



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, December 07, 2021 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the minutes of the Regular City Council Meeting of November 16, 2021.
2. Motion to approve the minutes of the Special Meeting of Council on December 1, 2021.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

**ADMINISTRATIVE APPEALS**

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Brian Turner

**Fire Chief** – Joe Tennyson

**Chief Housing/Zoning Inspector** – Sean Brennan

**Economic Development Manager** – Monica Drake

**WARD MATTERS**

**PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

## **REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

**Safety** – Phares, Malta, Bisbee

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

**Tax Compliance** – Koudela, Antosh, Patton

**Moral Claims** – Antosh, Phares, Patton

**Budget** – Vanni, Koudela, Patton

## **LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

**Board of Zoning Appeals** – Koudela/Alternate Vanni

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

**Hearts & Hammers** – Malta

## **FUND TRANSFERS & BID AUTHORIZATIONS**

## **CONTRACT APPROVALS**

## **INTRODUCTION & CONSIDERATION OF LEGISLATION**

### **3. Ordinance No. 2021-49 (Law Director)**

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Streets, Utilities and Public Services Code;" specifically, Section 921.08, titled "Sanitary Sewer Rental Rates," to provide a use charge rate based upon \$4.935 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$39.48 per 800 cubic feet of water, or part thereof.

***1st reading 11-2-21 2nd reading 11-16-21***

### **4. Resolution No. 2021-39 (Finance Director)**

A Resolution to approve authorizations (Then and Now Certificate) to Comfort Control Systems in the amount of \$4,020.50, for the City of Willowick, and declaring an emergency.

### **5. Resolution No. 2021-40 (Finance Director)**

A Resolution to approve authorizations (Then and Now Certificate) to Ohio Fire Chiefs' Association in the amount of \$7,100.00, for the City of Willowick, and declaring an emergency.

6. Resolution No. 2021-41 (Finance Director)

A Resolution authorizing the return of remaining advanced funds from the Lakefront Connectivity and Downtown Revitalization Fund (225) to the General Fund (101), and declaring an emergency.

7. Resolution No. 2021-42 (Finance Director)

A Resolution requesting the County Auditor to make advance payments of taxes pursuant to Ohio Revised Code Section 321.34, and declaring an emergency.

### MISCELLANEOUS

8. Motion authorizing Change Order #1-Final to United Survey, Inc. in the deduct amount of \$3,386.00 for the E. 328th Street Sewer Repair.
9. Motion authorizing the release of retainage in the amount of \$6,789.40 to United Survey, Inc. for the E. 328th Street Sewer Repair.
10. A motion authorizing the mayor to sign a Memorandum of Understanding with the City of Eastlake for the use of the Senior Center Bus on 12/12/2021.
11. Motion authorizing CT Consultants to advertise and accept bids for the Willowick Community Center HVAC Project.
12. Motion to approve a change of time to the December 21, 2021 Regular City Council meeting from 7:30 p.m. to 6:30 p.m.
13. Motion to authorize the Mayor to sign a Memorandum of Understanding between City of Willowick and AFSCME Local 688 and AFSCME Ohio Council 8, AFL-CIO Secretarial Unit and Fraternal Order of Police Willowick Lodge No. 116 Police Clerk/Dispatcher Unit.

### PUBLIC PARTICIPATION

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

### ADJOURNMENT