



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, June 01, 2021 at 7:30 PM
City Council Chambers/ Webex

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

(Total meetings to date - 10)

The eleventh meeting of Council was called to order at 7:30 p.m. by Council President Patton.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Ward 3 Councilman Charles Malta
Ward 3 Councilman David Phares
Council President Robert Patton
Ward 2 Councilwoman Natalie Antosh
Ward 2 Councilwoman Theresa Bisbee
Ward 1 Councilwoman Monica Koudela

ABSENT

Ward 1 Councilman Michael Vanni

ALSO PRESENT

Mayor Regovich, Police Lieutenant Mastroianni, Fire Chief Tennyson, Finance Director Benedict, City Engineer McLaughlin, Recreation Director Kless, Law Director Landgraf, Chief Housing and Zoning Inspector Brennan, Sewer Foreman Gross, Economic Director Drake and Council Clerk Trend.

APPROVAL OF MINUTES

1. Motion made by Mr. Malta, seconded by Ms. Antosh to approve the Minutes of the Regular City Council meeting of May 18th, 2021.

Discussion: None.

Vote: All ayes. Motion carried.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COVID restrictions will be lifted on June 2, 2021 by the Governor. All City buildings in Willowick will be following the new guidelines. The Parks and Recreation renewal levy will be on the ballot this Fall.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

None.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**Acting Service Director – Rich Regovich**

Preparations are being made to get the sidewalk re-opened on Lakeshore at the new construction site. We are still experiencing delays with Kimble due to their manpower shortage. Item No. 7, 1990 Case 1845C Skid Steer Loader, will be traded in for \$10,000 to help with the purchase of a new Steer Skid Loader in Item No. 8.

Discussion:

1. Mr. Malta inquired about a broken curb in front of 29408 Fairway that was possibly caused by a City snowplow.
2. Ms. Bisbee inquired about Kimble's service.
3. Ms. Koudela inquired about a timeline on fixing two areas of roadway on Lakeshore Blvd. near the new construction site and another one across from Northshore Mall. A resident emailed a complaint about obstructed views at the intersection of E. 319 St/Vine St. due to the Mr. Hero sign and E. 319 St/Willowick Dr. due to a telephone pole on the right and overgrown bushes on the left.

Mayor Regovich stated that the curb on Fairway would be fixed. Kimble is diligently working to fill vacant positions and residents are being asked to be patient. The excavation areas on Lakeshore Blvd. will be looked at and the appropriate people contacted for repair.

Mr. Brennan responded to the intersection complaint stating the bushes at E. 319 St./Willowick Dr. are being cut back. He will also see about the bushes being trimmed by the telephone pole and will look back through the Ordinance for pole signs to see if anything can be done about the Mr. Hero sign.

Recreation Director – Julie Kless

The pools and camps will be open on Monday, June 7th. The Senior Center will opening on the June 15th.

City Engineer – Tim McLaughlin

Written report submitted electronically. Eight bids were received on Friday, May 28th for the Road Program. OPWC pre-apps for Round 36 have been submitted. The first one was for the Fairway Storm Sewer Project and the second for E. 327 St. north of Parkland. The first motion on the agenda is for the Lateral Program which is done every two years. The second is for E. 328 St. Phase II. One motion is for construction and the other motion is for engineering. This project is partially funded by OPWC through the state and \$100,000 comes from Lake County Storm Water Management. The remaining is funded by the City.

Finance Director – Cheryl Benedict

The local share for the E. 328 St. project is \$300,000.00 the City currently has \$448,000.00 in the Sewer

Fund. To be able to apply for additional funding, the engineering and design would need to be completed first. Should Council approve the motion for the engineering and design fees tonight, the next Council meeting would need to have authorization for an advance out of the Sewer Fund to the Project Fund. If the City is unable to get the additional money from other sources the project would have to wait until next year as the City has already done the borrowing for the Sewer Improvement Note. The \$70,500.00 would still be able to come out of the Sewer Fund this year. There are two pieces of legislation that Council needs to pass in order to get the Recreation renewal levy on the ballot in the fall.

Law Director – Stephanie Landgraf

No report.

Police Chief – Brian Turner

No report. Lt. Mastroianni is sitting in for Police Chief Turner.

Fire Chief – Joe Tennyson

Written report submitted electronically.

Chief Housing/Zoning Inspector – Sean Brennan

No report.

Economic Development Manager – Monica Drake

Excalibur Auto Body would like to make improvements to their building. The CRA draft agreement is still in process.

WARD MATTERS

None.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

REPORTS OF STANDING COMMITTEES

Finance – Vanni, Bisbee, Koudela

In Mr. Vanni's absence Council president Patton reminded everyone of the joint Budget/Finance Committee meeting on Tuesday, June 15th at 6:30 p.m.

Safety – Phares, Malta, Bisbee

No report. Mr. Phares would like to tentatively schedule a Safety Committee meeting for June 8th at 6:30 p.m.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

No report.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

No report.

Tax Compliance – Koudela, Antosh, Patton

No report. There will be a Tax Compliance meeting on Tuesday, June 8th at 5:30 p.m.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

No report.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No report.

Recreation Board – Bisbee/Alternate Phares

No report.

Plan Review Board – Antosh

No report.

Hearts & Hammers – Malta

Discussion for the next fundraiser event will be discussed at the next meeting.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

2. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the Mayor to enter into a lease agreement/contract with Enterprise Fleet Management for nine (9) vehicles at a total annual cost of \$48,609.00.

Discussion: None.

Vote: All ayes. Motion carried.

INTRODUCTION & CONSIDERATION OF LEGISLATION

3. Ordinance No. 2021-23 (Law Director)

An Ordinance authorizing the Mayor to take all actions necessary to accept the Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant Program Funds, and declaring an emergency.

Motion made by Mr. Malta, seconded by Mr. Phares to waive the three readings of Ordinance No. 2021-23.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-23.

Discussion: None.

Vote: All ayes. Motion carried.

4. Ordinance No. 2021-24 (Finance Director)

An Ordinance directing the Director of Finance to certify delinquent accounts to the Lake County Auditor and Lake County Treasurer for collection as property tax and declaring an emergency.

Motion made by Mr. Malta, seconded by Mr. Phares to waive the three readings of Ordinance No. 2021-24.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to adopt Ordinance No. 2021-24.

Discussion: None.

Vote: All ayes. Motion carried.

5. Resolution No. 2021-11 (Finance Director)

A Resolution by the City of Willowick, Lake County, Ohio, declaring it necessary to renew an existing .50 mill tax levy for the purpose of providing sufficient funding for parks and recreational purposes in the City of Willowick and requesting that the County Auditor certify the total current tax valuation of the City of Willowick and the dollar amount of revenue that would be generated by that .50 mill tax levy, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Phares to waive the three readings of Resolution No. 2021-11.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Bisbee, seconded by Ms. Antosh to approve Resolution No. 2021-11.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

6. Motion made by Ms. Antosh, seconded by Mr. Phares authorizing the expenditure to Comfort Control Systems in the amount of \$14,480.00 for the purchase and installation of two OEM compressors at City Hall.

Discussion: None.

Vote: All ayes. Motion carried.

7. Motion made by Mr. Phares, seconded by Ms. Antosh to declare a 1990 Case 1845C Skid Steer Loader with a bucket, VIN/JAF0041908 and City Tag No. 900-20, declaring it as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.

Discussion: None.

Vote: All ayes. Motion carried.

8. Motion made by Ms. Antosh, seconded by Mr. Phares authorizing a Purchase Order Requisition to Middlefield Farm and Garden for a 2020 Kubota Skid Steer Loader for the Service Department in the amount of \$30,414.48.
Discussion: None.
Vote: All ayes. Motion carried.
9. Motion made by Mr. Phares, seconded by Ms. Antosh authorizing CT Consultants to perform preliminary engineering, prepare final plans and bid documents, obtain bids and provide construction engineering services for the E. 328th Street Sewer Rehabilitation project for a fee not to exceed \$70,500 in accordance with the Agreement for engineering services.
Discussion: None.
Vote: All ayes. Motion carried.
10. Motion made by Ms. Antosh, seconded by Mr. Phares authorizing CT Consultants to perform preliminary engineering, prepare final plans and bid documents, obtain bids and provide construction engineering services for the 2021 Lateral Program for a fee not to exceed \$30,000 in accordance with the Agreement for engineering services.
Discussion: None.
Vote: All ayes. Motion carried.
11. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the hiring of Brian Regovich as a lifeguard in the Recreation Department.
Discussion: None.
Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

None.

ADJOURN TO EXECUTIVE SESSION

To discuss the purchase or sale of property.

Motion made by Mr. Phares, seconded by Ms. Antosh to adjourn to Executive Session.

Discussion: None.

Vote: All ayes. Motion carried.

RETURN TO THE TABLE FROM EXECUTIVE SESSION

Motion authorizing the Mayor enter into a purchase agreement for the real property at 30625 Lakeshore Blvd. for the sum of \$150,000.00 contingent on said property appraising for that value that is \$150,000.00 or more.

Discussion: None

Vote: Ayes: Mr. Malta, Mr. Phares, Mr. Patton, Ms. Antosh, Ms. Koudela. Nays: Ms. Bisbee. Motion approved.

ADJOURNMENT

Motion made by Mr. Phares, seconded by Ms Antosh to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 8:36 p.m.



PRESIDENT OF COUNCIL

ATTEST:



CLERK OF COUNCIL