

CITY OF WILLOWICK, LAKE COUNTY
MINUTES & PROCEDURES OF A
PLANNING COMMISSION SPECIAL MEETING

DATE: September 16th, 2021
PLACE: City Hall
TIME: 6:30 p.m.

The meeting was called to order by Mr. Rising at 6:30 p.m. and opened with the Pledge of Allegiance.

PRESENT WERE: Rising, Kelbach, Foisel, Hren.
(Heckman, Carden and Houry were absent)

ALSO PRESENT: Council Liaison Phares and Pastor Elgan Reynolds of Shoregate United Methodist Church

Approval of Minutes

July 12th 2021 meeting minutes were approved. Motion by Mr. Hren, second by Mr. Foisel Vote: All ayes. Motion carried.

Development & Plan Review Committee - Mr. Rising

Mr. Rising had nothing to report tonight.

Rules Committee - Mr. Rising

Mr. Rising had no report tonight.

City Engineer's Report - Tim McLaughlin

There was no written report submitted and City Engineer was not present.

Law Director's Report

Law Director Stephanie Landgraf had no report tonight.

Architectural Review Board - Mr. Heckman

Mr. Heckman was absent and no report provided.

Community Reinvestment Area (CRA) - Mr. Carden

Mr. Carden was absent and no report provided.

Public Portion

The public portion was opened and closed with no one present tonight.

Remarks - Old Business

There were none at this time.

Remarks - New Business

Special Event - Jammin' for Jesus - 30500 Bayridge Blvd.

Pastor Elgan Reynolds of Shoregate United Methodist Church was present at the meeting to provide information regarding the proposed event. Pastor Elgan explained at his home church (outside of the City of Willowick) he has done this event Jammin' for Jesus for 6 years. This event is free to public, hamburgers and hot dogs will be provided, there will be kid's activities such as a bounce house, singing and some preaching. Pastor Elgan Reynolds stated that the event is just a good time for all and a good way to connect to the community. He advised us that as people come in to the event and register, they will be asked to take a survey. The survey will help the church to get a better understanding of what the needs in the community are. Mr. Rising stated that he sees Pastor Elgan Reynolds has an insurance policy. Mr. Hren where the cooking will be taking place, Pastor Elgan Reynolds indicated definitely outside, everything is completely outside unless it rains then at that time people will be welcomed inside to eat. There was some discussion as to whether the bounce house is a rental with associates that stay to monitor the rental or if the church will be monitoring it. Pastor Elgan Reynolds indicated that the bounce house is a rental with no associates from the rental company staying however Pastor Elgan Reynolds stated he has a trained volunteer that will be monitoring the bounce house during the event. Board member asked if the rental company showed insurance, Pastor Elgan Reynolds stated that the Church insurance policy covers the bounce house. Board member stated that since this event involves children in the bounce house we want to ensure their safety. As far as the grill layout provided, it was asked if it is in a fenced in playground area or up against a structure. Pastor Elgan Reynolds indicated that the grill would be in front of the playground. It is up against the chain-link fence. The fire department will be checking the grill before the event. Board member asked if there are going to be any provisions with regards to parking arrangements or monitoring the people parking elsewhere and walking. Pastor Elgan Reynolds said that they did not consider parking / walking as there are crosswalks. Pastor Elgan Reynolds said they are expecting the bulk of traffic to be foot traffic from the residents of the area. We want to make sure there is sufficient parking for all people looking to attend. The noise levels are

going to be monitored by the police department. Board member asked if there was going to be alcohol served at this event and Pastor Elgan Reynolds indicated there will not be alcohol at the event.

Motion by Mr. Rising, Second by Mr. Rising approve of the Special Event of Jammin' for Jesus. Discussion: None. Vote: All ayes. Motion carried.

Adjournment

Motion by Mr. Hren, second by Mr. Foisel, to adjourn the meeting. Discussion: None. Vote: All ayes. Motion carried.

The meeting adjourned at 8:50 p.m.

Mark Rising, Acting Chairman

ATTEST:

Heather K. Boling, Building Secretary