



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 06, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of December 16, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to approve the mayoral appointment of James Tobin to The Willowick Civil Service Commission for a 6-year term expiring on December 31, 2032.
3. Motion to approve the mayoral appointment of Adam Fortney to the Willowick Planning Commission for a 3-year term expiring on December 31, 2029.
4. Motion to approve the mayoral appointment of Jef Hren to the Willowick Planning Commission for a 3-year term expiring on December 31, 2029.
5. Motion to approve the mayoral appointment of Karin Zito to the Willowick Recreation Board for a 3-year term expiring on December 31, 2029.
6. Motion to approve the mayoral appointment of Rena Perchinske to the Willowick Recreation Board for a 3-year term expiring on December 31, 2029.
7. Motion to approve the mayoral appointment of Nick Koudela to the Willowick Board of Zoning Appeals for a 3-year term expiring on December 31, 2029.
8. Motion to approve the mayoral appointment of Rich Hill to the Willowick Board of Zoning Appeals for a 3-year term expiring on December 31, 2029.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

9. RESOLUTION NO. 2026-1:

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF WILLOUGHBY TO ADJUST THE APPORTIONMENTS AND COST

ALLOCATIONS OF THE WILLOUGHBY MUNICIPAL COURT FOR THE PERIOD OF 2018 TO 2024 AND DECLARING AN EMERGENCY

10. RESOLUTION NO. 2026-2:

A RESOLUTION ACCEPTING A DONATION OF MONEY FROM THE WILLOUGHBY EAGLES TO BE USED BY THE CITY OF WILLOWICK POLICE DEPARTMENT FOR THE PURCHASE OF A DRONE; AND DECLARING AN EMERGENCY

11. ORDINANCE NO. 2026-1:

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF APPOINTED OFFICIALS AND CERTAIN OTHER EMPLOYEES OF THE CITY, REPEALING CERTAIN ORDINANCES, AND DECLARING AN EMERGENCY.

12. **First Reading 12/16/25, Item is on Second Reading:**

ORDINANCE NO. 2025-59 (Amended):

AN ORDINANCE ENACTING CODIFIED ORDINANCE 133.51 IMPLEMENTING A PROGRAM TO RECOVER COSTS ASSOCIATED WITH THE DELIVERY OF PUBLIC SAFETY SERVICES BY THE MUNICIPALITY FOR EMERGENCY RESPONSE INCLUDING, BUT NOT LIMITED TO THE FOLLOWING: TRAFFIC CRASH RESPONSE, GAS LINE REPAIR, UTILITY COMPANY WAIT TIME, ILLEGAL BURN, SEARCH AND RESCUE, STRUCTURE FIRES, HAZMAT RESPONSE, FALSE ALARMS, WATER RESCUE, MINING INCIDENTS AND PREPPING FOR CAREFLIGHT; ALL BEING PUBLIC SAFETY SERVICES THAT ARE REQUIRED DUE TO AN INDIVIDUAL'S NEGLIGENCE AND ARE BEYOND THE USUAL BASIC PUBLIC SAFETY SERVICES.

13. **First Reading 12/16/25, Item is on Second Reading:**

ORDINANCE NO. 2025- 53:

AN ORDINANCE AMENDING CHAPTER 133 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO TITLED "DEPARTMENT OF FINANCE"; SPECIFICALLY SECTION 133.17, TITLED "CHARGES FOR EMERGENCY MEDICAL SERVICE."

MISCELLANEOUS

14. Motion to approve a purchase order in the amount of \$40,000 to Morton Salt for the purchase of bulk safety salt.
15. Motion to Authorize the Mayor and/or Police Chief to Enter into an Agreement with Flock Group, Inc. to Provide Safety Hardware and Safety Products for a trial period of 90 days.
16. Motion Authorizing the Mayor and/or Police Chief to enter into a service agreement with Communications Service to service the Willowick Police Department Radios and Radio Console for the monthly cost of \$530.40
17. Motion Authorizing the Mayor and/or the Fire Chief to complete and authorize pre-award applications and conditions for a grant from the FY2026 Small County Volunteer Fire Department Grant Program from the State of Ohio for funding of firefighting gear.

18. Motion authorizing the Mayor and/ or Fire Chief to apply for the Firehouse Subs grant for firefighter gear.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

19. Discussion of Collective Bargaining with the Law Director and Finance Director.

CLOSE EXECUTIVE SESSION

ADJOURNMENT