



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, July 15, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

TAX BUDGET MEETING 7:15 P.M.

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of June 17, 2025.
2. Motion to approve the Minutes from the Special Council Meeting of June 24, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

3. ADMINISTRATIVE APPEAL ORDER NO. 2025-25 (JONES):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A AIR
CONDITIONING UNIT IN THE SIDE YARD IN THE APPLICATION OF SECTION
1167.01(c)(ii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-26 (JONES):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A A/C UNIT 6'10"
FROM THE SIDE PROPERTY LINE OR 71'6" FROM THE REAR PROPERTY LINE IN
THE APPLICATION OF SECTION 1167.01(c)(ii) OF THE CODIFIED ORDINANCES IN
BOARD OF ZONING APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

5. Motion to enter into a contract with Ohio Mobile Gaming for rentals for Dudley Park for a total of \$888.57

INTRODUCTION & CONSIDERATION OF LEGISLATION

6. RESOLUTION NO. 2025 – 37:

A RESOLUTION ADOPTING THE TAX BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND DECLARING AN EMERGENCY.

7. ORDINANCE NO. 2025-27:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

8. RESOLUTION NO. 2025 – 38:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO PEAK SOFTWARE SYSTEMS, INC. IN THE AMOUNT OF \$3,826.65 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

9. ORDINANCE NO. 2025- 28:

AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, AMENDING SECTION 141.02, TITLED “CHIEF OF DIVISION OF FIRE” AND DECLARING AN EMERGENCY.

10. ORDINANCE NO. 2025- 29:

AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, AMENDING SECTION 141.01, TITLED “COMPENSATION; AGE; RANK” AND DECLARING AN EMERGENCY.

11. ORDINANCE NO. 2025- 30:

AN ORDINANCE AMENDING ORDINANCE 2025-13 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM THE GENERAL FUND (101); SEWER REVENUE FUND (205); FIRE EMERGENCY RESCUE FUND (208); RECREATION IMPROVEMENT LEVY FUND (214); DRUG LAW ENFORCEMENT FUND (218); SENIOR CITIZENS CENTER FUND (220); COMMUNITY BLOCK GRANT FUND (224); VIOLENT CRIME REDUCTION GRANT FUND (233); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

12. RESOLUTION NO. 2025- 39:

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FUND FOR THE VIOLENT CRIME REDUCTION GRANT, AND DECLARING AN EMERGENCY.

13. RESOLUTION NO. 2025- 40:

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO VIOLENT CRIME REDUCTION GRANT FUND (233) AND DECLARING AN EMERGENCY.

14. RESOLUTION NO. 2025 – 41:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO LOWE’S IN THE AMOUNT OF \$4,738.50 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

15. RESOLUTION NO. 2025 - 42:

A RESOLUTION AUTHORIZING THE ADVANCE OF FUNDS FROM THE GENERAL FUND (101) TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (224) AND DECLARING AN EMERGENCY.

MISCELLANEOUS

16. Motion to declare HVAC Unit for Dispatch with City TAG No. 02033 as Surplus, Obsolete, Unneeded and Unfit for Public Use and Authorizing its Disposal.
17. Motion to declare Dell T7910 Server W/6TB Storage dispatch equipment with City TAG No. 02068 as Surplus, Obsolete, Unneeded and Unfit for Public Use and Authorizing its Disposal.
18. Motion authorizing an expenditure to Wichert Insurance for renewal of the city's cyber liability insurance policy covering the period of June 26, 2025 to June 26, 2026 in the amount of \$12,850.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

19. Discussion of Worker's Compensation Claims.
20. Discussion of a public employee's compensation.

CLOSE EXECUTIVE SESSION**ADJOURNMENT**