City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, November 17, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

1. Nominations for President Pro Tempore for Tonight's Meeting.

APPROVAL OF MINUTES

2. Motion to approve the Minutes from the Regular Council Meeting of October 20, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

3. A Proclamation honoring Willowick Patrolman Lucas Gerardi.
4. A Proclamation honoring First Baptist Church of Willowick.

ADMINISTRATIVE APPEALS

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-25 (CAMPBELL):

   AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A SECOND ACCESSORY BUILDING IN THE APPLICATION OF SECTION 1171.02(g) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

6. ADMINISTRATIVE APPEAL ORDER NO. 2026-26 (CAMPBELL):

   AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 88 SQ. FT. FOR AN OVERSIZED ACCESSORY BUILDING IN THE APPLICATION OF SECTION 1171.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

7. ADMINISTRATIVE APPEAL ORDER NO. 2026-27 (CAMPBELL):

   AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW 160 SQ. FT. ACCESSORY BUILDING TO BE PLACED ON A 4” GRAVEL BASE IN THE APPLICATION OF SECTION 1171.02(d)(2) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

8. ADMINISTRATIVE APPEAL ORDER NO. 2026-28 (NEMANIC):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 14’ TO ALLOW A FENCE TO EXTEND FROM SIDE OF HOUSE IN THE APPLICATION OF SECTION 1165.07(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

9. ADMINISTRATIVE APPEAL ORDER NO. 2026-29 (NEMANIC):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2’ TO ALLOW A 6’ FENCE ON A CORNER LOT IN THE APPLICATION OF SECTION 1165.07(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR’S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwirtz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)
b) Council response to the public
c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

10. Motion authorizing the Mayor to enter into a contact with Trax Construction Co. for the Larimar Culvert Improvements in the amount of $1,765,549.00.

INTRODUCTION & CONSIDERATION OF LEGISLATION

11. ORDINANCE NO. 2026-37:

    AN ORDINANCE AMENDING CHAPTER 921 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED "STREETS, UTILITIES AND PUBLIC SERVICES CODE," SPECIFICALLY SECTION 921.08, TITLED "SANITARY SEWER RENTAL RATES," TO PROVIDE A USE CHARGE RATE OF $11.9414 PER 100 CUBIC FEET OF WATER, TO ESTABLISH A MINIMUM QUARTERLY BILLING OF $95.5336 PER 800 CUBIC FEET OF WATER, OR PART THEREOF, AND TO PROVIDE A MAXIMUM DISCOUNT OF $38.21 PER QUARTERLY BILLING CYCLE FOR PERSONS ENROLLED IN THE LAKE COUNTY DEPARTMENT OF UTILITIES WATER DISCOUNT PROGRAM.

    Item was on First Reading 10/20/26.

12. RESOLUTION NO. 2026-48:

    A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO AN AGREEMENT WITH THE LAKE COUNTY BOARD OF COMMISSIONERS AND THE CITIES OF EASTLAKE, MENTOR, PAINESVILLE, WICKLIFFE, AND WILLOUGHBY FOR THE STATE ROUTE 2 GENERAL MAINTENANCE AND LIGHTING REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY.

    Item was on First Reading 10/20/26.

13. ORDINANCE NO. 2026-37:

    AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

14. ORDINANCE NO. 2026-38:

    AN ORDINANCE AMENDING ORDINANCE 2026- 6 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); SCM&R Fund: (202); Street Lighting Fund (204); Fire Emergency Rescue Fund (208); Street Improvement Levy Fund (213); Police Pension Fund (801); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE

CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

15. RESOLUTION NO. 2026-50:

    A RESOLUTION AUTHORIZING THE MAYOR OR FINANCE DIRECTOR OF THE CITY OF WILLOWICK TO APPLY FOR FUNDING THROUGH THE 2026 ROUND 4 DOTGOV DOMAIN MIGRATION GRANT PROGRAM ADMINISTERED THROUGH CYBEROHIO, AND DECLARING AN EMERGENCY.

16. RESOLUTION NO. 2026-51:

    A RESOLUTION RATIFYING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR GRANT FUNDING THROUGH THE LAND AND WATER CONSERVATION FUND PROGRAM ADMINISTERED BY THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE MANRY POOL REDESIGN PROJECT, AUTHORIZING THE MAYOR TO EXECUTE NECESSARY APPLICATION DOCUMENTS, AND DECLARING AN EMERGENCY.

17. RESOLUTION NO. 2026-52:

    A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE CITY OF WILLOWICK TO REMIT SPECIAL ASSESSMENT FUNDS COLLECTED IN CONNECTION WITH THE WILLOWICK CAFE PROPERTY ASSESSED CLEAN ENERGY (PACE) PROJECT TO THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL, AND DECLARING AN EMERGENCY.

18. RESOLUTION NO. 2026-53:

    A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO A CAPITAL IMPROVEMENT COMMUNITY PARK, RECREATION/CONSERVATION PROJECT PASS-THROUGH GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE WILLOWICK MUNICIPAL CENTER PARKING LOT PROJECT, AND DECLARING AN EMERGENCY.

19. RESOLUTION NO. 2026-54:

    A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ACCEPT GRANT FUNDING THROUGH THE DEPARTMENT OF HOMELAND SECURITY FOR THE PURCHASE OF LAW ENFORCEMENT TECHNOLOGY AND EQUIPMENT, AND DECLARING AN EMERGENCY.

MISCELLANEOUS

20. Motion authorizing Change Order #2-FINAL to United Survey Inc, for the Deduct amount of $237,906,15 and revised completion date to October 9, 2026 for the Forestgrove Sewer Improvements Phase I

21. Motion authorizing the release of retainage in the amount of $21,711.03 to United Survey, Inc. for the Forestgrove Sewer Improvements Phase I.

22. A motion authorizing the Mayor to execute the necessary documents for the purchase of a one-year subscription to Cisco Duo Essentials Multifactor Authentication Services, at a total cost not to exceed Three Thousand Nine Hundred Thirty-Four Dollars and Thirty-Two Cents

($3,934.32), subject to the certification of available funds by the Finance Director and compliance with applicable purchasing requirements.

23. A motion authorizing the Mayor to execute the necessary documents for the renewal of the City's Barracuda Email Gateway Defense subscription through SHI International Corp., pursuant to Quote No. 28090546, for a one-year term commencing November 10, 2026, and ending November 9, 2027, at a total cost not to exceed One Thousand Eight Hundred Ninety Dollars ($1,890.00), subject to the certification of available funds by the Finance Director.

24. A motion authorizing the Finance Director to issue payment to Active Networking, Inc. in the amount of Ten Thousand Sixty-Two Dollars and Fifty Cents ($10,062.50), pursuant to Invoice No. 26-2058, dated September 27, 2026, for information technology maintenance and support services provided to the City of Willowick during the second half of 2026.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)
b) Council response to the public
c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

ADJOURNMENT