



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, February 06, 2024 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AMENDED AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to Approve the Amended Minutes from the January 2, 2024, Regular Council Meeting
2. Motion to Approve the Minutes of the January 16, 2024, Regular Council Meeting

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

- Finance** – Bisbee, Mohorcic, Antosh
- Safety** – Phares, Malta, McFarland
- Service, Utilities & Public Lands** – Malta, Phares, McFarland
- Streets, Sidewalks & Sewers** – Malta, Mohorcic, Bisbee
- Tax Compliance** – Koudela, Antosh, McFarland
- Moral Claims** – Antosh, Phares, Koudela
- Budget** – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

- Planning** – Phares/Alternate Antosh
- Board of Zoning Appeals** – McFarland/Alternate Koudela
- Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares
- Recreation Board** – Bisbee/Alternate Phares
- Plan Review Board** – Antosh
- Hearts & Hammers** – Malta

FUND TRANSFERS & BID AUTHORIZATIONS**CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION****3. Resolution No. 2024-2**

A Resolution Establishing the City of Willowick Honorary Street Naming Policy

1st Reading 1/16/2024, 2nd Reading 2/6/2024

4. Resolution No. 2024-4

A Resolution Recognizing and Support Fair Housing, and Declaring an Emergency

5. Resolution No. 2024-5

A Resolution to Approve Authorizations (Then and Now Certificate) to the City of Eastlake in the Amount of \$664,668.00 for the City of Willowick and Declaring an Emergency

6. Resolution No. 2024-6

A Resolution to Approve Authorizations (Then and Now Certificate) to the City of Willoughby in the Amount of \$21,871.00 for the City of Willowick and Declaring an Emergency

7. Resolution No. 2024-7

A Resolution to Approve Authorizations (Then and Now Certificate) to Wichert Insurance in the Amount of \$148,792.98 for the City of Willowick and Declaring an Emergency

8. Resolution No. 8

A Resolution by the Willowick City Council, Adopting a Policy for Distribution of Grant Funding from the Ohio Ambulance Transportation Program and Declaring an Emergency

MISCELLANEOUS

PUBLIC PARTICIPATION

ADJOURNMENT

RESOLUTION NO. 2024-2

A RESOLUTION ESTABLISHING THE CITY OF WILLOWICK HONORARY STREET NAMING POLICY

WHEREAS, the City of Willowick desires to establish a policy by which citizens may make application to the City to honor an individual or group of individuals that have made significant contributions or impact to the City by permitting the honorary naming of a portion of a City street in their name(s); and

WHEREAS, the Streets, Sewers and Sidewalks subcommittee of Council has recommended the establishment of guidelines/policy to govern applications submitted to the City for the naming of streets in honor of individual or group of individuals; and

WHEREAS, the City finds the policy established by the Streets, Sewers and Sidewalks subcommittee for the honorary naming of portions of City streets to be appropriate and in the best interests of the City and the orderly operation of its administration.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio:

Section 1. The City hereby establishes and adopts the Honorary Street Naming Policy set forth on the annexed Exhibit A, which may be amended from time to time by majority vote of the Council of the members of City of Willowick.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety by the City and for the further reason that it is necessary to provide for the orderly operation of the City’s administration and municipal departments; wherefore this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, President of Council

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

City of Willowick Honorary Street Naming Policy

Purpose. The City of Willowick Honorary Street Naming Policy allows citizens or organizations to make application to the City of Willowick to honor an individual or group of individuals that have made significant contributions or impact to the City of Willowick by providing an honorary designation of a portion of a City street in honor of the individual or individuals.

Qualifications of Honoree(s). The honoree(s) must be resident(s) of the City of Willowick that: (a) is deceased or retired from a distinguished career for a minimum of two (2) years, (b) made significant contributions to the community, arts, science, religion, entertainment, philanthropic cause or business, (c) volunteered time and effort for the betterment of the city, state or country, or (d) served with distinction in the United States armed forces or City safety forces.

Street. The honorary naming of a street is permitted for a portion (1 block) of a City street, only. Where an honorary street sign is installed, the original name of the street and postal addresses will remain the same. The honorary sign will be different in color or design and will be added or incorporated into the original street sign. The design will be white lettering on a blue background.

Application for Honorary Street Name Designation: An individual or organization requesting the honorary designation shall submit their application to the Council Member of the Ward in which the sign is to be placed. The Council Member shall submit the application with his/her recommendation or opposition to the City of Willowick Streets, Sewers and Sidewalks Committee.

All applications shall contain the following:

- (1) Name, address and telephone number of the applicant; and
- (2) Name of honoree(s) as it would appear on the sign; and
- (3) Summary of the reason for the request and qualifications of the honoree(s) in accordance with this policy; and
- (4) The address and geographical map clearly marked or highlighted of portion of the City street the application is seeking the honorary designation; and
- (5) Application fee of \$100.00 (to be applied towards the costs of the approved sign; if the sign is not approved, the application fee will be returned to the applicant).
- (6) If the application is for an honorary designation on a residential street, the application shall be accompanied by the consent of at least seventy percent (70%) of the property owners of the street.

Approval. After submission of the application to the Streets, Sewers and Sidewalks committee, the committee shall provide notice to the property owners within the portion of the street to be designation at least fourteen (14) days prior to the meeting at which the application will be considered; those speaking in favor or in opposition to the application may speak at said meeting. Following the meeting, the committee shall submit its recommendation to approve or deny the application to the City Council.

The City Council shall consider the recommendation of the committee, and any other information it deems relevant to the honorary designation, in its legislative approval or denial of the application.

Removal. The City shall bear the costs of production and installation of the sign. The City reserves the right to terminate the program, remove the honorary designation or take possession of the honorary sign for any reason, in the sole discretion of the City Council. The City will bear responsibility for maintenance of honorary signs.

RESOLUTION NO. 2024-4

**A RESOLUTION RECOGNIZING AND SUPPORTING FAIR HOUSING,
AND DECLARING AN EMERGENCY.**

WHEREAS, 2023 marked the 55th Anniversary of the passage of Title VIII of the Civil Rights Act;
and

WHEREAS, the effort to create equal housing opportunities for all people is encouraged at every level of government; and

WHEREAS, it is an important goal of our government to eliminate housing discrimination and assure the rights of every citizen to buy, rent, and sell housing, without regard to race, color, sex, religion, familial status, national origin or disability; and

WHEREAS, Title VIII of the Civil Rights Act and Presidential Executive Order 12892 describes the obligation to Affirmatively Further Fair Housing (AFFH); and

WHEREAS, it is a goal of the City of Willowick to accord residents with an enhanced quality of life through the development of opportunities in housing, employment, education and services by the implementation of plans that assure all people are afforded their rights thus fostering open inclusive communities; and

WHEREAS, as an applicant or potential recipient of federal funds, the City of Willowick agrees that it will take specified actions to Affirmatively Further Fair Housing (AFFH) and that the City to the best of its knowledge and belief asserts that that all policies and practices adopted and in place are in conformance with applicable fair housing law and that prior to May 21, 2019 any outstanding civil rights matters are resolved per HUD Docket No. FR-5800-N-01 Section III-C.2b ELIGIBILITY INFORMATION-Threshold Requirements; and

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Council of the City of Willowick:

Section 1. The City hereby recognizes the duty to affirmatively support Fair Housing within the City of Willowick.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety by the City and for the further reason that it is necessary to provide for the orderly submission of grants for funding of municipal departments;

Wherefore this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

SUBMITTED to the Mayor for his approval
on _____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Monica Koudela, President of Council

APPROVED by the Mayor on
_____, 2024

Michael J. Vanni, Mayor

RESOLUTION NO. 2024 – 5
A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO
THE CITY OF EASTLAKE IN THE AMOUNT OF \$664,668. FOR THE CITY OF
WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on _____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

**CITY OF EASTLAKE
35150 LAKESHORE BLVD.
EASTLAKE, OHIO 44095**

JAN 18 2024

PH: 440-951-2200

Fax: 440-975-4294

INVOICE 24-0117-02

Invoice Date: January 17, 2024

Amount Due: \$664,668.00

Bill to: City of Willowick
Attn. Finance Director

I HEREBY CERTIFY THAT THE GOODS AND/OR SERVICES SHOWN IN THIS INVOICE HAVE BEEN RECEIVED & OR RENDERED ON BEHALF OF THE

CITY OF WILLOWICK, P.O. # _____

DATE _____ 20__

Description of goods and/or services rendered

Vine Street Paving, per the cost breakdown in ODOT Ellis (30%) (ODOT Invoice 11721)	\$664,668.00
--	--------------

Please send remittance to: City of Eastlake
Attn: Finance Dept.
35150 Lakeshore Blvd.
Eastlake, Ohio 44095

OHIO DEPARTMENT OF TRANSPORTATION
ACCOUNT RECEIVABLE

Make check payable to: Treasurer of State

Mail to: Scott Newhouse
Section Manager, Funding and Economics
Ohio Department of Transportation
Office of Contract Sales & Estimating - #4110
1980 West Broad Street, 4th Floor
Columbus, Ohio 43223

PID No. 89274
Invoice No. 11721

To: City of Eastlake
35150 Lakeshore Boulevard
Eastlake, Ohio
44095

Federal Project No. E200047
Lake County
City of Eastlake
S.R. 640

PLEASE ENCLOSE A COPY OF THIS INVOICE TO IDENTIFY YOUR REMITTANCE

Proposal of Participation	Type of Agreement	Amount
		\$2,215,560.00

Contract amount \$1,927,000.00
ODOT Engineering amount \$ 288,560.00

For the improvement of that portion of S.R. 640, more particularly described as follows:

The project consists of improvements to Vine Street (S.R. 640) from lakeshore Boulevard (S.R. 283) to Just East of East 364th Street, including pavement planing, pavement repair, resurfacing, curb, sidewalk, curb ramps, drainage, and pavement markings, lying within the Cities of Eastlake, Willowick, and Willoughby.

Total Amount Due **\$2,215,560.00**

Ohio Department of Transportation
E-SIGNED by Nathan Fling
on 2023-12-20 18:49:18 GMT
By: _____
Administrator, Office of Contract
Sales & Estimating

Treasurer of State
Attn: Scott Newhouse, ODOT

1980 W. Broad Street, 4th Flr

002130
Columbus, OH 43223

01/10/2024 119342

Voucher	PO #	Invoice #	Account	Amount
20683090	RG240047	11721	402.875.5482	2,215,560.00
CHECK TOTAL:				\$2,215,560.00

Treasurer of State
Attn: Scott Newhouse, ODOT

1980 W. Broad Street, 4th Flr

002130
Columbus, OH 43223

01/10/2024 119342

Voucher	PO #	Invoice #	Account	Amount
20683090	RG240047	11721	402.875.5482	2,215,560.00
CHECK TOTAL:				\$2,215,560.00

CITY OF EASTLAKE

35150 Lakeshore Boulevard
Eastlake, OH 44095

Huntington National Bank
Cleveland, OH

6-15
410

119342

TWO MILLION TWO HUNDRED FIFTEEN THOUSAND FIVE HUNDRED SIXTY and 00/100 DOLLARS

Date	Check No.	Amount
1/10/24	119342	\$2,215,560.00

Valid after 90 Days

To the order of: Treasurer of State
Attn: Scott Newhouse, ODOT
1980 W. Broad Street, 4th Flr
Columbus, OH 43223

1193420 10410001531 01001880113

RESOLUTION NO. 2024 – 6
A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO
THE CITY OF WILLOUGHBY IN THE AMOUNT OF \$21,871. FOR THE CITY OF
WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on
_____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor

JAN 22 2024

Invoice Number 2024-00000005
Date 01/17/2024
Due Date 02/16/2024

Customer #: 1151

CITY OF WILLOWICK / FINANCE DIRECTOR
30435 LAKESHORE BLVD

WILLOWICK, OH 44095

Invoice Type: MC-General

Description: 2ND HF'23 COURT COSTS

SEE ENCLOSURES

Description	Quantity	Price Per Unit	Total Amount Due
1010-110-46602 Shared Crt Allocations			\$21,871.00

Remit Payment to:

THE CITY OF WILLOUGHBY
ONE PUBLIC SQUARE
WILLOUGHBY, OH 44094
FINANCE DEPARTMENT
(440)953-4208

Total Invoice: \$21,871.00

(440)953-4167

INVOICES NOT PAID WITHIN 30 DAYS WILL BE CHARGED A MONTHLY LATE FEE WHICH WILL BE THE GREATER OF \$10.00 OR 1.5% OF THE UNPAID BALANCE

I HEREBY CERTIFY THAT THE GOODS, MATERIALS
AND SERVICES DESCRIBED IN THIS INVOICE HAVE BEEN
RECEIVED AND RENDERED ON BEHALF OF THE

CITY OF WILLOWICK, OH
DATE _____ 20__

CITY OF WILLOUGHBY

MEMORANDUM

TO: Finance Officers

FROM: Cher Hoffman, Director of Finance

DATE: January 17, 2024

SUBJECT: Court Allocation for Second Half 2023

I am scheduling a meeting with the Finance Officer or Clerk-Treasurer of each political subdivision for Friday, February 9, 2024 at 9:00am. The meeting will be held at Willoughby City Hall in the 2nd Floor Conference Room.

Court Expenditures January -December 2023		<u>1,954,565</u>
Less:		
Court Costs	868,486	
Court Other	667,479	
Immobilization Fee	0	
Comm Service Pmts	<u>10,941</u>	<u>-1,546,906</u>
Court Expenditures Subject to Allocations		<u><u>407,659</u></u>

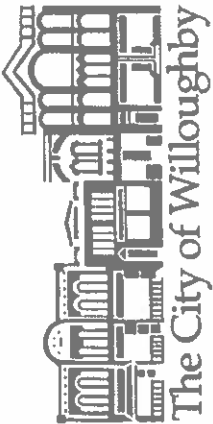
Allocations 2023

City	Percent	First Half	Second Half	Total Year
Willoughby	26.31%	53,021	54,232	107,253
Eastlake	19.97%	40,244	41,166	81,410
Wickliffe	20.78%	41,876	42,836	84,712
Willowick	10.61%	21,382	21,871	43,253
Kirtland Hills	2.57%	5,179	5,298	10,477
Kirtland	9.63%	19,407	19,851	39,258
Willoughby Hills	9.15%	18,439	18,862	37,301
Timberlake	0.12%	242	247	489
Waite Hill	0.85%	1,713	1,752	3,465
Lakeline	0.01%	20	21	41
Total	<u>100.00%</u>	<u>201,523</u>	<u>206,136</u>	<u>407,659</u>

CH: nak

Attachments: Court Revenue & Expenditures

cc: Judge Cornachio
cc: Chris Simon



COURT ALLOCATION

Fiscal Year to Date 12/31/23
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 1010 - General Fund											
REVENUE											
Department 110 - Court											
46601	Court Costs	810,000.00	.00	810,000.00	60,711.10	.00	868,486.05	(58,486.05)	107	807,738.81	
46602	Court Costs-Shared	250,000.00	.00	250,000.00	.00	.00	301,818.00	(51,818.00)	121	314,731.00	
46604	Court-Other	600,000.00	.00	600,000.00	47,565.10	.00	667,478.52	(67,478.52)	111	577,243.86	
46606	Community Service Payments	3,000.00	.00	3,000.00	320.00	.00	10,941.00	(7,941.00)	365	2,870.00	
Department 110 - Court Totals		\$1,663,000.00	\$0.00	\$1,663,000.00	\$108,596.20	\$0.00	\$1,848,723.57	(\$185,723.57)	111%	\$1,702,583.67	
REVENUE TOTALS		\$1,663,000.00	\$0.00	\$1,663,000.00	\$108,596.20	\$0.00	\$1,848,723.57	(\$185,723.57)	111%	\$1,702,583.67	
EXPENSE											
Department 110 - Court											
50101	Full Time	1,164,812.00	.00	1,164,812.00	77,290.27	.00	1,038,070.01	126,741.99	89	907,856.81	
50102	Part Time	150,000.00	.00	150,000.00	9,434.24	.00	142,661.38	7,338.62	95	131,171.10	
50106	Overtime	3,000.00	.00	3,000.00	390.23	.00	6,813.49	(3,813.49)	227	3,280.38	
50109	Termination and Separation	35,000.00	.00	35,000.00	.00	.00	(369.92)	35,369.92	-1	92,096.81	
50201	Pension - PERS	179,594.00	.00	179,594.00	12,196.04	.00	170,078.25	9,515.75	95	165,642.92	
50204	Ins - Workers Comp	33,821.00	.00	33,821.00	2,177.89	.00	29,443.54	4,377.46	87	25,507.67	
50205	Insurance-Health	533,260.00	.00	533,260.00	29,312.79	.00	417,573.08	115,686.92	78	454,816.12	
50206	Insurance-Life	2,889.00	.00	2,889.00	(16.95)	.00	2,453.47	435.53	85	2,418.22	
50207	Medicare	19,616.00	.00	19,616.00	1,199.44	.00	16,645.57	2,970.43	85	17,444.28	
50332	Education	7,500.00	.00	7,500.00	.00	.00	1,185.00	6,315.00	16	2,270.97	
50333	Mileage	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00	
50334	Dues	1,500.00	.00	1,500.00	150.00	.00	550.00	950.00	37	550.00	
50400	Communications	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	.00	
50402	Postage	50,000.00	10,189.84	60,189.84	4,658.99	591.48	83,310.51	(23,712.15)	139	64,546.21	
50451	Contract Services	8,500.00	12,780.56	21,280.56	162.50	15,552.73	8,195.28	(2,467.45)	112	10,506.44	
50480	Insurance and Bonds Liability	8,000.00	.00	8,000.00	313.00	.00	12,602.60	(4,602.60)	158	9,966.95	
50500	Repair and Maint-Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	342.62	
50601	Materials - Supplies	20,000.00	7,399.20	27,399.20	437.88	8,777.36	10,022.33	8,599.51	69	9,691.48	
50602	Periodicals	10,000.00	.00	10,000.00	47.77	.00	6,191.88	3,808.12	62	6,812.20	
50603	Fuel & Oil	1,500.00	.00	1,500.00	42.77	.00	638.77	861.23	43	867.75	
50800	Capital	10,000.00	.00	10,000.00	.00	.00	8,500.00	1,500.00	85	.00	
Department 110 - Court Totals		\$2,259,492.00	\$30,369.60	\$2,289,861.60	\$137,749.09	\$24,921.57	\$1,954,565.24	\$310,374.79	86%	\$1,905,788.93	
EXPENSE TOTALS		\$2,259,492.00	\$30,369.60	\$2,289,861.60	\$137,749.09	\$24,921.57	\$1,954,565.24	\$310,374.79	86%	\$1,905,788.93	
Fund 1010 - General Fund Totals											
REVENUE TOTALS		1,663,000.00	.00	1,663,000.00	108,596.20	.00	1,848,723.57	(185,723.57)	111%	1,702,583.67	
EXPENSE TOTALS		2,259,492.00	30,369.60	2,289,861.60	137,749.09	24,921.57	1,954,565.24	310,374.79	86%	1,905,788.93	
Fund 1010 - General Fund Totals		(\$596,492.00)	(\$30,369.60)	(\$626,861.60)	(\$29,152.89)	(\$24,921.57)	(\$105,841.67)	(\$496,098.36)		(\$203,205.26)	
Grand Totals											

Item #6.

RESOLUTION NO. 2024 – 7
A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO WICHERT INSURANCE IN THE AMOUNT OF \$148,792.98 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of the making of such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any previous encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and funds in the treasury or in the process of collection at the time the contract or order was made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificate exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Willowick, County of Lake, and State of Ohio that:

Section 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of execution of this certificate, the amount of funds required to pay this contract(s) or order(s) has been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such actions were conducted in meetings open to the public in compliance with all legal requirements including Chapter 123 of the Codified Ordinances of the City of Willowick.

Section 3. This Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; and so that the certificate meets the timeliness requirement of the Ohio State Auditor; wherefore, this Resolution shall be in full force and take effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____, 2024

Monica Koudela, Council President

SUBMITTED to the Mayor for his approval
on _____, 2024

APPROVED by the Mayor on _____, 2024

ATTEST:

Christine Morgan, Clerk of Council

Michael J. Vanni, Mayor



Customer	City of Willowick
Acct #	141
Date	12/29/2023
Customer Service	Denise Arison
Page	1 of 1

City of Willowick
 30435 Lake Shore Blvd
 Willowick, OH 44095

Payment Information	
Invoice Summary	\$ 122,563.00
Payment Amount	
Payment for:	Invoice#1550684
S 1772942	



Customer: City of Willowick

Invoice	Effective	Transaction	Description	Amount
1550684	01/01/2024	Renew policy	Policy #S 1772942 01/01/2024-01/01/2025 SELECTIVE INSURANCE COMPANIES / Selective Ins. Co. of America Commercial Package Policy Due Date: 1/18/2024	122,563.00
Total				\$ 122,563.00

Wichert Insurance Services 1200 Graham Road Cuyahoga Falls, OH 44224	(330)929-8686	Date
	webinfo@wichert.com	12/29/2023



Customer	City of Willowick
Acct #	141
Date	12/29/2023
Customer Service	Denise Arison
Page	1 of 1

City of Willowick
 30435 Lake Shore Blvd
 Willowick, OH 44095

Payment Information	
Invoice Summary	\$ 21,706.00
Payment Amount	
Payment for:	Invoices#1550682
GREENWICH	



Customer: City of Willowick

Invoice	Effective	Transaction	Description	Amount
1550682	01/01/2024	Renew policy	Policy #GREENWICH 01/01/2024-01/01/2025 Greenwich Insurance Company Law Enforcement Liability Policy Fee - Renew policy Due Date: 1/18/2024	21,461.00 245.00
				Total
				\$ 21,706.00

Wichert Insurance Services 1200 Graham Road Cuyahoga Falls, OH 44224	(330)929-8686 webinfo@wichert.com	Date
		12/29/2023



Customer	City of Willowick
Acct #	141
Date	12/29/2023
Customer Service	Denise Arison
Page	1 of 1

City of Willowick
 30435 Lake Shore Blvd
 Willowick, OH 44095

Payment Information	
Invoice Summary	\$ 4,200.00
Payment Amount	
Payment for:	Invoices#1550635
5415P610	



Customer: City of Willowick

Invoice	Effective	Transaction	Description	Amount
1550635	01/01/2024	Renew policy	Policy #5415P610 01/01/2024-01/01/2025 Travelers / Travelers Property Casualty Company of Amer Boiler & Machinery Due Date: 1/18/2024	4,200.00
Total				\$ 4,200.00

Wichert Insurance Services 1200 Graham Road Cuyahoga Falls, OH 44224	(330)929-8686	Date
	webinfo@wichert.com	12/29/2023



Customer	City of Willowick
Acct #	141
Date	12/29/2023
Customer Service	Denise Arison
Page	1 of 1

City of Willowick
 30435 Lake Shore Blvd
 Willowick, OH 44095

Payment Information	
Invoice Summary	\$ 278.00
Payment Amount	
Payment for:	Invoice#1550637
B6054280	



Customer: City of Willowick

Invoice	Effective	Transaction	Description	Amount
1550637	01/01/2024	Renew policy	Policy #B6054280 01/01/2024-01/01/2025 SELECTIVE INSURANCE COMPANIES / Selective Ins. Co. of America Governmental Crime Due Date: 1/18/2024	278.00
Total				\$ 278.00

Wichert Insurance Services
 1200 Graham Road
 Cuyahoga Falls, OH 44224

(330)929-8686

webinfo@wichert.com

Date

12/29/2023

RESOLUTION NO. 2023-8

A RESOLUTION BY THE WILLOWICK CITY COUNCIL, ADOPTING A POLICY FOR DISTRIBUTION OF GRANT FUNDING FROM THE OHIO AMBULANCE TRANSPORTATION PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, Willowick Fire Department is in receipt of Twenty Thousand Dollars (\$20,000.00) in grant funding from the Ohio Ambulance Transportation Program, which distributes sub awards from the State of Ohio's Coronavirus State Fiscal Recovery Fund as premium pay to eligible fire department employees who provided ground ambulance transport during the COVID-19 pandemic; and

WHEREAS, as a condition of the receipt of the grant funding, the State of Ohio requires a recipient to adopt a policy for distributing the premium pay grant funds.

NOW, THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, OHIO, AS FOLLOWS:

Section 1. The policy set forth below is hereby adopted for the distribution of grant funding from the Ohio Ambulance Transportation Program:

DISTRIBUTION POLICY

- A. In response to the impact of the COVID-19 pandemic on emergency medical workers, Willowick will utilize the grant funding from the Ohio Ambulance Transportation Program to provide premium pay to eligible workers in the Willowick Fire Department in accordance with the U.S. Treasury's Coronavirus State and Local Fiscal Recovery Funds final rule and following all guidelines of the Ohio Ambulance Transportation Program.
- B. Premium payments will be made to eligible workers employed by the Willowick Fire Department from 1-27-2020 to 4-10-2023 and who remain employed at the time of distribution.
- C. Premium payments will be made as a one-time lump sum payment to an eligible worker based upon the eligible worker's total hours worked from 1-27-2020 to 4-10-2023. The hourly rate of pay will be determined by dividing the total amount of funds received from the Ohio Ambulance Transportation Program by the total of all hours worked by eligible workers from 1-27-2020 to 4-10-2023.

Section 2. That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick and further, provides for the timely acceptance and distribution of grant funds for the operation of a municipal department.

WHEREFORE, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

Adopted by Council: _____, 2024

Monica Koudela, Council President

Submitted to the Mayor: _____, 2024

Michael J. Vanni, Mayor

Approved by the Mayor: _____, 2024

ATTEST: _____
Christine Morgan, Clerk of Council
#