



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, February 04, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of January 21, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Administration of the Oath of Office to Patrolman Lucas Gerardi.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

- Finance** – Bisbee, Mohorcic, Antosh
- Safety** – Phares, Malta, McFarland
- Service, Utilities & Public Lands** – Malta, Phares, McFarland
- Streets, Sidewalks & Sewers** – Mohorcic, Malta, Bisbee
- Tax Compliance** – Koudela, Antosh, McFarland
- Moral Claims** – Antosh, Phares, Koudela
- Budget** – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

- Planning** – Phares/Alternate Antosh
- Board of Zoning Appeals** – McFarland/Alternate Koudela
- Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares
- Recreation Board** – Bisbee/Alternate Phares
- Plan Review Board** – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

3. Motion to Authorize the Mayor to Enter into a One Year Service Agreement with McDonald Equipment Company (MECO) in the Amount of \$705.00 for the Fire Department.
4. Motion to Authorize the Mayor to Enter into a One Year Service Agreement with McDonald Equipment Company (MECO) in the Amount of \$645.00 for the Service Department.
5. Motion Authorizing the Mayor to Enter into a 1-Year Maintenance Contract with Maximum Atta Elevator in the Amount of \$1920.00.
6. Motion Authorizing the Mayor to Enter into a Preventative Maintenance Agreement with Comfort Control Systems in the Amount of \$6,980.00.
7. Motion Authorizing the Mayor to Enter into a Contract with Sunset Cinema LLC for \$1500.00 for the July 26th, 2025 Dudley Park Annual Movie in the Park.
8. Motion Authorizing the Mayor to Enter into a Contract with TruGreen for Weed Control at Manry Park LaForge Football Field in the Amount of \$4,083.58.

INTRODUCTION & CONSIDERATION OF LEGISLATION

9. Ordinance No. 2025 - 9:

An Ordinance directing the Director of Finance to certify delinquent accounts to the Lake County Auditor and Lake County Treasurer for collection as Property Tax, and declaring an emergency.

10. Resolution No. 2025 – 6:

A Resolution to approve authorizations (Then and Now Certificate) to Huntington National Bank in the amount of \$75,695.22 for the City of Willowick, and declaring an emergency.

11. Resolution No. 2025 – 7:

A Resolution to approve authorizations (Then and Now Certificate) to Civica in the amount of \$20,176.02 for the City of Willowick, and declaring an emergency.

MISCELLANEOUS

12. Motion authorizing the temporary appointment of Gretchen Kless as the City Senior Center Coordinator for a term to commence on March 12, 2025 and to end on April 23, 2025. The temporary appointment is full-time position not to exceed forty (40) hours per week. The City shall pay Gretchen Kless while she is temporary Senior Center Coordinator a rate of \$22.00 an hour.

13. Motion authorizing and expenditure in the amount of \$11, 651.00 to the Ohio Bureau of Workers' Compensation for the true-up for policy year January 1, 2024 to December 31, 2024.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

EXECUTIVE SESSION

14. Discussion of Collective Bargaining.

CLOSE EXECUTIVE SESSION

15. Motion to Approve the Tentative Agreement with the Service and Secretarial Union (AFSCME).

ADJOURNMENT