



**City of Willowick**  
**PLAN REVIEW BOARD**

Thursday, September 26, 2024 at 3:00 PM  
Willowick Building & Service Center

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**MINUTES**

**1. Call meeting to order**

Chairman Brennan called the September 26th, 2024, Plan Review Board meeting to order at 3:00pm.

**Roll call**

**PRESENT**

Chairman Brennan  
Mr. McLaughlin  
Mr. Lazor

**ABSENT**

Chief Daubenmire  
Chief Malovrh Jr.  
Ken Pintar

**Approval of minutes**

Plan Review Board Minutes - September 12th, 2024

Motion made to approve the September 12th, 2024, Plan Review Board minutes by Mr. Lazor,  
Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Mr. McLaughlin, Mr. Lazor

**New business**

Smoker's Glass Boutique - Located at 1213 E 305th Street

Tony Nguyen was present representing Smoker's Glass Boutique - Located at 1213 E 305th Street. Chairman Brennan referenced Mr. Nguyen's letter of intent and asked about what the glass pipes are used for, Mr. Newman stated they are used for tobacco. Mr. Nguyen also stated the different type of glassware he would be selling and advised there is no tobacco being sold at the location. Chairman Brennan asked if he will be in compliance with all state laws and Mr. Nguyen stated he would be. The hours of operation were discussed and are in compliance. Mr. Nguyen advised that no substances or raw materials are being sold out of the location only glassware, all glass blowing will take place offsite in

Corning, New York. Chairman Brennan provided an explanation of the Plan Review Board duties and advised he would be in contact with Mr. Nguyen to schedule a walkthrough of the establishment and provide the next steps.

Motion made to approve Smoker's Glass Boutique - Located at 1213 E 305th Street by Mr. McLaughlin, Seconded by Mr. Lazor.

Voting Yea: Chairman Brennan, McLaughlin, Lazor

**Public portion**

Public portion was opened and closed at 3:08pm with no public present.

**Old business**

None.

**Miscellaneous**

None.

**Adjournment**

Motion made to adjourn the September 26th, 2024, Plan Review Board meeting at 3:09pm by Mr. Lazor, Seconded by Mr. McLaughlin.

Voting Yea: Chairman Brennan, Mr. McLaughlin, Mr. Lazor

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Chairman Brennan

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Heather Boling – Plan Review Board Secretary