



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, October 19, 2021 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the minutes of the Regular City Council Meeting of October 5th, 2021.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. A Proclamation honoring Marge Yonchak on her 100th birthday.
3. A Proclamation declaring November as Family Court Awareness Month.

ADMINISTRATIVE APPEALS

4. Administrative Appeal No. 2021-25 - Finish Line Car Wash (Not Recommended by BZA)

An Order granting a variance and exception of 8 ft. to allow a ground sign already installed to remain 2' from the sidewalk in the application of section 1349.08(d)(4) of the Codified Ordinances in Board of Zoning Appeals.

Tabled 8-3-21 Tabled 9-7-21 Tabled 9-21-21 Tabled 10-5-21

5. Administrative Appeal Order No. 2021-36 - Corral (Recommended by BZA)

An Order granting a variance and exception of 4" owner constructed a swimming pool deck 32" from the property line without permit or approval in the application of Section 1339.13(d) of the Codified Ordinances in Board of Zoning Appeals.

6. Administrative Appeal Order No. 2021-37 - Steimle #1 (Recommended by BZA)

An Order granting a variance and exception of 24 sq. ft. to build a 600 sq. ft. garage in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

7. Administrative Appeal Order No. 2021-38 - Steimle #2 (Recommended by BZA)

An Order granting a variance and exception of 1' 9" side yard for garage to be 8' 3" from the neighbor shed in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Brian Turner

Fire Chief – Joe Tennyson

Chief Housing/Zoning Inspector – Sean Brennan

Economic Development Manager – Monica Drake

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Vanni, Bisbee, Koudela

Safety – Phares, Malta, Bisbee

Service, Utilities & Public Lands – Malta, Phares, Bisbee

Streets, Sidewalks & Sewers – Vanni, Malta, Antosh

Tax Compliance – Koudela, Antosh, Patton

Moral Claims – Antosh, Phares, Patton

Budget – Vanni, Koudela, Patton

LIAISON REPORTS

Planning – Phares/Alternate Koudela

Board of Zoning Appeals – Koudela/Alternate Vanni

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS**INTRODUCTION & CONSIDERATION OF LEGISLATION**8. Resolution No. 2021-32 (Law Director)

A Resolution authorizing the Mayor to accept the technical proposal submitted by Environmental Design Group for the Willowick Lakefront Connectivity and Downtown Redevelopment Plan, and execute all agreements pursuant thereto, and declaring an emergency.

9. Resolution No. 2021-33 (Finance Director)

A Resolution to approve authorizations (Then and Now Certificate) to Adler Team Sports in the amount of \$6,311.60, for the City of Willowick, and declaring an emergency.

MISCELLANEOUS

10. Motion to authorize the Mayor to accept the Cargill price quote for calcium chloride road brine for the 2021-2022 winter season at a rate not to exceed \$.58/gallon.
11. Motion requesting authorization for Dawn Snyder to approve Purchase Orders during the Finance Director's absence from the city starting November 4th through November 19, 2021.
12. Motion authorizing CT Consultants to perform preliminary engineering, prepare plans and bid documents, obtain bids, and perform all construction administration and inspection services for the 2022 Street Improvements Project and for a fee not to exceed \$75,000 in accordance with the Agreement for engineering services.
13. Motion to declare an Okidata Microline 395, 24 pin printer, Serial No. B2KML395 and City Tag No. 1030, declaring it as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.
14. Motion to declare a Hedman Model EDP 2000 check signing machine, Serial No. 30J3644 and City Tag No. 00007, declaring it as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

ADJOURNMENT