



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, June 17, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of June 3, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. ADMINISTRATIVE APPEAL ORDER NO. 2025-16: (SCHWARZWALDER)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR IN THE SIDE YARD IN THE APPLICATION OF SECTION 1167.01(c)(i) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

3. ADMINISTRATIVE APPEAL ORDER NO. 2025-17: (SCHWARZWALDER)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR 7' FROM SIDE PROPERTY LINE OR 20' FROM REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1167.01(c)(ii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-18: (SCHWARZWALDER)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 1' TO PLACE A GENERATOR 14' FROM THE NEIGHBOR'S RESIDENCE IN THE APPLICATION OF SECTION 1167.01(c)(iii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

5. ADMINISTRATIVE APPEAL ORDER NO. 2025-19: (CONNELL)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR

IN THE SIDE YARD IN THE APPLICATION OF SECTION 1167.01(c)(i) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

6. ADMINISTRATIVE APPEAL ORDER NO. 2025-20: (CONNELL)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR 3' FROM THE SIDE PROPERTY LINE OR 29' FROM THE REAR PROPERTY LINE IN THE SIDE YARD IN THE APPLICATION OF SECTION 1167.01(c)(ii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

7. ADMINISTRATIVE APPEAL ORDER NO. 2025-21: (CONNELL)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 6' TO PLACE A GENERATOR 9' FROM THE NEIGHBOR'S RESIDENCE IN THE APPLICATION OF SECTION 1167.01(c)(iii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

8. ADMINISTRATIVE APPEAL ORDER NO. 2025-22: (BALASZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR IN THE SIDE YARD IN THE APPLICATION OF SECTION 1167.01(c)(i) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

9. ADMINISTRATIVE APPEAL ORDER NO. 2025-23: (BALASZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR 2'6" FROM THE SIDE PROPERTY LINE OR 19' FROM THE REAR PROPERTY LINE IN THE SIDE YARD IN THE APPLICATION OF SECTION 1167.01(c)(ii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

10. ADMINISTRATIVE APPEAL ORDER NO. 2025-24: (BALASZ)

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 6' 6" TO PLACE A GENERATOR 8'6" FROM THE NEIGHBOR'S RESIDENCE IN THE APPLICATION OF SECTION 1167.01(c)(iii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

- 11. Motion authorizing the Mayor and Director of Finance to enter into a Contract with Innovative Sport Surfacing Construction for the resurfacing of the pickleball courts at Manry Park for an amount of \$20,000.
- 12. Motion authorizing the Mayor to enter into Contracts with the Entertainers listed in “Exhibit A” for the 2025 Summer Concert Series at Lakefront Park for a total amount of \$5,320.

INTRODUCTION & CONSIDERATION OF LEGISLATION

- 13. ORDINANCE NO. 2025-26:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

- 14. RESOLUTION NO. 2025 - 31:

A RESOLUTION ACCEPTING THE COUNTY'S FINAL PLAN FOR THE NEXT GENERATION 9-1-1 SYSTEM OUTLINED HERE AS "EXHIBIT A", AND DECLARING AN EMERGENCY.

15. RESOLUTION NO. 2025-32:

A RESOLUTION SUBMITTING THE QUESTION OF THE RENEWAL OF A ONE AND FIVE-TENTHS MILL TAX LEVY FOR THE PURPOSE OF PROVIDING FUNDS TO PURCHASE EQUIPMENT AND CAPITAL IMPROVEMENTS FOR THE SAFETY FORCES OF THE CITY PURSUANT TO OHIO REVISED CODE SECTIONS 5705.19 AND 5705.191 TO THE ELECTORS OF THE CITY, AND DECLARING AN EMERGENCY.

16. RESOLUTION NO. 2025-33:

A RESOLUTION SUBMITTING THE QUESTION OF THE RENEWAL OF A ONE MILL TAX LEVY FOR THE PURPOSE OF CONSTRUCTING, RECONSTRUCTING AND OTHERWISE IMPROVING SANITARY AND STORM SEWER LATERALS PURSUANT TO OHIO REVISED CODE SECTIONS 5705.19 AND 5705.191 TO THE ELECTORS OF THE CITY, AND DECLARING AN EMERGENCY.

17. RESOLUTION NO. 2025 - 34:

A RESOLUTION AMENDING RESOLUTION NO. 2025-25 DECLARING IT NECESSARY TO RENEW AN EXISTING ONE AND FIVE TENTHS MILL TAX LEVY FOR THE PURPOSE OF PROVIDING FUNDS TO PURCHASE EQUIPMENT AND CAPITAL IMPROVEMENTS FOR THE SAFETY FORCES OF THE CITY AND REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT RENEWAL LEVY AND DECLARING AN EMERGENCY.

18. RESOLUTION NO. 2025 - 35:

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE SENIOR CITIZEN'S CENTER FUND (220) AND DECLARING AN EMERGENCY.

MISCELLANEOUS

19. Motion authorizing an expenditure to the Willoughby Eastlake School District in the amount of \$123,995.86 for the first half TY24/CY25 PILOT reimbursement per the Compensation Agreement for the Shoreland Crossings TIF District.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

ADJOURNMENT