume and bear 100% of all of the costs of the improvement.

The LPA agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

SECTION IV Authority to Sign

The LPA hereby authorizes Mayor Michael Vanni of said _____ City of Willowick to
(Signature authority) (LPA or its division, department or agency)
enter into and execute contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project; and to execute contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project.

5/28/2026

PID 122310

Upon request of ODOT, the Mayor, Michael Vanni is also empowered to execute any appropriate documents to
(Signature authority)
affect the assignment of all rights, title, and interests of the City of Willowick to ODOT arising from
any (LPA)
agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due
to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

SECTION V – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION VI – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION VII-Emergency measure

This Resolution is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

SECTION VIII- Open and Public

It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Adopted by Council _____

Monica Koudela, Council President

Submitted to the Mayor: _____

Approved by the Mayor: _____, 2026

Michael Vanni, Mayor

ATTEST: _____
Alyssa Moran, Clerk of Council