



City of Willowick
PLAN REVIEW BOARD

Thursday, November 14, 2024 at 3:00 PM
Willowick Building & Service Center

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

MINUTES

1. Call meeting to order

Chairman Brennan called the November 14th, 2024, Plan Review Board meeting to order at 3:00pm

Roll call

PRESENT

Chairman Brennan
Chief Daubenmire
Chief Malovrh Jr.
Tim McLaughlin
Mike Lazor

ALSO PRESENT

Mayor Vanni
Councilwoman Antosh
Ken Pintar

Approval of minutes

Plan Review Board Minutes - September 26th, 2024

Motion made to approve the September 26th, 2024, Plan Review Board minutes by Mike Lazor,
Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor

New business

CLE Electric LLC - Located at 31222 Vine Street

Joe Leben and Felix Shcherbakov were present representing CLE Electric LLC located at 31222 Vine Street. Chairman Brennan asked what type of business this is going to be. Mr. Labin advised that this is going to be an administrative office and storage space area in the back where supplies would be stored, such as electrical equipment. He advised that the front area would remain empty until they have a tenant to occupy the space. Mr. Leben advised that this is where employees will take calls, meet clients and go over blueprint drawings, the service manager will work out of the building, field employees will come

there once a week for meetings, service techs dispatch from home so there will be no vans parked on site. Chairman Brennan asked if this would be considered a service business, Mr. Leben stated that yes, it would be considered that. There was some discussion regarding the need for this business to go to Planning Commission and City Council for their approval due to this business being service based. Tim McLaughlin asked about the drainage for the parking plans, he advised there is nothing showing that on the submitted plans. There was some discussion regarding the requirements and the need to add the drainage to the plans. There was also discussion regarding the front tenant, the possible type of business and the need for additional parking.

Motion made to table CLE Electric LLC - Located at 31222 Vine Street pending approval from Planning Commission and City Council by Mike Lazor, Seconded by Tim McLaughlin.

Voting Yea: Chairman Brennan, Chief Daubenmire, Chief Malovrh Jr., Tim McLaughlin, Mike Lazor

Public portion

Public portion was opened and closed at 3:13pm with no public present.

Old business

None.

Miscellaneous

None.

Adjournment

None.