



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, July 21, 2026 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes from the Regular Council Meeting of June 16, 2026.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. ADMINISTRATIVE APPEAL ORDER NO. 2026-17 (WISDOM):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE INSTALLED AT THE REAR PROPERTY LINE, UP TO THE SIDEWALK, THAT CONSTITUTE A TRAFFIC HAZARD WHEN BACKING/DRIVING A VEHICLE OUT OF THE DRIVEWAY IN THE APPLICATION OF SECTION 1165.02(c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

3. ADMINISTRATIVE APPEAL ORDER NO. 2026-18 (WISDOM):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A FENCE TO BE CONSTRUCTED UP TO THE SIDEWALK AT THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1165.07(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

4. ADMINISTRATIVE APPEAL ORDER NO. 2026-19 (LITTLETON):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2 FEET TO ALLOW A ABOVE GROUND SWIMMING POOL TO BE INSTALLED 6' FROM THE RIGHT SIDE PROPERTY LINE IN THE APPLICATION OF SECTION 1339.13(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

5. ADMINISTRATIVE APPEAL ORDER NO. 2026-20 (LITTLETON):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 2 FEET TO ALLOW A ABOVE GROUND SWIMMING POOL TO BE INSTALLED 6' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1339.13(d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK..

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Bisbee, Malta

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

6. Motion authorizing the Mayor to enter into a contract with Millstone Management Group, Inc. for the Fire Station ADA Bathroom/Locker Room Improvements in the amount of \$131,899.90.
7. Motion authorizing the Mayor to enter into a contract with Audiophile for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,075.00
8. Motion authorizing the Mayor to enter into a contract with Caliber for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,300.00
9. Motion authorizing the Mayor to enter into a contract with Abbey Road for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,300.00
10. Motion authorizing the Mayor to enter into a contract with FM-77 for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,400.00
11. Motion authorizing the Mayor to enter into a contract with Funkology for entertainment for the 2026 Summer Concert Series at Lakefront Park at the cost of \$1,000.00

INTRODUCTION & CONSIDERATION OF LEGISLATION

12. RESOLUTION NO. 2026-26:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL GRANT ACCEPTANCE DOCUMENTS AND AGREEMENTS AS REQUIRED TO PARTICIPATE IN THE FY25 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT AWARD, AND DECLARING AN EMERGENCY

13. ORDINANCE NO. 2026-25:

AN ORDINANCE AMENDING ORDINANCE 2026- 6 TO PROVIDE FOR ADDITIONAL APPROPRIATIONS FROM The General Fund (101); The SCM&R Fund (202); Senior Citizens Center Fund (220); Donations & Bequests Fund 803; FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

14. ORDINANCE NO. 2026-26:

AN ORDINANCE DIRECTING THE DIRECTOR OF FINANCE TO CERTIFY DELINQUENT ACCOUNTS TO THE LAKE COUNTY AUDITOR AND LAKE COUNTY TREASURER FOR COLLECTION AS PROPERTY TAX AND DECLARING AN EMERGENCY.

15. ORDINANCE NO. 2026-27:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO AN AGREEMENT WITH THE LAKE COUNTY BOARD OF

COMMISSIONERS TO PARTICIPATE IN THE URBAN ENTITLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FOR THE UTILIZATION OF FUNDS MADE AVAILABLE BY THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND DECLARING AN EMERGENCY.

16. RESOLUTION NO. 2026 – 27:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO CHARTER COMMUNICATIONS OPERATING LLC IN THE AMOUNT OF \$6,344.85 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

MISCELLANEOUS

17. Motion authorizing the Mayor to purchase of Cyber Liability Insurance through Wichert Insurance for the policy period of June 26, 2026 to June 26, 2027 at a cost not to exceed \$14,200.
18. Motion authorizing the Mayor to execute a five-year agreement with CommServ for the purchase, installation, and maintenance of security cameras and related software for a total cost not to exceed Thirty-Two Thousand Three Hundred Fifty-Six Dollars and Twenty-Four Cents (\$32,356.24).
19. Motion authorizing the Mayor to accept the State of Ohio Emergency Medical Services (EMS) Training and Equipment Grant of \$2,722.28 for use by the Willowick Fire Department and to execute all documents necessary to accept and administer the grant.
20. Motion authorizing the Mayor to execute an agreement with Active Networking for information technology services and authorizing an expenditure not to exceed \$10,062.50.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

EXECUTIVE SESSION

21. Discussion of Collective Bargaining with the Finance Director.

CLOSE EXECUTIVE SESSION

ADJOURNMENT