



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, February 17, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of February 3, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. ADMINISTRATIVE APPEAL ORDER NO. 2026-1: (BARAZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 5,420 SQUARE FEET TO CONSTRUCT A SINGLE FAMILY DWELLING ON A LOT THAT IS 2,080 SQUARE FEET. IN THE APPLICATION OF SECTION 1163.03(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

3. ADMINISTRATIVE APPEAL ORDER NO. 2026-2: (BARAZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION FOR THE CONSTRUCTION OF A DWELLING 2' FROM SIDE PROPERTY LINE OPPOSITE THE DRIVEWAY IN THE APPLICATION OF SECTION 1163.06(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-3: (BARAZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 5' 3" SIDE PROPERTY LINE DRIVEWAY SIDE IN THE APPLICATION OF SECTION 1163.06(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-4: (BARAZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 17' 16" REAR YARD TO CONSTRUCT A SINGLE FAMILY DWELLING UP TO THE REAR PROPERTY LINE

AND 35' IN HEIGHT IN THE APPLICATION OF SECTION 1163.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

6. ADMINISTRATIVE APPEAL ORDER NO. 2026-5: (BARAZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 9' 8" FRONT YARD BUILDING LINE SET BACK FOR THE CONSTRUCTION OF A SINGLE FAMILY DWELLING 4" FROM FRONT PROPERTY LINE IN THE APPLICATION OF SECTION 1163.10 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

7. Motion to authorize the Mayor to enter into a contract to retain Continental Adjusters LLC to advise and assist in the adjustment of an insurance claim arising from a loss due to wind at the Fire Department and City Hall.

INTRODUCTION & CONSIDERATION OF LEGISLATION

8. ORDINANCE NO. 2026- 6:

An Ordinance to make appropriations for the current expenses and other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2026, and declaring an emergency.

9. ORDINANCE NO. 2026- 7:

AN ORDINANCE AMENDING ORDINANCE 2025- 50 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); State Highway Fund (203); The Sewer Revenue Fund (205); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

10. RESOLUTION NO. 2026- 6:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO A MEMORANDUM OF UNDERSTANDING ("MOU") BY AND BETWEEN THE CITY OF WILLOWICK AND THE WILLOWICK GOLD STAR FAMILIES MEMORIAL MONUMENT COMMITTEE, AND THE WOODY WILLIAMS FOUNDATION, FOR THE PURPOSE OF CONSTRUCTING, ERECTING, AND DEDICATING A GOLD STAR FAMILIES MEMORIAL IN THE CITY OF WILLOWICK, AND DECLARING THE SAME TO BE AN EMERGENCY.

11. ORDINANCE NO. 2026- 8:

AN ORDINANCE AMENDING CHAPTER 1337 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED "PERMITS AND FEES;" SPECIFICALLY, AMENDING SECTIONS 1337.01, TITLED "SCHEDULE OF FEES" AND 1337.05, TITLED "PERMIT RETURN; EXPIRATION" AND DECLARING AN EMERGENCY.

12. ORDINANCE NO. 2026- 9:

AN ORDINANCE AMENDING CHAPTER 961 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED "NOXIOUS WEEDS AND LITTER;" SPECIFICALLY, AMENDING SECTION 961.03, TITLED "WRITTEN NOTICE TO DESTROY WEEDS, REMOVE LITTER" AND DECLARING AN EMERGENCY.

MISCELLANEOUS

13. Motion authorizing Change Order CO-#1 to MCSP, Inc for the amount of \$150,417.00 for the Lakeshore Blvd Trunk Sewer West Rehabilitation Project.
14. Motion authorizing Verdantas to perform Construction Administration and Inspection Services for the Municipal Parking Lot Improvements for a fee of \$72,000 in accordance with the Master Service Agreement for Engineering Services.
15. Motion to authorize the Mayor to enter into a maintenance agreement with Maximum Atta Elevators to maintain the elevator at City Hall at a monthly cost of \$163.00.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

ENTER INTO EXECUTIVE SESSION

16. An Executive Session to discuss imminent court action with the Law Director, City Engineer and Housing and Zoning Director.

RETURN FROM EXECUTIVE SESSION**ADJOURNMENT**