



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, March 16, 2021 at 7:30 PM  
City Council Chambers/ Webex

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**CALL MEETING TO ORDER**

(Total meetings to date - 5)

The sixth meeting of Council was called to order At 7:30 p.m. by Council President Patton.

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**PRESENT**

Ward 1 Councilman Michael Vanni  
Ward 3 Councilman Charles Malta  
Ward 3 Councilman David Phares  
Council President Robert Patton  
Ward 2 Councilwoman Natalie Antosh  
Ward 2 Councilwoman Theresa Bisbee  
Ward 1 Councilwoman Monica Koudela

**Also Present:** Mayor Regovich, Finance Director Benedict, Fire Chief Tennyson, Police Chief Turner, City Engineer McLaughlin, Sewer Foreman Gross, Law Director Landgraf, Chief Housing and Zoning Inspector Brennan, Economic Director Drake and Council Clerk Trend. Recreation Director Kless was absent.

**APPROVAL OF MINUTES**

1. Motion to approve the minutes of the Regular City Council Meeting of March 2, 2021.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve the minutes of the Regular City Council Meeting of March 2nd, 2021.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. Motion to appoint a representative to the CRA Housing Council.

Motion made by Mr. Malta, seconded by Ms. Antosh to appoint Mark Carden as the Mayor's representative to the CRA Housing Council.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

3. Motion to appoint a representative to the CRA Housing Council.

Motion made by Ms. Antosh, seconded by Mr. Phares to appoint John Heckman as the Mayor's representative to the CRA Housing Council.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Law Director Landgraf stated Council members would also need to appoint two representatives to the CRA Housing Council.

Ms. Koudela nominated Mark Rising and Ms. Antosh nominated Bob Houry.

Motion made by Mr. Malta, seconded by Mr. Vanni to appoint Mark Rising as Council's representative to the CRA Housing Council.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Malta to appoint Bob Houry as Council's representative to the CRA Housing Council.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**ADMINISTRATIVE APPEALS**

4. Administrative Appeal Order No. 2021-1 McCuller #1

An order granting a variance and exception of 2700 sq. ft. to build a new home on a lot that is only 4800 sq. ft. in the application of section 1163.03(a) of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Mr. Vanni, seconded by Ms. Antosh to grant Administrative Appeal No. 2021-1.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

5. Administrative Appeal Order No. 2021-2 McCuller #2

An order granting a variance and exception of 6' 3" into the setback to build a new home at 23' 9". the requirement is 30' per the setback

map in the application of section 1163.10 of the Codified Ordinances in Board of Zoning Appeals.

Motion made by Ms. Antosh, seconded by Mr. Vanni to grant Administrative Appeal No. 2021-2.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## **REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

The pools, day camp and all other programs are going to open up and move forward as scheduled this year under the proper protocols. There is no set date yet for the Senior Center to re-open. The City will continue working with the Health Department on rat complaints.

## **COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

Mr. Phares inquired about in person Council Meetings. The Council will continue to follow the Governor's guidelines for now and continue with virtual meetings.

## **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

### **Acting Service Director – Rich Regovich**

Garbage was cleaned up near the SR 2 off ramp and the Lake County Engineer's Office was contacted to find out their clean up schedule.

### **Recreation Director – Julie Kless**

No report - absent.

### **City Engineer – Tim McLaughlin**

The Fairway pipe inspection is complete and the entire pipe will not need to be replaced but some repair will still need to be done.

### **Finance Director – Cheryl Benedict**

No report.

### **Law Director – Stephanie Landgraf**

Modifications were made to two chapters in the Codified Ordinances for the Safety Committee. Ms. Landgraf requested an Executive Session to discuss Collective Bargaining matters.

**Discussion:** Councilman Vanni inquired about making the Mayor's position full-time. Ms. Landgraf stated this would require legislation and discussion with City Council.

### **Police Chief – Brian Turner**

Written report submitted electronically.

### **Fire Chief – Joe Tennyson**

Written report submitted electronically.

**Chief Housing/Zoning Inspector – Sean Brennan**

No written report. The City website has information on rodents under the Building Department. Wendy's will be doing improvements and adding a second drive through.

**Discussion:** Mr. Vanni inquired about the construction at the old Walker Hardware. Mr. Brennan stated that permits are being pulled at this time.

**Economic Development Manager – Monica Drake**

Ms. Drake along with Councilman Phares spoke with the owner of GD Luxury Salon on Vine St. about the experiences she had during COVID as a small business owner. The City received a CRA application and there is a meeting set up to speak with the applicant.

**WARD MATTERS**

Mr. Phares stated the Dog at Large Ordinance in the City is working. A resident was cited with a third offense and it is being turned over to the Dog Warden. Mr. Malta wanted to thank everyone involved in the truck parade for a special needs child.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**REPORTS OF STANDING COMMITTEES**

**Finance – Vanni, Bisbee, Koudela**

None.

**Safety – Phares, Malta, Bisbee**

Mr. Phares will be reviewing the modifications to Ordinances from the Law Director and there will also be a Safety Committee Meeting scheduled in a few weeks to discuss farm and exotic animals, bee keeping and ATV's.

**Service, Utilities & Public Lands – Malta, Phares, Bisbee**

None.

**Streets, Sidewalks & Sewers – Vanni, Malta, Antosh**

None.

**Tax Compliance – Koudela, Antosh, Patton**

None.

**Moral Claims – Antosh, Phares, Patton**

None.

**Budget – Vanni, Koudela, Patton**

None.

**LIAISON REPORTS****Planning** – Phares/Alternate Koudela

None.

**Board of Zoning Appeals** – Koudela/Alternate Vanni

None.

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

None.

**Recreation Board** – Bisbee/Alternate Phares

None.

**Plan Review Board** – Antosh

None.

**Hearts & Hammers** – Malta

May 1<sup>st</sup> is tentatively set for cleaning up the parks and Heart and Hammers will be helping.

**FUND TRANSFERS & BID AUTHORIZATIONS**

None.

**CONTRACT APPROVALS**

6. Motion authorizing the Mayor to enter into a contract with McDonald Equipment Company (MECO) for the purpose of checking and maintaining the emergency generator at the service garage from March 9, 2021 until March 8, 2022 in the amount of \$490.00.

Motion made by Mr. Vanni, seconded by Ms. Antosh to authorize the contract with McDonald Equipment Company for \$490.00.

**Discussion:** None.

**Vote:** All ayes. Motion carried

7. Motion authorizing the Mayor to enter into a contract with McDonald Equipment Company (MECO) for the purpose of checking and maintaining the emergency generator at the Fire Department from March 9, 2021 until March 8, 2022 in the amount of \$550.00.

Motion made by Ms. Antosh, seconded by Mr. Vanni to enter into a contract with McDonald Equipment Company for \$550.00.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

8. Motion authorizing the Mayor to enter into a contract with Cintas for standard uniform rental for the Service Department.

Motion made by Mr. Malta, seconded by Mr. Vanni to enter into a contract with Cintas.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**INTRODUCTION & CONSIDERATION OF LEGISLATION**

## 9. Ordinance No. 2021-9 (Finance Director)

An Ordinance to make appropriations for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2021, and declaring an emergency.

*1st Reading - February 16, 2021*

*2nd Reading - March 2, 2021*

*3rd Reading - March 16, 2021*

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-9.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

10. Resolution 2021-5 (Finance Director)

A Resolution authorizing the transfer of funds from the General Fund (101) to the Police Pension Fund (801) and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings of Resolution No. 2021-5.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to approve Resolution No. 2021-5.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**ADD - ON**

## 11. Ordinance No. 2021-15 (Law Director)

An Ordinance amending chapter 922 of the Codified Ordinances of the City of Willowick, Ohio, titled, "Willoughby-Eastlake wastewater collection and treatment system"; specifically, Section 922.06, titled "Fees," and declaring an emergency.

Motion made by Mr. Vanni, seconded by Mr. Phares to waive the three day rule on Ordinance No. 2021-15.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings of Ordinance No. 2021-15.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Mr. Phares to adopt Ordinance No. 2021-15.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**MISCELLANEOUS**

12. Motion authorizing a new liquor permit to Chipolte Mexican Grill of Colorado LLC, 30480 Lakeshore Boulevard, Willowick, Ohio 44095.

Motion made by Mr. Phares, seconded by Mr. Vanni to authorize a new liquor permit to Chipolte Mexican Grill.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**PUBLIC PARTICIPATION**

a) *Public statement (1 minute maximum)*

b) *Council response to the public*

c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

**ADJOURN TO EXECUTIVE SESSION**

To discuss contract negotiations.

Motion made by Mr. Malta, seconded by Mr. Vanni to adjourn to Executive Session to discuss Collective Bargaining matters.

**Discussion:** None.

**Vote:** All ayes.

**RETURN TO THE TABLE FROM EXECUTIVE SESSION**

Motion made by Mr. Phares, seconded by Ms. Antosh to appoint and employ Allain Legal Group to serve on behalf of the city for Collective Bargaining negotiations and representation.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

**ADJOURNMENT**

Motion made by Ms. Antosh, seconded by Mr. Malta to adjourn.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

Meeting adjourned at 8:47 p.m.



President of Council

Attest:



Clerk of Council