



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, August 02, 2022 at 6:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA (AMENDED)**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the minutes of the Regular City Council Meeting of July 5, 2022.
2. Motion to approve the minutes of the Special City Council Meeting of July 26, 2022.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

**ADMINISTRATIVE APPEALS**

3. Administrative Appeal Order No. 2022-14 Ferrazza (Recommended by BZA)  
An Order granting a variance and exception of 2' 9" for a fence/gate installed 4' 9" beyond the side entrance door in the application of Section 1165.07(b) of the Codified Ordinances in Board of Zoning Appeals.
4. Administrative Appeal Order No. 2022-15 Pinzarroni (Recommended by BZA)  
An Order granting a variance and exception of 172 sq. ft. to attach a patio cover to the attached garage in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.
5. Administrative Appeal Order No. 2022-16 Gilbert #1 (Recommended by BZA)  
An Order granting a variance and exception of 244 sq. ft. to construct a new garage totalling 820 sq. ft. in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals
6. Administrative Appeal Order No. 2022-17 Gilbert #2 (Recommended by BZA)  
An Order granting a variance and exception of 1' 11" for a detached garage addition located 13" from the property line in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.
7. Administrative Appeal Order No. 2022-18 Belante #1 (Recommended by BZA)

An Order granting a variance and exception to place an A/C unit in the side yard in the application of Section 1167.01(c) of the Codified Ordinances in Board of Zoning Appeals.

8. Administrative Appeal Order No. 2022-19 Belante #2 (Recommended by BZA)

An Order granting a variance and exception to place an A/C unit 15' from side property and 85' rear property in the side yard in the application of Section 1167.01(c) of the Codified Ordinances in Board of Zoning Appeals.

## **REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

### **COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

#### **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Brian Turner

**Fire Chief** – Joe Tennyson

**Chief Housing/Zoning Inspector** – Sean Brennan

**Economic Development Manager** – Monica Drake

#### **WARD MATTERS**

#### **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

#### **REPORTS OF STANDING COMMITTEES**

**Finance** – Vanni, Bisbee, Koudela

**Safety** – Phares, Malta, Bisbee

**Service, Utilities & Public Lands** – Malta, Phares, Bisbee

**Streets, Sidewalks & Sewers** – Vanni, Malta, Antosh

**Tax Compliance** – Koudela, Antosh, Patton

**Moral Claims** – Antosh, Phares, Patton

**Budget** – Vanni, Koudela, Patton

#### **LIAISON REPORTS**

**Planning** – Phares/Alternate Koudela

**Board of Zoning Appeals** – Koudela/Alternate Vanni

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

**Hearts & Hammers** – Malta

## **FUND TRANSFERS & BID AUTHORIZATIONS**

### **CONTRACT APPROVALS**

### **INTRODUCTION & CONSIDERATION OF LEGISLATION**

9. Ordinance No. 2022-35 (As amended) (Law Director)

An Ordinance amending Chapter 139 of the Codified Ordinances of the City of Willowick, Ohio, titled “Division of Police” specifically Section 139.01 titled “Composition; Rank,” and declaring an emergency.

10. Ordinance No. 2022 - 36 (Finance Director)

An Ordinance amending Ordinance 2022- 8 to provide for additional appropriations from the General Fund (101); Street Improvement Levy Fund (213); Permissive License Fee Fund (215); NOPEC Grant Fund (227); Local Fiscal Recovery/ARPA Fund (228); and E. 328th St. Sewer Improvement Phase 2 Fund (430) for current expenses other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2022, and declaring an emergency.

11. Ordinance No. 2022 - 37 (Finance Director)

An Ordinance authorizing the Finance Director of the City to temporarily advance funds from the General Fund (101) to the Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant Fund (227), and declaring an emergency.

12. Ordinance No. 2022 - 38 (Finance Director)

An Ordinance authorizing the transfer of funds from the Street Improvement Levy Fund (213) to the E. 327th Street Sewer Improvement Phase 2 Fund (431), and declaring an emergency.

13. Resolution No. 2022-19 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Stryker Medical in the amount of \$3,335.40, for the City of Willowick, and declaring an emergency.

### **MISCELLANEOUS**

14. Motion authorizing CT Consultants to prepare specifications, details, and bid documents, advertise and obtain bids, and provide construction administration services for the 2022 Pavement Striping project for a fee not to exceed \$3,500 in accordance with the Agreement for engineering services.

15. Motion authorizing the Mayor to enter into a contract with United Survey, Inc for the E. 328th Street Sewer Rehabilitation – Phase II project in the amount of \$743,366.00.

16. Motion authorizing the Mayor to enter into a contract with CRS Metalworx, Inc. for the Base Bid and Alternates A1, A2, A3, and A4 of the Willowick Community Center HVAC Improvements project in the amount of \$349,000.00.

17. Motion authorizing a liquor permit to Pinzone Group Hospitality LLC DBA Bar Forno, 30610 Lakeshore Blvd., Willowick, Ohio 44095.  
*(No objection from the Police Department)*
18. Motion authorizing a liquor permit to Budnik Oil LLC, 29000 Lakeshore Blvd., Willowick, Ohio 44095.  
*(No objection from the Police Department)*
19. Motion to authorize the Mayor to enter into an agreement with Willoughby Iron and Waste Materials.
20. Motion confirming the mayoral appointment of Monica Drake and Patrick Mohorcic to the Tax Incentive Review Council.
21. Motion to rescind the expenditure to The Fire House in the amount of \$25,288.30 for turnout gear for the Fire Department.
22. Motion authorizing the expenditure to Johnson's Fire Equipment for turnout gear for the Fire Department and not to exceed \$35,000.00.

#### **PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

#### **ADJOURNMENT**