

CITY OF WILLOWICK, LAKE COUNTY  
MINUTES & PROCEDURES OF A  
PLANNING COMMISSION MEETING

DATE: April 11, 2022  
PLACE: City Hall  
TIME: 7:30 p.m.

The meeting was called to order by Mr. Carden at 7:30 p.m. and opened with the Pledge of Allegiance.

PRESENT WERE: Carden, Rising, Foisel, Hren, Houry, Mohorcic  
(Law Director Landgraf were absent)

ALSO PRESENT: David Phares, Patty and Joseph Catanese  
representing Giuseppe's Pizza Inc.

Approval of Minutes

March 14<sup>th</sup> meeting minutes were approved. Motion by Mr. Mohorcic, second by Mr. Foisel. Vote: All ayes. Motion carried.

Development & Plan Review Committee - Mr. Rising

Mr. Rising had nothing to report tonight.

Rules Committee - Mr. Rising

Mr. Rising had no report tonight. Mr. Rising indicated that he has provided the secretary with the Planning Commission manual so the process to update it can begin.

City Engineer's Report - Tim McLaughlin

There was no written report submitted and City Engineer was not present.

Law Director's Report

There was no written report submitted and the Law Director was not present.

Architectural Review Board - Mr. Heckman

Mr. Heckman was absent and no report provided.

Community Reinvestment Area (CRA) - Mr. Carden

Mr. Carden had no report tonight.

Public Portion

The public portion was opened and closed at 7:33pm with no public in attendance.

Remarks - Old Business

There were none at this time.

Remarks - New Business

Consideration to accept the application for a Special Events Permit for the 30<sup>th</sup> Annual Homecoming Festival for St. Mary Magdalene Church, located at 32114 Vine Street, from June 2<sup>nd</sup>, 2022 to June 8<sup>th</sup>, 2022.

Motion by Mr. Hren, second by Mr. Mohorcic, to accept the application for a Special Events Permit for the 30<sup>th</sup> Annual Homecoming Festival for St. Mary Magdalene Church.

Discussion: It was expressed that nothing has changed from previous years. Vote: All ayes. Motion carried.

Remarks - New Business

Consideration to accept the application for a Special Events Permit for the 50<sup>th</sup> Year Anniversary Celebration for Giuseppe's Pizza Inc. located at 30441 Euclid Ave, from May 6<sup>th</sup>, 2022 to May 7<sup>th</sup>, 2022.

Motion by Mr. Hren, second by Mr. Mohorcic, to accept the application for a Special Events Permit for the 50<sup>th</sup> Year Anniversary Celebration for Giuseppe's Pizza Inc.

Discussion: Mr. Carden stated that this approval would be pending the Health department, Fire department and Police department requirements. There was discussion regarding the tent size of 20x30, Patty Catanese advised that the tent size is smaller than the original plan of 30x30 due to the size of the parking lot. Mr. Carden asked if there would be a need for any road closures. Patty Catanese stated that there is no need for road closures or closure of either of the entrances/exits. Patty Catanese stated that there will be cones around the tent so that patrons know where not to go. Mr. Carden asked about the live band that will be playing at the event, Patty Catanese stated that this is not a full band, this is a duo of brothers playing at the event. The board wanted to make sure that Patty and Joseph Catanese were aware of the noise ordinance. Mr. Hren asked if both the entrance/exits will be open and operational, Patty advised that yes they will both be open. Mr. Hren asked if there would be any concern as far as a barrier protecting the

building. Mr. Mohorcic stated it looks like there will be built in barriers with what they have set up, there will be a large tent as well as a truck and the cones are just an added deterrence so patrons do not drive through the area. There was some discussion regarding the traffic pattern and the location of the tent being on the side of the building and not in the parking lot of the establishment. Patty Catanese advised that as an added measure she will have an older employee monitoring the area. The board touched on the noise ordinance again and Patty Catanese stated that the celebration is set to end at 5pm.  
Vote: All ayes. Motion carried.

Adjournment

Motion by Mr. Mohorcic, second by Mr. Houry, to adjourn the meeting. Discussion: None. Vote: All ayes. Motion carried.

The meeting adjourned at 7:52 p.m.

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Mark Carden, Chairman

ATTEST:

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Heather K. Boling, Building Secretary