



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, November 02, 2021 at 7:30 PM

City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

(Total meetings to date - 17)

The eighteenth meeting of Council was called to order at 7:32 p.m. by Council President Patton.

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

Council President Robert Patton

Ward 1 Councilwoman Monica Koudela

Ward 1 Councilman Michael Vanni

Ward 2 Councilwoman Natalie Antosh

Ward 3 Councilman Charles Malta

Ward 3 Councilman David Phares

ABSENT

Ward 2 Councilwoman Theresa Bisbee

ALSO PRESENT

Mayor Regovich, Finance Director Benedict, Law Director Landgraf, Fire Chief Tennyson, Police Chief Turner, Recreation Director Kless, City Engineer McLaughlin, Economic Manager Drake and Council Clerk Trend. Chief Zoning and Building Inspector Brennan was absent.

APPROVAL OF MINUTES

1. Motion made by Mr. Malta, seconded by Ms. Antosh to approve the Regular City Council Meeting Minutes of October 19th, 2021.

Discussion: None.

Vote: All ayes. Motion carried.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

None.

ADMINISTRATIVE APPEALS

None.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Home and condo sales are still doing well in the City and leaf pick up will begin on November 15th.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Mr. Phares was informed that Huntington Bank inside of Giant Eagle is closing.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**Service Director – Todd Shannon**

Report submitted electronically. Concrete work has started on E 308 St., Divot and Green for the manholes and aprons. More aprons than anticipated have to be replaced. Leaf pick up will begin on E 330 St. on November 15th and the City website will be updated daily with the progress of the pick up. AED's are going to be updated in the City buildings.

Recreation Director – Julie Kless

Ms. Kless thanked the Recreation Board members and Councilwoman Bisbee for their help with getting information out to the residents about the Recreation Renewal Levy on the ballot. The Winter Wonderland Program will be on December 12th.

City Engineer – Tim McLaughlin

No report. Additional money will need to be approved for the Road Program in order to address the numerous aprons that are needing to be replaced where the current road work is being done.

Finance Director – Cheryl Benedict

No report.

Law Director – Stephanie Landgraf

No report. Mr. Patton inquired if the Mayor has been granted by virtue of legislation emergency powers and also an explanation for the use of the term "emergency" in many of the Ordinances passed by Council. Ms. Landgraf stated the Mayor has certain powers in the event of an emergency that are set forth in the Charter and the Ordinances. The Mayor has no legislative authority. The emergency clauses in many of the Ordinances are for timeliness or procedural deadlines, or in the event of an emergent need of a Municipal Department. They have nothing to do with the Mayor's authority or Executive function over the administrative aspect of the City. Only Council has the authority to pass something on an emergency basis. The Mayor's emergency powers derive exclusively from the Ordinances and the Charter.

Police Chief – Brian Turner

No report.

Fire Chief – Joe Tennyson

No report. Work is being done with the Service Department to update all of the AED's in the City buildings.

Chief Housing/Zoning Inspector – Sean Brennan

No report. Absent.

Economic Development Manager – Monica Drake

Four potential new businesses were discussed at Plan Review.

WARD MATTERS

None.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

REPORTS OF STANDING COMMITTEES

Finance – Vanni, Bisbee, Koudela

None.

Safety – Phares, Malta, Bisbee

None.

Service, Utilities & Public Lands – Malta, Phares, Bisbee

There will be a meeting on November 16th at 6:45 p.m.

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

A meeting was held tonight prior to the Council meeting and information will be provided in the meeting minutes.

Tax Compliance – Koudela, Antosh, Patton

No report.

Moral Claims – Antosh, Phares, Patton

No report.

Budget – Vanni, Koudela, Patton

No report.

LIAISON REPORTS

Planning – Phares/Alternate Koudela

No report.

Board of Zoning Appeals – Koudela/Alternate Vanni

No report.

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Board members will need to be re-elected by the end of the year.

Recreation Board – Bisbee/Alternate Phares

No report.

Plan Review Board – Antosh

Four new businesses that went before Plan Review are Starbucks, Be Smoothie, Pure Pink and Aliah Creations and Events. Ms. Antosh would like to have a Safety Committee meeting to discuss Aliah Creations and Events as currently there is no Ordinance for this type of business.

Hearts & Hammers – Malta

Contact Ms. Antosh or Mr. Malta for tickets to the Hearts & Hammers fundraiser on January 29, 2022.

FUND TRANSFERS & BID AUTHORIZATIONS

None.

CONTRACT APPROVALS

2. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the Mayor to enter into a contract with Active Networking, Inc. for 192 hours of IT maintenance and support in the amount of \$17,664.
Discussion: None.
Vote: All ayes. Motion carried.
3. Motion made by Ms. Antosh, seconded by Mr. Malta authorizing the Mayor to enter into a one-year contract with AT&T for six POTS lines in the monthly amount of \$390.00.
Discussion: None.
Vote: All ayes. Motion carried.

INTRODUCTION & CONSIDERATION OF LEGISLATION

4. Ordinance No. 2021-49 (Law Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Streets, Utilities and Public Services Code;" specifically, Section 921.08, titled "Sanitary Sewer Rental Rates," to provide a use charge rate based upon \$4.935 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$39.48 per 800 cubic feet of water, or part thereof.

1st Reading 11-2-21

5. Ordinance No. 2021-50 (Finance Director)

An Ordinance amending Ordinance 2021-9 to provide for additional appropriations from the General Fund (101); Street Construction Maintenance & Repair Fund (202); Street Lighting Fund (204); Sewer Revenue Fund (205); Fire Emergency Rescue Fund (208); Street Improvement Levy Fund (213); Permissive License Fee Fund (215); Drug Law Enforcement Fund (218); Senior Citizens Center Fund (220); and the Coronavirus Relief Grant Fund (226) for current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2021, and declaring an emergency.

Motion made by Mr. Malta, seconded by Ms. Antosh to waive the three readings on Ordinance No. 2021-50.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to adopt Ordinance No. 2021-50.

Discussion: None.

Vote: All ayes. Motion carried.

6. Resolution No. 2021-34 (Law Director)

A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Comfort Control Systems for a Professional Service Preventative Maintenance Program for a period of one (1) year in the amount of \$5,998.00, and declaring an emergency.

Motion made by Mr. Phares, seconded by Ms. Antosh to waive the three readings on Resolution No. 2021-34.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Phares to approve Resolution No. 2021-34.

Discussion: None.

Vote: All ayes. Motion carried.

7. Resolution No. 2021-35 (Law Director)

A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Maximum Elevator & Safety Test Company for an Elevator Maintenance and Service Contract for a term of one (1) year, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Resolution No. 2021-35.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Mr. Malta, seconded by Ms. Antosh to approve Resolution No. 2021-35.

Discussion: None.

Vote: All ayes. Motion carried.

8. Resolution No. 2021-36 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to CityForce in the amount of \$5,400., for the City of Willowick, and declaring an emergency.

Motion made by Ms. Antosh, seconded by Mr. Vanni to waive the three readings on Resolution No. 2021-36.

Discussion: None.

Vote: All ayes. Motion carried.

Motion made by Ms. Antosh, seconded by Mr. Vanni to approve Resolution No. 2021-36.

Discussion: None.

Vote: All ayes. Motion carried.

MISCELLANEOUS

9. Motion made by Mr. Vanni, seconded by Ms. Antosh to authorize the Mayor to execute a Consent Authorization for Modification of the terms of a ground lease with Crown Castle dated March 2, 2004 to construct an AT&T generator on a concrete pad at 31230 Vine Street, Willowick, Ohio.

Discussion: None.

Vote: All ayes. Motion carried.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

None.

ADJOURNMENT

Motion made by Ms. Antosh, seconded by Mr. Phares to adjourn.

Discussion: None.

Vote: All ayes. Motion carried.

Meeting adjourned at 8:14 p.m.



PRESIDENT OF COUNCIL

ATTEST: 

CLERK OF COUNCIL