

CITY OF WILLOWICK, LAKE COUNTY
MINUTES & PROCEDURES OF A
PLANNING COMMISSION MEETING
SPECIAL MEETING

DATE: February 22, 2022
PLACE: City Hall
TIME: 7:30 p.m.

The meeting was called to order by Mr. Carden at 7:30 p.m. and opened with the Pledge of Allegiance.

PRESENT WERE: Carden, Rising, Foisel, Hren, Houry, Mohorcic, Heckman and Law Director Landgraf

ALSO PRESENT: Chief Brennan, Chief Turner and David Phares

Approval of Minutes

February 14th, 2022 meeting minutes are in process and not completed.

Development & Plan Review Committee - Mr. Rising

Mr. Rising had nothing to report tonight.

Rules Committee - Mr. Rising

Mr. Rising had no report tonight.

- Mr. Rising would like to provide the Planning Commission secretary the Planning Commission manual to complete in an electronic version and update as needed

City Engineer's Report - Tim McLaughlin

There was no written report submitted and City Engineer was not present.

Law Director's Report

Ms. Landgraf had no report tonight.

Architectural Review Board - Mr. Heckman

Mr. Heckman had no report provided.

Community Reinvestment Area (CRA) - Mr. Carden

Mr. Carden had no report tonight.

Public Portion

The public portion was opened and at 7:35pm.

Remarks - Old Business

Motion by Mr. Mohorcic, Second by Mr. Hren to recommend that an ordinance be drafted and sent up to City Council for their consideration Discussion:

- Councilman Phares recapped the last meeting with regards to his first topic of event/party centers in the City of Willowick.
- Chief Turner spoke on behalf of himself and his officers regarding the experiences that the department has had with the event centers that have already operated in the city.
- There was discussion between the board members regarding the event centers and touching on topics such as alcohol requirements with regards to security, security requirements, hours of operation, the possibility of limiting the amount of these types of establishments in the city and notifying the police department 2 weeks prior to an event in/at the center. There was also some talk about the amount of people that would be allowed into the event center and it was determined that since that is already establishment through the occupancy with the county.
- The board members were provided with documents such as an application for an established party center to review their rules.
- It was determined that the Planning Commission make a recommendation to draft an ordinance to be sent up to City Council for their consideration that encompasses:
 - Hours of operation as 8am to 12am
 - Must have private security present that is registered with the city throughout the duration of the event where patrons are present on the premises
 - Must comply with all other occupancy permits or regulations applicable to the business.
 - Permits Non-transferable to other owners
 - No more than 5 in the City of Willowick
 - Must notify the police department 2 weeks prior to event taking place if there will be alcohol served.

Vote: All ayes. Motion carried.

Remarks - Old Business

Motion by Mr. Mohorcic, Second by Mr. Foisel to recommend that ordinance 788 be sent up to City Council for their consideration. Discussion:

- The second topic of discussion was medical marijuana dispensaries and determining a set of regulations as we do not have anything currently in place.
- At the last Planning Commission meeting the board reviewed the ordinance in place for a neighboring city regarding these medical marijuana. There were some questions regarding the ordinance with regards to what it applies too such as the 3 different licenses (dispensaries, cultivation and processing) it was advised that this was regarding the medical marijuana dispensaries.
- The board discussed the radius of where the medical marijuana dispensaries are allowed to operate. (1000' from a school, playground or public park and 500' from a church)
- It was determined that there was nothing that needed to be changed from the ordinance provided.
- There was some discussion regarding limiting the amount of dispensaries in the city, as well as discussion regarding the fees. It was determined to limit to only one dispensary in the city.
- There was also some discussion regarding when recreational marijuana becomes legal however it was determined that, that would be a separate issue as recreational is currently illegal.
- There was additional discussion about doing a moratorium for recreation marijuana.
- It was determined to recommend ordinance 788 be sent up to City Council for their consideration.

Vote: All ayes. Motion carried.

- It was also determined to recommend to council an official moratorium to prevent the opening of any recreational marijuana dispensaries should they be legalized.

Motion by Mr. Mohorcic, Second by Mr. Hren to recommend to council an official moratorium to prevent the opening of any recreational marijuana dispensaries should they be legalized.

Vote: All ayes. Motion carried.

Remarks - New Business

There was no new business.

Adjournment

Motion by Mr. Carden, second by Mr. Rising, to adjourn the meeting. Discussion: None. Vote: All ayes. Motion carried.

The meeting adjourned at 9:05 p.m.

Mark Carden, Chairman

ATTEST:

Heather K. Boling, Building Secretary