



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, July 16, 2024 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

CALL MEETING TO ORDER

The Thirteenth Meeting of Council was Called to Order by President Koudela at 7:31pm

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

PRESENT

President Monica Koudela
Ward 1 Councilman Patrick Mohorcic
Ward 1 Councilman Devon McFarland
Ward 2 Councilwoman Theresa Bisbee
Ward 3 Councilman Charles Malta
Ward 3 Councilman David Phares

ABSENT

Ward 2 Councilwoman Natalie Antosh

Also Present: Mayor Vanni, Director Landgraf, Director Benedict, Chief Malovrh, Lieutenant Lawrence for Chief Daubenmire, Director Shannon, Engineer McLaughlin, Clerk Morgan

ALSO ABSENT

Chief Brennan, Director Kless

APPROVAL OF MINUTES

1. Motion to Approve the Minutes from the June 18, 2024, Regular Council Meeting

Motion to approve made by Ward 2 Councilwoman Bisbee, Seconded by Ward 1 Councilman McFarland.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. A Proclamation Honoring Patrolman Donald Slapnicker

Read and Presented by Mayor Vanni

ADMINISTRATIVE APPEALS

3. Administrative Appeal Order No. 2024-13 (TADAJ)

An Order Granting a Variance and Exception to Install a Driveway Extension 9' into the Front Yard to Park Cars in the Application of Section 1163.105(a) of the Codified Ordinances in Board of Zoning Appeals

Motion to approve made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman McFarland.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

4. Administrative Appeals Order No. 2024-14 (KEOUGH)

An Order Granting a Variance and Exception of 4' to Install a New Garage 6' Away from the Neighbors Garage in the Application of Section 1163.07 of the Codified Ordinance in Board of Zoning Appeals

Motion to approve made by Ward 2 Councilwoman Bisbee, Seconded by Ward 1 Councilman McFarland.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

Mayor Vanni discussed Willowick's 100th anniversary where Willowick was incorporated as a Village in 1924. Plans for a celebration with the car show on August 18 will include an historical exhibit in the Field House. He asked that anyone who wants to contribute to the exhibit to reach out to Director Kless. Later in the day will be concert in the park.

Sunday, July 21 will be the pool renaming ceremony in honor of Marty Guzauskas.

Mayor discussed the problems with the pool leading to its closure several days and the resolution to reopen.

The Auditor's office will be mailing out the home evaluation for 2025 property taxes at the end of the month based on the home values increasing by 33.83% with the average value increase in the last 6 years of around 46%.

Mayor spoke with Chief Daubenmire regarding the return of Tim Gallagher for prisoner transport, Jeff Mastroaini for IT and Steve Fellingner in the Detective Bureau part time due to officer shortage. All were included in the police budget.

An item on the agenda for Mayor to sign a sub recipient agreement with the county for ARPA funds for E. 305th street sanitary and storm water trunk sewer rehab project, for council's consideration. This was based on the funds previously received for the Fairway of \$435,000 that was not fully used and \$207,834.00 was returned due to the project coming in under budget. The city requests the return of those funds for the E. 305th project.

There is no new information on the old Rite Aid building that was provided to the Mayor but he was informed the owners were close to having a tenant take over.

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

Councilman Malta inquired about the area of Shoregate discussed. Mayor noted the east end where the doctor offices used to be in addition to inquiring plans for the empty unit. Mr. Malta suggested this area would be great for senior living allowing senior residents to walk to the mall area.

Councilman Phares mentioned the numerous complaints he receives regarding drivers turning left out of the middle area. He noted he would also like to talk with the Shoregate owner about something different since the signs are not working.

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Electronic reported emailed.

The road program is wrapping up with a change order on the agenda for approval since project came in under budget.

The Casa lights are down with more landscaping to do and that will end the Shoreland Light project.

Vine Street on is on to its next phase in Eastlake.

The ODOT 3rd party agreement is on the agenda for the E. 305th resurface project to consider.

Councilman Mohorcic asked if this was the LAK project and Director Shannon confirmed with explanation.

Councilwoman Bisbee requested an update regarding the lights on Route 2. Director Shannon mentioned he did witness a Perram Electric truck at entrance ramp for 305th and he will reach out to confirm.

Recreation Director – Julie Kless

Absent

City Engineer – Tim McLaughlin

Engineer McLaughlin brought items to the attention of council for next agenda, which include the road program that is coming in under budget. Friday of this week, the advertisement for bids will go out for the E. 305th sewer project (part will be paid by ARPA funds upon Council's approval) with pre-bid next week and bids will open on August 2. Current estimate is around \$1M. Plans in the works for the annual smoke testing to begin with Bayridge, which was not accomplished last year.

Finance Director – Cheryl Benedict

Director Benedict announced the new billing system is up and running as of June 28, with the Lake County Department of Utilities. Any residents that qualified for the water discount will see the sewer discount included.

Councilman McFarland asked if customers will receive a pro-rate because of the last billing cycle discount being missed. Director Benedict did not believe that would be the case as the department previously informed the discounts would be effective with the new billing cycle.

Law Director – Stephanie Landgraf

No Report

Police Chief – Acting Chief Keith Lawrence

No Report

Fire Chief – Bill Malovrh

Electronic report emailed. No other report

Chief Housing/Zoning Inspector – Sean Brennan

Absent

WARD MATTERS

Councilman Mohorcic announced the Ward 1 meeting with Councilman McFarland, which is set for August 13, 2024, at 7:00pm at the American Legion Lodge.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

Sue Dayton 29307 W. Willowick Drive inquired to Mayor if he attended a party at 387 Clarmont on July 6 where a number of fireworks were being set off and why the fireworks were allowed to continue while an official was attending.

Mayor Vanni responded he was at the residence however, he had returned home before dark and prior to the fireworks taking place.

Susan Clark 30901 Lakeshore Blvd Apt 407 wanted to thank everyone that has been helping the residents at Shoregate Towers.

President Koudela thanked her for her comments.

Shelly Mavhr 843 Debra Drive discussed her concerns with the numerous recent pool closures.

Director Shannon addressed the service department's assistance with the pool and their frustrations with the algae problem that is becoming difficult with the various actions taken.

Dana Wright 29750 Clarmont Drive discussed her concerns with what she described as commercial grade fireworks being set off in the neighborhood and the possible stress on her neighbors.

Joan Steiner 29256 W. Willowick Drive discussed her concerns with the fireworks despite the ordinance in place and the lack of citations given for such violations.

(Addressing both **Ms. Wright** and **Ms. Steiner**), Lieutenant Lawrence apologized for the firework situation. The night mentioned, manpower was short due to a suspected missing juvenile, which at the time, took precedence. Councilman Mohorcic and Councilman Phares added to the discussion regarding possible protocol and recent ordinances changes.

Ed Kovalach, Jr. 29831 Phillips Avenue, Wickliffe wanted to thank the PD for their assistance de-escalating the gun situation on Wardon Road previously. Also noted his concerns with the speeding within Shoregate Shopping Center resulting in injury over the last couple of years.

President Koudela also thanked him for his comments and mentioned Mayor meeting with the owners of the shopping center. There was an agreement to restripe the lot but further discussions are needed.

Bill Savoca 30412 Oakdale Road discussed his concerns regarding law and order in the country. He also discussed his witnessing the racing of cars in the Shoregate parking lot and the vandalism to the city parks.

President Koudela thanked him presenting these concerns.

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Finance Committee met prior to council meeting to discuss fire department staffing and renovations that need immediate consideration. Councilwoman Bisbee and Councilman Mohorcic will meet with the fire chief and set up another meeting in September.

Safety – Phares, Malta, McFarland

No Report

Service, Utilities & Public Lands – Malta, Phares, McFarland

No Report

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

No Report

Tax Compliance – Koudela, Antosh, McFarland

No Report

Moral Claims – Antosh, Phares, Koudela

No Report

Budget – Mohorcic, Koudela, Bisbee

No Report

LIAISON REPORTS**Planning** – Phares/Alternate Antosh

Councilman Phares reported on the planning commission meeting, which discussed reviewing and amending ordinances for a/c compressors, double fencing and fencing on corner lots in addition to possible extension of the marijuana moratorium and allowing or prohibiting dispensaries in Willowick.

Board of Zoning Appeals – McFarland/Alternate Koudela

No Report

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

No Report

Recreation Board – Bisbee/Alternate Phares

Councilwoman Bisbee invited the Mayor and Council to the championship baseball game at 6:30 on field 3, Manry. In addition, she commended the diving and cleaning crews doing an excellent job keeping the fields and parks clean.

Plan Review Board – Antosh

Absent

FUND TRANSFERS & BID AUTHORIZATIONS

None

CONTRACT APPROVALS

None

INTRODUCTION & CONSIDERATION OF LEGISLATION**5. Resolution No. 2024-37**

A Resolution Authorizing the Mayor of the City of Willowick to Enter into a Subrecipient Agreement with the Board of Lake County Commissioners to Receive American Rescue Program Act ("ARPA") Funds for the E. 305th Street Sanitary and Stormwater Trunk Sewer Rehabilitation Project and Declaring an Emergency

Motion to suspend the rules made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman McFarland.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motions Carried

6. Resolution No. 2024-38

Resolution Authorizing the Service Director to Advertise for the Submission of Statements of Qualifications and to Select a Third-Party Consultant to Perform Project Management, Contract Oversight and Design Review for the LAK E.305th Street Resurfacing Project (PIS 120114) and Declaring an Emergency

Motion to suspend the rules made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Councilman McFarland, Seconded by Ward 2 Councilwoman Bisbee.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motions Carried

7. Amended Resolution No. 2024-39

A Resolution Authorizing the Application and Acceptance of Grant Funds from the Ohio Emergency Management Agency in the Amount of \$4,336.67 Relating to the Provision of Emergency Protective Measures During the 2024 Solar Eclipse, Authorizing the Mayor to Execute Necessary Agreements and Declaring an Emergency

Mayor Vanni commended both police and fire chiefs for applying for this grant.

Motion to waive three days made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Malta.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to suspend the rules made by Ward 1 Councilman McFarland, Seconded by Ward 2 Councilwoman Bisbee.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Malta.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Further Discussion; Motions Carried

8. Ordinance No. 2024-32

An Ordinance Directing the Director of Finance to Certify Delinquent Accounts to the Lake County Auditor and Lake County Treasurer for Collection as Property Tax and Declaring an Emergency

Motion to suspend the rules made by Ward 3 Councilman Malta, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Councilman McFarland, Seconded by Ward 2 Councilwoman Bisbee.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motions Carried

9. Ordinance No. 2024-33

An Ordinance Authorizing the Return of Advanced Funds from the Fairway Storm Improvement Fund (432) to the General Fund (101) in the Amount of \$37,500.00 and Declaring an Emergency

Motion to suspend the rules made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to adopt made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motions Carried

10. Ordinance No. 2024-34

An Ordinance Amending Ordinance 2024-13 to Provide for Additional Appropriations from the General Fund (101); Street Construction Maintenance & Repair Fund (202); Sewer Revenue Fund (205); Fire Emergency Rescue Fund (208); Permissive License Fee Fund (215); Fairway Storm Sewer Improvement Fund (432) for Current Expenses and Other Expenditures of the City of Willowick, State of Ohio, During the Calendar Year Ending December 31, 2024, and Declaring an Emergency

Motion to suspend the rules made by Ward 1 Councilman McFarland, Seconded by Ward 2 Councilwoman Bisbee.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

Motion to adopt made by Ward 3 Councilman Malta, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motions Carried

MISCELLANEOUS

11. Motion to Declare the Items Listed on the Attached Exhibit "A" as Surplus, Obsolete, Unneeded, Unfit for Public Use and Authorizing its Sale or Disposal

Motion to approve made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman Mohorcic.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

12. Motion Authorizing the Expenditure of Funds to Dynamic Roofing Solutions in the Amount of \$29,972.00 for the Manry Pool Roofing Project

Motion to approve made by Ward 1 Councilman McFarland, Seconded by Ward 1 Councilman Mohorcic.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

13. Motion Authorizing a Refund in the Amount of \$398,381.58 to Lake County Stormwater Management Agency for the Unused Portion of Advanced Funds for the Fairway Storm Sewer Project

Motion to approve made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman McFarland.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

14. Motion Authorizing the Expenditure to Wichert Insurance Agency in the Amount of \$11,711 for the Renewal Premium of the Cyber Liability Insurance Policy

Motion to approve made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

15. Motion Authorizing Deduct Change Order #1-FINAL to Vandra Brothers Construction, Inc., in the Total Amount of \$23,842.86 for the 2024 Pavement Repair Program

Motion to approve made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Malta.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

16. Motion Authorizing the Release of Retainage in the Amount of \$10,688.70 to Vandra Brothers Construction, Inc., for the 2024 Pavement Repair Program

Motion to approve made by Ward 1 Councilman McFarland, Seconded by Ward 3 Councilman Phares.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried

17. Motion to Authorize Mayor to Execute Temporary Right of Entry Agreements with the Residents/Property Addresses Listed on the Attached Exhibit A *Amend Exhibit Letter to "B"*

Motion to approve as amended made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman McFarland.

Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Further Discussion; Motion Carried

PUBLIC PARTICIPATION

Ed Kovalach, Jr. 29831 Phillips Avenue, Wickliffe suggested the city work with the Wickliffe department to control fireworks as they are going through the exact same problem.

OTHER BUSINESS

Councilman Malta reminded of the GSFMM 5K on August 11 and encouraged sign ups!

He announced the Willoughby Art Festival on July 20 from 10:00am-5:00pm

Mr. Malta addressed Lieutenant Lawrence at the request of a resident to watch the speed more in front of the Lake Club community and asked if they can place a speed trailer. Lt. Lawrence noted as long as it is on Willowick property such as the tree lawn.

ADJOURNMENT

Motion to adjourn made by Ward 3 Councilman Malta, Seconded by Ward 1 Councilman Mohorcic.

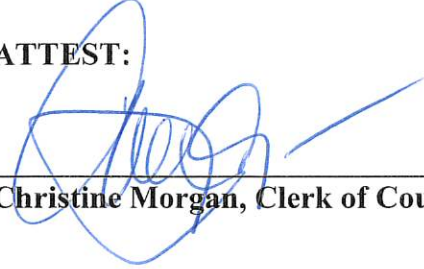
Voting Yea: President Koudela, Ward 1 Councilman Mohorcic, Ward 1 Councilman McFarland, Ward 2 Councilwoman Bisbee, Ward 3 Councilman Malta, Ward 3 Councilman Phares

No Discussion; Motion Carried; Meeting Adjourned at 8:35pm



Monica Koudela, President

ATTEST:



Christine Morgan, Clerk of Council