



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 20, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of January 6, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to approve the mayoral appointment of Nikki Jablonski to the Willowick Recreation Board for a 3-year term expiring on December 31, 2029.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

- Finance** – Bisbee, Mohorcic, Antosh
- Safety** – Phares, Malta, McFarland
- Service, Utilities & Public Lands** – Malta, Phares, McFarland
- Streets, Sidewalks & Sewers** – Mohorcic, Bisbee, Malta
- Tax Compliance** – McFarland, Antosh, Phares
- Moral Claims** – Antosh, Phares, Koudela
- Budget** – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

- Planning** – Phares/Alternate Antosh
- Board of Zoning Appeals** – McFarland/Alternate Koudela
- Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares
- Recreation Board** – Bisbee/Alternate Phares
- Plan Review Board** – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

- 3. A Motion authorizing the Mayor and/or Fire Chief to enter a 5 year contract with TCP, for the Aladtec Subscription which is the scheduling and payroll program.

INTRODUCTION & CONSIDERATION OF LEGISLATION

- 4. RESOLUTION NO. 2026-3:
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MASTER AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES WITH VERDANTAS, LLC.
- 5. ORDINANCE NO. 2026- 2:
AN ORDINANCE TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); The Sewer Revenue Fund (205); Fire Emergency Rescue Fund (208); FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.
- 6. RESOLUTION NO. 2026-4:
A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH THE UNIVERSITY OF CINCINNATE ON BEHALF OF THE OHIO CYBER RANGE

INSTITUTE TO PROVIDE CYBERSECURITY EDUCATION AND TRAINING TO THE CITY OF WILLOWICK EMPLOYEES

7. First Reading 12/16/25, Second Reading 1/6/26, Item is on Third Reading:

ORDINANCE NO. 2025- 53 (AMENDED):

AN ORDINANCE AMENDING CHAPTER 133 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO TITLED “DEPARTMENT OF FINANCE”; SPECIFICALLY SECTION 133.17, TITLED “CHARGES FOR EMERGENCY MEDICAL SERVICE.”

8. First Reading 12/16/25, Second Reading 1/6/26, Item is on Third Reading:

ORDINANCE NO. 2025-59 (Amended):

AN ORDINANCE ENACTING CODIFIED ORDINANCE 133.51 IMPLEMENTING A PROGRAM TO RECOVER COSTS ASSOCIATED WITH THE DELIVERY OF PUBLIC SAFETY SERVICES BY THE MUNICIPALITY FOR EMERGENCY RESPONSE INCLUDING, BUT NOT LIMITED TO THE FOLLOWING: TRAFFIC CRASH RESPONSE, GAS LINE REPAIR, UTILITY COMPANY WAIT TIME, ILLEGAL BURN, SEARCH AND RESCUE, STRUCTURE FIRES, HAZMAT RESPONSE, FALSE ALARMS, WATER RESCUE, MINING INCIDENTS AND PREPPING FOR CAREFLIGHT; ALL BEING PUBLIC SAFETY SERVICES THAT ARE REQUIRED DUE TO AN INDIVIDUAL’S NEGLIGENCE AND ARE BEYOND THE USUAL BASIC PUBLIC SAFETY SERVICES.

MISCELLANEOUS

9. Motion to approve a purchase order in the amount of \$49,299.00 to SLE Technologies Inc. for the purchase of 4 vertical lift columns for the Service Department maintenance garage.
10. Motion authorizing Change Order CO-#1 to United Survey, Inc for the amount of \$189,315.00 for the Forestgrove Sewer Improvements Project Phase I Project.
11. Motion authorizing Verdantas to perform Engineering Retainer and General Services for the City of Willowick in accordance with the Master Service Agreement for Engineering Services.
12. Motion authorizing Verdantas to perform annual Sanitary Sewer Support Services including flow monitoring maintenance and data management, smoke testing, rain event analysis, and complete annual regulatory sanitary sewer compliance reports for a fee of \$25,000 in accordance with the Master Service Agreement for Engineering Services.
13. Motion authorizing Verdantas to prepare specifications, construction plans and bid documents, advertise and obtain bids, and before construction related services for the Larimar Culvert Improvements Project for a fee of \$128,100 in accordance with the Master Service Agreement for Engineering Services.
14. A Motion authorizing the Mayor and/or Service Director to enter into a service agreement with Great Lakes Mechanical Service for the preventative service and maintenance of the City of Willowick's HVAC Equipment at the annual cost of \$6,980.00.
15. Motion authorizing the Mayor and/or Service Department Director to enter into an Agreement with GPS for the remote monitoring of the pool pump at Manry Park at the annual cost of \$595.00.

16. A Motion authorizing the Law Director to formally withdraw the City's objection to liquor permit # 10008502-1 (Lakeshore Gas, 29000 Lakeshore Blvd., Willowick, Ohio).

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
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ADJOURNMENT