



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 16, 2024 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AMENDED AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to Approve the Minutes of the January 2, 2024, Regular Council Meeting

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Proclamation Honoring Willowick Patrolman Steve Sobkowich
3. Motion for Council to Confirm the Appointment of Nick Koudela to the Board of Zoning Appeals
4. Motion for Council to Confirm the Appointment of Tom Flaisig to the Board of Zoning Appeals
5. Motion for Council to Confirm the Appointment of Rich Hill to the Board of Zoning Appeals
6. Motion for Council to Confirm the Appointment of Duane Yarletts to the Board of Zoning Appeals
7. Motion for Council to Confirm the Appointment of Debbie Clarke to the Board of Zoning Appeals
8. Motion for Council to Confirm the Appointment of Jennifer Quinn as Secretary for the Board of Zoning Appeals
9. Motion for Council to Confirm the Appointment of Mark Carden to the Planning Commission
10. Motion for Council to Confirm the Appointment of Eric Foisel to the Planning Commission
11. Motion for Council to Confirm the Appointment of Joan Raymond to the Planning Commission
12. Motion for Council to Confirm the Appointment of Jef Hren to the Planning Commission
13. Motion for Council to Confirm the Appointment of Bob Houry to the Planning Commission
14. Motion for Council to Confirm the Appointment of Tom Loncala to the Planning Commission

15. Motion for Council to Confirm the Appointment of Adam Fortney to the Planning Commission
16. Motion for Council to Confirm the Appointment of Heather Boling as Secretary to the Planning Commission
17. Motion for Council to Confirm the Appointment of Rena Perchinske to the Recreation Board
18. Motion for Council to Confirm the Appointment of Jason Kramer to the Recreation Board
19. Motion for Council to Confirm the Appointment of Nikki Jablonski to the Recreation Board
20. Motion for Council to Confirm the Appointment of Kelly Peterlin to the Recreation Board
21. Motion for Council to Confirm the Appointment of Chris Spicuzza to the Recreation Board
22. Motion for Council to Confirm the Appointment of Ryan Latini to the Recreation Board
23. Motion for Council to Confirm the Appointment of Stacey Thompson as Secretary for the Recreation Board
24. Motion for Council to Confirm the Appointment of Carol Paulic to the Recreation Board

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic

Safety – Phares, Malta, Bisbee

Service, Utilities & Public Lands – Malta, Phares

Streets, Sidewalks & Sewers – Malta, Antosh, Mohorcic

Tax Compliance – Koudela, Antosh

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – -----/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

25. Resolution No. 2024-2

A Resolution Establishing the City of Willowick Honorary Street Naming Policy, and Declaring an Emergency

26. Resolution No. 2024-3

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Police Pension Fund (801) and Declaring an Emergency

27. Ordinance No. 2024-9

An Ordinance Providing for the Compensation of Appointed Officials and Certain Other Employees of the City, Repealing Certain Ordinances and Declaring an Emergency

MISCELLANEOUS

28. Motion Authorizing the Mayor to Enter into a Service Agreement with McDonald Equipment Company (MECO) in the Amount of \$580.00 for the Service Department

29. Motion to Authorize the Mayor to Enter into a One Year Service Agreement with McDonald Equipment Company (MECO) in the Amount of \$645.00 for the Fire Department

30. Motion Authorizing Rob Gross the Ability to Execute Purchase Orders in the Absence of Service Director, Todd Shannon, for the Specified Period Beginning January 19, 2024, and Ending January 27, 2024

31. Motion Authorizing Change Order #1-Final to Trax Construction Co., in the Amount of \$29,254.41 for the 2023 Lateral Program

32. Motion Authorizing the Release of Retainage in the Amount of \$8,504.76 to Trax Construction Co., for the 2023 Lateral Program

33. Motion Authorizing CT Consultants to Prepare Specifications, Details, Plans and Bid Documents, Advertise and Obtain Bids for the E. 305th Street Sanitary Sewer Project for a Fee of \$104,700.00 in Accordance with the Agreement for Engineering Services
34. Motion Authorizing the Amount of \$25,000.00 for CT Consultants to Perform 2024 Sanitary Sewer System Engineering Services including Review of CCTV of Various Sewers, Sewer System Inflow and Infiltration Studies, Neighborhood Smoke Testing, Sewer Modeling, Basement Flooding Studies, Rain Event Analysis and Sewer System Metering
35. Motion Authorizing CT Consultants and Additional Fee of \$22,800.00 for Construction Inspection Services for the Fairway Storm Sewer Project
36. Motion Authorizing the Mayor to Submit a Grant Application to The Ohio Environmental Protection Agency Division of Surface Water for the Purchase of a Liquid Brine Distributer in the amount of \$11,275.00

PUBLIC PARTICIPATION**ADJOURNMENT**