



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, March 17, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes of the Regular Council Meeting of March 3, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to approve the mayoral appointment of Nicole Hastings to the Willowick Recreation Board for 3 years term expiring on Dec. 31, 2029.
3. Peace Officer Commission and Oath of Office – Police Officer Sydney Prochazka
4. Peace Office Commission and Oath of Office – Sergeant Donald Slapnicker

ADMINISTRATIVE APPEALS

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-6: (CHEN)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 22 SQUARE FEET FOR THE CONTRUCTION OF A 162 SQUARE FOOT METAL ACCESSORY BUILDING IN THE APPLICATION OF SECTION 1171.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

6. ADMINISTRATIVE APPEAL ORDER NO. 2026-7: (CHEN)

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR THE CONSTRUCTION OF A METAL ACCESSORY BUILDING THAT DOES NOT ANCHOR THE METAL ACCESSORY BUILDING ON A FOUR (4) INCH THICK CONCRETE BASE IN APPLICATION OF SECTION 1171.02(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

7. ADMINISTRATIVE APPEAL ORDER NO. 2026-8: (STRANO)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 285 SQUARE FEET FOR

THE CONSTRUCTION OF A 285 SQUARE FOOT ADDITION TO THE DETACHED GARAGE AND TO ALLOW THE PROPOSED LOCATION OF THE DETACHED GARAGE ADDITION IN APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK

8. ADMINISTRATIVE APPEAL ORDER NO. 2026-9: (STRANO)

AN ORDER GRANTING A VARIANCE TO ALLOW THE PROPOSED LOCATION PROVIDED ON THE DRAWING OF A DETACHED GARAGE ADDITION NO MORE THAN 16" FROM THE SIDE LINE AND 5' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters’ Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

9. ORDINANCE NO. 2026- 13

AN ORDINANCE AMENDING CHAPTER 1355 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “POINT OF SALE INSPECTIONS;” SPECIFICALLY, AMENDING SECTION 1355.01, TITLED “POINT OF SALE CERTIFICATE REQUIRED” AND DECLARING AN EMERGENCY.

10. RESOLUTION NO. 2026-11:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL APPLICATIONS TO PARTICIPATE IN THE CYBEROHIO ROUND 3 .GOV GRANT PROGRAM FOR FISCAL YEAR 2026, AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE PROGRAM, AND DECLARING AN EMERGENCY

11. RESOLUTION NO. 2026- 12:

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT A FUNDING REQUEST TO THE UNITED STATES SENATE AND THE CONGRESSIONALLY DIRECTED SPENDING AND APPROPRIATIONS BILL, TO SUBMIT ANY APPLICATIONS, EXECUTE ANY NECESSARY CONTRACTS OR DOCUMENTS ASSOCIATED THEREWITH, AND DECLARING AN EMERGENCY.

12. AMENDED ORDINANCE NO. 2026- 6:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

First Reading 2/17/26, Second Reading 3/3/26, Item is on Third Reading.

13. ORDINANCE NO. 2026- 12:

AN ORDINANCE AMENDING CHAPTER 549 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “WEAPONS AND EXPLOSIVES;” SPECIFICALLY SECTION 549.10, TITLED “FIREWORKS,” TO PROVIDE AN EXCEPTION FOR THOSE IN THE CITY TO POSSESS, DISCHARGE, IGNITE AND EXPLODE FIREWORKS ON CERTAIN HOLIDAYS.

First Reading 3/3/26, Item is on Second Reading.

MISCELLANEOUS

14. Motion Authorizing the Mayor and/or Police Chief to enter into an agreement with Axon Enterprise, Inc. to provide taser certification training to the Willowick Police Department for the cost of \$23,386.00.
15. A Motion to Authorize the Mayor and/or Service Director to Enter Into an Agreement with Cintas to provide Uniform Rental to the Service Department.
16. Motion Authorizing the Mayor to enter into an agreement with SHI to provide Anti-virus/Anti-Malware software for the city for the cost of \$5,924.16.
17. Motion to authorize the purchase order in the amount of \$19,000 to South Coast Sports Construction for the installation of 3 pickleball courts at Dudley Park.
18. Motion authorizing the Mayor to enter into a agreement with South Coast Sports Construction for the installation of 3 pickleball courts at Dudley Park.
19. Motion authorizing a Liquor Permit to Lakeshore Gas LLC located at 29000 Lakeshore Blvd., Willowick, OH 44095.
20. Motion authorizing the approval of a new business, College Tree Removal, located at P#28A0230000450.
21. Motion authorizing a new business, Bombshell Beauty & Spa LLC, Located at 28902 Lakeshore Blvd. Willowick, OH 44095.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

22. Executive Session inviting the Law Director and Finance Director to discuss the status of a Collective Bargaining Agreement.

CLOSE EXECUTIVE SESSION**ADJOURNMENT**